

Hopkinsville Middle School

Parent-Student Handbook

14405 Dr. Martin Luther King Jr. Way
Hopkinsville, KY 42240

Phone (270) 887-7130

Renikka Owen - Principal

Youth Service Center
Sharita Ladson
(270) 887-7313

School Vision:

With the whole child in mind, HMS commits to collaborating with ALL stakeholders in order to empower EVERY STUDENT to achieve success at their fullest potential and create a meaningful life.

Our Mission:

Success Ithrough Respect, Integrity, Perseverance, Excellence, & Service



This handbook is subject to change throughout the school year; the most up-to-date copy can always be found on the school website.

Christian County Public Schools 2026-2027

July 2026				
Mon	Tues	Wed	Thurs	Fri
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13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August 2026				
Mon	Tues	Wed	Thurs	Fri
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31				

September 2026				
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October 2026				
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November 2026				
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30				

December 2026				
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28	29	30	31	

Quarters	
1st	August 19 -October 16
2nd	October 19-December 18
3rd	January 4-March 5
4th	March 8-May 27

REPORT CARD	
	October 23, 2026
	January 8, 2027
	March 12, 2027
	May 28, 2027
	BREAK/NO SCHOOL DAYS
	October 5-9, 2026
	Dec 21-31, 2026
	April 5-9, 2027
	OPEN/CLOSE
	August 17, 2026
	May 28, 2027
	HOLIDAYS
	September 7, 2026
	November 26, 2026
	January 1, 2027
	January 18, 2027
	Professional Days
	November 25, 2026
	February 15, 2027
	March 26, 2027
	April 2, 2027
FDS	First Day Students
PK	First Day Preschool
QTR	First/Last Day per Qtr
SAT	SAT Testing Window
QTR/ER	First/Last Qtr Date/ER
SWD	Staff Work Days
C	Closing Day
KSA	Kentucky State Assessment
KSA LDS	KSA/Last Day Students
H	Holidays
K	No School
O	Opening Day
P	Professional Days (PD)
U	Make-up Days

January 2027				
Mon	Tues	Wed	Thurs	Fri
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February 2027				
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March 2027				
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29	30	31		

April 2027				
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May 2027				
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June 2027				
Mon	Tues	Wed	Thurs	Fri
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PBIS (Positive, Behavior, Interventions, & Support) has helped HMS establish a positive and orderly environment in which all students can feel safe and perform to their highest potential. We believe PBIS has and will continue to make HMS a warm and enjoyable place for all students. There were many positive effects of PBIS during the previous school year and we hope to see even more in the year to come.

We have updated our PBIS procedures for correcting and replacing student misbehaviors, as well as rewarding students who exhibit exceptional behavior. Teachers will follow "Behavior Protocol" to ensure students have 100% classroom engagement. This protocol includes an increased number of phone calls home to parents and the use of classroom interventions for students with consistent misbehaviors.

Benefits of PBIS at Hopkinsville Middle School

1. Positive atmosphere
2. Safe and orderly environment with clear expectations for all students
3. Fewer discipline issues
4. More time for learning
5. Teaching and reinforcing important values such as respect and doing your best

The positive effects of PBIS are evident from the moment the students enter the school each day. It is our goal that each student is greeted before he or she reaches their class, and as they enter their classroom. During **morning announcements**, we will recite the Pledge of Allegiance, and hear of upcoming events. Student accomplishments are also recognized during morning announcements as well as occasional displays of student talent. **Hopkinsville has also formed Guidelines for Success that the students recite every day, and the staff encourages students to put these guidelines to daily practice.**

T Treat others with respect
I Improve self-discipline
G Give your best
E Eager to cooperate
R Responsible for actions
S Show a positive attitude

School-wide Rules and Procedures

Hopkinsville Middle has established rules and procedures for each common area of our school, such as the hallways, cafeteria, restrooms, and the playground. These rules and procedures help to provide a safe and orderly environment for the students. This safe and orderly environment helps to ensure smooth transitions to and from class activities and creates an environment in the classroom more conducive to learning. The rules for each area are listed in the back of this packet. **Students are taught and re-taught the rules and procedures throughout the school year.**

Rewards

Students will receive school-wide rewards throughout the year. These rewards range from fun activities to tangible rewards.

