



DeKalb County  
Board of Education

*Wiring students to learn, achieve, and succeed*

**Visitor Code of Conduct**

In general, visitors are not permitted in the school during the instructional day. There are limited exceptions to this prohibition including school programs, athletic events, open house, and similar public events.

With the exception of these public events, all visitors shall adhere to the following expectations:

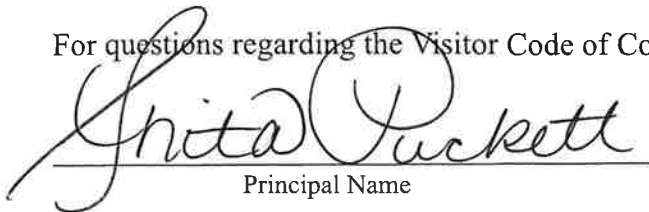
- All visitors shall report to the front office and sign in.
- Visitors' driver's licenses will be scanned in order to enter the school building.
- Authorization to visit elsewhere in the building or on the school campus will be determined by the principal/designee.
- **Visitor passes/badges will be issued to persons other than students and employees of the school.**

Additionally, the following behaviors will not be tolerated by any visitor under any circumstances:

1. **Cursing and use of obscenities;**
2. **Disrupting or threatening to disrupt school or office operations;**
3. **Acting in an unsafe manner that could threaten the health or safety of others;**
4. **Verbal or written statements or gestures indicating intent to harm an individual or property;**
5. **Possession of a dangerous weapon; and**
6. **Physical attacks intended to harm an individual or substantially damage property.**

Anyone failing to abide by these expectations will be asked to leave and, depending on the circumstances, may be prohibited from coming onto school property in the future.

For questions regarding the Visitor Code of Conduct, please contact:

  
Principal Name

615-597-4415  
School Phone Number