

# PAULSBORO PUBLIC SCHOOLS

Board of Education Meeting  
PAULSBORO, NEW JERSEY

## MINUTES

**MONDAY, JUNE 28, 2021**

**Billingsport Early Childhood Center Multipurpose Room  
441 Nassau Avenue  
Paulsboro, New Jersey 08066**

### MISSION STATEMENT

*The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.*

### CALL TO ORDER

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on Wednesday, June 23, 2021 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education. The 2020-2021 Board of Education schedule of meetings was adopted by the Board of Education at the Reorganization Meeting on June 29, 2020.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

### ROLL CALL

Theresa Cooper, Robert Davis, Marvin E. Hamilton, Crystal L. Henderson (absent), Elizabeth J. Reilly, Markee Robinson (arrived at 6:07pm), Danielle Scott, Tyesha Scott, Irma R. Stevenson, Greenwich Township Representative Gerald Michael

### EXECUTIVE SESSION

BE IT RESOLVED: The Paulsboro Board of Education adjourned to Executive Session to discuss personnel, contracts, and legal matters the results. Official minutes will be submitted separately.

### PLEDGE OF ALLEGIANCE

### PRESENTATION

Pegasus Education Foundation President Dr. Quint will be presenting a check to the Board for the STEAM Center at Loudenslager.

Informational: At the February 24, 2020 Board Meeting the Paulsboro Board of Education has allocated \$25,000.00 in district funds for STEAM related supplies during the 2020 – 2021 School Year. The Pegasus Educational Foundation has pledged to match district allocated funds specifically allocated to support the Loudenslager STEAM Center up to \$25,000.00 for the 2020 – 2021 school year. The total allocated and pledged funds for the 2020 – 2021 school year is \$50,000.00.

## **PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION**

There were no public comments.

**CORRESPONDENCE – None at this time.**

**NEW BUSINESS – None at this Time**

**OLD BUSINESS**

### **A. NOVEMBER 2021 ELECTION - OFFICES OPEN FOR GENERAL ELECTION**

<u>Term of Office</u>	<u>Incumbents</u>
Three (3) three year terms	Theresa Cooper Danielle Scott Irma Stevenson

Election petitions are available through the Gloucester County Board of Elections office located at 550 Grove Road, West Deptford, New Jersey.

Petition submission deadline to the County Board of Elections Office is Monday, July 26, 2021.

**PENDING ITEMS – None at this Time**

**BOARD BUSINESS:**

#### **A. COMMITTEE OF THE WHOLE: NEGOTIATIONS**

##### **COLLECTIVE BARGAINING – PAULSBORO EDUCATION ASSOCIATION AND PAULSBORO ADMINISTRATORS ASSOCIATION**

At the January 27, 2020 meeting, the Interim Superintendent Dr. Walter C. Quint suggested that the Board of Education might want to select the members who will serve on the Negotiations Committees for the contracts with the Paulsboro Education Association and Paulsboro Administrators Association. These agreements expire on June 30, 2021. Selection of committees now will allow them to review the existing contracts as well as attend training provided by New Jersey School Boards Association.

The Interim Superintendent Dr. Walter C. Quint sent the two collective bargaining agreements to the New Jersey School Board Association (NJSBA). NJSBA will review the agreements and make suggestions.

At the September 28, 2020 Board meeting, the Superintendent, Dr. Roy J. Dawson suggested that the Board of Education select the members who will serve on the Collective Bargaining Committee.

##### **PAULSBORO EDUCATION ASSOCIATION**

Update: At the September 28, 2020 Board meeting, the Paulsboro Board of Education selected the Negotiation Team: Mr. Joseph Lisa, Chairperson, Members: Mr. Robert Davis and Mrs. Danielle Scott.

Update: January 5, 2021, the newly elected Board President Mr. Marvin Hamilton will replace the past Board President Mr. Joseph Lisa as Chairperson.

Update: January 5, 2021, the Paulsboro Board of Education has requested the following meeting dates for negotiations with the Paulsboro Education Association to begin the process:

Tuesday, February 23, 2021 at 4:00  
Tuesday, March 9, 2021 at 4:00

Monday, March 29, 2021 at 4:00

All meetings will take place at the Paulsboro High School Library

Update: February 23, 2021, the Paulsboro Board of Education met to discuss negotiations with the Paulsboro Education Association.

Update: March 9, 2021, the Paulsboro Board of Education met to continue discussing negotiations with the Paulsboro Education Association.

The next meeting for negotiations with the Paulsboro Education Association will be Monday, March 29, 2021 at 4:00 at the Paulsboro High School Library.

Update: March 29, 2021, the Paulsboro Board of Education met to continue discussing negotiations with the Paulsboro Education Association.

The next meeting for negotiations with the Paulsboro Education Association was Wednesday, May 12, 2021.

Update: May 19, 2021, the next meeting is scheduled for June 3, 2021.

Update: June 3, 2021 a Memorandum of Agreement between the Paulsboro Education Association and the Paulsboro Board of Education was received.

#### **PAULSBORO ADMINISTRATION ASSOCIATION**

Update: March 12, 2021, the Paulsboro Board of Education has requested the following meeting dates for negotiations with the Paulsboro Administration Association to begin the process:

Monday, April 19, 2021 at 4:00 Cancelled  
Monday, May 3, 2021 at 4:00  
More dates are pending.

All meetings will take place at the Paulsboro High School Library

Update: May 19, 2021, no dates have been set for the next meeting.

#### **B. COMMITTEE OF THE WHOLE: POLICY MANUAL**

The District Policy Manual is out of date and will be updated. New Jersey School Boards Association or another agency have provided leadership in this area.

Currently, the hard copy policy manual does not match what is posted online. The online policies, in some cases, appear to be drafts. Some recently adopted policies do not appear in the hard copy manual or online.

At the October 26, 2020 Board meeting the Board approved to contract with Strauss Esmay Associates, LLP who will update the District Policy Manual. The cost to review and update our District Policy Manual is \$13,000.00. This is a onetime charge. There will be a yearly fee of \$2,545.00 for the maintenance and updates to the policies.

Update: All documents that the Strauss Esmay Associates, LLP requested to start the process were sent to them on November 9, 2020 from the Office of the Superintendent. We are in the process of setting up meetings to discuss the DRAFT manuals for the District Policy Manual.