School Hours

SCHOOL HOURS ARE 8:25 A.M. UNTIL 3:25 P.M.

School Policy requires that any child leaving the school grounds during regular school hours must be signed out by a parent or guardian through the school office. Any other person must have written permission from the parent/guardian before the child will be released from school. Hopkinsville Middle School will **not** release a child without proper notification and will not release a child to anyone who is not on the child's emergency release information.

Attendance

PLEASE SEE THE CCPS CODE OF CONDUCT FOR FULL DETAILS

Compulsory Attendance

The state Compulsory Attendance Laws, KRS 159.010 and KRS 159.180, state that the parent/guardian is responsible for keeping his/her child in regular school attendance. In view of these statutes, the Christian County Board of Education has approved the following attendance regulations:

Notes from parents/guardians shall be accepted, and absences shall be excused for up to **six (6) days** ONLY for the seven (7) valid reasons listed below. Illness accompanied by a health professional's statement will not be counted as one of the six (6) days.

- a. Illness of the pupil
- b. Death in the family days
- c. Appointment with a health professional (student only)
- d. Driver's test
- e. Court Order (A statement from the court system must be presented for the student to be excused for a reasonable amount of time.)
- f. One day for the attendance of the KY State Fair
- g. Other valid reasons as determined by the principal.

Absences Grades K-12

Notes from parents/guardians shall be accepted, and absences shall be excused for up to six (6) days only for the seven (7) valid reasons listed above. Illness accompanied by a health professional's statement will not be counted as one of the six (6) days.

Procedures for Student Absences

1. A student who is absent must bring a note signed by his/her parent/guardian, adult student, or a health professional, stating the reason for the absence.
2. A student who is absent must provide a note within a time period not to exceed five (5) days from the date the student returns to school, or the absence will be unexcused. The parent/guardian is responsible for ensuring that the note is turned in to the school attendance office. If the note is sent by the parent/guardian (adult student) through the student, the parent/guardian (adult student) is encouraged to follow-up with the attendance clerk to verify receipt.
3. A health professional's statement will be accepted for the student's personal illness only or for a severe illness in the home.
4. Students on school-sponsored trips are counted present and are responsible for make-up work.
5. Court appearances are excused if signed by the judge or the clerk of the court for a reasonable amount of time.
6. Requests for an excused absence other than those stated in this provision of the Code Acceptable Behavior must be made in advance to the principal.
7. When the school notifies a parent/guardian a student is sick and should be picked up, absence for the remainder of that day shall be excused without the necessity of a parent/medical note. In the event there are subsequent absences a parent/medical note will be required for those absences to be excused. The school nurse and the attendance clerk shall communicate regarding these absent events.
8. Contact the school to request make-up work for your student.

Nurse's Corner

Health Office Guidelines. **Please remember the 24-hour guideline for keeping children home after an episode of vomiting, diarrhea, or a fever of 100.0 degrees or higher.** This means that your child should stay home for 24 hours after the symptoms have subsided. Please do not treat a fever and send your child to school.

Medicine

No medicine will be given to students at Hopkinsville Middle School unless given to the school nurse and authorized by the student's physician. Appropriate forms must be signed before medicine will be distributed, and will only be done by personnel trained to do so. Students are not allowed to transport medicine or self-medicate.

Truancy Policy

HB 72 Enforcement of Truancy Laws (3/25/05)

Identify any public school student, who has not reached his/her twenty-first birthday, who has been absent from school without a valid excuse for three (3) or more days or tardy without a valid excuse on three (3) or more days as truant; identify as a habitual truant a student who has been reported as truant two (2) or more times, hold a public school student who has attained the age of eighteen, but who has not reached his/her twenty first birthday, accountable if the student fails to comply with truancy laws, **hold the parent, guardian, custodian of a public school student who has not reached his/her eighteenth (18th) birthday accountable if the student fail to comply with school truancy laws;** hold the court-appointed guardian of a public school student who has not reached his/her twenty first (21st) birthday accountable if the student fails to comply with school truancy laws, requires school district personnel to inform students, parents, guardians, and custodians of the penalties for violating school truancy laws,; identify as a habitual truant a student who has been reported as truant two (2) or more times.

