

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016

April 13, 2020
BOARD OF DIRECTORS' BUDGET MEETING
6:00 pm via Zoom
BOARD OF DIRECTORS' REGULAR BOARD MEETING
6:30 pm via Zoom

Board Members Present: Megan Evenson-Board Chair, Kara Harris-Vice Chair, Chris Ouellette, Ian Wiggins, Kathy Engel
Admin Team Present: Cathy Hurowitz-Superintendent, Tami Burgher-Board Secretary, Jim Helmen-CMHS Principal, Tiffany O'Donnell-CES Principal, Mark Berghold-Business Manager
Guests: Margaret Magruder, Daisy McGinnis, Dawn Warren, Kara Burghardt, Rachel Kujala, Sara Crawford, Leslie Craig

BUDGET MEETING MINUTES

- I. CALL TO ORDER: 6:07 pm
 - A. Flag Salute
 - B. Agenda Review: The executive session tonight has been cancelled.
- II. NEW BUSINESS
 - A. Appoint New Budget Committee Members - Confirm Terms of Appointment
 - 1. Rachel Kujala, Term expires 6/30/20 (1 yr)
 - 2. Margaret Magruder, Term expires 6/30/20 (1 yr)

**A motion was made to appoint Margaret Magruder and Rachel Kujala to the Budget Committee
IW/KE - UNANIMOUS**

BOARD MEETING AGENDA

- I. CALL TO ORDER: 6:30 pm
 - A. Agenda Review: We need to add the Certified Renewal List, Sarah Thorud. She was inadvertently left off of the list in February.
- II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES
 - A. Public Comment: None
This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.
 - B. Student Body Report: None
 - C. Oregon School Employees Association Representative Report: None
 - D. Clatskanie Education Association Representative Report: None
- III. OLD BUSINESS: None
- IV. NEW BUSINESS: None
- V. SUPERINTENDENT'S REPORT
 - A. K-6 Principal Report: Written
 - B. 7-12 Principal Report: Written

- C. Special Education Report: C. Hurowitz discussed the ever changing face of special ed in light of COVID 19. Tomorrow will be another Superintendents Meeting with Colt Gill and we are hoping to get more guidance regarding special education.
- D. Superintendent Report: C. Hurowitz went through her report with the board.
 - 1. Financial Report: Written. M. Berghold discussed possible savings at the end of the year due to the COVID 19. We have new budget software that is easier to use than Forecast 5, it is a more user friendly software and we should be able to run reports easily. We are hearing that FEMA or our insurance may be reimbursing us for all of our extra COVID 19 expenditures.

VI. BOARD MEMBERS REPORTS: C. Ouellette-Possible drive thru graduation for seniors? J. Helmen addressed this, they are discussing different ideas on how to accomplish a celebration/graduation. School board is welcome to participate. I. Wiggins-School district is doing a great job, adapting on the fly and he appreciates Cathy's updates. K. Harris-Appreciates how hard everyone at the school district is working and adapting to all of the changes that are handed down each day. K. Engel - She doesn't have kids in the home or in the school so went over and asked her high school neighbor boy how things were going; he said he hates the packets and would like to be all online. Also appreciates Cathy's leadership. M. Evenson, echoes the other comments, everyone is working really hard. She appreciates the teachers connecting with the kids and N. Brewer's work with the videos with the staff, they are really positive and heartwarming.

VII. INFORMATION

- A. Enrollment Information: K. Harris asked if the moratorium on students transferring to charter schools and online schools will continue until the end of the year? C. Hurowitz explained they are not allowed to take additional students at this time. However, now that we are starting instruction and school is open we are hoping for some clarity on this issue. They are itching to take students. We can stop at a percentage, so we can cap that. Are we enrolling new students in the area? Yes, we can enroll them, but we can't claim them on ADM at this time. They don't want schools to be competing for students with each other during this crisis.

VIII. CONSENT AGENDA

- A. Financial Report
- B. Employee Status Report
- C. Approve the Alternative Education Programs - GED, ACE program, FOCUS (credit recovery), Alternative Program at CMHS
- D. Approve the 20-21 NWRESD Local Service Plan
- E. Policy Updates - Second Reading
 - 1. AC - Nondiscrimination
 - 2. AC-AR - Discrimination Complaint Procedure
 - 3. BBF - Board Member Standards of Conduct
 - 4. BBFC - Reporting of Suspected Abuse of a Child
 - 5. BDC - Executive Sessions
 - 6. BDDG - Minutes of Board Meetings
 - 7. ECACB - Unmanned Aircraft System (UAS) a.k.a. Drone
 - 8. EEA - Student Transportation Services
 - 9. EFAA-AR - Reimbursable Meals and Milk Programs
 - 10. GBA - Equal Employment Opportunity
 - 11. GBDA - Mother Friendly Workplace
 - 12. GBDA - Expression of Milk (or Breast-feed) in the Workplace
 - 13. GBEA - Workers' Compensation Insurance
 - 14. GBEA - Workplace Harassment
 - 15. GBEDA - Drug and Alcohol Testing - Transportation Personnel
 - 16. GCDA/GDDA - Criminal Records Checks and Fingerprinting
 - 17. GBNA/JHFF - Reporting Requirements for Suspected Sexual Conduct with Students
 - 18. IGBBA - Talented and Gifted Students
 - 19. IGBBC - Talented and Gifted - Programs and Services
 - 20. IKF - Graduation Requirements
 - 21. JED - Student Absences and Excuses
 - 22. JFCF - Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence - Students
 - 23. JFCJ - Weapons in the Schools

