

Dietrich School District #314
"Educate Empower and Prepare"

May 12, 2025

7:00 P. M. Regular Meeting

Regular School Board Meeting Agenda

Mission: We exist to Educate, Empower, and Prepare students for a productive life.

Vision: Maintain a culture where Respect, Integrity, and Perseverance are cultivated. Operate a safe and welcoming school. Where each student is challenged to achieve excellence in Preparation for College, Career and a Productive Life.

1. Call to Order
 - a. Pledge of Allegiance
 - b. Vision and Mission
2. **Public Input:** Those wishing to address the Board will fill out a Request to Appear Before the Board (4105F) and submit to the district clerk before the beginning of the meeting. **There will be no action taken at this time.**
3. Consent Agenda **Action**
 - a. Approval of [April 14th Board Meeting Minutes](#)
 - b. Approval of [Accounts Payable](#)
 - c. Approval of [Student Body Balance Sheet](#)
 - d. [Encumbrance report](#)
 - e. [Personnel](#)
4. **Action Item:** Approve/Deny Consent Agenda
5. Student Council Presentation
6. Team Lead Presentations
 - a. [Elementary](#)
 - b. [Secondary](#)
7. [Superintendent Report](#)
 - a. Leader In Me 7 Habits Training
 - b. Policy Committee Update
 - c. Upcoming Dates
 - d. Attendance
 - e. Maintenance Report
8. [Principal Report](#)
 - a. Testing
 - b. Evaluations
 - c. Athletic Report
9. Finance
 - a. [Budget Committee Update](#)
 - b. [Facilities District Office](#) **Action**
10. Testing
 - a. [ISAT](#)
 - b. [Istation](#)
11. Board Business
 - a. Corrective Action Boiler Bids **Action**
 - b. [Graduation Program](#)
 - c. [Medical Insurance](#) **Action**
 - i. [Quotes](#)
 - ii. [5430 Policy](#)
 - d. Board Training 25-26

Board of Trustees

Valerie Varadi, Chairman/ Starr Olsen, Vice Chair
Rick Bingham/Wyatt Weber/Ben Hoskisson

Superintendent of Schools

Stefanie Shaw

Board Clerk

Sarah Shaw

Business Manager/ Treasurer

Kacy Bradshaw

Dietrich School District #314
"Educate Empower and Prepare"

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- e. [A.D Job Description Action](#)
- f. Imagine Excellence Update
- g. [Speech Contract Action](#)
- 12. Policy
 - a. [Review Policy 4170 Action](#)
 - b. Revision 1st Reading [5825](#), [8100](#), [8115](#), [8120](#), [8140](#), [8170](#), [8180](#), [8190](#), [4600F2](#)
 - c. 1st Reading [8170P](#), [8180P](#)
- 13. **Executive Session as per code 74-206** (1) subsection(b)
 - (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public office, employee, staff member or individual agent, or public school student;
 - a)Exit Interview b)Superintendent Evaluation c)Board Issue
- 14. Superintendent Evaluation/Contract **Action**
- 15. Future Agenda Items
 - a. The next regular board meeting will be held on June 9, 2025 at 7:00pm.
- 16. Adjournment



**Dietrich School District #314
Board of Trustees Board Meeting
April 14, 2025
Regular Board Meeting Minutes
7:00 P.M.**

Board Meeting Session

Board Chair Valerie Varadi called the meeting to order at 7:00 pm. The board members present were Valerie Varadi, Wyatt Weber, Ben Hoskisson, and Rick Bingham with board member Starr Olsen attending via call. Staff members present were Superintendent Shaw, Eric McHan, Maureen Heimerdinger, and Denise Hanson. Patrons present were Trent Hanson, Mindy Robertson, and Spencer Bingham.

Consent Agenda

Rick Bingham made a motion to amend the agenda to move Personnel item 3f down to item 15 following the executive session. The motion was seconded by Wyatt Weber. Vote was unanimous in favor.

Ben Hoskisson made a motion to approve the consent agenda. The motion was seconded by Rick Bingham. Vote was unanimous in favor.

Team Lead Presentations

The team lead presentation for elementary was given by Maureen Heimerdinger, and the team lead presentation for secondary was given by Eric McHan.

Superintendent Report

The superintendent report was as read with the following points:

- Policy Committee
- Accreditation Review
- Federal Programs Review
- Legislative Update
- Upcoming Dates
- Attendance
- Maintenance Report

Principal Report

The principal report was as read with the following points:

- Testing
- Evaluations
- Eligibility Report
- Athletic Report

Finance

Budget Hearing Date- Rick Bingham made a motion to approve the budget hearing date for June 9, 2025 at 7:00 pm. The motion was seconded by Wyatt Weber. Vote was unanimous in favor.

Budgeting Priorities- no action was taken at this time, but the board discussed their intention to prioritize insurance and salaries to continue to be the top priority and to maintain the usual plan for this coming year's budget.

25-26 Insurance- Superintendent Shaw informed the board and those present of the increase in price for insurance premiums beginning in the 2025-2026 school year.

Board Business

Istation Scores- The board was presented with this month's istation scores which have continued to improve since the beginning of the calendar year.

Update Bank Signers- Ben Hoskisson made a motion to remove Rick Bingham from the school's bank accounts and add Valerie Varadi to them. The motion was seconded by Rick Bingham. The vote was unanimous in favor.

Corrective Action Boiler Bids- Rick Bingham made a motion to do a corrective action, to go out to bid and receive bids for the new boilers. The motion was seconded by Wyatt Weber. Vote was unanimous in favor.

Plant Facilities- The board reviewed all 4 bids from different companies for new boilers. The board discussed these bids and input was provided from head of maintenance, Ryan Dilworth. Ben Hoskisson made a motion to go with Quote #2. The motion was seconded by Wyatt Weber. Vote was unanimous in favor.

Gym Floor Renderings- Rick Bingham made a motion to approve the gym floor renderings. The motion was seconded by Ben Hoskisson. Vote was unanimous in favor.

Imagine Excellence- Starr Olsen and Superintendent Shaw presented Senator Lent's upcoming program to the board for consideration in joining the program as a pilot school. No action was taken, but further information will be provided at a later date.

Policy

Rick Bingham made a motion to move the review of policy 4170 to the May regular board meeting. The motion was seconded by Ben Hoskisson. Vote was unanimous in favor.

Executive Session

Ben Hoskisson made a motion to enter into executive session as per code 74-206 (1) subsection(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public office, employee, staff member or individual agent, or public school student. Roll call vote was unanimous in favor. Superintendent Shaw and board clerk Sarah Shaw were invited to attend a portion of the session. The board entered into executive session at 8:34 pm.

Board clerk Sarah Shaw exited the session at 8:42 pm.

Superintendent Shaw exited the session at
The board exited the executive session at 9:39 pm.

Staff/Teacher of the Year

Ben Hoskisson made a motion to go with Superintendent Shaw's recommendation. The motion was seconded by Rick Bingham. Vote was unanimous in favor.

Superintendent Contract

Ben Hoskisson made a motion to table the Superintendent contract until the next regular board meeting in May because of lack of information. The motion was seconded by Rick Bingham. Vote was unanimous in favor.