Any child who has been absent from school without a valid excuse for three (3) days, or tardy to school on three (3) or more days, is a truant. Any child who has been reported as truant two (2) or more times is a habitual truant. Being absent for less than half a school day shall be regarded as being tardy. Three (3) unexcused tardies are equal to one (1) unexcused absence. An absence will be calculated on an exact percentage of the day rather than in half-day or whole-day increments. Events will be assigned when a student is absent for more than sixty (60) minutes of the school day.

PLEASE SEE THE CCPS CODE OF ACCEPTABLE BEHAVIOR FOR FULL DETAILS



- Car rider entrance is the North entrance.
- Car riders will travel according to the red arrows and loop the front parking lot to go in front of the building.
- Car riders will exit through the exit closest to the building.
- Buses ONLY around the back of the building.

Arrival Procedures

To ensure a safe and orderly start to the school day for your child, please read and adhere to the following time schedule and guidelines at HMS. **Arriving at HMS before 8:25 am will allow you to get in and out of the school area much quicker than those arriving later. Students are not allowed to be dropped off at the back entrance of the school. After 8:25 am, parents will have to park and check in students at the front office.**

8:05 am- Breakfast is served. **All students planning to eat need to arrive by 8:25 am. Breakfast will be grab and go.**

8:25 am - The tardy bell rings and the doors are locked at the front entrance. **All students not in the building when the 8:25 am bell rings will be counted tardy and must be checked in at the front office by an adult. Instruction begins for all students at 8:25 am.**

See next page for Student Guidelines for Arrival

Student Guidelines

1. All students will go directly to their advisory.
2. Please arrive by 8:25 am if you will be eating breakfast at school.

8:25 am - INSTRUCTION BEGINS – BE ON TIME!

Dismissal Procedures

Hopkinsville Middle students follow a specific procedure when departing school each day. We will begin dismissing school at 3:25 p.m. School staff will escort their students to the appropriate places for dismissal. To ensure a safe and efficient dismissal for all students, we have established the following guidelines.

1. **Any temporary change in afternoon transportation must be communicated in writing. Transportation changes must be made by 1:00 pm each day.**
Changes can be communicated by a letter brought to the school. If necessary, transportation changes may be made by email. **Transportation changes cannot be accepted over the phone.** All transportation changes must be verified by office staff before any changes will be approved.
2. **Any individual picking up a student from school must be on the student's emergency release information.** If an individual is not on their emergency release information, the student will not be released to him or her, and a legal guardian of the student will be contacted to provide

alternate transportation. **This is for the safety of our students, and we appreciate your support and cooperation in this matter. Hopkinsville Middle's staff will also check unfamiliar individuals for proper identification.**

3. All parents are asked to remain in line at all times. We ask that no one leave their vehicle and enter the building during dismissal.

Releasing Students to Parents/Guardians During the School Day

No student will be released early (before students leave the room to load buses) without being properly checked out in the office. The office staff will contact the room and notify who is being signed out and by whom.

No student will be released before the end of the day without a request for early dismissal from the student's parents/guardians. In keeping with this procedure, it becomes prudent that:

- A. No student will be released from school on the basis of an invalidated telephone call.
- B. Children of estranged parents may be released to either parent unless there is a court order to the contrary.
- C. No student will be released to anyone other than the parent or guardian unless the parent or guardian has filed a written list of names, such as grandparents or babysitters prior to the time of early release.

If a person whom the office staff does not recognize appears at school requesting the early dismissal of a student, the person may be asked to show proper identification, such as a driver's license. (Even if the person presents appropriate identification, the person's name must be on file as an authorized adult before the student may be dismissed to leave school with the adult.)

A student may be released to a person with lawful authority to take custody of the student (e.g., a police officer with a warrant). In such a case, the student's parents shall be notified at the earliest opportunity.

In order to document the early release of students, we are asking anyone who signs students out or in, to fill out the following information in the office: date, time, and signature, purpose of check-in/out, child's name, and relationship to child.

