

Minutes of the May 22, 2023 Planning/Action Meeting of the Board of School Directors held in the Shippensburg Area Senior High School Library, 201 Eberly Drive, Shippensburg, PA 17257.

1. OPENING

1.a. Call to Order

Dr. Nathan Goates, President, called the meeting to order at 8:01 p.m.

1.b. Roll Call

On roll call, the following members were present: Dr. Nathan Goates, Board President; Mrs. Steph Eberly, Board Vice President; Mr. Levi Cressler; Mr. Charlie Suders; Mr. Kirk Naugle; Mr. Fred Scott; Mrs. Becky Wolfinger; Dr. Michael Lyman; and Student Representatives Lily Kell and Aryan Gaonkar. Mr. Jim Bard was absent.

Others present were: Mr. William August, Superintendent; Mrs. Sheri Woodall, Director of Curriculum and Instruction; Dr. Troy Stevens, Technology Coordinator; Mr. Chad Kreitz, Director of Operations and Maintenance; Dr. Alan Moyer, Interim Administrator; parents, teachers, concerned citizens; and Mrs. Cristy Lentz, Business Administrator/Board Secretary.

1.c. Pledge of Allegiance

1.d. President's Charge to the Board

1.e. Moment of Silence

Ruth A. Mellott ~ January 30, 1930 - May 18, 2023
1948 Graduate

(Action)

1.f. Agenda Approval

On a motion of Wolfinger, seconded by Scott, to approve tonight's agenda.

On voice call, all present voted yes to approve tonight's agenda.

(Information)

2. CITIZENS' COMMENTS REGARDING AGENDA ITEMS

Jeremy Stouffer, resident of SASD, spoke regarding his concerns with two Board members employed by the University and these two individuals should not participate in vote concerning use of Shippensburg University facilities.. He also shared his thoughts on the students and their pride playing games at Memorial Park.

Mr. August noted that he checked with the District Solicitor and Dr. Lyman and Dr. Goates can vote on this decision because they do not have decision authority as employees of S.U. and there is no financial benefit to them.

Ermina Rotz, resident of SASD and Football Booster President, expressed the Booster Club's concerns about playing at S.U. and the mental and physical toll it will take on the athletes.

Nine (9) high school football students/players expressed their opposition to playing a football game at S.U. The students were Avery Jackson, Chase Holtry, Ayden Foust, Wade Craig, Caleb Mellot, Drake Welsh, Kaden Shope, Anthony Lochiatto, and Landon Carbaugh.

Dr. Goates thanked everyone, especially the students for their comments on agenda items.

3. REPORTS

3.a. Student Representatives - Lily Kell and Aryan Gaonkar

Lily Kell reported on the following events/issues at the **Senior High School**:

- Special Education Track and Field will be held on Wednesday, May 24th, at the senior high school track. Juniors, and seniors are welcome to volunteer.
- The Environmental Club and the AP Physics class traveled to Hershey park on Friday, May 19th.
- Graduation is to be held on June 1st.

Aryan Gaonkar also reported on the following events/issues at the **Senior High School**:

- The Senior Trip to Washington Zoo and Six Flags is on May 26th.
- Tenth and eleventh grade students interested in the First Responder field are welcome to go to the Franklin County Public Safety Training center to preview the Fire and Rescue Program.
- Girl's Wrestling is coming to Ship!
- The Fashion Club is holding a clothing drive to donate clothes to Katie's Place.
- The SHARPS, a musical group at our high school, won second place at the Hershey Park Music in the Parks Festival on May 12th.

3.b. Franklin County Career and Technology Center Report - Becky Wolfinger, Charlie Suders; Jim Bard Alternate

Mr. Suders stated that there was nothing to report. Mrs. Wolfinger shared that there will be a meeting later in the week.

3.c. Board Committee Reports

3.c.a. Safety Committee

Mrs. Eberly reported that a meeting was held on May 16th and three items are on tonight's agenda - cameras, radios and generator. In order to take advantage of a \$50 rebate offered by the company for each radio purchased, the request for the radios needed to go on the Action Agenda.

Greyhound Foundation Quarterly Meeting

Mrs. Eberly reported that a meeting was held on May 17th and it was shared that close to \$3,000 was received for the Education Committee as donations in memory of Mr. Burt. She announced that the Greyhound Foundation Golf Tournament will be held October 7th. Mrs. Eberly also shared that Mrs. Fink attended her first Greyhound Foundation Meeting on May 17th.

3.c.b. Transportation Committee

Mr. Cressler reported that a meeting was held on May 18th and the committee discussed contractual issues with transportation providers, fuel contracts, and the exterior bus patrol program. Mr. Bibey, Transportation Coordinator informed the committee that the pricing for the cameras was not accurate, that the price was \$30,000 more and he will now be looking for other options for the exterior cameras.

3.c.c. Negotiations Committee

Dr. Goates stated that the committee met and discussed ongoing contract negotiations.

Executive Session

Dr. Goates stated that an Executive Session was held prior to the meeting to discuss contract negotiations.

3.d. Curriculum Report - Sheri Woodall

Mrs. Woodall shared a presentation that outlines the purpose of Federal Programs, Title I, II and IV and which programs SASD qualifies for, how the monies are allocated, and the preliminary 23/24 Title I funds. To view the presentation, click [here](#).