- 24. JGAB - Use of Restraint and Seclusion
- 25. JHFDA - Suspension of Driving Privileges

F. Approve Minutes from March 9, 2020 Board Meeting

A motion was made to approve the consent agenda

KE/IW - UNANIMOUS

IX. ~~EXECUTIVE SESSION~~

~~(ORS 192.660(2)(b))~~

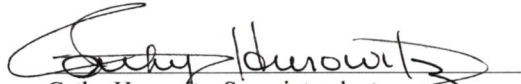
~~To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.~~ The Executive Session was cancelled due to the possible lack of confidentiality in a Zoom meeting, per OSBA.

ADJOURNMENT: 7:00 pm

NEXT BUDGET MEETING: May 4, 2020

NEXT BOARD MEETING: May 11, 2020


Megan Evenson, Board Chair


Cathy Hurowitz, Superintendent

Clatskanie Elementary School



Building Report: Tiffany O'Donnell

April 13, 2020

CES staff have been very busy since our return from Spring Break on March 30th!

CES DATA

- 100% of CES students received their 2 week packet of supplemental materials for the weeks of April 6-17, either by parent pick up, bus or staff hand delivery
- 91% of CES families have access to the internet
- 79% of CES families have access to a device
- 47 devices have been requested so far, some of which are households without internet. Devices will be available for parent pick Thursday 4/16 4-7 pm and Friday 4/17 7:30-9:30 am and 12-1 pm
- 100% of staff are attending and setting up Zoom meetings and webinars

Cougar Care & Connect

- Each CES household has a primary teacher to whom they must respond twice per week minimum for attendance
- 83% of our families made the two contact minimum this first week, 15% made only one contact, and 1.8% (5 households) have made no contact

Addition of online learning

- 100% of regular education classes have a Google Classroom. They know how to set up their students, resources, and assignments. They will soon learn how to use forms for self-grading assignments, quizzes and tests, and the gradebook feature. All these classes are posted on the [CES Distance Learning Portal](#)
- Teachers are utilizing the online learning tools from CSD adopted Reading and Math materials (Pearson Realize and Think Central).
- Teachers will soon post recorded learning sessions and experiment with live sessions this week.
- Curriculum is mainly focused on essential standards in Language Arts and Math daily, with lessons in Science, Social Studies, PE and Wellness once a week.

Culture of Care

We are planning to add in other activities to promote our culture of care and fun.

Clatskanie Middle/High School

Home of the "Tigers"

CMHS Building Report: Jim Helmen

April 9, 2020

1. Kitchen staff and faculty have done an incredible job making sure all of our students are being fed. Huge shout out to Donna Thompson for her organization and support of families through the Share Shed.
2. District-Wide Plan for Special Education had been developed to provide specially designed instruction for all students with special needs by ODE guidelines. Special Education teachers are currently developing educational plans, contacting families to review educational and social-emotional needs, and scheduling specially designed instructions times with students
3. CMHS has developed a Distance Learning Educational Plan. The CMHS distance learning plan encompasses:
 - a. Weekly connections to all students (Minimum of 2x's per week per class) to support wellness. Students needing food, clothing, as well as a sense of care and connection to their teachers and support staff
 - b. We have emphasized student connections and relationships with trusted staff through phone calls, ZOOM, Google Hang Out, Band, etc. CMHS wants to continue promoting belonging to a positive culture.
 - c. Teachers continue to monitor, report and record each student's progress towards learning goals and standards, encouraging critical problem solving, collaboration, communication, and creativity.
 - d. Core subjects to grades 7-12.
 - e. Core classes for grades 7-8 are ELA, Social Studies, Science, Math
 - f. Core Classes for grades 9-11 are ELA, Social Studies, Science, Math, and Health (For 10th graders).
 - g. Core Classes for seniors are ELA 4 and Government
 - h. College Credit courses: Pre-Calculus, Calculus will be taught separately through ZOOM online program- ZOOM can be accessed through phone APP (Have students download ASAP) or computer with a camera.
 - i. College English will be provided through Google Classroom/Docs.
 - j. ALL current GRADES are reflective of quarter 3. CTE teachers will be supporting student who has not yet met proficiency in all CTE standards
 - k. Mrs. Erwin will be providing Music Theory packets, ART assignments which will be used as a "Brain Break."
 - l. Online Spanish through ORVED, Odysseyware credit recovery or current students that are currently enrolled for OD courses can be accessed and continued for credit. This will be monitored by Bianca.
 - m. Clatskanie Academy Online courses will be monitored and coordinated by Dawn Warren.

