

**LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD**

**SAU #68**

**DATE: March 7, 2024**

**SCHOOL BOARD MEETING**

**SCHOOL BOARD PRESENT:**

Jay Duguay, Vice-Chairperson  
Kevin Bell  
Casey Caulder  
Jasmine Weeden  
Joe Bossie  
Ashley Youngheim

**SCHOOL BOARD ABSENT:**

Tamra Ham

**ADMINISTRATION/STAFF/STUDENT PRESENT:**

Judith McGann, Ed.D., Superintendent of Schools  
Debbie O'Connor, Financial Manager  
Sharon Holt, Assistant to the Superintendent  
Bart King, Technology Support

**PUBLIC PRESENT:**

Heather Krill  
Rebecca Steeves

Yvette O'Connell  
Kristen Mansharamani

**PUBLIC PRESENT REMOTELY:**

Kristen Fadden

Sally Nicoll

The School Board meeting was held in the Elementary School Multipurpose Room.

**Call to Order:**

School Board Chairperson, Jay Duguay called the School Board meeting to order at 6:30 PM.

Jay Duguay noted the Board would be going into non-public session and would return to the public meeting for a vote.

**Jay Duguay took a poll vote to enter non-public session based on RSA 91-A:3 II a, b, and c. Joe Bossie, YES; Ashley Youngheim, YES; Jasmine Weeden, YES; Jay Duguay, YES; Casey Caulder, YES; and Kevin Bell, YES. The Board entered non-public session at 6:31 PM.**

The School Board members moved location to the Elementary School Music Room to hold the non-public session.

The School Board members returned to the Elementary School Multipurpose Room and the public meeting continued at 7:14 PM.

Jay Duguay called for a motion noting the public comment period would be held during the motion discussion.

**Joe Bossie made a motion to accept the proposal from The Bryan Group to conduct the Superintendent search process and for the Administration to expend the funds necessary for this process. Jasmine Weeden seconded the motion.**

Discussion:

- Jay Duguay mentioned he had discussed the steps necessary in the Superintendent search process with the NH School Boards Association (NHSBA). NHSBA recommended The Bryan Group for this process.
- Jay Duguay noted the proposal from The Bryan Group will be included with the meeting minutes.
- Heather Krill mentioned the Superintendent search process can take a significant amount of time and asked if an Interim Superintendent would be placed?
  - Jay Duguay noted feedback from discussions with The Bryan Group indicated that the need for an Interim Superintendent is a potential outcome as the District is a bit behind in the process. Superintendent positions are often listed in the fall for the next school year.
- Rebecca Steeves asked if The Bryan Group would look at Lin-Wood and its community specifically for hiring interests?
  - Jay Duguay noted The Bryan Group would work with the community. The first step in the process is to create a Superintendent Search Committee which is to include community members.
  - Kevin Bell noted the proposal from The Bryan Group provides an outline of Superintendent positions they have filled in the past.

- Jay Duguay mentioned he had spoken with a number of other SAUs in the North Country to discuss their past experiences with Superintendent searches utilizing The Bryan Group. Positive feedback relating to The Bryan Group's ability to identify candidates, set criteria, etc. was received from these discussions.
- Jay Duguay asked for further public comment and hearing none;

**Jay Duguay called a vote to approve the motion. All Board members present were in favor and the motion carried unanimously.**

Jay Duguay noted the Superintendent Search Committee will have 10-12 members including representatives from the School Board, staff, community, and parents.

Jay Duguay asked that Administration reach out to staff members, community members, and parents to ask that anyone interested in serving on the Superintendent Search Committee return letters of interest to the SAU office by Monday, March 18, 2024. The School Board will hold a short meeting prior to the Annual School Board meeting on Tuesday, March 19, 2024 to review the letters of interest and determine the members of the Search Committee.

**Joe Bossie made a motion to adjourn the School Board meeting. Jasmine Weeden seconded the motion.**

Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members present were in favor and the School Board Meeting adjourned at 7:20 PM.**

Respectfully submitted,  
Sharon Holt, Assistant to the Superintendent