Update: January 13, 2021, Superintendent Dr. Roy J. Dawson and Secretary to the Superintendent Deborah Kappra had a review meeting with Strauss Esmay Associates, LLP. The meeting was to finalize some of Strauss Esmay Associates remaining questions regarding our personal titles and procedures. Our Policy Manual's first draft will be sent to the Superintendent's office by the end of January for our review.

Update: January 29, 2021, Superintendent Dr. Roy J. Dawson has received the first draft from Strauss Esmay Associates and will begin the reviewing process of the Policy manual.

Update: To date Superintendent Dr. Roy J. Dawson continues to review the first draft of the Policy manual from Strauss Esmay Associates and makes the necessary changes.

Update: May 13, 2021, Policy revisions were sent to Strauss Esmay Associates to make corrections. Waiting for the policy manual second draft to be sent back to the Superintendent's office.

Update: June 14, 2021, Strauss Esmay Associates sent us the revised and updated new policy manual. In July we will be working to place the updated policy manual on our website.

## **REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

## **REPORT OF THE SUPERINTENDENT**

## **EXECUTIVE SESSION**

WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education met in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation. The matters discussed will remain confidential until the need for confidentiality no longer exists.

## **NEXT MEETINGS OF THE BOARD OF EDUCATION**

### **Regular Meeting**

**Wednesday, July 28, 2021 at  
7:00p.m. in the  
Billingsport Early Childhood Center Multipurpose Room**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

## **MOTION TO ADJOURN**

A MOTION WAS MADE BY MRS. STEVENSON AND SECONDED BY MR. ROBINSON TO ADJOURN THE MEETING.

THE MOTION UNANIMOUSLY CARRIED. THE MEETING ADJOURNED AT 7:25 PM.

RESPECTFULLY SUBMITTED,



BOARD SECRETARY

## RESOLUTIONS

### REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

**RECOMMEND APPROVAL OF A – B:** The Greenwich Township Representative may vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Mr. Robinson to approve items A – B.

Informational: The Report of Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

A. Approval of the May 24, 2020 Minutes (**Attachments**)

Revised Regular Meeting	April 26, 2021
Regular Meeting	May 24, 2021*
Executive Meeting	May 24, 2021

B. Approval for May and June 2021 payment of bills that are duly signed and authorized. The recommendation includes authorization for the Business Administrator to pay other bills needed to close out the 2020-2021 school year. (**Attachments**)

Informational: A copy of the Bill List will be available at the meeting or in advance in the office of the Business Administrator/Secretary to the Board for review by members of the Board of Education.

\*A correction to the May 24<sup>th</sup> meetings was noted by the board members and the approval is conditioned on the correction being reflected in the revised June 30<sup>th</sup> version of the May 24, 2021 minutes.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma P. Stevenson, Gerald Michael - Abstained.  
8 YES, 1 Abstention

MOTION CARRIED

### REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE  
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

**PERSONNEL B - I:** The Greenwich Township Representative may vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Ms. Reilly to approve items B-I.

A. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the

C. Recommend approval to grant the Superintendent authority to use a letter of intent to hire staff, as needed, prior to the Wednesday, July 28, 2021 meeting of the Board of Education.

Informational: “Letter of Intent” authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The

Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

- D. Recommend approval to appoint Paulsboro High School Principal Secretary Tahje Thomas to the position of Website Content Administrator for the 2021-2022 school year effective July 1, 2021 at a salary of \$3,900.00.

Informational: The position of Website Content Administrator has ongoing duties to receive recommended content, rewrite/write content, edit content, etc. then upload the materials to the websites. The position of Website Content Administrator was approximately 7 years ago.

- E. Recommend approval for Part Time Paulsboro High School Secretary for Guidance Danielle Richardson to work 10 days in the summer in order to assist with tasks required for the opening of the 2021 - 2022 school year. Ms. Richardson will work 29 hours per week at \$20.00 per hour. This is a part-time position that does not include benefits.

Informational: For many years, the Board of Education budgeted for and approved summer work for secretaries.

- F. Recommend approval to appoint Marc Kamp as the School Photographer at a rate of \$25.00 per hour not to exceed \$500.00 for the 2021 - 2022 school year.

Informational: Mr. Kamp has served as the School Photographer for many years. He takes photographs of students, citizens and staff who are being honored by the Board of Education. The recommended pay rate is the same as during the 2020 - 2021 school year.

- G. Recommend approval to appoint Steve Hunckler as the videographer for the Paulsboro High School Football Team. Mr. Hunckler earns \$50.00 per game and / or scrimmage for the 2021 - 2022 school year.

Informational: Mr. Hunckler has served in this position for many years. The recommended pay rate is the same as during the 2020 - 2021 school year.

- H. Recommended approval to appoint the following teachers for the 2021 Paulsboro High School Credit Recovery Program. Interviews were conducted by Loudenslager Elementary School Principal, Matthew Browne.

<b>CREDIT COMPLETION PROGRAM</b>					
<b>Staff</b>	<b>Subject</b>	<b>Instruction Hours</b>	<b>Prep Hours</b>	<b>Per Hour**</b>	<b>Total Stipend</b>
*Holly Klein	English IV	121	30	\$32.00	\$4,832.00
*Brittany Toole	English III	121	30	\$32.00	\$4,832.00
Joseph Benne	Biology/Sci.	60.5	15	\$32.00	\$2,416.00
*Tom Hampel	Health/P.E.	121	30	\$32.00	\$4,832.00
*Chelsea Brown	U.S. History I/II	121	30	\$32.00	\$4,832.00
Janice Esters	School Nurse	59.5	0	\$32.00	\$1,904.00
<b>Total</b>					<b>\$23,648.00</b>

\* These teachers are working both Session #1 & Session #2 \*

\*\*Per Hour to be determined upon completion of the PEA contract negotiations\*\*

- I. **Holiday Calendar Changes 2021 - 2022**

Recommend approval of the Revised 2021 - 2022 Holiday Calendar. (**Attachment**)

Informational: The 2021 - 2022 Holiday Calendar was approved on the May 24, 2021 Board Meeting. The last day of school is June 10, 2022 not June 14, 2022.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma P. Stevenson, Gerald Michael.