4. Mental Health Supports- We are currently developing a platform for mental health services throughout school counselors.
5. Mental Health and Social Support focuses are”
 - a. Provide regular updates to students and families/guardians on bright spots, good news, celebrations, culture video (Nina) and where basic needs can be met or are located in the community (food, clothing, mental health supports, etc).
 - b. Conduct regular check-ins with students and routinely ask students about how they are doing and what they are feeling- Providing individual support and plan short-term counseling and resources for depression, anxiety, self-harm, and suicidal ideation.
 - c. Direct students to appropriate and safe online resources and teach them how to evaluate resources for safety and relevance (School website)
 - d. Provide small group support for grief and loss issues to due COVID-19 impact (J. Hamsa)
6. 2020 Graduation Options Plan
 - a. I have requested further guidance from ODE regarding the statement and if we should graduate all seniors, which are on track, today, “For the final spring term(s), *seniors shall be awarded credit based on a Pass / Incomplete determination. Generally:*
 - b. *If a senior was on track for a passing grade or had a passing grade in the current term, they shall be awarded a “Pass” status for the course.*
7. By April 30: CMHS will notify each senior’s family on their student’s graduation status and next steps. We will maintain instruction in all core classes until this date.
8. Developing individual grad plans for students who are not on track to graduate at the time of closure due to COVID-19
9. We will be suspending all Essential Skills and Personalized Learning requirements for seniors (Career Related Learning Experiences (CRLEs), Extended Application, and Education Plan and Profile).

Clatskanie School District

BR-General Fund - Rev & Exp/Assets OBJECT For the Period 07/01/2019 through 03/31/2020

Fiscal Year: 2019-2020

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
GENERAL FUND REVENUES							
Property Taxes (+)	\$3,720,799.00	\$3,335,503.66	\$3,335,503.66	\$385,295.34	\$0.00	\$385,295.34	10.4%
Charges for Services (+)	\$125,000.00	\$107,978.81	\$107,978.81	\$17,021.19	\$0.00	\$17,021.19	13.6%
Earnings on Investments (+)	\$55,000.00	\$30,222.58	\$30,222.58	\$24,777.42	\$0.00	\$24,777.42	45.0%
Intermediate Sources (+)	\$98,000.00	\$65,926.68	\$65,926.68	\$32,073.32	\$0.00	\$32,073.32	32.7%
State Sources (+)	\$4,745,636.00	\$3,822,418.72	\$3,822,418.72	\$923,217.28	\$0.00	\$923,217.28	19.5%
Federal Sources (+)	\$0.00	\$11,490.00	\$11,490.00	(\$11,490.00)	\$0.00	(\$11,490.00)	0.0%
Interfund Transfers (+)	\$340,000.00	\$0.00	\$0.00	\$340,000.00	\$0.00	\$340,000.00	100.0%
Beginning Fund Balance (+)	\$408,810.72	\$422,617.98	\$422,617.98	(\$13,807.26)	\$0.00	(\$13,807.26)	-3.4%
Sub-total : GENERAL FUND REVENUES	\$9,493,245.72	\$7,796,158.43	\$7,796,158.43	\$1,697,087.29	\$0.00	\$1,697,087.29	17.9%
Total : INCOME	\$9,493,245.72	\$7,796,158.43	\$7,796,158.43	\$1,697,087.29	\$0.00	\$1,697,087.29	17.9%
EXPENSES							
GENERAL FUND EXPENDITURES							
Salaries (-)	\$4,662,096.32	\$3,257,189.38	\$3,257,189.38	\$1,404,906.94	\$1,520,656.03	(\$115,749.09)	-2.5%
Benefits (-)	\$3,198,849.40	\$2,109,607.92	\$2,109,607.92	\$1,089,241.48	\$1,042,187.74	\$47,053.74	1.5%
Purchased Services (-)	\$745,650.00	\$554,988.55	\$554,988.55	\$190,661.45	\$157,322.54	\$33,338.91	4.5%
Supplies & Materials (-)	\$346,050.00	\$240,269.92	\$240,269.92	\$105,780.08	\$54,273.27	\$51,506.81	14.9%
Other Objects (-)	\$175,600.00	\$161,159.59	\$161,159.59	\$14,440.41	\$3,715.11	\$10,725.30	6.1%
Transfers (-)	\$115,000.00	\$0.00	\$0.00	\$115,000.00	\$0.00	\$115,000.00	100.0%
Planned Reserve (Ending Fund Balance) (-)	\$250,000.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$250,000.00	100.0%
Sub-total : GENERAL FUND EXPENDITURES	(\$9,493,245.72)	(\$6,323,215.36)	(\$6,323,215.36)	(\$3,170,030.36)	(\$2,778,154.69)	(\$391,875.67)	4.1%
Total : EXPENSES	(\$9,493,245.72)	(\$6,323,215.36)	(\$6,323,215.36)	(\$3,170,030.36)	(\$2,778,154.69)	(\$391,875.67)	4.1%
NET ADDITION/(DEFICIT)	\$0.00	\$1,472,943.07	\$1,472,943.07	(\$1,472,943.07)	(\$2,778,154.69)	\$1,305,211.62	0.0%