3.e. Superintendent's Report

3.e.a. Activity Fund Account Balances

The State Auditors recommend reporting Activity Fund balances to the Board of School Directors on a quarterly basis. The following are the balances as of March 31, 2023:

Senior High School	\$83,736.42
Middle School	\$43,934.79
Intermediate School	\$14,041.32
James Burd Elementary	\$ 3,510.11
Nancy Grayson Elementary	\$10,047.39

A detailed listing for the Senior High and Middle School Activity accounts was provided to the Board.

3.e.b. Donation Report

The Shippensburg Area School District Board of School Directors acknowledges receipt of donations from the following:

Shippensburg Area Middle School Faculty and Staff, \$557.68 monetary donation from a school fundraiser to support the SAMS PBIS Program.

Shippensburg Area Senior High School, \$743.55 monetary donation from show to support the SASHS Drama Club.

3.f. Shippensburg University Facility Use Agreement Update

Mr. August fulfilled the task from the Board to meet with Shippensburg University leadership and this meeting was held on Friday, May 19th. He said that the meeting was very positive and President Patterson was "offering" the use of the SU stadium. Mr. August also informed the Board that all costs from the original cost sheet have been zeroed out and that the District would be allowed to sell concessions. Mr. August stated that Board action would be needed to remove this agenda item from the table.

3.g. New Administration Building Update

Dr. Moyer provided the Board with an update on the new administration building and provided each member with an Administration Facility Transition Plan.

(Action)

4. CONSENT AGENDA

On a motion of Lyman, seconded by Wolfinger to approve items 4.a.to 4.l. and 4.o. of the Consent Agenda.

4.a. Approval of Minutes

Recommend approval of the minutes as presented from the May 8, 2023 Planning/Action Board meeting.

4.b. Finance

Recommend approval of the bills of payment and construction bills.

4.c. Mobile Ag Ed Science Lab Agreements for SAIS

Administration recommends approval of the Mobile Agricultural Education Science Laboratory Agreement to present their program to the students at the Shippensburg Area Intermediate School on the following days: October 2-6, 2023. The cost for the program is \$3,000.00 and will be paid out of the Shippensburg Area Intermediate School Student Activity Account.

A copy of the agreement was provided to the Board.

4.d. Request to Form a Debate Club

Administration recommends approval of the request submitted by Kristoffer Rhinehart, social studies teacher, to form a Debate Club at the high school.

4.e. Licenses for coding Courses at the High School

Administration recommends approval of the renewal quote with Code Combat to purchase 50 licenses to be utilized in the coding courses at the High School. The \$2,500.00 cost will be taken from the 2023-24 Curriculum Budget.

4.f. Therabilities Agreements

Administration recommends approval of the agreements between Therabilities and the Shippensburg Area School District for the 2023-2024 school year for pediatric therapy services as follows:

- **Occupational Therapy Agreement at SASD:** 396 days at the rate of \$525.00 per day. Non-routine hours will be billed on a periodic basis at the rate of \$102.00 per hour along with any necessary and reasonable travel reimbursement.
- **Physical Therapy Agreement at SASD:** 50 days at the rate of \$630.00 per day. Non-routine hours will be billed on a periodic basis at the rate of \$102.00 per hour along with any necessary and reasonable travel reimbursement.
- **Occupational Therapy Agreement at Approved Private Schools:** 5 days at the rate of \$630.00

per day. Non-routine hours will be billed on a periodic basis at the rate of \$102.00 per hour along with any necessary and reasonable travel reimbursement.

- **Physical Therapy Agreement at Approved Private Schools:** 2 days at the rate of \$630.00 per day. Non-routine hours will be billed on a periodic basis at the rate of \$102.00 per hour along with any necessary and reasonable travel reimbursement.

Copies of the agreements were provided to the Board.

4.g. Capital Area Intermediate Unit School-Age Special Education Services Agreement

As outlined in each student's Individualized Educational Program (IEP), the Capital Area Intermediate Unit provides programs and services for students in the Shippensburg Area School District. The attached agreement is for one year beginning July 1, 2023. The estimated cost for programs and services for the 2023-2024 school year is \$165,380.00.

Administration recommends approval of the CAIU services agreement. The funding has been included in the 2023-2024 budget.

A copy of the agreement was provided to the Board.

4.h. Contract Renewal with Soundtrap

Administration recommends approval of the renewal contract with Soundtrap at a cost of \$1,782.00, which will be paid out of the Curriculum Budget. This continued subscription is utilized by the music department at the high school.

A copy of the contract was provided to the Board.

4.i. Purchase of Textbooks for the High School

Administration recommends approval to purchase the following textbooks for Vo-Ag classes at the High School:

1. **Small Animal Care and Management 4th edition textbooks (ISBN 9781285425528), published by Cengage Learning** - 50 textbooks at a cost of \$7,493.75. This text utilizes modern, peer-reviewed data for application to owning, raising, and having careers in companion animal science.
2. **Agribusiness Management 6th edition textbooks (ISBN 9780367341947), published by Taylor & Francis Group** - 25 textbooks at a cost of \$1,821.84. This text will provide students with the fundamental understanding of the key concepts needed to successfully manage agribusiness in a rapidly changing, high tech, consumer-oriented and uncertain world. This book offers case studies that will apply concepts in real world situations

The cost for both textbooks will be funded by the 2023-24 Curriculum Budget.