MOTION CARRIED

**PERSONNEL J - O:** The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Mrs. D. Scott to approve items J-O.

- J. Recommend approval of a Family Medical Leave of Absence (FMLA) and a New Jersey Family Medical Leave of Absence (NJFMLA) for Staff #588 DOH 09/01/2004, with the following terms and conditions:

**Dates of Leave**

**Terms and Conditions of Leave**

Tuesday, August 31, 2021 – Monday, September 13, 2021

FMLA with pay and benefits by use of accumulated sick days as well as the concurrent use of Federal Family Leave (8 days)

Tuesday, September 14, 2021 - Thursday, December 2, 2021

FMLA without pay, staff member to pay chapter 78 portion of medical expenses. (52 days)

Friday, December 3, 2021 - Thursday, December 23, 2021

NJFMLA without pay, staff member to pay chapter 78 portion of medical expenses. (15 days)

- K. Recommend approval to appoint the following employees for the 2021-2022 school year. Terms and conditions of employment are as per agreement with the Paulsboro Education Association.

Name	Work Day or Work Year	2020-2021		2021-2022*	
		Step	Salary	Step	Salary
			(in \$)		(in \$)
<b>Maintenance</b>					
McLean, Timothy	20.0 hours / Week	1	17,423	1	17,423

\*Salaries to be determined upon completion of the PEA contract negotiations.

- L. Recommended approval to appoint the following teachers for the 2021 Extended School Year Program. Teachers must hold appropriate certification by the New Jersey Department of Education. Interviews were conducted by Loudenslager Principal, Matthew Browne.

<b>EXTENDED SCHOOL YEAR PROGRAM</b>					
<u>Staff</u>	<u>Subject</u>	<u>Instruction Hours</u>	<u>Prep Hours</u>	<u>Per Hour**</u>	<u>Total Stipend</u>
Erica Haase	Pre-K	57	13.5	\$32.00	\$2,256.00
Cynthia Moultrie	K/1/2	57	13.5	\$32.00	\$2,256.00
Amber Berry	3rd/4th	57	13.5	\$32.00	\$2,256.00
Maria Phillips	5th/6th	57	13.5	\$32.00	\$2,256.00
Donna Backus	7th/8th	57	13.5	\$32.00	\$2,256.00
Brandi Esters	PK	66.5	0	\$20.00	\$1,330.00
Dottie Palmisano	PK	66.5	0	\$20.00	\$1,330.00
Evelyn Johnson	K/1/2	66.5	0	\$20.00	\$1,330.00
June Lord	3rd/4th	66.5	0	\$20.00	\$1,330.00

Erica Scott	5th/6th	66.5	0	\$20.00	\$1,330.00
Daryus Quarles	Aide - 7/8	66.5	0	\$20.00	\$1,330.00
* Kristin Shute & Addie Shmuel	Speech	57	13.5	\$32.00	\$2,256.00
<b>Total</b>					<b>\$21,516.00</b>

\*Speech Services Will Be Split based on caseload and compensatory services needed not to exceed the allotted hours. \*

\*\*Per Hour to be determined upon completion of the PEA contract negotiations\*\*

M. Recommended approval to appoint the following teachers for the 2021 Elementary Enrichment Program. Teachers must hold appropriate certification by the New Jersey Department of Education. Interviews were conducted by Loudenslager Elementary School Principal Matthew Browne and Billingsport Early Childhood Center Principal Tina Morris.

<b>ELEMENTARY ENRICHMENT PROGRAM</b>					
<u>Staff</u>	<u>Grade</u>	<u>Instruction Hours</u>	<u>Prep Hours</u>	<u>Per Hour*</u>	<u>Total Stipend</u>
Prudence Hanly	K/1st	57	13.5	\$32.00	\$2,256.00
Michele Relation	K/1st	57	13.5	\$32.00	\$2,256.00
Todd Palmisano	2nd	57	13.5	\$32.00	\$2,256.00
Danielle Relation	2nd	57	13.5	\$32.00	\$2,256.00
Krista Lange	3rd/4th	57	13.5	\$32.00	\$2,256.00
Lauren Brassill	5th/6th	57	13.5	\$32.00	\$2,256.00
Rebecca Richardson	STEAM	30	9	\$32.00	\$1,248.00
Monica Moore-Cook	Tech	30	9	\$32.00	\$1,248.00
Kimberly Reger	Art	30	9	\$32.00	\$1,248.00
Anthony DellaVecchia	P.E.	30	9	\$32.00	\$1,248.00
Tyler Graves	Music	30	9	\$32.00	\$1,248.00
Jennifer Hoffman	BSI	57	13.5	\$32.00	\$2,256.00
Kayla Callaway	Guidance	57	13.5	\$32.00	\$2,256.00
Angela Painter	Aide K/1st	66.5	0	\$20.00	\$1,330.00
Cheryl DeLorenzo	Aide K/1st	66.5	0	\$20.00	\$1,330.00
Samantha Strube	Aide - 2nd	66.5	0	\$20.00	\$1,330.00
Taylor Brady	Aide - 2nd	66.5	0	\$20.00	\$1,330.00
Tiaja Harrold	Aide - 3/4	66.5	0	\$20.00	\$1,330.00
Heather Parks	Aide - 5/6	66.5	0	\$20.00	\$1,330.00
Janice Esters	SN	70.5	4	\$32.00	\$2,384.00
<b>Total</b>					<b>\$34,652.00</b>



\*Per Hour to be determined upon completion of the PEA contract negotiations\*

- N. Recommend the approval of the following certified staff members to serve as substitute teachers and Aides for Elementary Enrichment Program or Extended School Year Program.

<u>Staff</u>		<u>Per Hour*</u>
Kaitlyn Silvia	Teacher	\$32.00
Gianna Lombardi	Teacher	\$32.00
David Denelsbeck	Teacher	\$32.00
Jennifer Henson	Teacher	\$32.00
Jayna Costantino	Teacher	\$32.00
Tara Stahl	Teacher	\$32.00
Maryann Costa	Aide	\$20.00

\*Per Hour to be determined upon completion of the PEA contract negotiations\*

Informational: Substitutes will be utilized on an as needed basis, and will make the regular contractual rate.