End of Report

Operating Statement with Encumbrance

CLATSKANIE SCHOOL DISTRICT
Student Enrollment Numbers by Grade Level
2019-2020

Grade Level	2018-2019		2019-2020									
	9/18/18	6/4/19	9/4/19	10/8/19	11/13/19	12/5/19	1/7/20	2/4/20	3/5/20	4/6/20	5/20	6/20
K	54	49	69	70	68	68	70	73	74	74		
1	58	58	52	51	49	49	50	49	49	49		
2	53	53	61	60	59	58	58	59	59	59		
3	59	57	50	48	47	48	47	46	46	47		
4	58	59	58	58	58	58	58	58	57	58		
5	53	53	63	63	62	63	62	62	62	62		
6	48	48	57	57	56	56	55	55	55	55		
<i>Elementary Total</i>	383	377	410	407	399	400	400	402	402	404		
7	55	53	45	45	44	44	42	43	43	43		
8	63	62	49	45	43	44	43	42	47	46		
9	49	46	57	57	58	57	56	57	56	58		
10	74	73	44	43	43	43	43	42	40	38		
11	50	50	76	72	71	70	69	64	62	62		
12	55	54	52	54	53	53	53	55	54	52		
TR	0	0	0	0	0	0	0	0	0	0		
<i>Mid/High Total</i>	346	338	323	316	312	311	306	303	302	299		
TOTAL	729	715	743	723	711	711	706	705	704	703		
TRANSFERS												
CES In		3	2	2	2	2	2	2	0	0		
CMHS In		3	1	1	1	1	1	1	1	1		
Total IDT In*	16	6	3	3	3	3	3	3	1	1		
CES Out		18	7	12	12	13	13	15	14	17		
CMHS Out		14	9	14	15	13	13	13	10	13		
IDT Out**	18	32	16	26	27	26	26	28	24	30		

* Interdistrict Transfers into our district

** Interdistrict Transfers out of our district

19-20 Interdistrict Transfers Only

<u>Frontier</u>	<u>Homeschool</u>	<u>ORCA</u>	<u>ORVA</u>	<u>RAINIER</u>	<u>ST HELENS</u>	<u>WILLCA</u>
4th - 2	4th - 1	K - 1	3rd - 1	3rd - 1	K - 1	4th - 1
5th - 1		2nd - 2	4th - 1	6th - 1	11th - 1	
6th - 1		3rd - 1	5th - 1	10th - 1		
8th - 1		6th - 1	8th - 2			
9th - 1		7th - 1				
		8th - 1				
		9th - 2				
		10th - 2				
		11th - 1				
=6	=1	=12	=5	=3	=2	=1

CLATSKANIE SCHOOL DISTRICT 6J
PO BOX 678
CLATSKANIE OR 97016

April 13, 2020

CHANGE OF EMPLOYEE STATUS

The superintendent recommends accepting the:

Resignation of Matthew Thul, 1.0 FTE teacher at CES, effective June 30, 2020.

Resignation of Ellen Ingamells, 1.0 FTE teacher at CES, effective March 12, 2020.
Ms. Ingamells was on an approved leave of absence this school year

Moving McKenzie Garlock, 1.0 FTE teacher at CMHS, and Kyla Van Voorst, 1.0 FTE teacher at CES, to permanent contracted teacher status in the 20-21 school year. They were listed on last month's renewal list as 3rd year probationary teachers. They were temporary employees in the 17-18 school year that worked more than 135 days, so their temporary contract year should have counted towards their probationary status. This will reflect that change.

Moving Robin Haulk, 1.0 FTE teacher at CMHS to 3rd year probationary teacher status in the 20-21 school year. He was listed on last month's renewal list as a 2nd year probationary teacher. He was a temporary employee in the 18-19 school year that worked more than 135 days, so his temporary contract year should have counted towards his probationary status. This will reflect that change.

Renew the probationary contract of Rachel Fuller, CES Special Education Teacher. She will be in her 2nd year of probationary status in the 20-21 school year.

Renew the contract of Sarah Thorud, CES Title I Teacher.

CLATSKANIE SCHOOL DISTRICT 6J
PO Box 678
Clatskanie OR 97016

STATUS OF CONTRACTED PERSONNEL RENEWALS
For
2020-2021 School Year

Probationary Teachers:

Second Year Renewals for 2020-2021

Nicole Baldwin	Joanne Kallunki	Charlotte Kyle
Billi Leinonen	Sara Neuhauser	Hallie Parker
David Ramsey	Glenn Rhodes	

Third Year Renewals for 2020-2021

Deney Flatz	Robin Haulk	Carole Shockley
Amanda Tompkins		

Contract Teacher Renewals for 2020-2022:

Caroline Alexander	Mary Bauman	Marc Brewer
Nina Brewer	Kara Burghardt	James Byrne
Megan Corne	Amber Crawford	David Crawford
Jaime Erwin	Timothy Erwin	McKenzie Garlock
John Hazapis	Rebecca Horness	Ellen Ingamells
Lucius Jones	Timothy Kamppi	Anne Kynsi Dines
Denise Rowland	Charlie Sittloh	Mary Sizemore
Sara Tallman	Sara Thorud	Ryan Tompkins
Amanda Turner	Kyla Van Voorst	Timothy Van Voorst
Dawn Warren		

