



Grand Canyon Unified School

January 16, 2017
Special Board Meeting 6:00PM
Minutes Revised on February 7, 2017
Minutes

Members of the Governing Board may attend either in person or by telephone conference call.

All items on the agenda may be discussed, considered or decided at this meeting.

SPECIAL BOARD MEETING

Call to Order

Members Present: Mr. Kevin Hartigan President; Mr. Brian Donehoo, Clerk President; Mr. Pete Shearer, Member; Ms. SuZan Pearce, Member; Motion to Start meeting made by Mr. Hartigan. Seconded by Ms. Pearce. Motion Passed 6:18PM 4-0.

Bria explained that Ms. Jennifer Allen was in the canyon for the weekend on work related issues. The group that she was guiding was slower than expected and therefore she was running behind on the return climb. Jennifer Allen will be checking in every ten minutes via text from her location and hopes to be at the board meeting in the next 30 minutes. The Board was appreciative of Ms. Allen's conscientious effort to keep the Board updated on her expected arrival.

Pledge of Allegiance

The pledge was led by Mr. Hartigan

Approval of Agenda

Mr. Hartigan made a motion to approve the Agenda. Seconded by Ms. Pearce. Motion Passed 6:18PM 4-0.

Presentation / Correspondence / Discussion

None

Consent Agenda (5 minutes.)

Mr. Hartigan made a motion to approve the Consent Agenda. Seconded by Mr. Shearer. Mr Hartigan asked for any discussion. Mr. Shearer questioned where Ms. Beckerleg and Mr. Tobin were going in order to attend the Auxiliary and Student Activity Funds Workshop. Dr. Bria stated that the training was going to be held in Phoenix. No further discussion. Motion Passed 6:25PM 4-0.

Approval of Governing Board Meeting Minutes:(BEDG, BEDG-R)

[December 7, 2016](#), Regular Meeting Minutes

Approval of Special Board Meeting Minutes:(BEDG, BEDG-R)

[December 15, 2016](#), Special Board Meeting Minutes

B. Approval to grant permission of District to retire [specific inventory](#) Policy DID.

C. Approval of Travel:

Ms. Beckerleg and Mr. Dan Tobin, [Auxiliary and Student Activity Funds Workshop](#) January 26, 2017
Mr. Bentley Monk, [CTE Technical Skill Assessment](#) Phoenix January 27, 2017
Ms. Rosa Velazquez, [AZEDs Powerschool Reporting](#) February 10, 2017
Mr. Brian Donehoo and Mr. Matthew Yost, [Learning and the Brain Winter Conference](#) San Francisco February 16-19, 2017

D. Revisions of the [Business Office Procedures Manual](#)

Old Business

A. **DISCUSSION AND POSSIBLE ACTION REGARDING POSSIBLE REASSIGNMENT OF ADDITIONAL DUTIES AND EMPLOYMENT STATUS FOR A HALF TIME (.5) ASSISTANT BUSINESS MANAGER POSITION**

The Board may vote to enter into executive session pursuant to A.R.S Section 38-431.03 (A) (1) & (A) (3) for legal advice.

Mr. Hartigan addressed the Board to see if members were willing to vote on this issue as well as if the Board would like to have Legal Counsel on the phone for Board questions on this matter. The Board agreed that Mr Kavanagh should attend the meeting via telephone. Mr. Hartigan made a motion to enter executive session (A) (1). Seconded by Mr. Shearer. Motion passed 6:27PM 4-0.

The Board resumed regular session

Mr. Hartigan made a motion to change Judi Beckerleg's status and reassign her to .5 Assistant Business Manager and .5 Accounts Payable Position with an increase of salary \$10,000 to the end of fiscal year. Seconded by Ms. Pearce. Motion passed 6:52PM 3-1.

VII. EXECUTIVE SESSION REGARDING SUPERINTENDENT EVALUATION (policy CBI)

Executive Session for Superintendent Evaluation pursuant to A.R.S. Section 38-431.03 (A) (1) & (A) (3) for the purpose of: (1) discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Mr. Hartigan made a motion to enter executive session (A) (1). Seconded by Ms Pearce. Motion passed 6:54PM 4-0.

The Board resumed regular session.

Board had a short 3 minute break.

Resumed Regular Board meeting at 7:57PM.

Mr. Harrigan requested that the Board members turn in their evaluation forms. Then asked Dr. Bira to make one copy of each evaluation form to Mr. Kavanagh for his records. There was discussion whether the evaluations could be emailed to the Superintendent or hand delivered as a hard copy. It was determined that Dr. Bria would only accept hard copies of her Evaluation.

Ms. Pearce stated that Dr. Bria was doing an excellent job keeping Board directives in order and keeping up with the 2 rookies. They (Rookies) are putting in a lot of time and excited to learn the ropes. There is a lot to learn.

A general discussion about stipends and the position of the superintendent and her contract was noted by the Board. It continued with discussion about working with legal council to develop and upcoming contract. It was agreed that Mr. Hartigan would work with Mr. Kavanagh to develop a framework for Dr. Bira's contract.

Mr. Hartigan made a motion to have the board president work with legal counsel on a stipend contract for the current Superintendent that will be brought back to the board for possible consideration and possible action. Seconded by Ms. Pearce. Motion passed 8:05PM 3-1.

Mr. Hartigan requested that all Board members personally submit their evaluation forms to Dr. Bria and that Dr. Bria provide a copy of each to Mr. Brandon Kavanagh.

Mr. Hartigan requested input from the Board about consideration of items for future regular board meetings

Mr. Shearer request that the superintendent setup a meeting with the Tusayan /Park Fields Committee to discuss current construction.

Dr. Bria requested clarification about who would be best to contact to set up this meeting and who would be in attendance.

Mr. Hartigan volunteered to set up the meeting and plans to have himself and Mr. Shearer attend.

Mr. Shearer voiced concern about the school website and the inability to access the current agenda.

Dr. Bria indicated that Mr. Yost had placed the revised agenda on the website before delivering the agenda. Dr. Bria delivered the first agenda to Mr. shearer's house. Mr. Yost delivered the updated revision to Mr. Shearer's house the next day. Dr. Bria also stated that Mr. Yost would research the issue and report back at the next Regular School Board meeting.

Mr. Shearer was concerned that he had not received proper notice of the January 16, 2017 meeting. Multiple people pointed out to Mr. Shearer that he was physically present at the January 11, 2017 meeting when the date and time was agreed on by the entire Board.

Mr. Yost will also discuss parameters for electronic agendas.

Adjournment

Mr. Hartigan made motion to adjourn. Seconded by Ms. Pearce. Motion 8:11PM Passed 4-0.

Respectfully submitted by, Matthew Yost Date 2/8/17

Kevin Hartigan
Kevin Hartigan, President

Brian Donehoo
Brian Donehoo, Clerk

SuZan Pearce
SuZan Pearce, Member

Jennifer Allen
Jennifer Allen, Member

Pete Shearer
Pete Shearer, Member