Personnel

Ben Hoskisson made a motion to accept personnel. The motion was seconded by Starr Olsen. Vote was unanimous in favor.

Future Agenda Items

- The next regular meeting will be held on May 12, 2025 at 7:00 pm.
- Graduation Program
- Budget Update
- Board Trainer Job Description
- A.D Job Description
- Policy 4170 Review

The meeting was adjourned at 9:44 pm.

06/06/2025 06:34 PM

Unposted; Batch Description May 1 2025 Invoices

User ID: KAB

Vendor Name

Invoice Number

Description

Amount

Checking Account ID 1

Fund Number 100

GENERAL FUND (M&O)

AMAZON/SYNCEB

20250429-0001

charging stations for chromebooks

1,697.96

Total AMAZON/SYNCEB

1,697.96

ANDERSONS. INC

2210724

filters cooler pad and float

224.88

Total ANDERSONS. INC

224.88

CAXTON PRINTERS LTD

1058266

office supplies

289.79

Total CAXTON PRINTERS LTD

289.79

CENTURYLINK

april 2025

elevator line

101.30

Total CENTURYLINK

101.30

CITY OF DIETRICH

april 2025

water usage

516.83

Total CITY OF DIETRICH

516.83

D.L. EVANS VISA BRADSHAW

20250429

chairs and tape for gym floor

852.60

Total D.L. EVANS VISA BRADSHAW

852.60

DEX IMAGING

13133683

contract amount

603.47

Total DEX IMAGING

603.47

HOME DEPOT

4270358

mulch spikes

410.41

HOME DEPOT

8271037

planter pot plastic

246.83

Total HOME DEPOT

657.24

I2M SMART SCHOOL FINANCE

1338

4th qtr payment

1,225.00

Total I2M SMART SCHOOL FINANCE

1,225.00

IDAHO DIGITAL LEARNING ACADEMY

314313-1

class

75.00

Total IDAHO DIGITAL LEARNING ACADEMY

75.00

IDAHO POWER

april 2025

power

1,575.12

Total IDAHO POWER

1,575.12

NAPA

411721

Filters for Lawn mowers

231.31

Total NAPA

231.31

NUVU GLASS

31638

fix invoice from march payables

39.60

NUVU GLASS

31641

Clear Glass bus 08

350.00

Total NUVU GLASS

389.60

PITNEY BOWES INC

april 2025

postage

154.30

Total PITNEY BOWES INC

154.30

SOFTWARE UNLIMITED INC

2025056-023

software for may - july

969.00

Total SOFTWARE UNLIMITED INC

969.00

THERMAL SUPPLY INC.

8332891

access valve

30.25

Total THERMAL SUPPLY INC.

30.25

TIMBERLINE TRASH LLC

721515

Garbage

175.00

Total TIMBERLINE TRASH LLC

175.00

Dietrich School District 314

05/06/2025 06:34 PM

Vendor Name

SYSCO IDAHO INC

SYSCO IDAHO INC

SYSCO IDAHO INC

Total SYSCO IDAHO INC

Fund Number 290

Checking Account ID 1

Board Report - Board

Unposted; Batch Description May 1 2025 Invoices

Invoice Number

Description

240733342

2024-25 Food Supplyu=

240735873

2024-25 Food Supply

240739218

2024-25 Food supply

Page: 3

User ID: KAB

Amount

(17.03)

1,609.04

1,291.88

2,883.89

3,696.73

23,930.25

Board Report - Board

Unposted; Batch Description May 12 2025 Payables

Invoice Number

Description

Amount

Fund Number

100

GENERAL FUND (M&O)

051925

elevator line

117.34

117.34

D&B SUPPLY

2827

round up

194.97

Total D&B SUPPLY

194.97

PLATT ELECTRIC

2544290

adjustable lights

1,747.63

PLATT ELECTRIC

2544299

LEd

137.09

PLATT ELECTRIC

2544323

led wallpack

1,858.67

PLATT ELECTRIC

2544340

led wall pack

2,889.63

Total PLATT ELECTRIC

6,613.02

Russel Sigler Inc

25004819

seet ac units

3,793.00

Russel Sigler Inc

25004820

pulley

137.19

Russel Sigler Inc

25004821

lo pressure kit

289.12

Total Russel Sigler Inc

4,219.31

VALLEY WIDE COOPERATIVE

april

propane gas diesel

6,268.66

Total VALLEY WIDE COOPERATIVE

6,268.66

VERIZON WIRELESS

6112169225

cell phones

156.82

Total VERIZON WIRELESS

156.82

WHITE CLOUD COMMUNICATIONS

174175

internet

1,981.00

Total WHITE CLOUD COMMUNICATIONS

1,981.00

Fund Number 100

19,551.12

Checking Account ID 1

Fund Number 290

NUTRITION FUND

CHARLIE'S PRODUCE

10227447

2024-25 Food Supply

67.40

CHARLIE'S PRODUCE

10236464

2024-25

44.41

Total CHARLIE'S PRODUCE

111.81

GOLD STAR

050825

2024-25 Food Supply

2,310.04

Total GOLD STAR

2,310.04

NICHOLAS AND COMPANY

9170445

2024-25 Food Supply

354.90

Total NICHOLAS AND COMPANY

354.90

SYSCO IDAHO INC

240750893

2024-25 Food Supply

934.93

Total SYSCO IDAHO INC

934.93

Fund Number 290

3,711.68

Checking Account ID 1

23,262.80

05/12/2025 03:28 PM

Unposted; Batch Description may 12 2025 b checks

User ID: KAB

Vendor Name

Invoice Number

Description

Amount

Checking Account ID 1

Fund Number 100

GENERAL FUND (M&O)

