

Office of Federal Programs

Carmella C. Scott

Director

August 5, 2024



2024 – 2025 Response to RFP Questions

1. Please clarify—should each response be printed and added to a separate binder and sent to you? OR, can all RFPs be printed and added to one binder? And, should the final PDF versions all be on ONE USB or separate? Please advise.

Yes, all responses should be printed and added to a separate binder when being submitted to the Federal Programs Office. All final PDF versions should be on separate USBs.

2. Data Integration and Synchronization: Can you provide specific details on the student information system, district assessment platforms, online instructional programs, and state assessment portals currently in use?

- **Student Information System: Mississippi Student Information System 2.0 (MSIS 2.0)**
- **District Assessment Platforms: Currently, the district uses Mastery Connect for local benchmark assessments and iReady for diagnostic assessments.**
- **Online Instructional Programs: Envision, MyPerspective, MyView, Stemscores**
- **State assessment portals: Data Recognition Corporation (DRC)**

3. Data Analysis and Reporting: What are the key performance indicators (KPIs) that you use to measure success in student achievement and teacher performance?

The KPIs that we measure success in student achievement and teacher performance are based on the established criteria in the Mississippi Statewide Accountability System. Details on this criteria can be found at

<https://www.mdek12.org/OPR/Reporting/Accountability/2024>.

4. Current Challenges: What are the primary challenges with your current data systems and practices?

Currently, schools are calculating data manually. We desire to implement a system that is more efficient and gives teachers and leaders the information needed to quickly respond to data.

5. Current Challenges: Are there any specific pain points or areas that need to be focused on?

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All components of the Mississippi Statewide Accountability System are foci.

6. Current Challenges: What are the technical requirements and constraints for the data synchronization process?

The selected vendor must complete a data sharing agreement. The vendor should be able to synchronize and import data from all district platforms, especially the platforms identified in Question 2.

7. Technical Requirements: Are there any preferred technologies or platforms that the district is currently using or planning to adopt: Is the Wilkinson County School District (WCSD) open to Google Cloud Platform (GCP) or Snowflake-based solutions? What tools has the WCSD implemented for Business Intelligence and data visualization?

While our district cannot commit to adopting specific technology, there is currently no preference. WCSD is open to Google Cloud Platform. There is no specific established tool for Business Intelligence and data visualization.

8. Training and Support: Can you provide more details on the expected scope and duration of training and support services:

WCSD expects the vendor to provide in-person training on platform usage and data interpretation for all teachers and leaders throughout the full academic year. Additional support via email and phone calls are also expected as necessary.

9. Training and Support: What are the primary objectives you want to achieve through the training sessions for school and district leaders?

The primary objectives that the district would like to be achieved through the training sessions for school and district leaders include data interpretation using the platform, using the platform to make data informed decisions to maximize performance on the Mississippi Statewide Accountability System, using the data to identify areas of focus, using the data to identify campus strengths and deficits, and using the data to identify how to support individual teachers and students.

10. Budget and Cost Structure: Are there any budget constraints or guidelines we should be aware of when preparing our cost proposal?

WCSD is interested in potential vendors proposing a scope and sequence of work that the company feels will best support our efforts. WCSD requests that a set daily rate be included in cost proposals for the trainings.

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11. Budget and Cost Structure: How does the district plan to evaluate the cost efficiency of the proposals received?

WCSD's RFP evaluators will consider the services proposed compared to the standard and daily rate provided by the vendor to determine cost efficiency.

12. Compliance and Regulatory Requirements: Are there any specific compliance or regulatory requirements unique to the Wilkinson County School District that we should be aware of?

No.

13. Is the WCSD looking for an off-the-shelf solution or a framework-based solution tailored to your specific needs?

WCSD is looking for a framework-based solution that is tailored to our specific needs.

14. Is WCSD considering entirely virtual tutoring services, where students interact with their tutors live, on camera?

I cannot make that determination; you will need to include all services within your response and our evaluation team will make that determination.

15. Can the morning briefing and afternoon briefing with the building administrator be conducted virtually (i.e. via Zoom or other virtual meeting software)?

I cannot make that determination; you will need to include all services within your response and our evaluation team will make that determination.

16. Can WCSD provide more detail on the requirements for "Data tracking of student progress on standards."

As part of high-dosage tutoring services, WCSD requests that student progress on the Mississippi College and Career Readiness Standards be monitored and assessed. Student progress towards mastery of these standards should be tracked by the tutor. Documentation of the the assessment used and level of student mastery should be provided regularly.

17. Please provide specifics on WCSD's expectation regarding the "Student work samples" requirement.

At a minimum, WCSD expects tutors to provide student work samples that include a pre-assessment and post-assessment of student mastery of the identified Mississippi College and Career Readiness Standards.

18. What are WCSD's objectives regarding the "building teacher capacity" requirement. What role will tutors play in collaborating with teachers?

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It is the WCSD's goal that teachers will be able to observe student tutoring sessions to glean from the tutors' approach with students. The tutors are expected to collaborate with teachers to identify targeted skills and standards and to communicate progress towards those identified goals.

19. Please clarify the requirement to "Submit a work report to the Federal Programs Director within two days after the visit." Can WCSD please provide details on what this report should include?

In order to receive payment, a report of the work completed should be submitted to the Federal Programs Director within two business days after the visit. The work report should include the students who were served each day, the students who were identified to be served but were not present, the date, times, and length of time that the students received support, what Mississippi College and Career Readiness Standards were addressed, and any data points relevant to student mastery of those standards.

20. Can WCSD provide an estimated number of students that will utilize the tutoring services?

At this time, WCSD does not have an estimate of the number of students that will receive services. That number will be based on data and can fluctuate as additional data is gathered and analyzed.

21. How will students be selected for services?

Students will be selected based on multiple data points, including Mississippi Academic Assessment Program scores, benchmark data and diagnostic data.

22. Is there a focus or emphasis on any particular subject areas?

It covers all content areas (ELA/Math/Science/History).

23. Is monthly invoicing based on each month's services delivered acceptable?

Yes.

24. The RFP states that questions and answers will be available on August 6th. Because that leaves only a week to review the Q&A and submit hard copy proposals, will WCSD please extend the due date by one week to allow for shipping times?

Unfortunately, WCSD will not extend the submission deadline.