PARENT TEACHER CONFERENCE SIGN UP INSTRUCTIONS

Click on the SKYWARD PARENT PORTAL

Log In to the Skyward Parent Portal

Click on the Conference Tile

Step 1: Select a Teacher

Step 2: Select an open time slot for that teacher

Step 3: Your Conference time is under "My Conference Scheduler"

K-4 Grade Parents – please select ONLY 1 PRIMARY teacher time slot/student

Step 4: Check the "Done Scheduling" box in the right corner