D.L. EVANS BANK VISA DILWORTH

041625

webb landscaping

39.99

D.L. EVANS BANK VISA DILWORTH

041725

fridge for office

479.00

Total D.L. EVANS BANK VISA DILWORTH

618.99

D.L. EVANS BANK VISA SHAW

050625

room for law conference

201.14

Total D.L. EVANS BANK VISA SHAW

201.14

D.L. EVANS VISA BRADSHAW

040725

teacher appreciation

280.45

D.L. EVANS VISA BRADSHAW

041025

AD Conference

270.40

D.L. EVANS VISA BRADSHAW

042225

jessica ISU reg

165.00

D.L. EVANS VISA BRADSHAW

042825

bike rodeo

206.21

D.L. EVANS VISA BRADSHAW

050125

breakfast

85.70

D.L. EVANS VISA BRADSHAW

050525

misc

723.15

Total D.L. EVANS VISA BRADSHAW

1,730.91

PITNEY BOWES INC

17444695

postage

63.90

Total PITNEY BOWES INC

63.90

RUSH TRUCK CENTER

3041683655

repairs to bus

4,315.22

Total RUSH TRUCK CENTER

4,315.22

Fund Number 100

6,830.16

Checking Account ID 1

Fund Number 253

TITLE 1-C

D.L. EVANS VISA BRADSHAW

042925

migrant pac meeting

107.12

Total D.L. EVANS VISA BRADSHAW

107.12

Fund Number 253

107.12

Checking Account ID 1

6,937.28

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HOME DEPOT

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6271037

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2025066-023

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PLATT ELECTRIC

2544299

LED

137.09

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6112169225

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Total D.L. EVANS BANK VISA DILWORTH			518.99
D.L. EVANS BANK VISA SHAW	050625	room for law conference	201.14
Total D.L. EVANS BANK VISA SHAW			201.14
D.L. EVANS VISA BRADSHAW	040725	teacher appreciation	280.45
D.L. EVANS VISA BRADSHAW	041025	AD Conference	270.40
D.L. EVANS VISA BRADSHAW	042225	Jessica ISU reg	165.00
D.L. EVANS VISA BRADSHAW	042825	blke rodeo	206.21
D.L. EVANS VISA BRADSHAW	050125	breakfast	85.70
D.L. EVANS VISA BRADSHAW	050525	misc	723.15
Total D.L. EVANS VISA BRADSHAW			1,730.91
PITNEY BOWES INC	17444695	postage	63.90
Total PITNEY BOWES INC			63.90
RUSH TRUCK CENTER	3041883655	repairs to bus	4,315.22
Total RUSH TRUCK CENTER			4,315.22
Fund Number 100			6,830.16
Checking Account ID 1	Fund Number 253	TITLE 1-C	
D.L. EVANS VISA BRADSHAW	042925	migrant pac meeting	107.12
Total D.L. EVANS VISA BRADSHAW			107.12
Fund Number 253			107.12
Checking Account ID 1			6,937.28

Dietrich Student Body

Balance Sheet

As of April 28, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
D.L. Evans Bank	122,099.95
Total Bank Accounts	\$122,099.95
Accounts Receivable	
Accounts Receivable	10,384.86
Total Accounts Receivable	\$10,384.86
Other Current Assets	
Inventory Asset	972.93
Undeposited Funds	250.00
Total Other Current Assets	\$1,222.93
Total Current Assets	\$133,707.74
TOTAL ASSETS	\$133,707.74
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-1,480.05
Total Accounts Payable	\$ -1,480.05
Credit Cards	
Shania's SB CC	369.82
Total Credit Cards	\$369.82
Total Current Liabilities	\$ -1,110.23
Total Liabilities	\$ -1,110.23
Equity	
Sales Tax	-862.16
Scholarships	180.00
Scholarship- Wayne Dill "Be Somebody"	1,500.00
Scholarship-Community	1,101.01
Scholarship-David Sorensen	2,925.00
Scholarship-Staff	4,197.56
Volunteer Scholarship	1,010.00
Total Scholarships	10,913.57
Sports Poster	2,300.00

	TOTAL
Student Body Balance	165.00
00-Ramburg	159.80
01-M. Heimerdinger	867.23
02-Novotny	139.71
03-Stowell	187.80
04-Hollibaugh	258.68
05-Astle	326.07
06-Norman	435.11
Athletics	-47,190.58
Activity Cards	24,079.80
Adult/Senior Pass	1,810.98
Family Pass	11,160.02
Total Activity Cards	37,050.80
Gates	49,209.48
Ice Cream	2,877.19
NFHS Kickback	1,051.40
Officials	-11,070.22
Official Contract Fee	-39,451.00
Total Officials	-50,521.22
Student Sport Fees	0.00
BBB	10,500.00
Cheer	363.59
FB	10,719.43
GBB	7,923.89
Shooter Shirt- GBB/BBB	375.70
Track	8,452.71
VB	7,273.67
XC	998.00
Total Student Sport Fees	46,606.99
Total Athletics	39,084.06
Box Tops/Field trips	873.06
Class of 2018	407.65
Class of 2019	286.97
Class of 2020	2.42
Class of 2021	378.63
Class of 2022	29.49
Class of 2023	191.29
Class of 2024	61.82
Class of 2025	551.53
Class of 2026	3,557.64
Class of 2027	2,111.50
Class of 2028	632.52
Class of 2029	1,142.02
Class of 2030	112.00
Club BPA	943.46
Club FFA	-616.42
Club FFA Fundraising	1,898.33

	TOTAL
Total Club FFA	1,281.91
Club Music	6,013.95
Concessions	4,177.99
Elementary Field Trips	363.68
General Student Body	-333.84
HS Science	175.51
In/Out	5,526.58
Jae Foundation	2,976.70
Library	684.94
Robotics	457.88
Secondary Social Studies	138.65
Ski/Skate/ Wahooz	2,056.50
SPED	183.87
Student Council	622.35
SunShine Committee	1,214.91
Team Accounts	0.00
Team BBB	7,766.94
Team Cheer	124.82
Team FB	8,620.83
Team GBB	9,271.91
Team Track	154.34
Team VB	8,346.45
Team Wrestling	940.10
Team XC and Track	5,290.76
Total Team Accounts	40,516.15
Walking/Attendance	-746.92
Yearbook	5,610.72
Total Student Body Balance	123,826.99
Tournament/ All Sports	623.53
Unrestricted Net Assets	-298.23
YEA	88.19
Net Income	-1,773.92
Total Equity	\$134,817.97
TOTAL LIABILITIES AND EQUITY	\$133,707.74

Encumbrance Report

Educate, Empower, Prepare

- ❖ I will not have an encumbrance report for you this month. We went live with the new finance program on May 1st. They are still working on updating some of our accounts in the transition and expect things will not be completely accurate until the end of May. 2M is not accurate either as we have put about half of the bills for this month in 2M and the rest are in SUI. As soon as we can confirm that things are accurate in SUI I will send an encumbrance Report via email to all of you.
- ❖ We have bills for you this month using the new program. We did cross reference and make sure all of the bills that had been converted over to SUI for this month and then manually added the new ones this week.
- ❖ I do have the numbers for the LGIP accounts and checking accounts as of May 1st.
 - General checking \$76038.81
 - Student Body \$ 113640.98
 - District Savings \$7977.18
 - CNP \$11151.93
 - LGIPMO \$1272279.40
 - LGIP BOND \$215968.60
 - Facilities \$590633.46
- ❖ If you have any questions do not hesitate to call me and I can answer any questions that you have.

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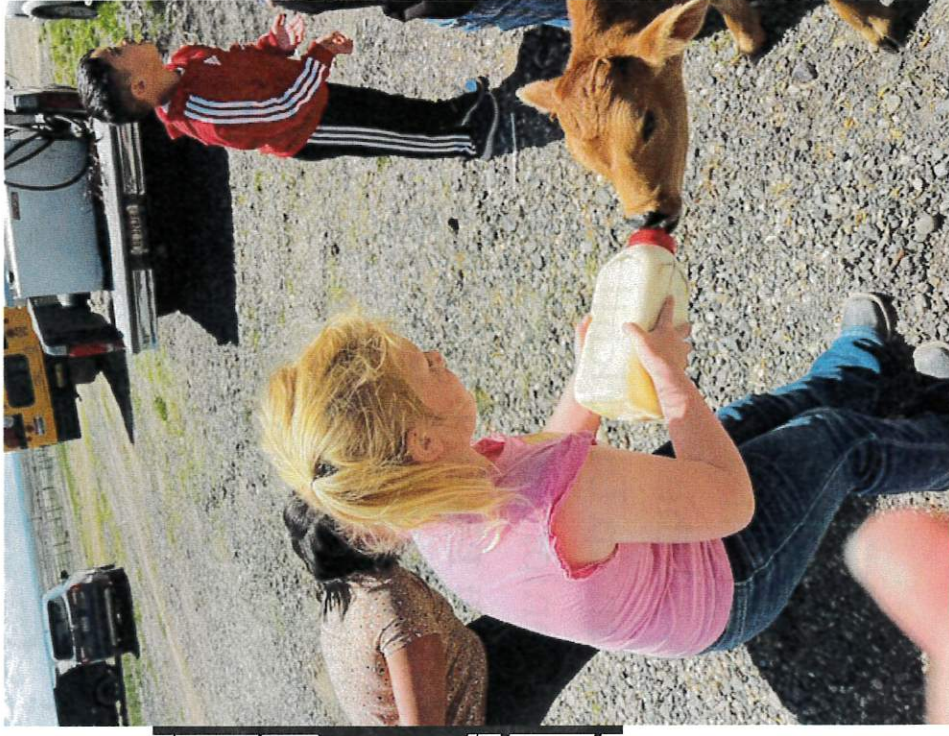