Probationary Administrator Renewals for 2020-2021

Tiffany O'Donnell

Administrator Renewals for 2020-2023:

James Helmen

Contractor Renewals for 2020-2021:

Mark Bergthold	Jennifer Cooper
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Northwest Regional ESD

2020-21 Local Service Plan



Northwest Regional Education Service District

5825 NE Ray Circle | Hillsboro, OR 97124-6436

T: 503-614-1428 F: 503-614-1440 Toll-Free: 1-800-990-7500

www.nwresd.org

Northwest Regional Education Service District

Dan Goldman, Superintendent

Washington Service Center

5825 NE Ray Circle
Hillsboro, OR 97124
Phone: 503-614-1428
Toll-Free in Oregon: 1-888-990-7500

Clatsop Service Center

Elizabeth Friedman, Administrator
3194 Marine Drive
Astoria, OR 97103
Phone: 503-325-2862

Columbia Service Center

Cynthia Jaeger, Administrator
800 Port Avenue
St. Helens, OR 97051
Phone: 503-366-4100

Tillamook Service Center

Kim Lyon, Administrator
2515 3rd Street
Tillamook, OR 97051
Phone: 503-842-8423

NWRESD Board of Directors

CHAIR

Cunningham, Karen | Zone 5
Beaverton, OR

VICE CHAIR

Poehlitz, Lisa | Zone 3
Sherwood, OR

Riley, Christine | Zone 1
Gaston, OR

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Hollandsworth, Dave | Zone 2
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Hillsboro, OR

Bruce, Renee | Social Services
Beaverton, OR

Judd, DaWayne | Business
Beaverton, OR

Board Zones

- 1: School Districts: Gaston, Sherwood and Tigard-Tualatin
 - 2: School Districts: Astoria, Jewell, Knappa, Seaside, Warrenton-Hammond, Neah-Kah-Nie, Nestucca Valley, Tillamook, Banks and Forest Grove
 - 3: School District: Hillsboro
 - 4: School District: Beaverton (Partial), Clatskanie, Rainier, Scappoose, St. Helens, and Vernonia
 - 5: School District: Beaverton (Partial)
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Northwest Regional Education Service District

Local Service Plan

Each ESD's component school districts are to pass the Local Service Plan following these guidelines: It must be passed by 2/3 of the districts representing more than 50% of the student population. The Local Service Plan must contain, and every ESD must provide, the following services:

- Programs for children with special needs, including but not limited to special education services, services for at-risk students and professional development for employees who provide those services.

 - Technology support for component school districts and the individual technology plans of those districts, including but not limited to technology infrastructure services, data services, instructional technology services, distance learning and professional development for employees who provide those services.

 - School improvement services for component school districts, including but not limited to services designed to support component school districts in meeting the requirements of state and federal law, services designed to allow the education service district to participate in and facilitate a review of the state and federal standards related to the provision of a quality education by component school districts, services designed to support and facilitate continuous school improvement planning, services designed to address school wide behavior and climate issues and professional technical education and professional development for employees who provide those services.

 - Administrative and support services for component school districts, including but not limited to services designed to consolidate component school district business functions, liaison services between the Department of Education and component school districts and registration of children being taught by private teachers, parents or legal guardians pursuant to ORS 339.035.

 - Other services that an education service district is required to provide by state or federal law, including but not limited to services required under ORS 339.005 to 339.090.
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Proposed NWRESD 2020-21 Local Service Plan: Service Credits

	2020-21 Projection 11.4.19	2019-20 SSF Est 3.4.19
Estimated SSF Allocation (based on 51% SSF 6/19)	\$ 50,521,492	\$ 48,788,794
ESD Operations @ 10%	5,052,149	4,878,879
Local Service Plan @ 90%	45,469,343	43,909,915
Beaverton (39.5%)	17,776,009	17,186,804
Hillsboro (20.35%)	9,151,383	8,886,262
Amount Available for 18 Districts	18,541,951	17,836,849
CORE Services - 25% of Plan	4,635,488	4,459,212
Service Credits - 75% of Plan	\$ 13,906,463	\$ 13,377,636