Copies of the proposals were provided to the Board.

4.j. Future Fund Balance Commitment FY 2022-23 Closeout

Administration will recommend approval to allow the Business Administrator to assign additional future commitments of the 2022-23 unassigned fund balance, subject to any 2022-23 audit adjustments. The specific amount(s) to be determined after the completion of the 2022-23 audit.

4.k. Authorization for Payment of Bills for June and July 2023

Administration will recommend the authorization to pay General Fund, Capital Reserve Fund, Construction Fund, and Food Service Fund bills in June and July, 2023, in an effort to provide for an efficient and effective closeout of the 2022-2023 fiscal year. A complete report will be submitted to the Board of School Directors in August, 2023.

4.l. Authorized Signatures for District Funds

Approval of the following list of authorized signatures for District checks:

General Fund (3 of 4 required)	President Vice President Business Administrator/Board Secretary Human Resources Director/Board Treasurer
Cafeteria Fund (2 of 2 required)	Business Administrator/Board Secretary Human Resources Director/Board Treasurer
Payroll Fund (2 of 4 required)	President Vice President Business Administrator/Board Secretary Human Resources Director/Board Treasurer
Construction Fund(s) (2 of 4 required)	President Vice President Business Administrator/Board Secretary Human Resources Director/Board Treasurer
Capital Reserve Fund (2 of 4 required)	President Vice President Business Administrator/Board Secretary Human Resources Director/Board Treasurer
Health Reimbursement Account (2 of 2 required)	Business Administrator/Board Secretary Human Resources Director/Board Treasurer
Health Savings Account (2 of 2 required)	Business Administrator/Board Secretary Human Resources Director/Board Treasurer
High School Activity Fund (2 of 3 required)	Principal Assistant Principal(s) Director of Curriculum, Instruction & Assessment
High School Athletic Fund (2 of 3 required)	Principal Assistant Principal(s) Athletic Director
Middle School Activity Fund (2 of 3 required)	Principal Assistant Principal(s) Director of Curriculum, Instruction & Assessment

Middle School Athletic Fund
(2 of 3 required)

Principal
Assistant Principal(s)
Athletic Director

SAIS Activity Fund
(2 of 4 required)

SAIS Principal
Nancy Grayson Principal
James Burd Principal
Director of Curriculum, Instruction & Assessment

James Burd Activity Fund
(2 of 4 required)

James Burd Principal
Nancy Grayson Principal
SAIS Principal
Director of Curriculum, Instruction & Assessment

Nancy Grayson Activity Fund
(2 of 4 required)

Nancy Grayson Principal
James Burd Principal
SAIS Principal
Director of Curriculum, Instruction & Assessment

4.o. Act 80 Days on 2023/2024 School Calendar

Administration recommends permission to add Act 80 days on August 24th and August 25th, 2023 for kindergarten students only. Act 80 Exemption 5 states, "Dismissal at the start of the school year of a partial group of kindergarten students while an orientation program is being conducted for another part of the group of current year kindergarten students". This change would align to the April 11, 2023 Board approved "staggered start" of kindergarten for the 2023-2024 school year as shown below:

- Group A will attend school on Thursday, August 24th
- Group B will attend school on Friday, August 25th
- Groups A and B will attend school on Monday, August 28th

A brief discussion between the Board and Administration regarding the school calendar.

On voice call, all present voted yes to 4.a. through 4.o.

(Action)

4. CONSENT AGENDA

4.m. Revised Job Description

On a motion of Eberly, seconded by Wolfinger to approve item 4.m. of the Consent Agenda.

Administration recommends approval to the revisions made to the job description for the transportation secretary.

A copy of the revised job description provided to the Board.

A brief discussion occurred between the Board and the Administration regarding the additional responsibilities and training for the transportation secretary.

On voice call, all present voted yes to 4.m.

(Action)

4. CONSENT AGENDA

4.n. Flexible Instructional Days

On a motion of Lyman, seconded by Scott to approve item 4.n. of the Consent Agenda.

Administration requests approval to apply for the possible utilization of up to five (5) Flexible Instructional Days during the 2023-2024, 2024-2025, and 2025-2026 school years. Flexible Instructional Days will be called as early as possible by the Superintendent and will follow a 2-hour delay schedule to allow families planning time. Per PDE guidance, the Flexible Instruction Days will have a combination of synchronous and asynchronous activities throughout the day.

A discussion occurred between the Board and Administration regarding benefits of having this option versus snow days.

On roll call, three present voted yes with **Cressler, Naugle, Suders, Wolfinger, Eberly** who voted no to item 4.n. **Motion failed.**

(Action)

4. CONSENT AGENDA

On a motion of Wolfinger, seconded by Eberly to approve item 4.p. of the Consent Agenda.