Kindergarten

This month in kindergarten, we learned all about the life cycle of a butterfly! We observed real caterpillars grow through each stage—from tiny larvae to chrysalises, and finally into beautiful butterflies. The students were so excited to witness the changes up close. This week, we celebrated by releasing our butterflies into nature. It was a magical experience that brought our learning to life!

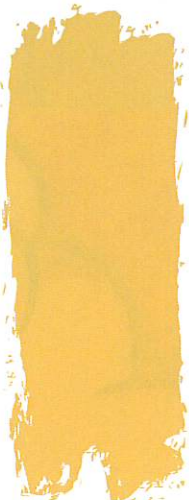
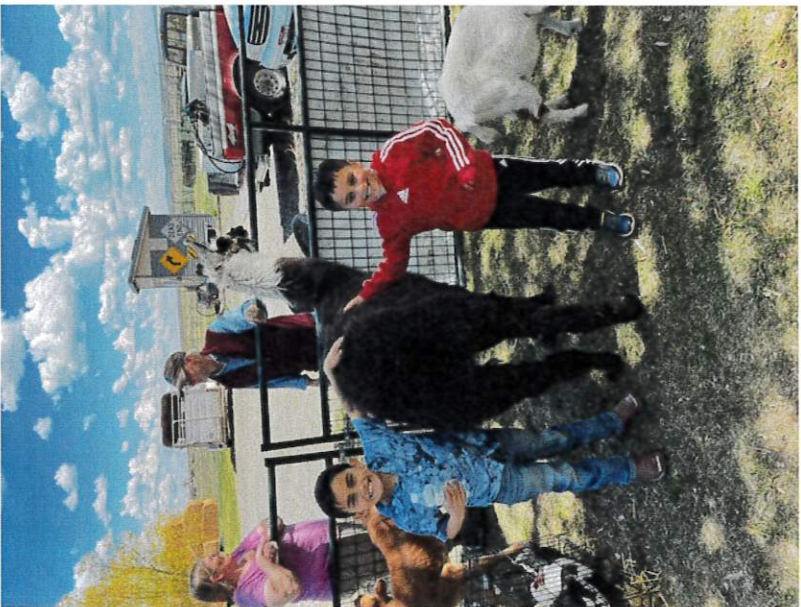
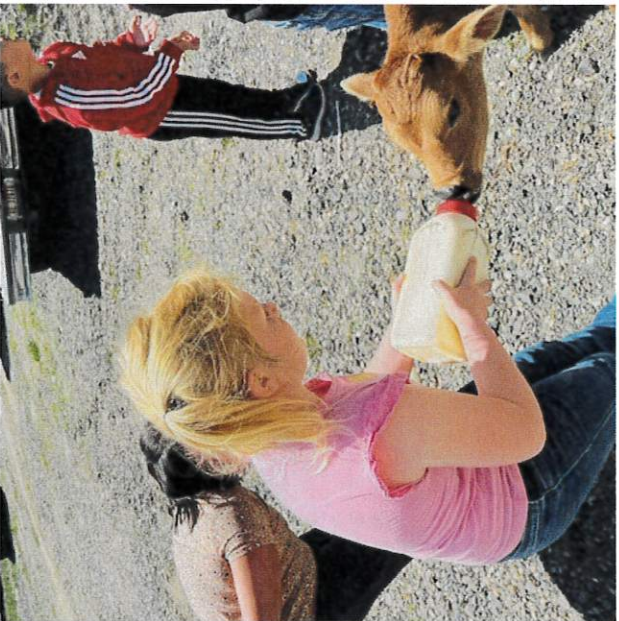
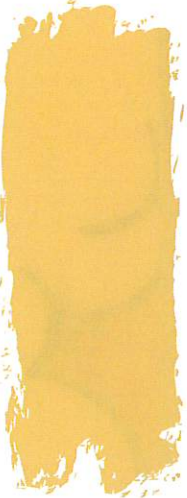
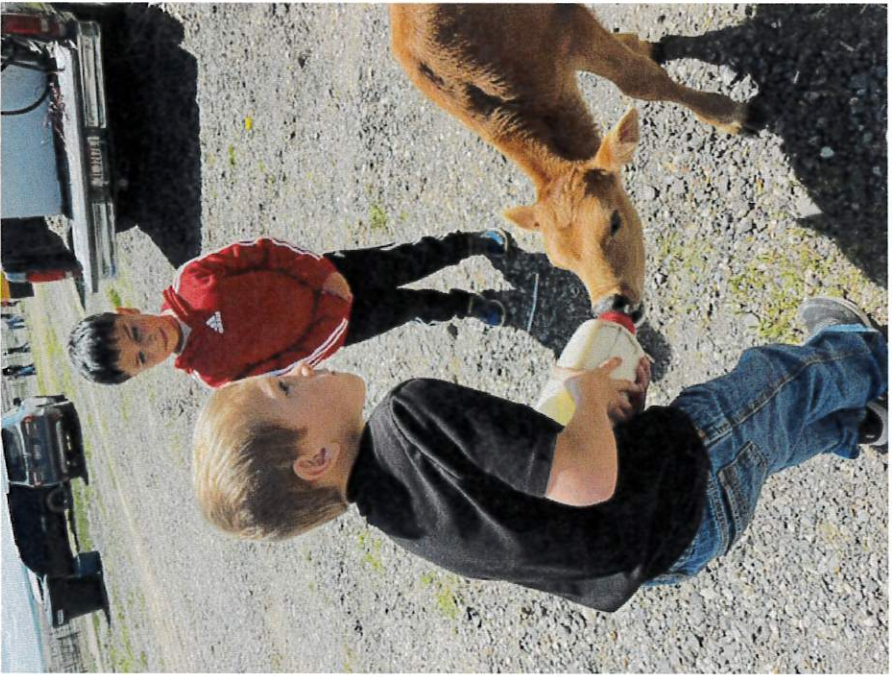
First Grade

The 1st Grade is so excited to have won the Recycling Contest!! The collected 857 pounds of aluminum cans and pipe!!! The whole elementary collected over 3000 lbs. Thank you to all the community for bringing in their cans and pipe and helping clean up Dietrich!! The proceeds go to such a worthy cause, giving the Seniors our Community Scholarships! The 1st grade won a pizza/ice cream party for a job well done!! They want you to know that 1st Graders are tough!!!! 1st Graders are all doing well in school and are excited to study dinosaurs and finish strong in 1st Grade!! They are amazing!!!