Instructional Time

In order to limit classroom disruptions, parents are always welcome to contact teachers/staff during their planning or after school; however, we want to protect instructional time. Teachers will respond to emails/voicemails at their earliest convenience.

Homework Policy

Homework is an important part of instruction at HMS, reinforcing what is being taught in the classroom. Homework is defined as assignments to be completed outside the classroom to reinforce class instruction, increase understanding and retention, transfer and extend classroom instruction, prepare for class discussion, and provide for curriculum enrichment opportunities.

Each grade at HMS will have a policy regarding homework. Each child's age level, grade level standards, and individual teacher expectations will determine the amount of homework. Homework will be meaningful and in moderation.

Homework is an important part of a child's academic and social development. Parents are urged to actively involve themselves with their child's homework. Homework assignments offer an opportunity for valuable interaction between parent and child in support of learning.

REPORT CARDS

<u>Content Area</u>	<u>Letter/Numerical Grade</u>	<u>Grade Levels</u>
Reading	Numerical	6-8
Math	Numerical	6-8
Science	Numerical	6-8
Social Studies	Numerical	6-8
Related Arts:	Numerical	6-8
PE, Health, Art, Careers, Business, Music, STEAM, Agriculture, Choir & Band		

School Counseling

The counseling program at Hopkinsville Middle School is designed to assist your child in making the most of his or her educational experiences. As school counselors, Mrs. JaKayla Radford, Mr. Derrell Johnson, and Mr. Nathan Borntrager are concerned about your child's emotional well-being, academic progress, and personal and social development.

Activities that are offered by the counseling program may include but are not limited to: classroom lessons geared towards all students' personal growth, lunch bunch groups to aid with building positive relationships, student check-ins for various reasons, observations within various classrooms for various reasons, short-term individual counseling, and/or short-term group counseling.

Mrs. Radford, Mr. Johnson, and Mr. Borntrager also work with many other aspects of the school setting which include, but are not limited to: assessments, response to intervention (RTI), special education, positive behavioral interventions and support (PBIS), English language learners (ELL), gifted and talented (GT), and transitions to the high school.

School counselors may contact parents to obtain assistance needed in order to help their child be successful at school, as they serve as a liaison between school staff, students, and parents.

If you have concerns about your child's emotional well-being, academic progress, and/or personal and social development, please feel free to contact Mrs. Radford, Mr. Johnson, or Mr. Borntrager. We also encourage you to visit the "Guidance" webpage on Hopkinsville Middle's homepage for more information and resources.

CODE OF ACCEPTABLE BEHAVIOR

The Christian County Public Schools Code of Acceptable Behavior will be followed by the administration at Hopkinsville Middle School in making decisions concerning discipline. The Code of Acceptable Behavior will be provided to all new students and will be available upon request for families needing another copy. **Please note that actions such as fighting and threatening will not be tolerated at Hopkinsville and can result in consequences such as an office referral or out-of-school suspension.**