4.p. Personnel - Professional and Support

Professional Staff

Administration recommends approval of the following new appointment:

1. Rachel E. Debias – Guidance Counselor at Shippensburg Area High School at a salary of \$71,428.00 (Masters 60 Step 6) effective July 1, 2023 (Hiring dependent upon successful completion of all required paperwork and clearances) (replacing Michele M. Dubbs - retirement)

Mrs. Debias received her Bachelor of Arts in Sociology from Shippensburg University May 2010 as well as her Master of Education in School Counseling (K-12) May 2013. She is currently employed at Camp Hill School District as a School Counselor and was previously a Teenline Counselor at Holy Spirit Hospital.

Support Staff

Administration recommends approval of the following resignations:

2. Acasia D. Beam – Part-Time Noontime Aide at James Burd Elementary School effective May 25, 2023

3. Schaila R. Johnson – Part-Time Cashier Helper at Shippensburg Area Senior High School effective retroactive May 15, 2023

4. Yaleidy Valencia – Part-Time Classroom Assistant, at Shippensburg Area Middle School effective retroactive May 18, 2023

Administration recommends approval of the following support staff employees who have successfully completed the sixty (60) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:

5. Alicia N. Coy – Cashier Helper at James Burd Elementary School, effective retroactive May 18, 2023

6. Lori A. Gloss – Custodian at Shippensburg Area Middle School, effective retroactive May 11, 2023

7. Ashleigh E. Hansen – Classroom Assistant at Shippensburg Area High School, effective retroactive May 4, 2023

8. Leona R. Miller – Classroom Assistant at Shippensburg Area High School, effective retroactive May 10, 2023

9. Logan M. Trembly – Kitchen Helper at Shippensburg Area High School, effective retroactive May 17, 2023

10. Susan K. Wickard – Kitchen Helper at Shippensburg Area Intermediate School, effective May 24, 2023

11. Brooke E. Wilson – Cashier Helper/Classroom Assistant at Grace B. Luhrs Elementary School, effective retroactive May 12, 2023

Administration recommends approval of the following new appointments:

12. Joshua T. Burkholder – Short Term Part-Time Custodian at Shippensburg Area School District, at an hourly rate of \$12.00, working approximately June 12, 2023 through August 10, 2023 (Hiring dependent upon successful completion of all required paperwork and clearances) (new position approved on Board Agenda March 27, 2023)

13. Paige M. Devor – Short Term Part-Time Custodian at Shippensburg Area School District, at an hourly rate of \$12.00, working approximately June 12, 2023 through August 10, 2023 (Hiring dependent upon successful completion of all required paperwork and clearances) (new position approved on Board Agenda March 27, 2023)

14. Johnavon T. Lowery – Short Term Part-Time Technology Specialist, at Shippensburg Area School District at an hourly rate of \$16.00, working approximately June 12, 2023 through August 10, 2023 (Hiring dependent upon successful completion of all required paperwork and clearances) (new position approved on Board Agenda April 24, 2023)

15. Myles E. Rowe – Short Term Part-Time Custodian at Shippensburg Area School District, at an hourly rate of \$12.00, working approximately June 12, 2023 through August 10, 2023 (Hiring dependent upon successful completion of all required paperwork and clearances) (new position approved on Board Agenda March 27, 2023)

16. Kyler M. Wickard – Short Term Part-Time Custodian at Shippensburg Area School District, at an hourly rate of \$12.00, working approximately June 12, 2023 through August 10, 2023 (Hiring dependent upon successful completion of all required paperwork and clearances) (new position approved on Board Agenda March 27, 2023)

Supplemental Staff

Administration recommends approval of the following new appointment:

17. Ashlynn E. Swanger – High School Girls Assistant Soccer Coach at a supplemental salary of \$2,703.00 effective August 14, 2023 (replacing Michael D. Swartz)

Administration recommends approval of the following individuals as Extended School Year (ESY) Teachers for 2023

18. Michael B. Lysiak

19. Karen L. G. Stambaugh

Administration recommends approval of the following volunteer coach:

20. Collin J. Taylor – High School Boys Soccer

On voice call, all present voted yes to 4.p.

4.q. Personnel - Administration

None

(Action)

5. ACTION AGENDA

5.a. Resolution Amending Section 672.1 of School Code for Multi-County School Districts

On a motion of Wolfinger, seconded by Lyman to approve the following Action Agenda item:

At the May 1, 2023 Budget and Finance Committee Meeting, Administration presented information to the Board regarding lost revenue for Multi-County School Districts due to language in current legislation used to equalize millage rates between counties in the 88 multi-county school districts in PA. Pennsylvania Association of School Business Officials (PASBO) has and continues to advocate for legislative changes to this law. In order to help PASBO advocate for multi-county school districts, Administration recommends approval of the attached resolution urging an amendment to Section 672.1 of School Code regarding mandatory millage rebalancing requirements.

A copy of the Resolution was provided to the Board.

On voice call, all present voted yes to 5.a.

5.b. Shippensburg Community Parks and Recreation Authority Lease Agreement

On a motion of Wolfinger, seconded by Scott to approve the following Action Agenda item:

Administration recommends approval of the two (2) year Lease Agreement with Shippensburg Community Parks and Recreation Authority to lease Memorial Park Stadium. The lease will run from June 1, 2023 through May 31, 2025.