- O. Recommend approval for Stockton University Student, Ms. Allison Adams to complete her School Social Worker Internship with Loudenslager Elementary School Child Study Team School Social Worker Charisse Generette during the 2021-2022 school year. Ms. Adams will complete 500 hours for the 2021 – 2022 School Year.

Roll call Vote: Theresa Cooper -abstained, Robert Davis, Marvin E. Hamilton, Elizabeth J. Reilly, Markee Robinson - abstained, Danielle Scott - abstained, Tyesha Scott - abstained, Irma P. Stevenson.

4 – Abstentions 4- YES

MOTION CARRIED

**STAFF AND CURRICULUM DEVELOPMENT A - B:** The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. D. Scott.

- A. Recommend approval to commence with curriculum revision and rewriting in accordance with the Curriculum Revision Schedule. This work will commence July 2021 and end April 2022.

Informational: This recommendation includes approval for all appropriately certified staff members in the district to have the opportunity to be hired as curriculum writers at their contractual rate of \$32.00 per hour per the PEA Agreement. Teachers will work under the direction of the Director of Curriculum, Instruction and Assessment with the objective of bringing the given subject areas current with the New Jersey Student Learning Standards and New Jersey Department of Education recommendation. The Curriculum Revision Schedule was approved by the Board of Education on October 26, 2020 and is a required plan for ongoing review, revision, updating and purchase of materials in all areas of the instructional program.

- B. Recommend retroactive approval for Paulsboro High School History Teacher Rachel Wulk who attended Breaking Bias: Lessons from the Amistad on Monday, May 24, 2021 online with the New Jersey State Bar Foundation. There is no cost to the Board of Education.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma P. Stevenson, Gerald Michael

9 YES

MOTION CARRIED

**STAFF AND CURRICULUM DEVELOPMENT C - E:** The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Cooper.

- C. Recommend approval for Billingsport Early Childhood Center Speech Teacher Kristin Shute to attend the Conference for School-Based Speech Language Pathologist: Powerful, Current Strategies for these Unprecedented Times on Wednesday, July 14, 2021 online with Bureau of Education and Research (BER).

Registration:	1 Person	\$289.00	1 day	per person	\$289.00
Substitute(s):	0 Teacher	\$120.00	1 day	per day	\$ -
Total Costs					<u>\$289.00</u>

- D. Recommend approval for Loudenslager Elementary School Teacher Jacqueline Breshock to attend the Non-Violent Crisis Intervention Instructor Certification Program on August 12-13, 2021 at Delta Hotels by Marriot, Philadelphia, Pennsylvania with Bureau of Education and Research (BER).

Mileage:	60 miles		\$ 0.405 per mile	\$ 24.30
Registration:	1 Person	\$3,699.00	per person	\$3,699.00
Other:	16 Hours	During Summer	\$ 32.00 per day	<u>\$ 512.00</u>
Total Costs				<u>\$4,235.30</u>

- E. Recommend approval for Loudenslager Elementary School Speech Teacher Addie Shmuel to attend the Conference for School-Based Speech Language Pathologist: Powerful, Current Strategies for these Unprecedented Times on Thursday, July 15, 2021 online with Bureau of Education and Research (BER).

Registration:	1 Person	\$289.00	1 day	per person	\$289.00
Substitute(s):	0 Teacher	\$120.00	1 day	per day	\$ -
Total Costs					<u>\$289.00</u>

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyasha Scott, Irma P. Stevenson.

8 YES

MOTION CARRIED

**F. Informational - Enrollment and Class Size:**

- 1. The following chart presents the enrollment data for Preschool - 8:

Grade	Enrollment – June 15, 2021					
	2015	2016	2017	2018	2019	2020-2021
Pre- School Age 3 & 4	57	66	61	78	88	54
K	104	101	93	103	90	82
1	111	86	86	84	86	86
2	79	85	81	82	79	76
3	56	60	102	87	83	95
4	65	70	56	97	81	81
5	64	58	73	60	97	84
6	53	84	57	71	58	100
7	73	68	93	69	71	62
8	62	81	67	89	66	75
Self-Contained Special Education Billingsport/Loudenslager*	26	28	20	19	22	17
<b>Grand Totals</b>	<b>750</b>	<b>787</b>	<b>789</b>	<b>839</b>	<b>821</b>	<b>812</b>

2. The following chart presents the enrollments for Paulsboro Senior High School:

GRADE	Enrollment – June 15, 2021					
	2015	2016	2017	2018	2019	2020-2021
9	63	80	93	92	107	101
10	82	80	78	85	83	102
11	80	80	65	77	73	75
12	78	93	84	64	82	83
<b>TOTAL</b>	<b>303</b>	<b>333</b>	<b>320</b>	<b>318</b>	<b>345</b>	<b>361</b>

3. The following chart presents the class sizes for Billingsport Early Childhood Center and Loudenslager Elementary School:

Grade	Number of Students per Class as of June 15, 2021							
Pre-School	9	8	8	12	8	9		
Kindergarten	22	20	19	21				
1	21	23	21	21				
2	23	16	21	16				
3	19	19	19	20	18			
4	12	22	19	19	9			
5	20	20	14	15	16			
6	23	16	17	20	12	12		
Special Education BECC		4	7	6				

**INSTRUCTIONAL SERVICES A - B:** The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mr. Gerald.

- A. Recommend approval of the Nurses’ Standing Orders for the 2021 - 2022 school year which has been approved by our School Physician Anthony Villare, MD. **(Attachment)**

Informational: The Nurses’ Standing Orders are reviewed annually by the school nurses and school physician. Board of Education Member / Nurse Irma Stevenson also reviewed the standing orders. Prior to Board of Education approval, School Physician Villare signs the orders. The Nurses’ Standing Orders are instructions from the School Physician to the School Nurses relative to allowable treatments for specific medical situations.