County	District	ODE Report 5/6/2019 2017-18 Ex. ADMw	ODE Report 5/6/2019 2018-19 Ex. ADMw	Growth	Local Service Plan ADMw w/ Growth	% of Total	Estimated 2020-21 Service Credit Allocation	Amount per ADMw	2019-20 Service Credit Allocation	Difference
Clatsop	Astoria	2,220.95	2,191.45	(29.5)	2,191.45	4.38%	\$ 609,244	\$ 278.01	\$ 595,905	\$ 13,339
	Jewell	300.48	286.47	(14.0)	286.47	0.57%	79,641	278.01	77,375	2,266
	Knappa	659.83	656.10	(3.7)	656.10	1.31%	182,402	278.01	181,780	622
	Seaside	1,945.50	2,001.92	56.4	2,058.34	4.11%	572,238	278.01	509,843	62,395
	Warrenton-Hammond	1,236.42	1,265.90	29.5	1,295.38	2.59%	360,128	278.01	329,842	30,286
Columbia	Clatskanie	920.00	933.57	13.6	947.14	1.89%	263,314	278.01	249,341	13,973
	Rainier	1,061.10	1,044.73	(16.4)	1,044.73	2.09%	290,445	278.01	291,865	(1,420)
	Scappoose	2,757.90	2,796.08	38.2	2,834.26	5.67%	787,951	278.01	740,696	47,255
	St. Helens	3,441.02	3,330.49	(110.5)	3,330.49	6.66%	925,908	278.01	933,036	(7,128)
	Vernonia	751.30	746.72	(4.6)	746.72	1.49%	207,595	278.01	197,110	10,485
Tillamook	Neah-Kah-Nie	1,017.89	1,034.74	16.9	1,051.59	2.10%	292,352	278.01	269,842	22,510
	Nestucca Valley	669.79	681.46	11.7	693.13	1.39%	192,697	278.01	176,671	16,026
	Tillamook	2,598.50	2,652.03	53.5	2,705.56	5.41%	752,171	278.01	705,213	46,958
Washington	Banks	1,299.44	1,279.49	(20.0)	1,279.49	2.56%	355,710	278.01	258,488	97,222
	Forest Grove	7,555.66	7,446.73	(108.9)	7,446.73	14.89%	2,070,261	278.01	2,018,000	52,261
	Gaston	729.97	744.98	15.0	759.99	1.52%	211,284	278.01	195,351	15,933
	Sherwood	6,010.74	5,992.85	(17.9)	5,992.85	11.98%	1,666,069	278.01	1,585,543	80,526
	Tigard-Tualatin	14,936.79	14,701.13	(235.7)	14,701.13	29.39%	4,087,054	278.01	3,961,736	125,318
	TOTAL		50,113.28	49,786.84	(326.4)	50,021.55	100.00%	\$ 13,906,463		\$ 13,277,637

**Proposed NWRESD 2020-21 Local Service Plan:
County Allocations**

Total Available for Allocation	\$	1,699,798
Base per County =	\$	125,000 x 4 = 500,000
Available by ADMw		1,199,798

County	District	Resolution Plan ADMw w/ Growth	County Base	Allocation Outside of Base	Total 2020-21 Allocation Per County	Total 2019-20 Allocation Per County	Increase
Clatsop	Astoria	2,191.5					
	Jewell	286.5					
	Knappa	656.1					
	Seaside	2,058.3					
	Warrenton-Hammond	1,295.4					
	Total Clatsop County	6,487.7	\$ 125,000	\$ 155,612	\$ 280,612	\$ 255,816	\$ 24,796
Columbia	Clatskanie	947.1					
	Rainier	1,044.7					
	Scappoose	2,834.3					
	St. Helens	3,330.5					
	Vernonia	746.7					
	Total Columbia County	8,903.3	125,000	213,552	338,552	313,185	25,367
Tillamook	Neah-Kah-Nie	1,051.6					
	Nestucca Valley	693.1					
	Tillamook	2,705.6					
	Total Tillamook County	4,450.3	125,000	106,743	231,743	213,330	18,413
Washington	Banks	1,279.5					
	Forest Grove	7,446.7					
	Gaston	760.0					
	Sherwood	5,992.9					
	Tigard-Tualatin	14,701.1					
	Total Washington County	30,180.2	125,000	723,891	848,891	758,443	90,448
TOTAL		50,021.6	\$ 500,000	\$ 1,199,798	\$ 1,699,798	\$ 1,540,773	\$ 159,025

Proposed NWRESD 2020-21 Local Service Plan: Core Services Budget


<u>Program</u>	<u>2019-20 Adopted Budget</u>	<u>2020-21 Projected Budget</u>
Instructional Services		
Professional Development Strands BSD + HSD	299,424	343,050
Professional Development Strands CORE Dist	208,951	236,221
Regional Innovations Fund BSD + HSD	550,000	550,000
Total Instructional Services	\$ 1,058,375	\$ 1,129,271
Technology		
Network Services	326,757	339,827
Help Desk	111,311	115,763
Application Support/Development	507,917	528,234
Technical Engineering Coop	423,507	440,447
Student Information System	812,016	844,497
Library Services	162,480	168,979
Total Technology Services	2,343,988	2,437,748
Miscellaneous Services		
Miscellaneous		
Home School	15,000	15,000
Emergency Closure Network	10,500	10,500
County Allocations	1,540,773	1,699,798
Total Miscellaneous Services	1,566,273	1,725,298
Total Core Services	\$ 4,968,636	\$ 5,292,317
Summary		
Core Allocation (25% of the 90%)	4,459,212	4,635,488
ESD Added Contribution for PD Staff	501,112	522,244
Beaverton and Hillsboro	849,424	893,050
Amount Available for Core Services:	5,809,748	6,050,782

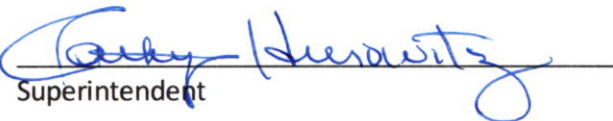
**RESOLUTION AUTHORIZING
NWRESD LOCAL SERVICE PLAN FOR 2020-21**

BE IT RESOLVED by the Board of Directors of Clatskanie School District in Columbia County, Oregon, that for the nature and extent of Core Services, Service Credits, and the County Allocation Fund described in the proposed local service plan and in compliance with the provisions of ORS 334.175, the school board of said school district hereby approves the Northwest Regional Education Service District Local Service Plan for the 2020-21 school year.