A copy of the lease was provided to the Board.

A brief discussion was held between the Board and Administration regarding the agreement and Dr. Goates thanked the Parks & Recreation Authority for developing a two year lease agreement.

On voice call, all present voted yes to 5.b.

5.c. Knowledge Matters - Licenses for New Course at SASHS

On a motion of Scott, seconded by Wolfinger to approve the following Action Agenda item:

Administration recommends approval to purchase a 3-year license from Knowledge Matters for the newly approved Sports and Entertainment Business course at the Senior High School. The cost of \$1,795.00 will be paid out of the 23-24 Curriculum Budget.

On voice call, all present voted yes to 5.c.

5.d. Comcast Enterprise Services

On a motion of Wolfinger, seconded by Lyman to approve the following Action Agenda item:

Administration recommends approval of a contract with Comcast Business to connect the new Administration Office Building to our current wide-area data network being provided by Comcast. This will allow the building to use our current phone system, connect to our data network, and have access to the Internet. This is a short-term contract due to the expiration of our current contract and whenever the wide-area data network is up for rebid, this will be part of that bid process. Once this contract is board approved, Comcast will put us on their installation queue and be able to give us an installation timeline. The cost has been added to the 2023-24 Technology Budget.

A copy of the contract was provided to the Board.

On voice call, all present voted yes to 5.d.

5.e. Change Order - East Coast Contracting

On a motion of Scott, seconded by Lyman to approve the following Action Agenda item:

Administration recommends approval of the following change orders for the Middle School additions:

Change Issue #GC10 - (item 10 from the April 11th Board presentation)
Actual Cost: \$19,885.64

The above change has been reviewed by William August, Cristy Lentz, and Chad Kreitz.

A description of the changes were provided to the Board.

Mr. August clarified to Dr. Lyman that the Board would be notified if a budget line item goes beyond the budget line amount.

On voice call, all present voted yes to 5.e.

5.f. Policies for Second Reading and Approval

On a motion of Eberly, seconded by Wolfinger to approve the following Action Agenda item:

The following policies are being presented for second reading and approval:

- 103.1 - Nondiscrimination - Qualified Students with Disabilities - w/4 attachments - revised
- 200 - Enrollment of Students - revised
- 205 - Postgraduate Students - revised
- 209.1 - Food Allergy Management - revised
- 210 - Medications - w/1 attachment - revised
- 212 - Reporting Student Progress - revised
- 215 - Promotion and Retention - revised
- 216 - Students Records - revised
- 222 - Tobacco and Vaping Products - revised
- 227 - Controlled Substances/Paraphernalia - revised
- 626 - Federal Fiscal Compliance - w/5 attachments - revised
- 815.1 - District Social Media - revised
- 824 - Maintaining Professional Adult/Student Boundaries - **NEW**
- 827 - Conflict of Interest - revised

Copies of the policies and attachments were provided to the Board.

The following policies are recommended for deletion per PSBA and the District Solicitor:

- 327 - Management Team
- 344 - Legal Assistance
- 606.1 - Tax Collection Exoneration and Appeals
- 626.2 - Federal Programs - Allowability of Cost
- 626.3 - Federal Programs - Cash Management
- 626.4 - Federal Programs - Conflict of Interest
- 626.5 - Federal Programs - Procurement

On voice call, all present voted yes to 5.f.

5.g. Repository Sale Consent

On a motion of Eberly, seconded by Wolfinger to approve the following Action Agenda item:

The Tax Claim Bureau of Franklin County has notified the District of a property that is no longer in a tax generating status because the parcel has been placed in the county Repository. The property had been offered for Upset Sale and Judicial Sale but did not receive any bids to satisfy the municipal and/or school tax obligations that were owed on the property. In order to bring the parcel back to tax generating status the parcel must be sold. Therefore, the Tax Claim Bureau is requesting that the Board of School Directors provide their consent to the sale of the property for the repository bid price of \$105.00.

The Board was provided with a copy of the consent letter.

On voice call, all present voted yes to 5.g.

5.h. Appointment of Tax Collector - Shippensburg Borough

On a motion of Suders, seconded by Scott to approve the following Action Agenda item:

The District has received notification from the Borough of Shippensburg that they are no longer able to collect the district's share of real estate and per capita taxes. Administration recommends appointing Maryann Shirk as the Tax Collector for the Borough of Shippensburg (Franklin and Cumberland Counties) for the 2023-2024 school year. This appointment is dependent on the Board approving the district not collecting per capita taxes. Mrs. Shirk may continue to collect the district's real estate taxes in future years based on her experience in the 2023-2024 school year or until this position is filled at a municipal election.

Administration recommends approval of the resolution prepared by the District's solicitor.

The Board was provided with a copy of the Resolution.

On voice call, all present voted yes to 5.h.

5.i. 2023-2024 Capital Technology Outlay

On a motion of Lyman, seconded by Scott to approve the following Action Agenda item:

At the April 11, 2023 Committee of the Whole Meeting, Administration presented the fiscal year 2023-2024 Technology Capital Outlay Fund Balance information to the Board. Administration recommends approval to purchase the below items, in the amount of \$668,600, in order for the items to arrive in a timely manner to allow the District time to have the items ready for use for the start of the 2023-2024 school year.