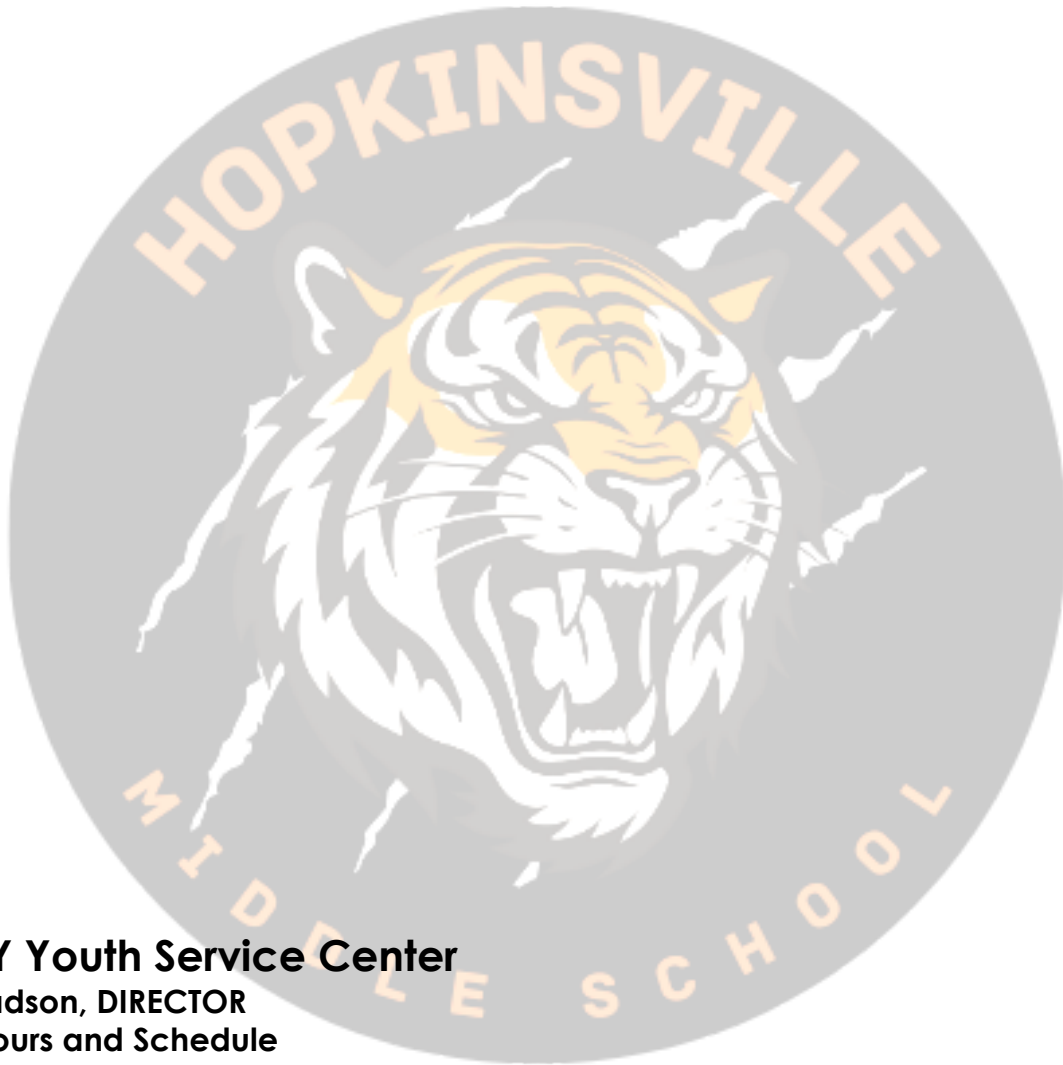
Cell Phone and Personal Electronic Devices

Students are strongly discouraged from bringing electronic devices or cell phones to school, and such devices, if seen or heard, will be confiscated from the student and may result in disciplinary actions. Students in grades 7th & 8th will store their backpacks and cell phones in a locker located in their AM & PM advisory class with a combination lock. 6th graders will store their phones in a lockbox that will be located in their advisory class behind a locked door. The school is not liable for any personal devices on school property. Electronic devices must be picked up by parents only.

Students are prohibited from bringing toys of any kind to school. This includes, but is not limited to, fidget spinners, pop-its, Pokémon cards, and blankets. Items will be confiscated from the student and must be picked up by parents only.

Zero Tolerance for Bullying and Threatening

Hopkinsville Middle has a zero tolerance stance pertaining to bullying. Bullying is a behavior that is intentional, hurtful, and **persistent**. A bully may tease, harass, reject, threaten, and assault (verbally and/or physically) other individuals. These types of actions will not be tolerated at Hopkinsville Middle School, and consequences will follow the District Code of Acceptable Behavior. This is for the safety of all students.



A.H.O.Y Youth Service Center

Sharita Ladson, DIRECTOR

Center Hours and Schedule

Open Monday-Friday

8:00 a.m. – 4:00 p.m.

The Youth Service Centers have been created as part of the Kentucky Education Reform Act. The intent of the centers is to enhance students' abilities to succeed in school by assisting children and families in meeting some of their basic needs. This will be done by providing community services at the centers or by linking families to agencies in their communities. Youth Service Centers are developed by single schools or groups of schools that have at least 20% of their students eligible for the free lunch program. Centers receive a state grant based on the number of students eligible for free lunch meals. However, once a center has been established, all children,

regardless of the income of their families, will be served. Services will be especially beneficial for those students who are at risk or are not performing well in school.