1st and 2nd Grade Day at the Farm





Mrs. Vasquez

Parent

Pack

Meeting



6th Grade

The 6th graders crushed the ISAT test,
100% Proficient with 70% Advanced.

We have studied Medieval Times in ELA and Social
Studies. Our culminating activity was a Medieval
Feast with feudal food and dancing!

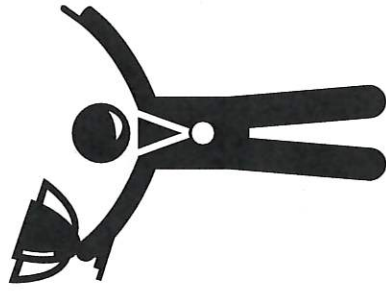




Medieval Feast



ISAT Champs





Mchan - Mr. McHan and 11 high school students hosted a Bicycle Safety Rodeo on May 2nd at the school. Over 40 elementary students participated, and all received water bottles, bike lights, helmets, and other swag in addition to being served lunch. This gave the high school students practice cooking for the event, running an obstacle course, overseeing two group rides, and doing basic mechanical fixes and tire changes for the participants. The elementary students had a lot of fun and were excited to improve their skills and knowledge about bicycle safety and the rules of the road. The Lincoln County Sheriff's Department was there as well to teach the kids how to safely navigate intersections and urban bike riding. A special thank you to Joyce Nicholes, Sarah Stowell, Erin Olsen, Katrina McHan, India McHan, and Glenna Wendt for volunteering their time at this event. The school provided lunch with funds from the Safe and Drug Free Schools budget

On April 30th, Mr. and Mrs. McHan hosted a career fair at the Fairgrounds in Shoshone ID. We had 80 businesses that presented to over 500 students from 13 school districts in the area. The students filled out learning cards from at least 16 presenters, highlighting hard skills, soft skills, wages, salary, certificates, licenses, and degrees needed as well as other essential information. Most businesses approached us after the event and want to do it again. The students were impressed with all 16 career pathways being represented, and each student found a career they were interested in. The students also appreciated the fair food served there. The Dietrich and Richfield students stayed after the event to clean up the fairgrounds and help the presenters pack up.

Norman - Computer Apps: 15-slide Google Slides presentation on travel journey. Students are learning how to use a variety of specific tools and features to create an attractive, attention-grabbing, and creative slideshow.

1. Accounting: Unit 6: Cash Control Systems. Students are learning how to reconcile bank statements, record a bank service charge on a check stub, and journalize a bank service charge.
2. Personal Finance: Unit 16: Investing for the future. Students are learning the basic concepts of investing and making investment choices.
3. Keyboarding: Students are typing in the Typing Club: Fun Facts lesson, working on improving their accuracy, speed, and form while typing.
4. Business Essentials: Unit 14: Implementing and Controlling. Students are learning about Motivation and Change Management. They have chosen their

preferred motivation theory (Maslow's Hierarchy of Needs, McClelland's Achievement Motivation, or Herzberg's Two-Factor Theory) to incorporate into their business plan.

Van Kleeck - Classes are preparing for their finals and the end of the school year.

Wood - Classes are finishing up their final writing assignments and we will begin to prepare for our year end finals.

Student Council is working on training and transitioning from this year's student council to next year's.

Bingham - Over the last couple of weeks, my 10th-grade health class has been actively learning and practicing CPR and AED use as part of a comprehensive CPR course funded through a grant. Students responded enthusiastically to the training and demonstrated a strong understanding of the life-saving procedures. In addition to classroom instruction, I coordinated with CSI Workplace, a certified training provider, to offer our students official CPR/AED/First Aid certification. Through their support, 30 students - including sophomores, juniors, and seniors - completed the full certification course. This was a great opportunity to empower our students with real-world skills and qualifications that can benefit them both in personal and professional settings.









SUPERINTENDENT REPORT

MAY 2025

UPCOMING DATES

MAY

- 8- POST LEGISLATIVE TOUR
- 7- PRE REGISTRATION
- 13- PRE REGISTRATION
- 14- HONOR ROLL TRIP
- 19- GRADUATION
- 21- REGION 4 MEETING TWIN FALLS
- 22- LAST DAY OF SCHOOL
- 23- TEACHER WORK DAY
- 27-28 - 7 HABITS TRAINING

POLICY COMMITTEE

WE HELD OUR FIRST POLICY COMMITTEE MEETING ON APRIL 30. THE COMMITTEE INCLUDES THREE COMMUNITY MEMBERS, ALONG WITH VALERIE AND MYSELF. OUR CURRENT FOCUS IS ON REVIEWING POLICIES IN THE 2000, 3000, AND SELECTED 5000 SERIES—THESE COVER AREAS RELATED TO STAFF, STUDENTS, AND INSTRUCTION.

DURING OUR INITIAL MEETING, WE REVIEWED APPROXIMATELY 8 TO 10 POLICIES. I SHARED A GOOGLE DOCUMENT WITH THE COMMITTEE THAT INCLUDES BOTH OUR CURRENT POLICIES AND THE CORRESPONDING ISBA VERSIONS FOR SIDE-BY-SIDE COMPARISON AND REVIEW. OUR NEXT MEETING IS SCHEDULED FOR MAY 13. AT THAT TIME, WE HOPE TO FINALIZE OUR REVIEW OF THE REMAINING IDENTIFIED POLICIES AND PREPARE RECOMMENDATIONS TO PRESENT AT THE JUNE BOARD MEETING.

7 HABITS TRAINING

- I RECENTLY RECEIVED A CALL FROM AUSTIN HASLAM AT FRANKLIN COVEY WITH AN EXCITING OFFER. OUR DISTRICT IS ONE OF ONLY THREE IN THE ENTIRE STATE SELECTED TO RECEIVE FREE PROFESSIONAL DEVELOPMENT TRAINING, WHICH IS A TREMENDOUS GIFT FOR OUR STAFF.
- THE TRAINING WILL TAKE PLACE ON MAY 27 AND 28, AND MANY OF OUR STAFF MEMBERS ARE ALREADY PLANNING TO ATTEND. TO FURTHER SUPPORT THEIR PROFESSIONAL GROWTH, I WILL BE OFFERING PROFESSIONAL DEVELOPMENT CREDIT FOR COMPLETING THE COURSE.
- I WOULD ALSO LIKE TO EXTEND AN INVITATION TO ALL BOARD MEMBERS TO ATTEND THE TRAINING. THIS IS A VALUABLE OPPORTUNITY NOT ONLY FOR OUR STAFF BUT ALSO FOR OUR LEADERSHIP TO ENGAGE IN HIGH-QUALITY PROFESSIONAL LEARNING.