Building	Description	Quantity	Total Costs
High School	Replace Chromebooks	325	\$140,075
High School	Chromebook Cases	325	\$11,375
	Total High School		\$151,450
Middle School	Replace Chromebooks (1 grade level)	325	\$140,075
Middle School	Chromebook Cases	325	\$9,750
	Total Middle School		\$149,825
Intermediate School	Replace Chromebooks (1 grade level)	325	\$140,075
Intermediate School	Chromebook Cases	325	\$9,750
	Total Intermediate School		\$149,825
District-Wide	Technology for New Teachers & Admin & Replacements	25	\$37,500
District-Wide	Replace Interactive Panels	50	\$130,000
District-Wide	Upgrade Wireless Network (Cost net of 80% E-Rate Reimbursement)	1	\$50,000
	Total District-Wide		\$217,500
Grand Total			\$668,600

On roll call, all present voted yes **except Wolfinger and Eberly who voted no. Motion carried.**

5.j. Schedule of Fees for Athletic Events

On a motion of Eberly, seconded by Wolfinger to approve the following Action Agenda item:

Administration recommends approval of the 2023-2024 admission prices for SASD athletic events.

FALL SPORTS

Varsity Football	\$5 adults/\$3 students
Varsity Football Reserved Seating	\$7 adults/students
Junior Varsity Football	\$5 adults/\$3 students
Junior High Football	\$5 adults/\$3 students
Soccer (Boys and Girls)	\$5 adults/\$3 students
High School Girls Volleyball	\$5 adults/\$3 students

WINTER SPORTS

High School Basketball (Boys and Girls)	\$5 adults/\$3 students
Middle School Basketball (Boys and Girls)	\$3 adults/\$2 students
Swim and Dive	\$5 adults/\$3 students
Wrestling (Junior High and Varsity)	\$5 adults/\$3 students

Spring

Middle School Volleyball	\$3 adults/\$2 students
Track and Field	\$5 adults/\$3 students

Passes/Punch Cards

Punch Cards are available in the Athletic Office at the High School for \$50.00 (15 punches)

Senior Citizen Athletic Passes are available at the Administration Office located at 317 N. Morris Street, Shippensburg on Wednesdays, 12 pm-3 pm; Fridays, 9 am-12 pm. You must bring your driver's license or another form of ID to verify that you live in Shippensburg.

On voice call, all present voted yes to 5.j.

5.k. Franklin County Career & Technology Center (FCCTC) Roofing Project

On a motion of Wolfinger, seconded by Scott to approve the following Action Agenda item:

At the April 27, 2023 FCCTC Joint Operating Committee Meeting the JOC discussed and approved replacement of the annex roof due to an increase in leaks and it being beyond repair. This is the original roof from 1978. The Board of School Directors of the member school districts are being asked to approve funding for this replacement per the attached resolution. SASD's monetary share of this project is \$184,920 in addition to any change orders. Sending district's were provided the following funding options for this roof replacement:

- 1) participate in the financing or
- 2) pay your share of the project in cash by August 1, 2023.

With our District beginning the process to secure just under \$10,000,000 in the calendar year 2023 for more proposed construction projects in the district, we are not eligible to participate in option 1 noted

above.

Administration recommends approval of the resolution using option number 2 for funding this project through Assigned Fund Balance for Future Debt Repay/Capital Projects. Administration has updated the New Debt (2023) Maximum Parameters Resolution to include the ability to reimburse the district for the amount taken out of Assigned Fund Balance for Future Debt Repay/Capital Projects should the Board desire to do so.

A copy of the Resolution was provided to the Board.

On voice call, all present voted yes to 5.k.

5.l. Contract with 3Monkeys Inflatables

On a motion of Wolfinger, seconded by Lyman to approve the following Action Agenda item:

Administration recommends approval of the contract between James Burd Elementary School and 3Monkeys Inflatables for their PBIS Celebration Day, *Carnival*" on May 26th. The cost of \$1,333.00 will come out of the building budget.

A copy of the contract was provided to the Board.

On voice call, all present voted yes to 5.l.

5.m. Radio Replacements Quote

On a motion of Suders, seconded by Eberly to approve the following Action Agenda item:

Administration recommends approval of the quote from Triangle Communications to purchase 82 Kenwood DMR radios for the District at a cost of \$66,106.61. If purchased, shipped, and invoiced by June 30, 2023, the District will receive a \$50 mail-in rebate for each radio, totaling \$4,100.00 in savings. The cost of the radios will come out of the Safety and Security Fund Balance.

A copy of the quote was provided to the Board.

On voice call, all present voted yes to 5.m.

5.n. Operations/Maintenance Contracts

On a motion of Wolfinger, seconded by Eberly to approve the following Action Agenda item:

Administration recommends approval of the following service agreements:

1. Daikin - 3 year renewal agreement with Daikin to perform preventative maintenance on the chiller at the high school.

2. R.J. McCarville - 3 year new agreement with R.J. McCarville to inspect the bleachers at the high school and middle school. (In the past, the District used CM Eichenlaub, however R.J. McCarville provides discounts on parts for the bleachers when you have a service contract with them and contracting with them will save the District approximately \$300.00 per year.)