- B. Recommend retroactive approval to provide homebound instruction for the following student Grades 9 - 12:

Case #	Grade	Hours of Instruction
302823	10	Student is receiving home instruction through Professional Education Services for a minimum of 10 hours/week at \$32/hour. Student is attending Inspira Health Program in Woodbury, New Jersey. Start date was 5/3/2021-5/28/2021.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma P. Stevenson, Gerald Michael  
 9 YES

MOTION CARRIED

**INSTRUCTIONAL SERVICES C:** The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Cooper.

- C. Recommend retroactive approval to provide homebound instruction for the following students Grades PK - 8:

Case #	Grade	Hours of Instruction
312936	3	Student is receiving home instruction through Professional Education Services for a minimum of 10 hours/week at \$32/hour. Student is attending Inspira Health Program in Bridgeton, New Jersey. Start date was 5/20/2021-5/24/2021.
292993	4	Student is receiving home instruction through Professional Education Services for a minimum of 10 hours/week at \$32/hour. Student is attending Inspira Health Program in Bridgeton, New Jersey. Start date was 5/13/2021-5/21/2021.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma P. Stevenson.  
8 YES

MOTION CARRIED

**STUDENT ACTIVITIES A:** The Greenwich Township Representative may vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Mr. Robinson.

- A. Recommend approval for the 1<sup>st</sup> Annual Special Education Parent Advisory Group (SEPAG) / Parent Advisory Group (PAG) Parent United Barbeque on July 29, 2021 from 12:00pm – 4:00pm and a rain date for July 30, 2021 from 12:00pm -4:00pm.

The District will organize a Special Education & Parent Advisor Group that will be funded by the Title 1 funds. The event should not exceed: \$24,452.00.  
Account #: 20-231-200-600-00

Informational: The Elementary and Secondary Education Act (ESEA) requires schools to engage parents in regular, 2-way communication that is meaningful and pertains to academic learning and other school activities. Funds under Title I Parent and Family Engagement will be used to support this School to Family to Community Engagement activity. There will be a book bag distribution and a table for sign ups and a gift card give away.

A Special Education Parent Advisory Group, or SEPAG is a state-mandated, district-level, parent-driven group charged with providing input to the local school district on system-level challenges in special education and related services. Each district board of education shall ensure that a special education parent advisory group is in place in the district to provide input to the district on issues concerning students with disabilities (N.J.A.C. 6A:14-1.2(h)).

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma P. Stevenson, Gerald Michael  
9 YES

MOTION CARRIED

**B. Informational – Reports of the Winter and Spring Season Sports Teams**

The following reports of the Winter / Spring Season Sports Teams are attached for review by members of the Board of Education (**Attachments**):

- Senior High Wrestling
- Junior High Wrestling
- Boys Baseball
- Girls Softball
- Boys Track & Field

- Girls Track & Field

### C. **Informational – Reports of the Website and Social Media Administrator**

The following report of the Website and Social Media Administrator is attached for review by members of the Board of Education. (**Attachment**)

## **CONSTRUCTION UPDATES:**

### A. **Informational: ROD and Non-ROD Grants**

District Consultant Frank Domin has established contact with and conducted meetings with the official at the School Development Authority (SDA) charged with the Paulsboro projects that are jointly funded by the 2015 Bond Referendum and SDA. All parties are reviewing and familiarizing themselves with the projects since they have been dormant for approximately four years.

The first task is to assemble all of the required documents to apply for reimbursement from SDA for projects that are at the 65% completion level. When this information is submitted to and approved by SDA, reimbursement will be paid to the district.

The second task is to determine what facilities upgrade are included in the application to SDA. It appears that some of the items in the application to SDA were not part of the original scope of the bond referendum. On the other hand, some items included in the original scope of the project seem to have been “de-scoped” which removed them from funding consideration by SDA. Mr. Domin, working with representatives of SDA and School Architect Robert Garrison has resolved these concerns. All parties now agree that the project is now just as it was presented to the public for the 2015 bond referendum.

The SDA official emphasized the importance of beginning work on those items that all parties agree are within the scope of the projects. The work needs to be completed quickly for two reasons. First, the projects are critical repairs to district facilities. Second, to protect the funding available by SDA. Mr. Domin is now working with the School Architect and Camden County Special Services School District in order to restart projects. It seems likely that within a month or two, the Board of Education will be able to award contracts for projects such as heater controls, drainage projects, etc. so that the work begun in 2015 can move forward.

### **June 10, 2021 Update**

The public typically thinks schools are closed for the summer, to the contrary it is a very busy time because the maintenance staff have a very limited window to deep clean and do the things that they cannot do when students and teaching staff are in the building. And conversely most building projects have to be completed when students are not present. One such project; the High School Boiler and Domestic Water project couldn't start until the day after graduation. Boilers and old piping have asbestos insulation which requires the building to be bagged with negative air pressure for up to 20 days. This requires the building to be totally closed even to maintenance personnel, summer staff preparing for summer school, and the Technology team that needs every minute of the summer to get the building ready for September. Yes, we already have our eye on September and summer didn't officially start until June 20th.

We have already seen a flurry of construction activity. The new doors (5 pairs & 1 single) are in at the High School and 1 pair of doors at the Billingsport School. This summer will be busier than usual, coordinating work to be done in the classrooms and the summer school schedule.

The wiring and installation in all three buildings of the individual classroom thermostats and heater controls has been going on behind the scenes is now complete. Over 50 Exhaust Fans had to be rewired to communicate with the new controls. Over the summer every Unit Ventilator in the district will receive new electronic valves that will communicate with the central heating program.

The High School Track replacement will start right after graduation and alarm panel work will be completed at Loudenslager School.

**FACILITIES A:** The Greenwich Township Representative may vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Mr. Robinson.

A. Recommend approval to dispose of the following:

Quantity	Item	Age of Item	Method of Disposal	Reason for Disposal
1	Cushman Golf Cart	Unknown	Metal Recycling	Needs extensive repairs
1	Sidewalk Edger	Unknown	Metal Recycling	Does not work

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma P. Stevenson, Gerald Michael  
9 YES

MOTION CARRIED

B. **Informational** – Testing Water for Lead

The New Jersey Department of Education requires schools to test drinking water for lead every 6 years. Paulsboro conducted the testing during May 2017. Business Administrator Anisah Coppin and Supervisor of Facilities Jack Henderson submitted the required annual Statement of Assurance on May 26, 2021.

**FACILITIES C:** The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Cooper.

C. Recommend approval to dispose of the following:

Quantity	Item	Age of Item	Method of Disposal	Reason for Disposal
10	Wooded Computer Desks	1998	Trash	Broken
100	Dell Latitude 3350 Laptops	Unknown	Metal Recycling	Broken/Damaged/Not Under Warranty
9	Risers	Unknown	Trash	Poor Condition

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma P. Stevenson.  
8 YES

MOTION CARRIED

**FINANCE A - I:** The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. D. Scott.

A. Recommend approval for the purchase of new textbooks/instructional materials in accordance with the Curriculum Revision Schedule for 2021-2022 school year. The purchases will be in the areas of science, high school math and the arts.

