

School Health Advisory Council (SHAC)

Meeting Minutes

Date: March 5, 2026

Location: Hybrid (In-person and Zoom)

Call to Order

The meeting was called to order at approximately **4:01 PM**.

Attendance

Members present:

- Anne-Marie Garcia (Zoom)
- Marisa Garza (Zoom)
- Arturo Martinez
- Kambree Bryant
- Sarah Montes

Opening

- Pledge of Allegiance
- Moment of reflection
- Public comments: None.

Agenda Items

1. Food Allergy Policy Development

The SHAC reviewed and discussed the development of a **district Food Allergy Management Plan**. The policy will address food allergies with an initial focus on **peanut and milk allergies**.

Key elements of the draft policy include:

- District adoption and annual review of the allergy management plan
- Campus implementation procedures
- Staff training and awareness
- Emergency response protocols
- Communication procedures for notifying relevant staff.

The council emphasized the importance of clear communication procedures to ensure staff, substitutes, and relevant personnel are aware of student food allergies.

2. Student Allergy Safety Measures

The campus currently has **one student with a peanut allergy**. Health services reported that safety measures are in place, including:

- Availability of **EpiPens** for the student
- One EpiPen travels with the student when attending off-campus classes
- A second EpiPen is stored in the nurse's office.

The council discussed documenting staff training related to allergy response and EpiPen administration.

3. Peanut-Free Campus Recommendation

The SHAC discussed implementing a **peanut-free campus policy** as a preventative safety measure.

Members agreed to **recommend the adoption of a peanut-free campus policy**, pending review and approval by the superintendent and the school board.

Possible actions include posting signage to inform parents, visitors, and vendors of the policy.

4. Meal Accommodations

Nutrition services confirmed that cafeteria options are available for students with milk allergies, including alternative beverages such as **juice and water**.

5. Future Policy Development

The SHAC discussed the need to develop an additional **Bee Allergy Management Plan** for consideration at a future meeting due to concerns regarding potential allergic reactions to bee stings.

Action Items

- Revise and finalize the **Food Allergy Management Plan** draft.
 - Consult with the superintendent regarding the **peanut-free campus recommendation**.
 - Explore existing **ESC resources or templates** for allergy management plans.
 - Develop a **Bee Allergy Management Plan** for review at the next SHAC meeting.
 - Prepare the **annual SHAC report** for presentation to the school board.
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Adjournment

The meeting concluded after completion of agenda discussions.

Marisa Garza

3-6-2016

Marisa Garza

FISD SHAC Co-Chair

Date

Anna Lisa Saldana

3-6-2016

Anna Lisa Saldana

FISD SHAC Coordinator

Date