

Millbrooke Elementary School

Parent Involvement Policy (Title 1)

2026-2027

Millbrooke Elementary School has adopted the following parent involvement policy and plan. This policy and the plan to implement it have been developed jointly and in agreement with, and will be available to all parents.

Millbrooke School shall convene an annual meeting, such as Open House and Lunch & Learn, at a time that is convenient for parents, to which all parents are invited and encouraged to attend. At this meeting, parents will be informed of the school's participation in the Title I Schoolwide Program, the purpose and goals of Title I, and their right, as parents, to be involved.

Millbrooke School shall involve parents in an organized, ongoing, and timely manner, in the Title I planning, review, and improvement of programs, including the joint development of the school parent involvement policy and the schoolwide plan.

Parents shall be provided:

1. Regular meetings through PTO, student activities, informational meetings addressing student achievement, sessions sharing new teaching strategies and programs, special parent groups, school meetings, workshops and timely information through school and teacher newsletters and parent conferences;
2. School performance profiles and their child's assessment results on state and school assessments, including interpretation of results;
3. A description and explanation of the school curriculum, assessment, and state proficiency levels provided in our school office, through the Family Resource Center, Curriculum Specialist, and materials available to be sent home.
4. A timely response to any parent suggestions made either through surveys, conferences, written or verbal conversations.

Millbrooke School has jointly developed with parents, for all students, a parent-school learning compact that describes:

- The school's responsibility to provide a safe environment for high quality instruction in a supportive and effective learning environment that will enable students to meet and exceed the state standards;
- Ways in which each parent will be responsible for supporting his/her child's learning;
- The ongoing communication between parents and teachers through: parent/teacher conferences at which time the learning compact can be discussed; progress reports to parents; and reasonable access to staff, observation of classroom activities, and opportunities to volunteer and participate in their child's class.

Millbrooke School shall build the capacity for strong parent involvement by:

1. Providing assistance to participating parents in understanding national, state, and local goals, standards, and assessments, Title I, and how to monitor their child's performance as well as information how parents can participate in the education of their child through:
 - Family workshops (Information provided before each workshop)
 - Pamphlets, books available in Family Resource Area
 - Parent groups
 - Newsletters
2. Providing materials and training to parents such as needed literacy training not otherwise available to help parents improve their child's achievement through
 - Sessions on new programs (curriculum, technology)
 - District groups
3. Educating all school staff, with assistance of parents, on how to reach out, to communicate with, and work with parents as equal partners.
4. Coordinating and integrating, as appropriate, parent involvement programs and activities with other agencies through:
 - SBDM council
 - CSIP
 - Curriculum Specialist
 - Family Resource
 - Guidance
 - PTO
5. Ensuring information is sent home in a language and form parents can understand.
6. Involving parents, where appropriate, in ways to improve instruction through:
 - Workshops
 - Comprehensive Planning
 - Surveys
 - Committees
7. Developing appropriate roles for community-based organizations and businesses and encouraging partnerships through:
 - Partners in Education
 - Pennyroyal Arts Council
 - Community Readers
 - Community Speakers
 - Community Support for academics
 - Boys and Girls Club
 - Education Summit

8. Training and supporting parents to enhance involvement of other parents, where appropriate through:
 - Parent Volunteer Program
 - School trips
 - Parent Programs
 - School-Home Activities
 - Self Esteem Program or Second Steps Program

**If you would like to make changes to this document, or if you have suggestions you'd like to share, please email Olivia Clark at olivia.clark@christian.kyschools.us. Thank you!