Informational: The Curriculum Revision Schedule was approved by the Board of Education on October 26, 2020 and is a required plan for ongoing review, revision, updating and purchase of materials in all areas of the instructional program. The approval of the Curriculum Revision Schedule allows the Board of Education to allocate money on a regular basis for curriculum, textbooks, and resource material purchases.

- B. Recommend approval to submit an application for the American Rescue Plan Act of 2021 – Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER) to the New Jersey Department of Education in the amount of \$6,241,493.00. This recommendation includes approval to accept the grant funds if awarded.

Informational: ARP ESSER funding will enable schools to enact appropriate measures to help schools address the many impacts of COVID-19. The administration is intending to expend the funds to safely return to and maximize in-person instruction by mitigating the spread of germs, sustain the safe operation of schools and address the significant needs of the students.

- C. Recommend approval to submit a grant application for the Elementary and Secondary Education Act to the New Jersey Department of Education. This recommendation includes approval to accept the grant funds if awarded.

<b>ESEA Component</b>	<b>Grant Amount 2019-2019</b>	<b>Grant Amount 2019-2020</b>	<b>Grant Amount 2020-2021</b>	<b>Grant Amount 2021-2022</b>
Title IA	\$888,883	\$847,132	\$844,505	\$761,277
Title I Reallocated	\$36,288	\$22,604	\$31,955	TBD
Title I SIA	\$35,239	\$28,400	\$36,500	TBD
Title IIA	\$79,598	\$69,968	\$56,455	\$52,060
Title III	\$2,682	\$2,383	\$2,675	TBD
Title IV	\$53,422	\$51,878	\$62,302	\$61,889

Informational: Title I A – Monies are used to provide additional support for low-income and minority students. The district primarily uses this funding to pay the salary and benefits of basic skills teachers and aides.

Title IA – Reallocation - These funds are reallocated from other districts that did not use their Title IA monies. The Reallocation funds must be used for social and emotional learning programs, STEAM programs and/or programs to enhance college options for students.

Title I – SIA– As a result of low academic performance, Paulsboro High School is in Targeted Status and Paulsboro Junior High School is in Comprehensive Status. The Title I– SIA funds are used to enhance programs in Mathematics and English Language Arts, and to improve student attendance as well as enhance social and emotional learning as delineated in SMART goals approved by the New Jersey Department of Education.

Title IIA – These funds are designated for professional development such as recruiting and preparing teachers and principals in order to improve student achievement.

Title III – This funding is used to provide additional support for English Language Learners. This is a very small allocation so the Paulsboro Public Schools is part of a consortium that pools the funds from member districts in order to provide programs.

Title IV – These funds are used to support accelerated learning courses (Advanced Placement), college and career guidance, counseling programs and STEAM programs. The monies may also support programs that foster safe, healthy, supportive and drug-free environments. School-based counseling and mental health programs are also allowable uses for Title IV funds. Title IV monies can also be used to enhance technology resources.

- D. Recommend adoption of the attached resolution authorizing the Superintendent to use an electronic (facsimile computer generated) signature on checks written against the Warrant Account, Student Activity Account and the Payroll Account. (**Attachments**)

Informational: The attached resolution is required to allow the Superintendent to utilize an electronic signature on checks being written against the Warrant Account, Student Activity Account and the Payroll Account. This will allow the office to operate more efficiently.

- E. Recommend approval for the following Child Study Team outside consultants to complete Learning Evaluations for initial evaluations and re-evaluations of students. Specialists are

paid \$350.00 per case for the 2021 - 2022 school year. (Budget Account #11-000-219-104-00-053) - Not to exceed \$11,900.00.

<u>Type of Specialist</u>	<u>Names of Specialists</u>
Learning Disability Teacher/Consultant	Karolyn Adams
Learning Disability Teacher/Consultant	Tamar Shelov

Informational: A Child Study Team is composed of, at a minimum, a School Psychologist, School Social Worker and a Learning Disability Teacher/Consultant (LDT/C). Paulsboro School District employs two Psychologists and two Social Worker but no LDT/Cs. As a result, the required learning evaluations must be completed by an outside contractor. Ms. Adams and Ms. Shelov has completed these duties for the Paulsboro Public Schools for many years. The evaluations are needed in order for the Child Study Team to remain in compliance with the timelines for evaluations/re-evaluations mandated by the Individuals with Disabilities Education Act (IDEA).

- F. Recommend approval submit an amended application for the 2020-2021 Individuals with Disabilities Education Act (IDEA) grant to the New Jersey Department of Education. The amendment includes the following carryover funds to be moved from the 2019-2020 school year into the 2020-2021 school year:

IDEA Basic Grant	\$16,665.00	for Other Purchased Services
IDEA Preschool	\$20,386.00	for Professional & Tech Services

Informational: IDEA funds are provided by federal government (via the state departments of education) to provide services for students with disabilities. Paulsboro uses all of its funds to help pay the cost of tuition and services for student attending out of district schools for those with disabilities.

- G. Recommend approval to accept the donation of 40 book bags to be distributed at the 1st Annual SEPAG/PAG Parent United Barbeque from Victory Christian Church, Taya Woodard, located in Paulsboro, New Jersey.
- H. Recommend approval to submit an application for the 2021 Summer Food Service Program to the New Jersey Department of Education and, if approved, accept the allocation and participate in the program.

Informational: On June 9, 2021 the district was notified that its application to participate in the 2021 Summer Food Service Program had been approved. The district is now eligible for up to \$71,802.50 for the summer foods program.

Grab and Go breakfast and lunch will now be served on Mondays thru Thursday (closed on Friday) at Loudenslager Elementary School between 11:00 AM to 12:00 PM and Paulsboro High School between 10:30 AM to 11:30 AM. The program will begin on July 6, 2021 and end on August 2, 2021.

- I. Recommend approval for the following agencies to provide homebound instruction for the 2020-2021 school year at the rate of \$32.00 per hour.

