

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**April 28, 2025**

The Liberty Center Local Board of Education met in regular session on Monday, April 28, 2025 at 7:01 p.m. in the Board Room. The Pledge of Allegiance was recited. Board members Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver, Mrs. Andrea Zacharias, and Mr. Ryan Zeiter were in attendance.

Mr. Radwan recognized and commended the 2025 Valedictorians.

**#39-25 Approve Minutes**

The motion was made by Mr. Zeiter and seconded by Mr. Spangler to approve the minutes of the regular meeting held on March 24, 2025 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Carter  
Nays: None – Motion Carried

**Treasurer’s Report**

Mrs. Buenger provided an update on the regular monthly reports. She noted the District is on track for the year with the Budget vs Actual report. She thanked the very generous donors. Mrs. Buenger also explained the appropriation and amended certificate modifications, which are due to ODE budget revisions. Mrs. Buenger provided information on the contract with Julian & Grube. They examine the school’s Medicaid cost reports each year to ensure we adhere to the Medicaid regulations. There is an increase of \$200.00 per year compared to our current contract. Mrs. Buenger also explained the contract with HPC. HPC manages the Medicaid reimbursement process. The contract is increasing by \$300; however, we were able to lock in the rate with a three-year agreement.

**#40-25 CFO/Treasurer’s Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mrs. Zacharias and seconded by Mr. Weaver that the Board approve the Treasurer’s Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- Cash Summary Report
- Disbursement Summary Report
- Investment Report
- Budget vs. Actual

Approve the following donations:

Anonymous	American Flag for Baseball Field in Memory of Andy Silveus	
LC Class of 1961	Education Foundation Scholarship Fund in Memory of Classmates	\$225.00
LC United Methodist Church	School Meals	\$318.00
Anonymous	LC Spring Sports Complex	\$200.00

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Approve the following Appropriation Modifications and Amended Certificate Modifications:

**Appropriation Modifications**

572 9105	Title I-A Improving Basic Programs	\$1,531.87
572 9103	Title I-D Neglected	\$12,794.75
590 9205	Title II-A Supporting Effective Instruction	\$465.48
584 9023	Title IV-A Student Support and Academic Enrichment	\$245.01

**Amended Certificate Modifications**

572 9105	Title I-A Improving Basic Programs	\$1,531.87
572 9103	Title I-D Neglected	\$12,794.75
590 9205	Title II-A Supporting Effective Instruction	\$465.48
584 9023	Title IV-A Student Support and Academic Enrichment	\$245.01

Approve the Non-Union Wage Schedules for years 2025-26, 2026-27, and 2027-28.

Approve the agreement with Julian & Grube, Inc. to examine the District's Medicaid Cost Report for the reporting periods of July 1, 2025 through June 30, 2026 and July 1, 2026 through June 30, 2027 at a cost of \$2,400.00 per year.

Approve the agreement with Healthcare Process Consulting, Inc. (HPC) for assisting the District in managing the Ohio Medicaid School Program to procure Federal Medicaid reimbursement for the District provided Medicaid eligible services, beginning July 1, 2025 through June 30, 2028, a cost of \$6,300.00 per year.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

**Principal's Reports**

**Elementary**

Ms. Postl provided an update on the elementary. Ms. Postl congratulated and recognized the 2025 Amazing Shake winner, Lyla Myles. She also recognized this year's kindergarten students and staff for their work putting on another amazing Farm Program.

Ms. Postl updated the Board on kindergarten screening, which was held on April 24<sup>th</sup>-25<sup>th</sup>. 84 students were screened, 15 of those would be open enrolled into the District. As of today, there is still one more student to screen. Ms. Postl also informed the Board that third and fourth grade students will be taking the state math test on April 29<sup>th</sup> and 30<sup>th</sup>.

Mr. Dave Kleck will be visiting third grade students on April 30<sup>th</sup> for their sports unit. The following week, the students will have the opportunity to interview athletes, and Mr. Kleck will be giving pointers and advice to the students.

Lastly, Ms. Postl provided an update on the Elementary Secretary vacancy. There were 85 applicants, with two of them being internal. She plans to interview 8-10 candidates.

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**Middle School**

Mr. Storrer provided an update on the middle school. A group of students attended a Manufacturing Day event at Northwest State Community College, which was led by Advanced Manufacturing Consortium. Mr. Storrer recognized Maci Hill for winning the 5<sup>th</sup> grade state level Daughters of the American Revolution essay contest. Lastly, Mr. Storrer commended the following students of the month for gratitude: Callen Lawniczak, Dexter Spangler, Macey Buckenmeyer, and Gracie Maddock.

**High School**

Mr. Radwan provided an update on academics, the arts, and athletics in the high school. He informed the Board the high school is in the middle of state testing, which will finish in early May. Mr. Radwan also noted the FFA officers presented at the April Senior Citizen Breakfast. A few FFA members were also recently featured on 13ABC's Rising Star for creating the Blessings in a Backpack program at the school. There were also students who recently participated in job shadowing at the court in Henry County.