Services the A.H.O.Y Youth Service Center can provide students and families:

- Provide school supplies for those in need
- Provide adequate clothing, socks, and shoes
- Provide a free eye exam and glasses if needed
- Assist with obtaining a birth certificate for your child
- Assist and schedule appointments for health-related reasons to medical and dental facilities
- Act as a liaison for you and your child's teacher regarding educational concerns
- If you do not have health insurance, call us – you may qualify for a free health program for your child
- Refer your child to a community program that will assist in the well-being and positive growth of your child (Boys & Girls Club and Impact)
- Referrals to after-school care and payment assistance
- Assistance with GED & TABE (Adult Ed./Family Circle)
- Help with utilities and food (referral to community agencies)
- Support for single parents
- Holiday assistance
- Support for grandparents raising grandchildren
- Information about volunteering at your child's school
- Help during a crisis
- Parental Involvement

Dress and Appearance

The wearing of any attire, cosmetics, presentation of extraordinary personal appearance, or any unsanitary body conditions which, in the judgment of the Principal, significantly disrupts school work, interrupts scholastic endeavors, or threatens the health and/or safety of other pupils is prohibited.

Students whose appearance does not conform to these rules will be asked to change clothing to meet this code.

- Leggings/biker shorts should be worn with shirts that cover their front and back sides.
- No spaghetti strap shirts.
- **No pajama/loungewear unless it's a specified "Pajama Day". This includes hats and sunglasses, unless it's a special day to wear these items.**
- ALL Shorts and skirts should be worn at mid-thigh.
- No Sagging

- Overall straps must be fastened and worn over the shoulder.
- Tops should never reveal undergarments, cleavage, mid-drift, or back.
- Tank tops are allowed IF undergarments are NOT shown.
- Clothing shall not display liquor logos, tobacco product advertisements, suggestive sexual content, offensive language or symbols, or obscenities.
- Pants should never have holes that show skin above the knee.
- This list is subject to change as trends in clothing/styles change and may be changed based on the discretion of the administration.

Extra-curricular Activities/ Programs:

Hopkinsville Middle School strives to provide opportunities for every student to be involved in extracurricular activities. Below are some of the current offerings. More information to come as they begin.

Hopkinsville Middle School could have some of these activities for students to be involved:

Academic Team/Governor's Cup

STLP

Gifted and Talented

KYA

Rotary Interact/Early Act

Football

Volleyball

Boys & Girls Basketball

Cheerleading

Dance

Drama

Yearbook

Jr. Beta

Band

Choir

Archery

Chess

A Student may be disqualified from the program for the following:

1. Not following the leader/coaches' directions
2. Being disrespectful to leaders or other students
3. Transportation arriving late 2 times
4. Being assigned to ISS or out of school suspension
5. Failing or missing assignments

It is imperative that all students have strong parental support.

Academic Team - Governor's Cup - The Governor's Cup is an Academic Team Competition including a Written Assessment in all subject areas, Quick Recall, and Writing. Competitions will be held at the school, district, and regional levels. Practice meets may be held with other schools if time permits. There will be a cap size of 20 students.

Students desiring to participate must meet the following criteria:

1. A student is achieving above his or her peers in an academic area
2. A strong desire to participate
3. After-school transportation
4. Good sportsmanship

Student Technology Leadership Program (STLP) – This program is designed for students showing an aptitude in technology. Students will be actively involved in school, district, and state competitions.

Gifted/Talented – Students are identified in different areas as gifted and receive additional help and resources. Students are formally identified for GT. Students must have qualifying scores. For more information, please call the school.

Rotary Interact/Early Act- a student-led community service organization that operates under school regulations and draws its members from the student body.

Archery-Students learn and experience archery and range safety, as well as the opportunity to compete in tournaments.

Yearbook- Students will learn how to take photos, edit them, and assist with building the yearbook for the school.

