



We want every child to be a successful reader! In order to ensure this, our school is taking the following steps:

- ✓ We use a Screening tool (Dynamic Indicators of Basic Early Literacy Skills (DIBELS) Next) to briefly test each child, K-3, for reading proficiency, at least three times each year. The first screening occurs within 30 days of the beginning of the school year. This test takes several minutes to administer and is like using a thermometer to take your child's temperature. It can be a red flag that there may be a reading problem.
- ✓ **We complete additional tests** for any student who may be behind in reading. These tests take a bit longer but help us identify if your child is behind, and if so, what help your child needs.
- ✓ We will notify you, the parent, in writing, if your child has a reading deficiency.
- ✓ Within 30 days, we will get together with the teacher, principal, and you the parent, to create an Individual Reading Improvement Plan to help your child if they are behind.
- ✓ The plan will include:
 - Your child's assessment results.
 - o **Intensive intervention services** your child will receive during the school day in addition to regular classroom reading instruction until they are reading at grade level.
 - A Read-at-Home Plan for you that includes tools and training for you to use at home.
- ✓ If your child is a struggling reader in **Grade 3**, the plan will also include:
 - o Intervention proven to accelerate reading achievement within the same year.
 - More dedicated instructional time than given the previous year.
 - Daily, targeted, small-group or 1-to-1 instruction with more detailed and varied explanations, more extensive opportunities for guided practice, and more opportunities for error correction and feedback.
 - More frequent progress monitoring.
 - o Supplemental instruction provided by someone with **specialized reading training**.
- ✓ If your child is an **English Language Learner**, the plan will also include ongoing assessments that provide actionable data for teachers to use in interventions, instruction in academic vocabulary, and English language instruction.



Beginning in the **2019-2020** school year, Michigan law requires that:

- ✓ Students enrolled in Grade 3 shall not be enrolled in Grade 4 *unless* the student is less than one year behind on the Grade 3 State English Language Arts assessment.
- ✓ By June 1, or 14 days after the finalized scoring of State assessment data, parents will be notified via certified mail from CEPI that their child is subject to being retained in Grade 3. CEPI is the Center for Educational Performance and Information.
- ✓ As a parent, you have the right to request of the superintendent, within 30 days of notification, a good cause exemption that would allow your child to be enrolled in Grade 4. The Superintendent will review and discuss the recommendation with your child's Grade 3 teacher. The Superintendent's determination is final.
- ✓ Other **exemptions** to Grade 3 retention may apply if:
 - o Your child's **Grade 3 teacher** recommends an exemption to the superintendent.
 - Your child is proficient on all other areas of the Grade 3 State assessment, except ELA.
 - Your child is **proficient in science and social studies** as shown through a portfolio.
 - Your child has an IEP or 504 Plan which exempts retention or through a discussion with the IEP team.
 - o Your child is an **English language learner** with less than 3 years of English instruction.
 - Your child has received intensive reading intervention for 2 or more years but still demonstrates a reading deficiency AND your child was already retained in kindergarten (including DK), Grade 1, 2, or 3.
 - Your child was continuously enrolled in this school for less than 2 years and they were not provided with an appropriate reading improvement plan at their former school.

If your parent request is received within 30 days of the CEPI notification, we will notify you granting or denying the exemption at least **30 days prior to the first day of school.**

- ✓ If your child is **retained in Grade 3** under these provisions, in addition to the requirements for any student with a reading plan, we will also:
 - Assign your child to a highly effective teacher, OR the highest evaluated teacher of reading in the school, OR a reading specialist.
 - Provide reading instruction and intervention for a majority of your child's day that
 incorporates opportunities to master the grade 4 state standards in other core academic
 areas, if applicable.
 - Provide supplemental evidence-based reading intervention delivered by a teacher with specialized reading training that is provided before, after, or during school, but outside of regular English language arts classroom time.
- ✓ If promoted to **Grade 4** because of an exemption, your child **continues to be eligible** for services under the Grade 3 criteria listed above.

If you have additional questions, please contact your child's teacher or the principal.