ATTENDANCE

- SATTENDANCE DATA SHOWS POSITIVE TRENDS ACROSS THE DISTRICT. ELEMENTARY ATTENDANCE REMAINED STEADY AT 92%. IT'S IMPORTANT TO NOTE THAT THIS PERCENTAGE WAS IMPACTED BY TWO ELEMENTARY STUDENTS WHO MISSED TWO WEEKS OF SCHOOL DUE TO THE PASSING OF THEIR FATHER.
- MIDDLE SCHOOL ATTENDANCE INCREASED TO 94%, A 2% IMPROVEMENT, AND HIGH SCHOOL ATTENDANCE ALSO IMPROVED, RISING FROM 94% TO 96%. THESE INCREASES REFLECT THE CONTINUED EFFORTS OF STA AND STUDENTS TO PRIORITIZE CONSISTENT SCHOOL ATTENDANCE.

Grade	Enrollment	ADA
K-6	78	92%
7-8	31	94%
9-12	63	96%
Total	171	94%

MAINTENANCE REPORT

TRANSPORTATION

BUS-24_ IS BACK WAS COVERED UNDER THE WARRANTY. THE ISSUE WAS ROCKER BOX WAS LEAKING THEY RESEALED IT. THE INTAKE THROTTLE VALVE AND KNOCK SENSOR HAD TO BE REPLACED.

BUS- 20 ETA REPAIR DATE WILL BE FOR MID MAY. THE ESTIMATE IS AROUND 5000. THE POWERSTEERING PUMP AND GEAR BOX NEEDS TO BE REPLACED AND IS NOT UNDER THE WARRANTY.

16- NEEDS A REPAIR FOR THE GEAR BOX. THE STEERING ARM SEAL IS BAD ON THE GEAR BOX AND NEEDS TO BE REPLACED. THIS CAN WAIT UNTIL SCHOOL IS OUT AND WE DO ANNUAL INSPECTIONS FOR NEXT SCHOOL YEAR.

MAINTENANCE/GROUNDS

- WORKING ON BUDGET FOR NEXT SCHOOL YEAR.
- ROUTINE MAINTENANCE
- PROPERTY TREE REMOVAL DOWN LINCOLN ST. - WE RENTED A BOOM TRUCK FOR THE WEEK AND MAINTENANCE STAFF FOCUSED ON THIS.
- MINOR REPAIRS NEEDED FOR THE LOADER DUE TO REMOVING TREES. WILL FINISH CLEAN UP AFTER LOADER IS FIXED THIS WEEK.
- PREPPING FOR GRADUATION/FIELD TRIPS END OF YEAR ACTIVITIES.

Principal Report

Testing

- ISAT - Testing is completed and Scores coming in look really good for several classes.
- SAT - All of the juniors took their SAT tests.

Evaluations

All teacher evaluations are finished as of May 1st.

Athletic Report

All of the 2025/2026 Schedules are finalized.

District Track meet is May 8th @ Oakley.

JH medals track meet is 5/6 @ Carey

We are holding Spring registration this year to help with having students enrolled for next year and make it much easier for the beginning of the school year. May 7th and May 13th, we will have registration available for students to come in with their parents to help make sure secondary students are on path for graduation and help guide them on the path they're wanting to accomplish for college.

Career Day in Shoshone was a great experience for the students and they had an excellent turnout. Eric McHan did a fantastic job of organizing it for the students.

Wahooz trip for honor roll is May 14th and have several end of year elementary field trips.

Getting closer to graduation and making sure everything runs smoothly. Anticipating 100% graduation rate this year.

Budget Committee Update

Educate, Empower, Prepare

Committee Meeting Overview

The Budget Committee met on **Tuesday, May 6**. Committee members in attendance included:

- Rick Bingham
 - Ben Hoskisson
 - Stefanie Shaw
 - Kacy Bradshaw
 - Ryan Dilworth
 - Kathleen Novotny
 - Elizabeth Hollibaugh
 - Don VanKleeck
-

Budgeting Approach – New This Year

This year, we adjusted our budgeting method to support **longer-term planning and strategic savings**. Rather than eliminating all of Ryan Dilworth's proposed maintenance and grounds requests upfront, we have created **dedicated savings accounts** within each of his areas (e.g., maintenance, grounds, etc.).

These savings accounts will be used for **larger future projects** in those areas. The board will receive **updates throughout the year** on how and when these funds are used.

Budget Balancing

We were tasked with reducing the budget by approximately **\$12,000**. During the meeting, we identified **revenue errors** that improved our position, then made **minor reductions** across several areas to achieve a balanced budget.

Next Steps

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- **Kacy Bradshaw** is preparing the final budget using the district's **new finance software**.
- Our goal is to use the **4-year summary report** generated from the software for submission to the local newspaper.
- If the transition proves more challenging than expected, we will revert to using our traditional **Excel-based template**.
- **All budget data will be submitted to the Times-News for publication the week of May 19.**

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District Office Spaces

Educate, Empower, Prepare

Background

During her monthly meeting, Kacy Bradshaw was informed that the district received **unexpected modernization funds** from the State Department. The total allocation was **\$78,674.65**, which was not previously anticipated in our budget planning.

Current Need

The current layout of the District Office does not provide adequate separate office spaces for staff whose roles require **confidentiality and focused work environments**. Specifically, the Superintendent, Business Manager, and Child Nutrition Program Director currently work in conditions that limit privacy and hinder productivity.

Proposal

We propose using the received modernization funds to begin addressing this issue by:

- Constructing **three separate office spaces** for:
 - Superintendent
 - Business Manager
 - Child Nutrition Program (CNP) Director
- **If funds allow**, we would also like to include:
 - A **restroom** within the District Office
 - A **conference room** for meetings and collaborative work


The **top priority** is the construction of the three private offices. Any remaining funds would go toward the restroom and conference space. If the budget does not cover the full scope of the project, we will phase the work and complete remaining items as additional resources become available.

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Recommendation

The Board approves the use of the \$78,674.65 in modernization funds to begin improvements to the District Office, starting with the creation of three separate office spaces as outlined above.



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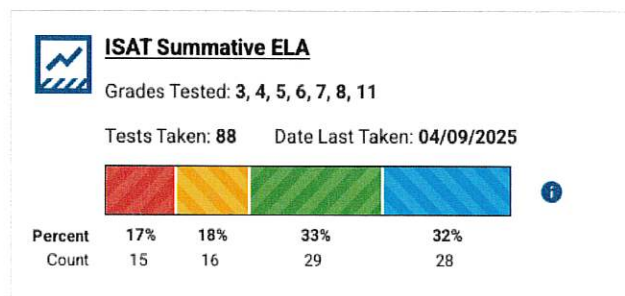
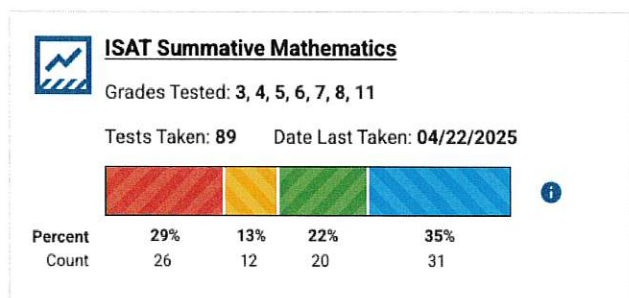
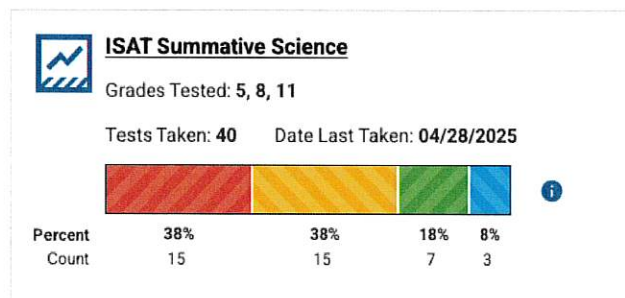
ISAT Scores