***Information/ registration regarding community programs such as HCCYBL, Basketball/Cheerleading, writing and art contests, drama opportunities, and Upward/YMCA sports will be sent home as we are notified.

Cafeteria

BREAKFAST/LUNCH PRICES

HMS encourages appropriate table manners while ensuring all children enjoy their meal in a safe environment. Students are taught cafeteria procedures, which include how to go through the serving line, proper table voice levels, how to clean the table, and how to prepare to exit the cafeteria. Students will be assigned to specific tables by cafeteria monitors. All teachers are encouraged to eat with their class on the first few days of school.

Hopkinsville Middle is a Community Eligibility Option School (CEO), which means that all students can eat breakfast and lunch at **No Charge**. Outstanding balances are required to be paid. Parents can still deposit money into accounts online through My School Bucks or through the cafeteria to pay balances

and to buy à la carte for the new school year. These prices are subject to change.

Ala carte may be purchased as follows:

Breakfast:

Meat & Biscuit \$1.00

Cereal \$0.50

Pastry \$0.50

Toast \$0.25

Milk or Juice \$0.30

Water \$0.50

Adult Breakfast or extra meal \$2.73

Lunch:

Entree \$1.25

Vegetable \$0.50

Fruit \$0.50

Roll \$0.25

Milk or Juice \$0.30

Water \$0.50

Adult Lunch or extra meal is \$4.58

No food is to be bought, sold or given away as a reward until 30 minutes after the last lunch shift closes

Title I School-Wide Program and Parent Involvement

Title I -Parent Involvement is an important part of the education process at HMS. Our school-wide program gives us the opportunity to provide the best for all our students. When parents are meaningfully involved with their children's education, children achieve at a higher level and have more positive attitudes toward school.

Parent Teacher Organization - The purpose of the PTO is to solicit cooperation among parents, students, teachers, and the administrators of Hopkinsville Middle School in order to provide the best possible learning environment for students attending the school, to support school programs, and to promote progress according to the school goals. All parents are encouraged to join the PTO. Watch the school newsletter for PTO meetings and activities. Through our membership and volunteer service, you can ensure that we meet our goals successfully.

Parent Teacher Conferences - At any time during the school year, conferences are encouraged to discuss concerns and/or problem areas. To make your child's time at school profitable, parents and teachers must work together. Good home-school relations are vital. Parents should, for example, refrain from making negative remarks about a teacher or the school in the presence of their children. If your child is not making satisfactory progress or appears to be disturbed about school or homework, make an appointment for a conference with the teacher. This may be all that is necessary to resolve the problem. Our policy guarantees that the suggestion or complaint of parents will be given every consideration. Requests for conferences will receive prompt replies.

Parental Involvement Opportunities

We are always looking for parents to be involved at HMS. Please contact Sharita Ladson in the youth service center to find out more ways you can be involved. Currently, we offer many opportunities for parents to be involved, including on our SBDM Council & PTO.

Site-Based Decision-Making Council (Meets monthly)

Renikka Owen – Principal

Lindsay Colip- Teacher

Kelsie Lacy– Teacher

Joslin Huskin- Teacher

Christie Futrell- Parent
Brittany Joyner- Parent

The Council members will be responsible for adopting policies in the following areas: curriculum, assignment of staff, assignment of students, determining schedules of school days, determining use of school space, planning and resolution of issues regarding instructional practices, determining discipline/classroom management, extracurricular programs, and technology.

Our Council will only function effectively if parents, teachers, and community members are willing to serve on committees, which will develop all policies for council approval.

Christian County School District's Wellness Program

Hopkinsville Middle has adopted the Christian County School District's Wellness Program. This program sets forth nutritional guidelines on food that is eaten by students while in school. This program also promotes physical activity for all students. We encourage all parents to help us in this effort by making nutritious choices when sending food to school. Whether sending a snack or lunch to school, please try to choose a healthy option over more traditional, less healthy choices.

Nutrition: School meals will follow established policies to include breakfast, lunch (free and reduced), and the summer food service program.

Beverages: Juice beverages will contain 100% juice, and flavored waters must contain no carbonation and zero calories. Milk products will be 1% milk or fat-free milk.