Mr. Radwan congratulated The Addam's Family cast, crew, and directors on their successful performances. Students in band and choir will be leaving on Thursday for their New York City trip. He also noted the 7-12 art show is this week at the Liberty Center Public Library.

Lastly, Mr. Radwan wished all the spring athletes the best as they wrap up their season.

**Athletic Director's Report**

Mr. Pohlman was absent due to the home baseball and softball games.

**Superintendent's Report**

Mr. Peters updated the Board on OAPSE negotiations and the status of the roof project. After a very positive and open negotiation process, an agreement was reached between the OAPSE Union members and the Liberty Center Board of Education. Included in the agreement is a 3.25% increase to the base in year one, a 3.0% increase in year two, and a 2.75% increase in the third year of the agreement. These increases follow what was negotiated with the teachers last spring. Mr. Peters noted the non-certified employees play a key role in the success of our school district. The agreement acknowledges that, while being mindful of the financial health of Liberty Center Schools.

Mr. Peters informed the Board the bid opening for the 1995 building roof project was held on March 27<sup>th</sup>. There were three very competitive bids. Overhead Roofing has been awarded the contract for this project based on their low bid of \$200,900. We budgeted \$260,000 to replace the roof, so we are extremely pleased with this bid. After a post-bid meeting and reference checks, we are very confident in the work to be done by Overhead Roofing. The project will begin shortly after graduation.

**#41-25 Superintendent's Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Zeiter to board approve the Superintendent's Consent Agenda items as follows:

Commend the Class of 2025 Valedictorians: Madeline Bailey and Leah Orr

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Approve an overnight trip for FFA students and teachers to attend Officer Training Camp at FFA Camp Muskingum from May 14-16, 2025.

Approve offering student accident insurance for the 2025-26 school year from Guarantee Trust Life Insurance Company, Glenview, Illinois, through Frost Insurance Agency in Napoleon, Ohio.

Approve the 2025 graduating Seniors from Liberty Center High School, contingent upon the successful completion of graduation requirements established by the Ohio Department of Education and Workforce and the Liberty Center Board of Education.

Approve the NwOESC Mentor Program Agreement for the 2025-26 school year.

Approve the Affiliation Agreement with Northwest State Community College for the Early Childhood Education program, which shall be in effect until June 30, 2027.

VOTE: Ayes: Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**#42-25 Superintendent's Personnel Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mrs. Zacharias to board approve the Superintendent's Consent Agenda items as follows:

Approve the NwOESC substitute teacher and paraprofessional list, as presented for the 2024-25 school year, to obtain substitute teachers and paraprofessionals.

Retroactively approve Molly Perry as an educational aide substitute for the 2024-25 school year.

Offer the following contracts to non-certified staff beginning with the 2025-26 school year, subject to assignment by the Superintendent. Salary and benefits will be per the OAPSE Negotiated Agreement:

**Two Year Contract**

Robbi Robison – Bus Driver

Chelsea Wiley – Bus Driver

Andrea Boehm – Educational Aide/Crossing Guard

Nicole Ruiz – Educational Aide/Crossing Guard/Bus Aide

Lindsay Strayer – Educational Aide

**Continuing Contract**

Katelyn Konrad – Bus Driver

Michelle Gowing – Lunchroom Cook

Kennedy Hall – Educational Aide

Offer Kelijo Chaffee a two-year contract as a Lunchroom Aide, beginning August 26, 2025 through August 25, 2027, subject to assignment by the Superintendent. Salary and benefits will be per the OAPSE Negotiated Agreement.

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Offer Tabitha Bergstedt a two-year contract as a Lunchroom Aide, beginning September 23, 2025 through September 22, 2027, subject to assignment by the Superintendent. Salary and benefits will be per the OAPSE Negotiated Agreement.

Offer Melissa Knapp a continuing contact as a Custodian, beginning July 5, 2025, subject to assignment by the Superintendent. Salary and benefits will be per the OAPSE Negotiated Agreement.

Offer Waverly Rue a two-year contract as the Athletic Secretary, beginning July 1, 2025 through June 30, 2027, subject to assignment by the Superintendent. Salary and benefits will be per the OAPSE Negotiated Agreement.

Offer Brianna Hayden a two-year contract as an Educational Aide/Crossing Guard/Bus Aid, beginning November 18, 2025 through November 17, 2027, subject to assignment by the Superintendent. Salary and benefits will be per the OAPSE Negotiated Agreement.

Offer the following contracts to certified staff beginning with the 2025-26 school year, subject to assignment by the Superintendent. Salary and benefits will be per the LCCTA Negotiated Agreement:

**One Year Contract**

Shayla Benecke  
Kathy Bishop

**Two Year Contract**

MacKenzie Arme  
Jessica Lang

**Three Year Contract**

Nicole Carter  
Emily Hill  
Chelsey Kester  
Lynn Leatherman  
Susan Miller  
Mackenzie Mahnke  
Jacob Rupp

**Continuing Contract**

Katherine Bell  
Steven Doseck  
Renee Ellis  
Alex Geahlen

Offer Brian Meyer a two-year contract as District Mechanic/Assistant to the Transportation Supervisor, beginning July 1, 2025 through June 30, 2027. All insurances, leaves of absence, vacation, and holidays will be per Board Policy.