Educate, Empower, Prepare

- ❖ **ISAT Assessment Report – Grades 3–8**
- ❖ We are still waiting on a few final scores to come in, but early results show **significant growth in both Math and ELA** across most grade levels.
- ❖ Overall, **our students are performing well above the state average**, with the exception of **5th and 8th grades**. These two cohorts include a **high percentage of students with IEPs**, which is an important factor to consider when interpreting standardized test data. This variation is expected and consistent with trends seen in similar testing environments.
- ❖ I'm especially excited to share that our **secondary math scores are performing exceptionally well**. At **every secondary level**, we are above the state average in math. The most notable achievement comes from **7th grade**, where **73% of our students scored proficient**, compared to the **state average of just 42%**. This is a remarkable accomplishment and a strong reflection of our students' hard work and our teachers' dedication.
- ❖ Even more remarkable, **100% of our 6th grade students scored proficient in both Math and ELA**—a clear reflection of their hard work and the strong instructional support they've received throughout the year.
- ❖ We will take a deeper dive into these results during our upcoming **Continuous Improvement Plan (CIP)** review.

Performance Distribution, By Test Group: DIETRICH DISTRICT, 2024-2025

Filtered By **Test Reasons:** All Test Reasons | **Sorted By:** Date Last Taken



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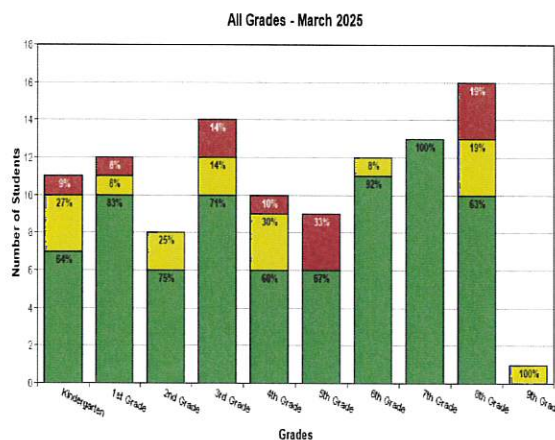
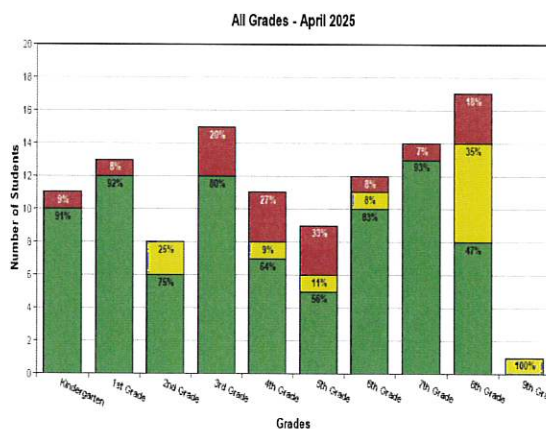
Istation K-6

Educate, Empower, Prepare

We continue to see positive movement in student performance across several grade levels, as measured by Istation data.

- **Kindergarten and 1st Grade:** All students previously in Tier 2 moved up to **Tier 1**, reflecting strong growth in foundational literacy skills.
- **2nd Grade:** While there was notable **growth within tiers**, there was no significant movement between tiers compared to last month. Some students moved from **Tier 2 to Tier 1**, but there was also a **slight increase** in students shifting from **Tier 2 to Tier 3**, indicating a need for targeted support.
- **3rd Grade:** This grade level showed **some movement from Tier 2 to Tier 1**, suggesting progress. However, there was also a **small increase in students moving to Tier 3**.
- **4th Grade:** While a few students experienced a decrease in performance, overall tier placement remained stable. Significantly, **all students previously in Tier 3 have now moved up to either Tier 2 or Tier 1**, demonstrating meaningful progress for our most at-risk learners.
- **5th and 6th grade:** stayed similar with a little movement in between Tier 2 and Tier 1.
- It's important to note that students in grades 3–6 were **primarily focused on preparing for the ISAT during this period**, which may have impacted their performance on the Istation literacy assessment.

We are encouraged by these trends and continue to use this data to inform instruction and targeted interventions.



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Select Health

	Gold \$0/\$0		Gold \$2,000/\$4,000		Silver \$5,500/\$11,000 H.S.A		Silver \$3,000/\$6,000	
	2024	2025*	2024	2025*	2024	2025*	2024	2025*
Employee	\$719.80	\$845.80	\$680.60	\$811.60	\$588.20	\$714.50	\$553.00	\$649.90
EE+Spouse	\$1,439.50	\$1,691.60	\$1,361.30	\$1,623.20	\$1,176.50	\$1,439.00	\$1,106.00	\$1,299.80
EE+Child(ren)	\$1,367.60	\$1,607.00	\$1,293.20	\$1,542.80	\$1,117.70	\$1,357.60	\$1,050.70	\$1,234.80
Family	\$2,087.30	\$2,452.80	\$1,973.80	\$2,353.60	\$1,705.90	\$2,072.10	\$1,603.80	\$1,884.80
	17.51%		19.26%		21.68%		17.52%	

* Estimated premium based off of current employee census and June 2025 SelectHealth premiums

State Insurance Plan

School districts have the option to choose the premium model that best suites their needs. The premium model can be evaluated/changed with each plan year. Districts with low decline rates may find the Pay for ALL Benefit-Eligible model more advantageous. A district with high decline rates may find the Pay for ONLY those Enrolled model better. We can assist districts in deciding which option is best for them.