ADOPTED this 13th day of April 2020.

ATTEST:


Board Chair


Superintendent

Please email the signed document by March 1, 2020 to:

Lauren Slyh O'Driscoll
lslyh@nwresd.k12.or.us
Northwest Regional Education Service District
5825 NE Ray Circle
Hillsboro, Oregon 97124

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016
BOARD OF DIRECTORS' REGULAR BOARD MEETING
March 9, 2020, 6:30 pm, CES Library

BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Megan Evenson-Chair, Kara Harris-Vice Chair, Ian Wiggins, Kathy Engel
BOARD MEMBERS ABSENT: Chris Ouellette
ADMIN TEAM PRESENT: Cathy Hurowitz-Superintendent, Tami Burgher-Secretary, Jim Helmen-CMHS Principal, Tiffany O'Donnell-CES Principal, Mark Bergthold-Business Manager
GUESTS: Stephanie Gibbens, Karen George, Megan Corne, Elsa Jauron, Rachel Kujala, Joy Green, Sara Crawford, Sonja Hummer, Leslie Craig, Stacy Hicks, Yvonne Krause, Lucius Jones, Tim Erwin, Jaime Erwin, Charlie Sittloh

- I. CALL TO ORDER: 6:30 pm
 - A. Flag Salute
 - B. Agenda Review: No changes

- II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES
 - A. Public Comment: None
This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.
 - B. Student Body Report: None
 - C. Oregon School Employees Association Representative Report: E. Jauron believes they are still at 100% participation. They are continuing the monthly Labor/Management meetings and it is going good. As for their pizza dinner union meeting last month, they had a few more people come than usual and some retirees.
 - D. Clatskanie Education Association Representative Report: L. Jones reported that he sent out a survey to teachers regarding the two 20-21 school calendars that were proposed (one starts before Labor Day and one starts after Labor Day). Two thirds of the teachers that responded supported the calendar that started before Labor Day.

- III. OLD BUSINESS: None

- IV. NEW BUSINESS
 - A. Leadership Information Briefing: See item B.
 - B. Student Investment Application: C. Hurowitz has completed the Student Investment Application to be sent to ODE by April 15. She presented the 14 page report and went through each section with the board. The Narrative is basically talking about our district and it's strengths and challenges. This was followed by Community Engagement and Input which summarizes the information collected and how it was collected with our stakeholders, staff and students input. Students seem to have a bigger voice when they can be anonymous. The staff surveys weren't as successful as we would have liked, not as many participated as we hoped. The community engagement piece is done yearly. As for the thought exchange, it was a nice vehicle to get instant feedback. We listed who we engaged and how. The Strategy portion had to tie back into our outcomes. The Activities are the plan itself and the hiring of staff. Plan A is for hiring staff and if we are unable to fill those positions, we will go to Plan B and, if needed, Plan C. There is a Data Analysis portion where we went over data from Smarter Balance, chronic absenteeism, and other data from the district's state report card. This is followed by the actual SIA plan, it's projected outcomes, strategies, activities, and priorities. We had to develop targets in regular attenders, 3rd grade reading scores, freshman on track, 4 yr cohort grad data and 5 yr completer data. If we do not achieve our targets, ODE may come back and intervene. A barrier to completing our plan is finding staff to fill our open positions, as many other districts will be hiring staff as well. We will also need to be able to train and support our new staff. How do we ensure they want to stay? The ESD is

working on developing coaches to come in and support new teachers and to aid in instructional practices. There are grants available for mentorship of teachers, we need to apply for those. Finally, C. Hurowitz wants to thank the Northwest Regional ESD. They were invaluable in aiding us in the process of this application and we are very grateful for them.

A motion was made to approve the Clatskanie School District's SIA application

KH/KE - UNANIMOUS

- C. 20-21 School Calendar: Two calendars were sent out to staff with the required days for the 20-21 school year. Calendar A starts before Labor Day and Calendar B starts after Labor Day. C. Hurowitz recommends using the calendar that starts before Labor Day along with $\frac{2}{3}$ of the teaching staff that responded to L. Jones' survey.

A motion was made to approve calendar A, with the student days starting on 9/1/20 and ending on 6/10/21.

