

# Frazier School District

**Board of School Directors  
Regular Monthly Board Meeting  
Held On: Monday, September 16<sup>th</sup>, 2024  
7:05 p.m.  
Board Room of the Administration Building**

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District was held on Monday, September 16<sup>th</sup>, 2024, and was called to order at 7:05 p.m. p.m. by Board President, Douglas Clingan. The meeting was held in the board room of the Administration Building, located at 142 Constitution Street, Perryopolis, PA.

Present: Rick Adams, Doug Clingan, Jill Devine, Megan Hoff, Melissa Patitucci, Alicia Puskar, Mike Tretinik  
Absent: Thomas Shetterly, Vicki Olexa  
Others: Superintendent: Mr. Michael Turek  
High School Principal: Mr. Jason Pappas  
Middle School Principal: Mrs. Amanda Law  
Elementary Principal: Dr. Anne Stillwagon  
District Business Manager: Mrs. Rebecca Rodriguez  
Cafeterias/Transportation Supervisor: Mrs. Suzanne Boni  
Technology Director: Scott Hazelbaker  
FEA President: Rachel Petyk  
Support Staff: Doreen Smith  
Solicitor: Attorney Jeremy Davis

At the completion of the Roll Call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board President, Douglas Clingan

The Board met in executive session for personnel and legal matters from 6:25 pm to 7:05 pm.

Motion by Devine, second by Adams, to approve the agenda, with the removal of #3 (due to incorrect dates) under field trips and adding Jamie Stauffer-Evans as the building substitute for the middle school building.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik

Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Comments from the Public on the Agenda: None

Motion by Devine, second by Adams, to approve the minutes from the meeting held on Monday, August 19<sup>th</sup>, 2024, as presented.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik

Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Devine, second by Adams, to take the following items as one, with one motion and one second:

- Financial Report
- High School/Middle School Activity Fund
- Capital Reserve

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik

Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Devine, second by Adams, to approve the payment of bills due and payable & additional bills due and payable.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik

Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)



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Motion by Devine, second by Adams, to approve the request to elect Amanda Law, Middle School Principal, Anne Stillwagon, Elementary School Principal, and Jason Pappas, High School Principal as Truancy Officers for their respective buildings. In addition to those listed above, Mr. Michael Turek, Superintendent, should be listed as the Truancy Officer for the district.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik

Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Devine, second by Adams, to approve the following field trips and conferences:

1. Jason Salaway – Tabletop Guild Sponsor and 20 Students  
Pittsburgh Renaissance Festival  
*Saturday, September 28<sup>th</sup>, 2024*  
School Vans – Number in Group – 20  
No substitute needed  
Parents/Students paying registration fee  
**No Cost to the District**

2. John Malone, HS Gifted  
Allegheny General Hospital – Monday, October 7<sup>th</sup>, 2024  
Open Heart Surgery Observation – Number in Group - 6  
Transportation – School Van  
One (1) Substitute - \$110/day  
**Total cost to the district is \$110.00**

~~3. Sr. Class Sponsors – Rachel Petyk and Vince Rafail  
Senior Class Picnic – Washington Run Park  
Number in Group – Approximately 80  
No transportation needed – Tuesday, May 28<sup>th</sup>, 2024  
Two (2) substitutes – \$220.00  
**Total cost to the district – \$220.00**~~

4. High School Student Government – Rachel Petyk, Sponsor  
IU1 – Leadership Development  
Tuesday, October 8<sup>th</sup>, 2024  
Tuesday, November 12<sup>th</sup>, 2024  
Tuesday, December 10<sup>th</sup>, 2024  
Tuesday January 14<sup>th</sup>, 2025  
Tuesday, February 11<sup>th</sup>, 2025  
Transportation – School Van  
½ day Substitute x 5 days = \$275.00  
**Total cost to the district - \$275.00**

5. Rebecca Day and Anatomy/Physiology Students  
Carlow University – Friday, April 11<sup>th</sup>, 2024  
Registration fee covered by students – Number in Group - 43  
One (1) Substitute needed - \$110.00  
Transportation - \$275.00  
**Total cost to the district - \$385.00**

6. Rebecca Rodriguez, Business Manager  
PSABO-CFO Boot Camp  
Wednesday, Nov. 6<sup>th</sup> – Thursday, Nov. 7<sup>th</sup>, 2024  
Registration - \$220.00  
Lodging - \$360.00  
Tolls/Mileage - \$280.00  
Meals - \$150.00

