

**Minerva Central School District
Board of Education
Regular Monthly Meeting Agenda - July 10, 2025**

To prepare students to succeed as responsible citizens in an ever-changing world, Minerva Central School, in partnership with the community, will provide an individualized, well-rounded education in order to build a strong foundation for personal growth and life-long learning.

Date: Thursday July 10, 6:30PM

Call to Order and Pledge of Allegiance

Reorganization of the Board of Education for the 2025-2026 School Year

Request to Enter Executive Session

- *CSE/CPSE/504 Recommendations*

Open Session - Public Comment

Reports

1. Superintendent/Principal
2. Curriculum & Instruction

Regular Session - Agenda

1. Reading and Approval of Minutes

- a. Regular Meeting- June 12,2025

2. Financial Reports / Treasurer's Items

- a. Treasurer's Report
- b. Warrant #1 and #2
- c. Budget and Revenue Status
- d. Extra Classroom Report

3. Correspondence

- a. Letter of resignation- T. Muniz
- b. Tution Request- S. Hodges

4. New Business

- a. Action to appoint the following advisors for the 2024-2025 school year:
 - i. Audio Visual Services Director Katherine Smith
 - ii. Student Council Katherine Smith and Molly Rascoe
 - iii. Student Council Store Molly Roscoe
 - iv. Grade 12 Class of 2026 Ashley Christian
 - v. Grade 11 Class of 2027 Molly Rascoe
 - vi. Yearbook Katherine Smith
 - vii. School Magazine(Ember) Ed Corcoran
 - viii. GPS Outing Club Chris Fink/Bethanie Viele
 - ix. Academic Bowl Robert Kirker
 - x. Youth and Government Bethanie Viele
 - xi. Concert Coordinator Katherine Smith
 - xii. Band Fund Katherine Smith

xiii.	Honor Society	Sherry Galkiewicz
xiv.	Culture Club	Robert Kirker
xv.	Weight Lifting Club	Heather Lynn
xvi.	Elementary Lead Teacher	Ashley Ordway
xvii.	Secondary Lead Teacher	Bruce Hodgson
xviii.	Mentor Teachers	Chris Fink, Ashley Ordway, Colleen Fuller

- b. Action to approve the Town of Minerva use of our buses for the Minerva Youth Program from July 7, 2025 to August 15, 2025.
- c. Action to appoint Lynn Green CSE/CPSE Secretary effective July 1st, 2025-June 30th 2026 annual salary of \$3000
- d. Action to approve the resignation of Tanya Muniz as Teacher Aide effective June 30, 2025.
- e. Action to approve the per diem appointment of Kim Monthony as Account Clerk/Typist trainer at the daily rate of \$225 effective for the 2025-2026 school year.
- f. Action to appoint Brooke Thissel as Substitute Summer Success Aide effective July 7, 2025 to August 7, 2025 at an hourly rate of \$17.00.
- g. Action to approve the contract between Sharon Stone and Minerva Central School as CIO and website manager effective July 1st, 2025- June 30th, 2026 at an annual rate of \$15,000/year.
- h. Action to approve the participation in Cooperative Energy purchasing services (NYSMEC) for electricity.
- i. Action to approve Student Transportation Cooperative Agreement with Bolton, Indian Lake, Johnsburg, Long Lake, Newcomb, North Warren, Schroon Lake, and Warrensburg.
- j. Action to appoint Clark Griffen to the temporary position of Summer Cleaner from July 7, 2025-August 30, 2025 at a rate of \$17.00 per hour.
- k. Action to approve the request for Non-Resident Student Enrollment for the 2025-2026 school year:
 - i. Jonathan Hodges
- l. Action to approve the Financial Advisor Services agreement with R. G. Timbs Inc for the 2025-2026 school year.
- m. Action to approve the surplus of the outdated science materials.
- n. Action to approve Impartial Hearing Officer Rotational list.
- o. RESOLVED, that the Board of Education of the Minerva Central School District hereby approves the addendum to the employment agreement of Candice L. Husson, and authorizes the payment of monies provided therein.
- p. Action to approve the following resolution:

WHEREAS, the Board of Education (the "Board") of the Minerva Central School District (the "District") has determined a need for a capital outlay project ("Project") consisting of acquisition and installation of six (6) basketball backstops in the gymnasium including, but not limited to, piping and motors, and the replacement of window blinds throughout the school building; and

WHEREAS, the District has had an opportunity to review the Project regarding its classification under the State Environmental Quality Review Act (hereinafter referred to as "SEQRA") and whether it will have any significant adverse environmental impacts; and

WHEREAS, the proposed Project is a routine activity of the District

WHEREAS, upon review of the foregoing, the Board makes the following determinations:

BE IT RESOLVED, by the Minerva Central School District as follows:

1. The proposed actions does not exceed thresholds established under 6 NYCRR Part 617, of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the proposed action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the proposed action is required under SEQRA.
4. This resolution shall be effective immediately.

q. Action to approve the following resolution:

WHEREAS,

A number of public school districts have subscribed to the Regional Food Service Management program offered by Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES), and as a result require cafeteria commodities to meet the requirements of this program,

WHEREAS,

The School District named below is desirous of participating with other districts in cooperatively bidding the commodities and/or services mentioned above, as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The School District named below is a current client (subscriber) of the Regional Food Service Management program offered by Capital Region BOCES, and

WHEREAS,

The School District named below wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate and award bids on their behalf; therefore

BE IT RESOLVED,

That the Board of Education of the School District listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and,
BE IT FURTHER RESOLVED,

That the Board of Education of the school district listed below authorizes the Capital Region BOCES to represent it in all matters leading up to and including the entering into a contract for the purchase of the above mentioned commodities and services, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the School District listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the Award of the BOCES Board; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

r. Action to approve the following resolution:

WHEREAS,

A number of public school districts in the Albany-Schoharie-Schenectady-Saratoga Counties area (Capital Region BOCES) and the Washington-Saratoga-Warren-Hamilton-Essex Counties area (WSWHE BOCES) require goods and services related to Health-Safety-Risk Management, and

WHEREAS,

The School District named below is a current client (subscriber) of the Health-Safety-Risk Management service offered by Capital Region BOCES and

WHEREAS,

The School District named below is desirous of participating with other districts in cooperatively

bidding the services mentioned above, as authorized by General Municipal Law, Section 119-o,
and

WHEREAS,

The School District named below wishes to appoint the Capital Region BOCES to advertise for,
bid, accept, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED,

That the Board of Education of the School District listed below hereby appoints the Capital
Region BOCES to represent it in all matters relating above, and designates the Daily Gazette
Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and,
BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the Capital Region
BOCES to represent it in all matters leading up to and including the entering into a contract for the
purchase of the above mentioned commodities and services, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the School District listed below agrees to (1) abide by majority
decisions of the participating districts; (2) abide by the Award of the BOCES Board; (3) and that
after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

CSE/CPSE/504

5. Action to approve the recommendations from the Committee on Special Education.

Open Session - Public Comment

Request to Enter Executive Session

Adjournment