KE/IW - UNANIMOUS

- D. Schedule a Board Work Session: A work session regarding board ethics and policy has been planned for April 20th at 6:30 pm.
- E. Policy Updates - First Reading
 - 1. AC - Nondiscrimination
 - 2. AC-AR - Discrimination Complaint Procedure
 - 3. BBF - Board Member Standards of Conduct
 - 4. BBFC - Reporting of Suspected Abuse of a Child
 - 5. BDC - Executive Sessions
 - 6. BDDG - Minutes of Board Meetings
 - 7. ECACB - Unmanned Aircraft System (UAS) a.k.a. Drone
 - 8. EEA - Student Transportation Services
 - 9. EFAA-AR - Reimbursable Meals and Milk Programs
 - 10. GBA - Equal Employment Opportunity
 - 11. GBDA - Mother Friendly Workplace
 - 12. GBDA - Expression of Milk (or Breast-feed) in the Workplace
 - 13. GBEA - Workers' Compensation Insurance
 - 14. GBEA - Workplace Harassment
 - 15. GBEDA - Drug and Alcohol Testing - Transportation Personnel
 - 16. GCDA/GDDA - Criminal Records Checks and Fingerprinting
 - 17. GBNA/JHFF - Reporting Requirements for Suspected Sexual Conduct with Students
 - 18. IGBBA - Talented and Gifted Students
 - 19. IGBBC - Talented and Gifted - Programs and Services
 - 20. IKF - Graduation Requirements
 - 21. JED - Student Absences and Excuses
 - 22. JFCF - Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence - Students
 - 23. JFCJ - Weapons in the Schools
 - 24. JGAB - Use of Restraint and Seclusion
 - 25. JHFDA - Suspension of Driving Privileges

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: Written. K. Harris appreciated the report on the changes in processes regarding safety. She recommended putting that out on social media for parents to see how the district is responding to the recent safety issues regarding the lockout/lockdown we have had. Cameras are being installed, but they are having some issues with them, Stephen Tack is working on it. They discussed where the cameras have been installed and where future ones will go.
- B. 7-12 Principal Report: Written.
- C. Special Education Report: None
- D. Superintendent Report: Verbal. C. Hurowitz discussed the recent Town Hall the district had regarding safety issues at our schools. From the Town Hall, 14 people have signed up to be on committees to address the issues. C. Hurowitz will be working with the head of the Columbia County Emergency System, a Homeland Security person and our ASHER trainer to develop a comprehensive safety and security plan. This is a plan that is tailored to our district and will take up to a year to complete. The beginning stages will be in April. This plan will have one paper copy for the district and the other will be on a thumb drive with Homeland Security. It will address our weak points and how they can be exploited. It is a pretty exciting process and we are the only district in Columbia County that is taking advantage of this at this time. The district is also getting daily

updates from the NWRESA on the corona virus and are assisting us in issuing press releases. We are having them come directly from the district office and the Columbia County Superintendents are issuing the same ones, so we are all on the same page. C. Hurowitz also participated in a blizzard training put on by Columbia County, Homeland Security and the National Weather Service. It was a tabletop exercise in the event of a blizzard. How will we keep our kids safe in a natural disaster?

1. Financial Report

VI. BOARD MEMBERS REPORTS: K. Engel is happy to be back after being gone on vacation. She is sorry to have missed January and February meetings but appreciates the other board members for that. I. Wiggins wanted to congratulate the girls basketball team for winning the state title and the two wrestlers that made it to state. M. Evenson commented on the Town Hall. It was well run and organized and she felt that people appreciated being able to be heard. K. Harris was impressed by the number of people at the Town Hall that did not have kids in school. It is very valuable to hear their opinions as well, not all school districts have that kind of support. It was really nice and hopefully there will be more people next time, but it was a good mix.

VII. INFORMATION

A. Policy Update for Review

1. GBEA-AR - Workplace Harassment Reporting and Procedure
2. GBEDA-AR - Drug and Alcohol Testing - Transportation Personnel
3. GCDA/GDDA-AR - Criminal Records Checks and Fingerprinting
4. GBNA/JHFF-AR - Suspected Sexual Conduct Report Procedures and Form
5. IGBBA-AR - Appeals Procedures for Talented and Gifted and Identification and Placement
6. IGBBC-AR - Complaints Regarding the Talented and Gifted Program
7. JGAB-AR - Use of Restraint and Seclusion
8. JHFDA-AR(1) - Request for Suspended Driving Privilege - Conduct
9. JHFDA-AR(2) - Notice of Withdrawal
10. KL-AR(2) - Appeal to the Deputy Superintendent of Public Instruction

B. Enrollment Information

VIII. CONSENT AGENDA

- A. Financial Report
- B. Teacher/Admin Contract Renewals
- C. Approve Minutes from February 10, 2020 Board Meeting

A motion was made to approve the consent agenda.

KE/KH - UNANIMOUS

Public meeting adjourned at 8:02 pm

Executive session called to order at 8:14 pm

IX. EXECUTIVE SESSION

(ORS 192.660(2)(i))

To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

(ORS 192.660(2)(b))

To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.

Executive meeting adjourned and public meeting called to order: 9:15 pm

A motion was made to offer a 3 year contract to Cathy Hurowitz allowing 5 vacation buy back days per year and for the 20-21 school year a salary of \$123,500, for the 21-22 school year a salary of \$125,500 and for the 22-23 year a salary of \$127,500.

IW/KE - UNANIMOUS

ADJOURNMENT: 9:17 pm

NEXT BOARD MEETING: April 13, 2020