Professional Education Services  
Gloucester County Special Services School District  
Brookfield Schools / Inspira Memorial Hospital  
Inspira Medical Center  
Legacy Treatment Center

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma P. Stevenson, Gerald Michael  
9 YES

MOTION CARRIED

- J. **Informational** – **Children from Other States Who Are Homeless Living in Paulsboro**

During the 2020-2021 school year, there were 8 students living in Paulsboro who were homeless from other states. The New Jersey Department of Education (NJDOE) pays the



tuition for these students. Tuition is calculated on a per diem basis. The NJDOE is responsible to pay Paulsboro \$52,610.07.

**FINANCE K – U:** The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. D. Scott to approve items K - U.

- K. Recommended approval to accept the donation of flexible seating units through donorschoose.org. The donated item will be utilized to provide alternate and flexible seating options in a 6th grade classroom. This item is worth approximately \$200.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager 6th Grade Teacher, Ms. Gianna Lombardi

- L. Recommended approval to accept the donation of a Diversity in Books Set through donorschoose.org. The donated item will be utilized to provide students instructional content that promotes diversity, tolerance, and understanding. These items are worth approximately \$150.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager 5th Grade Teacher, Mrs. Lauren Brassill.

- M. Recommended approval to accept the donation of a Designing Digital Textiles Project Kit through donorschoose.org. The donated item will be utilized to supplement the STEAM Curriculum at Loudenslager Elementary School. This item is worth approximately \$200.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher, Mrs. Rebecca Richardson.

- N. Recommend approval to accept the donation of \$2,863.98 from the Paulsboro Refinery.

Informational: The donation was used to provide T-shirts for Fun Day.

- O. Recommend approval to accept the donation of a \$100.00 from The ShopRite of Gibbstown.

Informational: The donation was used to provide snacks for Billingsport Early Childhood Center Fun Day.

- P. Recommend approval to accept the donation of \$250.00 from Work Zone of Deptford.

Informational: The monetary donation was used to provide snacks and gifts for Billingsport Early Childhood Center Fun Day.

- Q. Recommend approval to accept the donation of \$250.00 from the Paulsboro Police Department.

Informational: The monetary donation was used to provide snacks and gifts for Billingsport Early Childhood Center Fun Day.

- R. Recommend approval to accept the donation of \$200.00 from Fort Billings of Gibbstown.

Informational: The monetary donation was used to provide snacks and gifts for Billingsport Early Childhood Center Fun Day.

- S. Recommend approval to accept the donation of snacks from Heritages located in Thorofare, New Jersey for the Billingsport Early Childhood Center Fun Day. The snacks are valued at approximately \$320.00.

- T. Recommend approval for 13 teachers and 7 classroom aides to receive a stipend to attend an Intervention Reading Program Training. The Kindergarten Teachers will implement the Foundations Program in their classrooms for the 2021-2022 school year. The Foundations

Program makes learning to read fun while laying the groundwork for life-long literacy. The students will receive a systematic program in critical foundational skills, emphasizing: Phonemic awareness, phonics/word study, reading fluency, comprehension strategies and handwriting.

Informational: Billingsport Early Childhood Center will be providing Foundations Training for approximately 13 teachers and 7 classroom aides. The training is scheduled for Thursday, July 15, 2021 and Monday, July 19, 2021. The teachers will receive their contractual rate of \$32.00 per hour. In addition, the aides will receive their contractual rate of \$20.00 per hour.

- U. Recommend approval for one teacher from each grade level and one special education teacher to receive a stipend to work for 5 days during the summer. The teachers will be conducting vertical and horizontal articulation meetings to plan for the 2021-2022 academic school year. The teachers will discuss different strategies to address the academic deficiencies and learning gaps that occurred throughout the year.

Informational: The work sessions will be offered to the teachers for 5 days and last two hours each day. We will be working to prepare for the 2021-2022 academic school year. The teachers will receive their contractual rate of \$32.00 per hour.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma P. Stevenson.  
8 YES

MOTION CARRIED

V. **Informational - Child Nutrition**

The following is a summary of student participation in the breakfast and lunch program for the 2020 - 2021 school year. Paulsboro participates in the Community Eligibility Program (CEP) that provides both breakfast and lunch free of charge to every student. The administration continues to explore strategies to increase participation in this important program.

The following information summarizes the financial status of the child nutrition program:

Month	Expenses	Revenues	Revenue - Expenses
July	\$18,101.36	\$9,825.53	-\$8,275.83
August	\$14,886.16	\$6,782.04	-\$8,104.12
September	\$33,158.96	\$23,064.65	-\$10,094.31
October	\$39,185.84	\$32,788.50	-\$6,397.34
November	\$31,588.14	\$32,519.19	\$931.05
December	\$27,967.48	\$24,613.89	-\$3,353.59
January	\$36,055.24	\$30,688.40	-\$5,366.84
February	\$30,886.85	\$33,146.56	\$2,259.71
March	\$42,452.27	\$53,125.02	\$10,672.75
April	\$42,944.52	\$48,218.61	\$5,274.09
May	\$52,958.61	\$56,660.08	\$3,701.47
<b>Year to Date</b>	<b>\$370,185.43</b>	<b>\$351,432.47</b>	<b>-\$18,752.96</b>

The data indicates that relatively few meals were served and are being served since the mandated school closure began during mid-March 2020. As result, the cafeteria, while providing a vital service, is losing money. The shortfall is being taken from reserves built up in the cafeteria account over past years.

W. **Informational: Breakfast and Lunch Service During the Mandatory School Closure and Summer 2020.**

Breakfast and lunch continue to be served at Paulsboro High School and Loudenslager Elementary School on a daily basis. Billingsport Early Childhood Center students may pick up their meals at the school most convenient for them. The “grab and go” meals are available between 9:00a.m. and 10:00a.m. daily.