Food: Foods will contain no more than 30% of their calories from fat (excluding nuts, seeds, peanut butter, and other nut butters) and no more than 10% of its calories from saturated and trans fat combined, and will have no more than 30% of its weight from added sugars.

Rewards/Fund-Raisers: Staff members shall follow the above guidelines for fundraisers with the exception of concession stands. Rewards other than food items should be given to students. When food items are used as rewards, the nutritional guidelines above will be followed.

Celebrations: Schools will limit celebrations that involve food during the school day to no more than one party per class per month. Each party will include no more than one food or beverage that does not meet the nutrition guidelines.

Bus Numbers

BUS #	DRIVER	INFO
120	SIMONA JORDAN	
133	MARK HARNESS	
139	STEVE BALLARD	
140	KENDRA ULLERY	

SCHOOL

When we
vehicles
with
board,
accident

mind;
be aware
a safe
start is to
posted
is an
school

and as

apply
on a bus.
less time
to riders,
the road
alert us
Students

right of
bus, and
utilized
record

for the
of other
the
orderly
while
buses.
that they
subject
video

Christian
School

142	RACHEL MCDANIEL	
152	APRIL SLAUGHTER	
160	GENA PAYNE	
161	AMANDA CRICK	
164	DEE GREEN	
174	VENUS IRVING	
180	CHERYL GORHAM	
181	OLLIE HANCOCK	
182	ROBERTA GRIMES	
183	JILL DEIHL	
192	MICHELLE YOUNG	
193	JOHN MATZ	
201	TAMI BRUMLEY	AM ONLY
203	TAMMY KIGHT	
204	GREG GIBSON	
211	LYNN JACKSON	
214	PETULA DILLARD	
216	SAMANTHA HARSCH	
220	JUSTIN HYDE	
230	CHRIS WHITMER	
234	JENNIFER HOLLOWELL	
913	TAMMY PRIEN	PM ONLY
917	SHELDIN CARVALHO	
126	LEE HOLLOWELL	
145	DAVID SPEARS- AM	
145	JANE DAVIS- PM	
154	RAMONA HESTER	
196	TRACIE SALTERS	

TRANSPORTATION AND EXPECTATIONS

have large, heavy moving through traffic many people on the thought of an brings many frightening pictures to therefore, we need to of ways to help create environment. A great know and obey the rules. The school bus extension of the and classroom. Expectations at school outlined in the Code of Acceptable Behavior anytime students are If the driver can spend watching and listening he/she can observe and hear sounds that to danger.

shall have no expectation of the privacy while on said video cameras will be from time to time to the activities of all passengers on buses protection and safety passengers, as well as maintenance of conduct of passengers riding on school Students are on notice may be, at any time, to being recorded by transcription while passengers on a County school bus. personnel may use videotapes as

evidence in disciplinary cases.

Expectations Posted on the Bus

- Follow all directions given by the driver
- Use appropriate voice levels
- Be courteous and respectful
- Keep your hands,

feet, and objects to
yourself

- Use of telecommunications devices is not allowed
- Capped water bottles only
- No food allowed
- Remain seated at all times

Bus Disciplinary Procedures

The principal/designee of the school is responsible by law for the conduct of the pupils on the bus and for disciplinary action when necessary.

Fighting on the Bus Consequences

- Step 1: Positive Behavior Techniques
- Step 2: Warning
- Step 3: 1 Day Bus Suspension
- Step 4: 2 Days Bus Suspension
- Step 5: 5 Days Bus Suspension
- Step 6: 10 Days Bus Suspension
- Step 7: 30 Days or longer Bus Suspension – discretion of Administrator

School administrators shall have the discretion to administer school discipline for bus infractions in addition to the bus-related discipline referral under Bus Disciplinary Procedures.

Violations of Bus Rules

If a student's behavior is not corrected by a reminder from the driver or monitor or if the behavior is dangerous or disruptive, a misconduct notice is given.

ADDITIONAL MISCONDUCT NOTICES: The driver delivers the discipline form to the school administrator with a copy of the previous written warning attached. Punishment shall be at the discretion of the principal.