Offer Breanna Niedzwiecki a two-year contract as the Payroll Specialist, beginning May 4, 2025 through May 3, 2027. All insurances, leaves of absence, vacation, and holidays will be per Board Policy.

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Offer Amber Wymer a two-year contract as the EMIS Coordinator/Child Nutrition Specialist, beginning August 1, 2025 through July 31, 2027. All insurances, leaves of absence, vacation, and holidays will be per Board Policy.

Approve the addendum to the Administrator Contract for Sheri Stacey.

Non-renew all 2024-25 Supplemental Contracts as of June 30, 2025.

Accept the resignation of Dylan Bush, Classroom Teacher, effective at the end of the 2024-25 school year.

Approve Cindy Hageman, Classroom Teacher, as a Summer Program Tutor at the LEC, 4 days per week, 2 hours per day from June 2, 2025 to June 26, 2025.

Approve the following individuals as Summer Program Tutors at the LEC, 4 days per week, 2 hours per day from June 2, 2025 to June 26, 2025:

Amy Davis  
Karen Burns  
Brittany Gonzalez

Offer Chase Miller a one-year probationary contract as a Classroom Teacher (High School Math), effective at the beginning of the 2024-25 school year. Placement on the salary schedule is pending confirmation of coursework and credit hours. All benefits will be per the LCCTA Negotiated Agreement.

Offer Karsyn Ashbaugh a one-year probationary contract as a Classroom Teacher (8<sup>th</sup> Grade ELA), effective at the beginning of the 2024-25 school year, pending confirmation of certification. Placement on the salary schedule is pending confirmation of coursework and credit hours. All benefits will be per the LCCTA Negotiated Agreement.

Offer Samantha Molina a one-year probationary contract as a Classroom Teacher (8<sup>th</sup> Grade Math), effective at the beginning of the 2024-25 school year, pending confirmation of certification. Placement on the salary schedule is pending confirmation of coursework and credit hours. All benefits will be per the LCCTA Negotiated Agreement.

Offer Audrey Wade a one-year probationary contract as a Classroom Teacher (6<sup>th</sup> Grade Math), effective at the beginning of the 2024-25 school year, pending confirmation of certification. Placement on the salary schedule is pending confirmation of coursework and credit hours. All benefits will be per the LCCTA Negotiated Agreement.

VOTE: Ayes: Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

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**#43-25 Approve the LCCTA Retirement Resolution**

The motion was made by Mrs. Zacharias and seconded by Mr. Weaver to retroactively approve the LCCTA Retirement Resolution, authorizing the Superintendent to resolve any disputes pertaining to retirement and to approve and execute all related documents.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Carter  
Nays: None – Motion Carried

**#44-25 Resolution to Initiate**

Upon the recommendation of the Superintendent, it was moved by Mr. Weaver and seconded by Mr. Spangler to adopt the Resolution to Initiate the retire/rehire process of Jeanette Strauss, whose retirement resignation was approved in Resolution #24-25.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

**#45-25 Roof Improvement Project**

It was moved by Mrs. Zacharias and seconded by Mr. Zeiter to approve the Roof Improvement Project – Owner-Contractor Agreement with Overhead Roofing and Sheet Metal.

VOTE: Ayes: Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**#46-25 Ohio Association of Public School Employees (OAPSE) Negotiated Agreement**

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Spangler that the Board ratify the Ohio Association of Public School Employees' (OAPSE) Negotiated Agreement as voted on and approved by OAPSE #414 for the term of July 1, 2025 through June 30, 2028.

VOTE: Ayes: Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

Graduation will take place on Sunday, May 18, 2025 at 2:30 p.m. in the Varsity Gymnasium.

The next Board meeting is May 19, 2025 at 7:00 p.m. in the Board Room.

The LEC Graduation will take place on Thursday, May 22, 2025 at 10:30 a.m. at the LEC.

The Retire/Rehire Public Hearing for Jeanette Strauss will be held on June 30, 2025 at 7:00 p.m. during the regular board meeting.

**#47-25 Executive Session**

Mr. Weaver made the motion and Mr. Zeiter seconded the motion that the Board adjourn to executive session at 7:34 p.m. for the purpose of considering the employment of a public employee of the School District.

The Board returned from Executive Session at 7:56 p.m.

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VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Carter  
Nays: None – Motion Carried

**#48-25 Adjournment**

It was moved by Mr. Weaver and seconded by Mr. Zeiter to adjourn the April 28, 2025 regular meeting of the Liberty Center Local Board of Education at 8:00 p.m.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

  
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President, Neal Carter

ATTEST   
Treasurer/CFO, Jenell M. Buenger