Copies of both agreements were provided to the Board.

On voice call, all present voted yes to 5.n.

5.o. Inflatable Obstacle Course

On a motion of Wolfinger, seconded by Eberly to approve the following Action Agenda item:

Administration recommends approval of the request from the Middle School to rent a 45' nuclear obstacle course inflatable from Strouse Entertainment for the school's end of year PBIS celebration. The \$737.00 cost of the inflatable will come out of the Middle School PBIS Donation Account.

On voice call, all present voted yes to 5.o.

Information regarding the rental was provided to the Board.

(Information)

6. DISCUSSION AGENDA

6.a. District Camera Purchase

Administration recommends approval of the proposal with Triangle Communications to purchase cameras for all District buildings. The total cost of \$370,135.00 will be funded through the following sources:

- \$152,302 - PCCD Physical Safety Grant Monies
- \$152,302 - 2022/23 General Fund Monies
- \$50,000 - PDE Office of Safe Schools Grant
- \$15,531 - Assigned Fund Balance for District Safety

A copy of the proposal was provided to the Board.

6.b. Resolution Calling for the Revision of the Current Payment Structure for Cyber Charter School Students

The Board may wish to adopt a Resolution to meaningfully revise the current payment structure for cyber charter school students to provide relief to local school districts and taxpayers.

A copy of the Resolution was provided to the Board.

6.c. Memorandum of Agreement Between SASD and SAESA

Administration recommends approval of the Memorandum of Agreement (MOA) between the District and the Shippensburg Area Educational Support Association pay level classifications for two secretarial positions due to the changes in job responsibilities.

A copy of the MOA was provided to the Board.

6.d. Agreement with New Story for Special Education Services

New Story School operates a private licensed school in New Cumberland, PA. New Story provides educational services to children with special education requirements. The proposed agreement is for 1 student for the 2022-2023 school year. The cost per day is \$300 (moderate level of intensity). The program provided by New Story is based on a 4-rate pricing model (low, moderate, high and extra-high).

Administration recommends approval of the agreement with New Story for the 2022-2023 school year.

6.e. Mobile Ag Ed Science Lab Agreement for James Burd Elementary School

Administration will recommend approval of the Mobile Agricultural Education Science Laboratory Agreement to present their program to the students at James Burd Elementary School May 20-24, 2024.

The cost for the program is \$3,000 for the week and will be paid out of the James Burd Student Activity Account.

6.f. Greyhound Paw Print Sculpture Project - SASHS

Administration recommends approval of engaging the services/craftsmanship of Dr. Steve Dolbin of Dolbin Sculpture/Hatchery Studio, 50 Fish Hatchery Rd, Shippensburg, PA 17257 to produce a stainless steel sculpture of a Greyhound "Paw Print" to promote school spirit and school pride. The sculpture will be approximately 72"x 48"x 12" and will be placed at the rear entrance of the high school. The cost of the sculpture will be \$4,800.00 and will be paid for by the Class of 2023.

Additional information regarding the project is attached.

6.g. Updates to Athletic Job Titles

Administration recommends updating athletic job titles in the SAEA Contract to align with PIAA titles.

The information below shows the current job titles and the recommended PIAA titles.

SAEA Contract Current Supplemental Titles:	Proposed SAEA Contract Supplemental Titles:
9th Grade Head Football	Junior High Head Football
9th Grade Ass't Football (2)	Junior High Ass't Football (2)
9th Grade Ass't Football (2)	Junior High Ass't Football (2)
High School Head Volleyball	High School Girls' Head Volleyball
High School Ass't Volleyball	High School Girls' Ass't Volleyball
High School Boys' JV Ass't Basketball	High School Boys' Ass't Basketball
Middle School Boys' Varsity Basketball	Middle School Boys' Head Basketball
Middle School Boys' JV Basketball	Middle School Boys' Ass't Basketball
High School Girls' JV Ass't Basketball	High School Girls' Ass't Basketball
Middle School Girls' Varsity Basketball	Middle School Girls' Head Basketball
Middle School Girls' JV Basketball	Middle School Girls' Ass't Basketball
Middle School Head Wrestling	Junior High Head Wrestling
Middle School Ass't Wrestling	Junior High Ass't Wrestling
High School Head Cheer Advisor	High School Head Cheer Coach
High School Ass't Cheer Advisor	High School Ass't Cheer Coach
Middle School Head Cheer Advisor	Middle School Head Cheer Coach
Middle School Ass't Cheer Advisor	Middle School Ass't Cheer Coach
High School Asst Athletic Director	High School Game Manager
Middle School Asst Athletic Director/ Equipment Manager	Middle School Game Manager/ Equipment Manager

6.h. Athletic Training Agreement

Administration recommends renewing the five (5) year contract with Shippensburg Physical Therapy and Sports Medicine, Suite 2, 20 Park Place, Shippensburg, PA for Athletic Training services. The new contract will expire on July 31, 2028.

A copy of the agreement was provided to the Board.