**Total cost to the district: \$1,010.00**



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[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik  
Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Devine, second by Adams, to approve the request submitted by Scott Hazelbaker to accept the proposal from Van Strien Consulting Services to reduce our service agreement to Erate Category I, which drops the cost from \$3,000 to \$1500 for the 2025-2026 funding year.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik  
Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Devine, second by Adams, to approve the request submitted by Jason Pappas, to accept the agreement with Carlow University to provide our students access to college courses concurrently while attending Frazier School District. No cost to the district.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik  
Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Devine, second by Adams, to approve the request to change the “terms of employment” for Paraprofessionals as follows:

- ✓ Increase their hourly rate from \$14.50/hour based on their educational credentials to:
  - \$15.50/hour with High School Diploma or equivalent, and competency
  - \$16.50 hour with Associate’s or Bachelor’s Degree
- ✓ 186 School Days
- ✓ Three (3) personal days to be used during the school year – no carry over
- ✓ Able to purchase individual district insurance at their cost.

Effective date of change is July 1, 2024

Motion by Devine, second by Adams, to accept the participation agreement with PHEAA Student Teacher program to enroll in an educational preparation program by helping the student complete their teaching as a requirement for their certification. [2024-2025 award year.]

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik  
Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Devine, second by Adams, to take 6g 1 & 6g2, as one with one motion and second:

Use of Facilities

1. Shannon Laitinen, on behalf of Youth Basketball
  - Middle School Gymnasium – 6:00 to 9:00 p.m. – practice
  - Elementary School Gymnasium – Mon/Wed/Friday – 6:00 to 9:00 pm - practice  
(Wednesday will not be available beginning Jan. 8, 2025)
  - High School Gymnasium – Saturdays as requested ending on March 1, 2025  
Fall and Winter Season (October 2024 to March 2025)
  - \*Security Guard must be present on Saturday game day

**No cost to the district**
2. Heather Rubish, on behalf of Youth Wrestling
  - Elementary Gymnasium – Tues/Thursday – 6:00 to 9:00 p.m. – practice  
Winter Season (November 2024 to March 2025)

**No cost to the district**

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik



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Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Devine, and second by Adams, to take 7a and 7b as one, with one motion and second:

a. List of Substitute Employees

Approve the following substitute employees for the month of September, 2024.

- Jessica Mattozzi – Cafeteria – clearances in order
- Stacey Berish - Cafeteria – pending clearances
- Samuel Horner – Paraprofessional – clearances in order

b. Co-Curricular Sports and Activity Sponsors for 2024-2025 SY

- |    |                |                              |
|----|----------------|------------------------------|
| 1. | Steve Felsher  | Assistant Coach, MS Softball |
| 2. | David Columbus | Robotics Club Sponsor        |
| 3. | David Columbus | Technology Club Sponsor      |
| 4. | Kacie Pleva    | SADD Sponsor                 |
| 5. | Vince Rafail   | MD Tutoring                  |
| 6. | William Ferris | HS After-School Detention    |

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik

Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Devine, second by Adams, to approve the request to elect Heather Wilson to the 8-hour Cafeteria worker position, effective Tuesday, September 17, 2024, at the contracted rate of pay.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik

Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Devine, second by Adams, approval of the request submitted by Amanda Law, to accept the following Paraprofessionals at the new contracted rate of pay, retroactively to August 2024:

- Ashley Augustine - \$16.50/hr. – clearances in order
- Taylor Hazelbaker - \$15.50/hr. – clearances in order
- Rachel Geary-Adams - \$15.50/hr. – clearances in order
- Tammy Jo Bullied - \$16.50/hr. – pending clearances

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik

Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Devine, second by Adams, to elect Jamie Lynn Stauffer-Evans as the Middle School Building Substitute teacher. Salary is \$140 per day and after serving 45 days, receive single benefits and prorated sick and personal days.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik

Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Devine, second by Adams, to approve the following Parent Booster members to drive the district van for co-curricular activities pending receipt of license verification:

- Jason Salaway – employee
- Tim Lynch – Band Booster
- Mike Winland - Band Booster
- Jennifer Salaway – Band Booster

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Tretinik

Absent – Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

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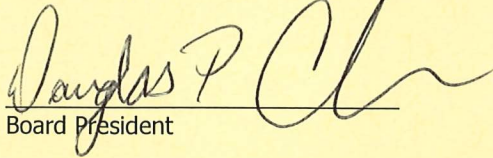
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Comments from the Public:

- Mr. Mark Kirchner – Wanted to inform the Board that Youth Basketball does have their own liability insurance.

Motion by Devine, second by Adams, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion.

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held on Monday, September 16<sup>th</sup>, 2024, in the board room of the Administrative Building, 142 Constitution Street, Perryopolis, PA, was adjourned at 7:14 p.m.

  
Board President

  
Board Support Staff

/dts