The following chart presents the number of students and meals served per day:

Dates	Type of Program	Average Number of Students Served per Day	Average Number of Meals Served per Day	Total Meals Served
March 17 – June 15, 2020	School Year	262.5	525	33,076
June 15 – June 30, 2020	Seamless Summer Option	92.7	185	2,040
July 1 – July 31, 2020	Summer Foods		54.08	1,244
August 3 – August 28, 2020			51.80	1,036
September 1 – September 30, 2020	School Year	375.3	188	6,830
October 1 – October 31, 2020	School Year	Remote	271	8,388
November 1 – November 30, 2020	School Year	Remote	310	9,312
December 1 – December 31, 2020	School Year	Remote	265	6,630
January 1 – January 31, 2021	School Year	Remote	269	8,344
February 1 – February 28, 2021	School Year	Remote	282	7,906
March 11 – March 31, 2021	School Year	Remote	317	7,301
April 1 – April 30, 2021	School Year	Remote	340	6,462
May 1 - 31, 2021	School Year	Remote	389	7,779
<b>Grand Total</b>				<b>98,958</b>

**SCHOOL SAFETY: A**

A. Informational: Report of School Security Drills

Report of Paulsboro Public Schools Security Drills				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Fire Evacuation	Each school must conduct one per month	09/18/2020	09/18/2020	09/18/2020
		10/17/2020	10/09/2020	10/07/2020
		11/03/2020	11/24/2020	11/19/2020
		Red	Red	White
		11/12/2020	11/20/2020	11/23/2020
		White	White	Red
		12/17/2020	12/23/2020	12/21/2020
		Red	Red	01/25/2021
		01/21/2021	01/25/2021	Red
		White	Red	01/21/2021
		01/26/2021	01/29/2021	White
		Red	White	01/25/2021
		02/11/2021	02/16/2021	Red
		White	Red	02/16/2021
02/09/2021	02/25/2021	Red		
Red	White	02/26/2021		
03/18/2021	03/09/2021	Red		
White	Red	03/15/2021		
03/16/2021	03/05/2021	Red		
Red	White	Red		

## Report of Paulsboro Public Schools Security Drills

Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
		04/05/2021 White 04/07/2021 Red 05/06/2021 White 05/04/2021 Red 06/03/2021 White 06/01/2021 Red	04/13/2021 Red 04/29/2021 White 05/18/2021 Red 05/21/2021 White 06/01/2021 Red 06/03/2021 White	03/18/2021 White 04/13/2021 Red 04/09/2021 White 05/11/2021 Red 05/13/2021 White 06/02/2021 Red 06/10/2021 White
Communication Drill**	September 2020	09/25/2020	09/25/2020	09/22/2020
Evacuation (Non-Fire)	Each school must conduct two annually	10/22/2020 04/15/2021 White 04/12/2021 Red	10/21/2020 12/15/2020	10/15/2020 01/26/2021 Red 01/29/2021 White
Lockdown	Each school must conduct two annually	12/3/2020 03/23/2021 Red 03/18/2021 White 04/19/2021 Red 04/22/2021 White	03/23/2021 Red 03/18/2021 White 04/27/2021 Red 04/15/2021 White	03/22/2021 Red 03/19/2021 White 04/20/2021 Red 04/15/2021 White
Bomb Threat	Each school must conduct two annually	11/17/2020 Red 11/19/2020 White 02/25/2021 White 02/22/2021 Red	01/26/2021 Red 01/22/2021 White 02/23/2021 Red 02/26/2021 White	12/15/2020 02/23/2021 Red 02/25/2021 White
Active Shooter	Each school must conduct two annually	01/25/2021 Red 01/26/2021 White 03/11/2021 White 03/08/2021 Red	05/25/2021 Red 05/14/2021 White 06/08/2021 Red 06/11/2021 White	05/14/2021 White 05/18/2021 Red 06/04/2021 White 06/07/2021 Red
Shelter In Place	Each school must conduct two annually	10/14/2020 01/25/2021 Red 01/28/2021 White	11/23/2020 Red 11/19/2020 White	11/23/2020 Red 11/20/2020 White
Other Drills				
Bus Evacuation	School District (Annually)			(P7) 10/1/2020
Bus Evacuation	School Routes (2 Annually)	(P7) Bankbridge Elementary 10/26/2020  (P8) Bankbridge Regional 10/23/2020  (P7) Bankbridge Dev. Center		

<b>Report of Paulsboro Public Schools Security Drills</b>				
<b>Type of Drill</b>	<b>Notation</b>	<b>Schools</b>		
		<b>Paulsboro Junior / Senior High</b>	<b>Loudenslager Elementary</b>	<b>Billingsport Early Childhood Center</b>
		10/26/2020		
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	09/01/2020	09/01/2020	09/01/2020
		09/30/2020	09/30/2020	09/30/2020
		10/30/2020	10/30/2020	10/30/2020
		11/30/2020	11/30/2020	11/30/2020
		12/18/2020	12/18/2020	12/20/2020
		01/26/2021	01/26/2021	01/26/2021
		02/22/2021	02/22/2021	02/22/2021
		03/30/2021	03/30/2021	03/30/2021
		04/28/2021	04/28/2021	04/28/2021
		05/24/2021	05/24/2021	05/24/2021

\*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

\*\*Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

These will take the form of implementing practices recommended by the CDC, NJ DOH, etc. such as practicing safe social distancing, wearing face coverings, etc.

### **Emergency Management Update April 2021**

The Loudenslager Elementary School closed circuit security system was completed at the beginning of February. Loudenslager was equipped with 34 security cameras both inside and outside of the building, an additional door entry location, and a school specific security server were installed.

The Paulsboro Public School District contracted with CM3 to install lockdown buttons in each school as well as the administration building back in May of 2020. These buttons did not meet the compliance requirements for Alyssa’s Law, because they did not directly contact the local police department. In April 2021, CM3 installed direct dialer units in each building that used a local phone number to send an automated message directly to the local police department if the lockdown button is activated in an emergency. The district is now in compliance with Alyssa’s Law.

### **Emergency Management Update May 2021**

The Paulsboro Public School District completed and submitted an application for a School Security grant in December 2020. his grant application was approved by the State of New Jersey and our district was awarded the full allocation amount of \$62,581.00. Through this allocation, the district will be reimbursed \$19,258.00 for equipment that has already been purchased and installed to meet compliance requirements for Alyssa’s Law. An additional \$33,898.62 was awarded to complete the surveillance system and to add an additional Door Access location at Billingsport Early Childhood Center. Lastly, an additional \$9,700.00 was awarded to purchase door access equipment for Loudenslager Elementary School. This grant was approved at the Board of Education Meeting on December 21, 2020.

### **PUBLIC COMMENTS**

There were no public comments.