6.i. Operations and Maintenance Renewal Agreements

Administration recommends approval of the following renewal service agreements:

1. **Water Treatment by Design** - 1 year renewal contract with Water Treatment by Design to tests the water quarterly at the HS, MS, and IS. The contract will run from July 1, 2023 through June 30, 2024.
2. **FMX** - 1 year renewal contract with FMX, the company used District-wide to schedule school, community and athletic events along with maintenance requests and routine maintenance. The contract will run from July 1, 2023 through June 30, 2024.
3. **R.J. McCarville Assoc.** - 3 year renewal contract with R.J. McCarville for inspections for the basketball backstops at the HS and MS.

A copy of all of the agreements was provided to the Board.

6.j. Generator for the High School

Administration recommends approval of the proposal with G.R. Sponaugle to purchase and install a diesel generator for the high school.

The proposal provided is dated 11/14/22 and the District will need to add 5% to the initial proposal cost. This amount would be \$19,388.90, making the final cost of the generator \$407,166.90 and will be paid for from Assigned Fund Balance for Capital Maintenance. (If approved, Administration will request an updated proposal.)

A discussion occurred among the Administration and Board.

6.k. Land Development Plan

Administration recommends approval of the proposal from R. Lee Royer & Associates to perform a land development survey and check out the current septic system on the property at 9318 Molly Pitcher Highway, Shippensburg at the following costs:

Estimated cost of the land development plan = \$5,000

Estimated cost of checking current septic system = \$1,000

The costs of the project will be taken from the Assigned Fund Balance for Future Debt Repay/Capital Projects.

A copy of the proposal was provided to the Board.

A discussion occurred among the Administration and Board regarding the size and capacity of the septic system.

6.l. Furniture New Administration Building

Administration recommends approval of the furniture quote for the new administration building. Costs not to exceed \$53,264.10 and will be paid for from Assigned Fund Balance for Future Debt Repay/Capital Projects.

A copy of the quote was provided to the Board.

6.m. District Registrar Job Description

Administration recommends approval of the creation of a job description for District Registrar. This position will serve as registrar and receptionist.

A copy of the job description was provided to the Board.

6.n. Business Office Assistant Job Description

Administration recommends approval to the revisions made to the District Receptionist job description and updated to the Business Office Assistant job description.

A copy of the job description was provided to the Board.

7. CITIZENS COMMENTS REGARDING NON-AGENDA ITEMS

None

8. BOARD COMMENTS

Mr. Scott asked for an update on the middle school construction project. Mr. August provided a brief update and Dr. Goates agreed that an overall update on the construction would be nice.

Mr. Suders thanked the University for offering their field to the District.

Dr. Lyman echoed Mr. Suders and stated that he would like to keep this conversation going regarding playing on their field. Dr. Lyman noted that the District is having trouble finding a component who wants to play on the field at the University.

Mrs. Wolfinger spoke in regards to Mr. Maag's last concert after 33 years in the District. She also informed the Board that they have raised over \$5,000 from the pillows and tote bags that were made from the old band uniforms. Mrs. Wolfinger stated that the new band director, Mr. Feick would be meeting with the band students on Wednesday, May 24th.

Mr. Cressler echoed both Mr. Suders and Mr. Lyman's comments about the University and feels that the District needs to work on improving relationships with S.U. Mr. Cressler thanked the exchange students for speaking tonight and is excited to hang their flags. He also shared that the high school gym floor should be completed by the end of next week (June 2nd). He informed the Board that the baseball team is in the playoffs, first time since 2015 that they won their first playoff game and the softball team won against Exeter on the road. Mr. Cressler announced that the PIAA officially sanctioned girls wrestling and Coach Barrick is holding open gym on May 24th and 31st for any young ladies interested in learning about wrestling. Mr. Cressler wished all the seniors well and thanked all the student athletes who spoke this evening.

Mrs. Eberly is super excited about girls wrestling. She extended a thank you to Dr. Patterson and his team for being a good community partner. She shared that she heard that the boys and girls soccer teams might be interested in playing at the University if the football team doesn't want to play.

Dr. Goates spoke regarding opposition bias perspectives about playing a single game at the University. He stated that he is disappointed that positions of authority may have tainted the decision and feels that any concerns about playing at S.U. were addressed. He is frustrated people see the option as a threat instead of an opportunity. Dr. Goates thanked the University for the offer and hopes that it can be revisited again in the future. Dr. Goates congratulated all of the graduating seniors and is excited to see all the amazing things they do with their lives.

9. INFORMATION

9.a. Date Saver

- May 24:** SASD Special Education Track & Field Event, 9 a.m. at the Senior High School Track
- May 25:** Athletics Committee Meeting, 4 p.m. in the conference room at the Administration Building
- June 1:** Commencement Ceremony for the Class of 2023 at the Luhrs Performing Arts Center at 7 p.m.
- June 2:** Last Day of School - Early Dismissal
- June 5:** Budget & Finance Committee Meeting at 6 p.m. in the SASHS Library
- June 12:** Committee of the Whole Meeting/School Board Meeting
- June 21:** Policy Committee Meeting, 11:00 a.m. in the conference room at the Administration Building
- June 26:** Committee of the Whole Meeting/School Board Meeting

10. ADJOURNMENT

On motion of Eberly, seconded by Scott to adjourn at 10:04 p.m.



Cristy Lentz, Board Secretary