

GLEN ULLIN SCHOOL DISTRICT NO. 48
SCHOOL BOARD MEETING MINUTES
Wednesday, September 10, 2025
Glen Ullin School Multi-Purpose Room
OFFICIAL

Meeting ID: 242 503 847 571 2
Passcode: bS2Nk26e

1. Call To Order:

President Jill Feser called the meeting to order at 7:00 pm in the Glen Ullin School Multi-Purpose Room. A roll call was taken of the board members present Landon Hoff, Andrew Jacobson, Matt Morman ,Tony Sifuentes, Chasity Wood and Mitchell Bettenhausen. Also present was Business Manager: Kayla Schumacher; and Facility/Transportation Manager: Preston Foss, Principal: Todd Hetler and Superintendent: Martin Bratrud. Other guests were Nancy Bittner,Alice Fitterer, Amorè Wheeler (online format), Sue Deigaard (online format), Marcia McMahon (online format).

2. Pledge of Allegiance

3. Public Participation: no guests on the agenda

4. Approval of the Agenda: Tony Sifuentes made the motion to move Consideration Approval of the 24-25 End of Year Fiscal Report to Discussion 8e. Landon Hoff seconded the motion. A roll call was taken: Landon Hoff-yea, Andrew Jacobson-yea, Matt Morman-yea ,Tony Sifuentes-yea, Chasity Wood-yea and Mitchell Bettenhausen-yea. Motion Carried.

5. Student Outcome Goals:

- a. Review School Boards Goals and Guardrails
 - 1. Mr. Bratrud made a recommended checking into ND A + for academic strategic plan for the students. The board chose to table this till next meeting
- b. Board Agenda Calendar
- c. Board Monitoring Calendar
 - 1. There will be a Be Legendary retreat on October 21st at 6 pm with Sue and Marcia.

6. Consent Agenda:

- a. Explanation of use of the Consent Agenda

- b. Approve minutes
 1. August 13th, regular School Board Meeting
 2. Approve Bills
 3. Approve Financial Report
 4. Approve Activities Director Staffing Recommendation
 5. Approve School Compliance Report
 6. Approve LEA Compliance Report

Tony Sifuentes made the motion to move approve the agenda. Mitchell Bettenhausen seconded the motion. A roll call was taken: Landon Hoff-yea, Andrew Jacobson-yea, Matt Morman-yea, Tony Sifuentes-yea, Chasity Wood-yea and Mitchell Bettenhausen-yea. Motion Carried.

7.Reports: (information only)

- a. Fire Marshall Inspection
- b. Superintendent Report
- c. Business Manager Report
- d. Transportation/Building Director Report
- e. Counselor Report
- f. Principal Report
- g. Past Month Time Tracker Report

Prek- 12 | K -10 | 1st – 11 | 2nd – 4 | 3rd -7 | 4th – 12 | 5th – 9 | 6th – 15 | 7th – 3 | 8th – 10 | 9th -9 | 10th – 7 | 11th -16 | 12th -15 Total 140

8. Discussion/Action:

- a. Superintendent Evaluation Discussion: Evaluations for the Superintendent and the Business Manager, the board will use the NDSBA evaluation.
- b. Present Color Fund Balance Worksheet Report: Mr. Bratrud presented the fund balance sheet
- c. Present DPI and State Auditor Letter: The school was sent a letter from the State Auditor about the years since we have been audited. Currently we have been working with Point CPA. Mr. Bratrud was able to reach out and they are hoping to start our audit in Oct.
- d. Present Incident Summary: There was a coding error when deducting employee portion of benefits. Mr. Bratrud spoke to those employees and have set up deductions from their checks in September.
- e. Consider Approval of 24-25 End of Year Fiscal Report: Andrew Jacobson made the motion to approve the End of Year Fiscal Report for 24-25. Tony Sifuentes seconded the motion. A roll call was taken: Landon Hoff-yea, Andrew Jacobson-yea, Matt Morman-yea ,Tony Sifuentes-yea, Chasity Wood-yea and Mitchell Bettenhausen-yea. Motion Carried.

8. Adjournment:

Chasity Wood made the motion to adjourn the meeting at 8:39 pm. Tony Sifuentes seconded the motion.

9. Notes:

- a. Next Regular Board Meeting: October 8th, 2025 at 7:00 pm
- b. Truth in Taxation Public Meeting: September 17th, 2025. Supper at 6:30 pm with meeting to follow at 7:00 pm. Special Meeting to Follow if needed to approve revised Mill Levy Certificate.

General Fund

Alpha Media, Inc	5005	614.40
Martin Bratrud	5006	100.00
Kyle Christensen	5007	220.00
City of Glen Ullin	5008	459.21
Cole Paper	5009	278.27
CREA	5010	4784.40
DPI	5011	2799.77
Ecolab	5012	300.00
Elliot and McMahon LLC	5013	2000.00
EMath Instruction	5014	1050.00
Emergent 3	5015	1500.00
Farmers Union Oil	5016	1236.26
Glen Ullin Auto Part	5017	299.84
Glen Ullin Super Valu	5018	591.63
Glen Ullin Times	5019	519.08
Gooseneck Implement	5020	38.19
Jacobson Memorial Clinic	5021	213.00
Gerald Krenzke	5022	477.80
Learning without Tears	5023	74.25
Linde Gas & Equipment	5024	272.57
Marco	5025	1675.76
MDU	5026	2757.03
Mutual of Omaha	5027	78.66
Mystery Science	5028	1695.00
Napa Auto Parts of New Salem	5029	3297.63
NDCEL	5030	250.00
NDHSAA	5031	50.00
Odin	5032	68.67

Petty Cash	5033	15.00
PlanBook	5034	252.00
Lisa Rowland	5035	14.03
Kayla Schumacher	5036	70.00
Shred ND	5037	53.75
Smart Computers	5038	2570.00
Southwest Grain	5039	372.27
Sysco	5040	5715.67
Wards Science	5041	302.99
Western Heating	5042	612.85
WRT	5043	312.33
<u>Activities Fund</u>		
Braun Distributing	1855	653.82
Capital City	1856	1499.00
Coca-Cola Bottling	1857	1374.50
CrossRoads Golf Course	1858	800.00
Petty Cash Fund	1859	50.00

Jill Feser President

Kayla Schumacher Business Manager