Pay for ALL Benefit-Eligible Model FY2025 MONTHLY MEDICAL AND DENTAL RATES For the plan year that runs July 1, 2024 - June 30, 2025

Full-time Employee (30 - 40 hours per week)						
Employer Medical (No HSA): \$1,068.82				Employer Dental: \$14.50		
Employer Medical (HSA Single): \$1,027.16 and \$41.66 HSA Contribution						
Employer Medical (HSA Family): \$985.50 and \$83.32 HSA Contribution						
	Employee Only	Employee and Spouse	Employee and Child	Employee and Children	Employee, Spouse and Child	Employee, Spouse and Children
PPO	\$65.00	\$197.60	\$112.00	\$177.02	\$242.18	\$324.48
Traditional	\$90.00	\$279.00	\$155.18	\$249.68	\$342.56	\$459.84
High Deductible	\$0.00	\$47.94	\$16.54	\$40.50	\$64.06	\$93.82
Dental	\$11.82	\$37.88	\$36.76	\$73.16	\$62.80	\$107.04

Part-time Employee (20 - 29.9 hours per week)						
Employer Medical (No HSA): \$855.06				Employer Dental: \$11.60		
Employer Medical (HSA Single): \$813.40 and \$41.66 HSA Contribution						
Employer Medical (HSA Family): \$771.74 and \$83.32 HSA Contribution						
	Employee Only	Employee and Spouse	Employee and Child	Employee and Children	Employee, Spouse and Child	Employee, Spouse and Children
PPO	\$150.26	\$456.80	\$258.90	\$409.22	\$559.84	\$750.10
Traditional	\$208.06	\$644.98	\$358.72	\$577.18	\$791.90	\$1,063.00
High Deductible	\$33.54	\$144.36	\$71.78	\$127.16	\$181.62	\$250.42
Dental	\$13.48	\$43.20	\$41.92	\$83.44	\$71.62	\$122.08

Pay for ONLY Those Enrolled Model FY2025 MONTHLY MEDICAL AND DENTAL RATES For the plan year that runs July 1, 2024 - June 30, 2025

Full-time Employee (30 - 40 hours per week)						
Employer Medical (No HSA): \$1177.46				Employer Dental: \$14.50		
Employer Medical (HSA Single): \$1,135.80 and \$41.66 HSA Contribution						
Employer Medical (HSA Family): \$1094.14 and \$83.32 HSA Contribution						
	Employee Only	Employee and Spouse	Employee and Child	Employee and Children	Employee, Spouse and Child	Employee, Spouse and Children
PPO	\$65.00	\$197.60	\$112.00	\$177.02	\$242.18	\$324.48
Traditional	\$90.00	\$279.00	\$155.18	\$249.68	\$342.56	\$459.84
High Deductible	\$0.00	\$47.94	\$16.54	\$40.50	\$64.06	\$93.82
Dental	\$11.82	\$37.88	\$36.76	\$73.16	\$62.80	\$107.04
Part-time Employee (20 - 29.9 hours per week)						
Employer Medical (No HSA): \$963.70				Employer Dental: \$11.60		
Employer Medical (HSA Single): \$922.04 and \$41.66 HSA Contribution						
Employer Medical (HSA Family): \$880.38 and \$83.32 HSA Contribution						
	Employee Only	Employee and Spouse	Employee and Child	Employee and Children	Employee, Spouse and Child	Employee, Spouse and Children
PPO	\$150.26	\$456.80	\$258.90	\$409.22	\$559.84	\$750.10
Traditional	\$208.06	\$644.98	\$358.72	\$577.18	\$791.90	\$1,063.00
High Deductible	\$33.54	\$144.36	\$71.78	\$127.16	\$181.62	\$250.42
Dental	\$13.48	\$43.20	\$41.92	\$83.44	\$71.62	\$122.08

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Health Insurance Quote Summary for Dietrich School District 134

Select Health Gold CoPay vs Mountain Health Co-op Platinum

	Select Health Gold CoPay	Mountain Health Co-op Link Platinum	
Deductible			
Single/Family	0	\$500/\$1,000	
Max Out-of-pocket			
Single/Family	\$6,5000/\$13,000	\$1,500/\$3,000	
Primary Care Provider	25	0	
Specialist	50	\$40 Copay	
Urgent Care	40	\$40 Copay	
Emergency Room	750	20% coinsurance	
Virtual Visits (Doctor on Demand)	0	\$40 Copay	
Preventive Care	100% Covered	0	
Minor Diagnostics (Labs/Xrays)	100% Covered	40% After Deductible	
Inpatient Hospital Services	\$1,000 per day (up to 3-day copay max)	10% Coinsurance	
Outpatient Hospital Services	1000	10% Coinsurance	
Mental Health Service			
Outpatient		0	
Inpatient		10% Coinsurnace	
Pharmacy Benefits			
RX Deductible Single/Family	0	0	
Tier 1 Drugs	5	5	
Tier 2 Drugs	30	40	
Tier 3 Drugs	75	100	
Tier 4 Drugs	50	150	
Tier 5 Drugs	0.3	0	

Select Health 2024 -2025 GOLD Copay			
Employee	Employee/Spouse	Employee/Children	Family
719.8	1439.5	1367.6	2087.3
Mountain Health Coop 2025-2026 Link Platnuim			
Employee	Employee/Spouse	Employee/Children	Family
825.43	1650.86	1568.32	2393.75

Health Insurance Quote Summary for Dietrich School District 134

Select Health Gold 2000 vs Mountain Health Co-op Gold

	Select Health Gold 2000	Mountain Health Co-op Link Gold	
Deductible			
Single/Family	\$2,000/\$4,000	\$1,500/\$3,000	
Max Out-of-pocket			
Single/Family	\$6,200/\$12,400	\$7,000/\$14,000	
Primary Care Provider	20	0	
Specialist	50	\$50 Copay	
Urgent Care	50	\$75 Copay	
Emergency Room	\$400 After Deductible	40% After Deductible	
Virtual Visits (Doctor on Demand)	0	\$50 Copay	
Preventive Care	100% Covered	0	
Minor Diagnostics (Labs/Xrays)	100% Covered		
Inpatient Hospital Services	20% After Deductible	30 % Coinsurance	
Outpatient Hospital Services	20% After Deductible	30 % Coinsurance	
Mental Health Service			
Outpatient		0	
Inpatient		30% Coinsurance	
Pharmacy Benefits			
RX Deductible Single/Family	0	0	
Tier 1 Drugs	5	5	
Tier 2 Drugs	30	40	
Tier 3 Drugs	75	100	
Tier 4 Drugs	50	150	
Tier 5 Drugs	0.3	0	

Select Health 2024 -2025 GOLD 2000			
Employee	Employee/Spouse	Employee/Children	Family
680.6	1361.3	1293.2	1973.8
Mountain Health Co-op 2025-2026 Link Gold			
Employee	Employee/Spouse	Employee/Children	Family
679.15	1358.3	1290.39	1969.54

Health Insurance Quote Summary for Dietrich School District 134

Select Health Silver 5500 HSA vs Mountain Health Co-op Silver HSA

	Select Health Silver 5500 HSA	Mountain Health Co-op Link Silver HSA	
Deductible			
Single/Family	\$5,500/\$11,000	\$5,500/\$11,000	
Max Out-of-pocket			
Single/Family	\$8,500/\$17,000	\$5,500/\$11,000	
Primary Care Provider	30	\$0 After Deductible	
Specialist	50	\$0 After Deductible	
Urgent Care	30	\$0 After Deductible	
Emergency Room	\$400 After Deductible	\$0 After Deductible	
Virtual Visits (Doctor on Demand)	0	\$0 After Deductible	
Preventive Care	100% Covered	\$0 After Deductible	
Minor Diagnostics (Labs/Xrays)	30	\$0 After Deductible	
Inpatient Hospital Services	30% After Deductible	\$0 After Deductible	
Outpatient Hospital Services	30% After Deductible	\$0 After Deductible	
Mental Health Service			
Outpatient		0	
Inpatient		10% Coinsurance	
Pharmacy Benefits			
RX Deductible Single/Family	\$300/\$600	0	
Tier 1 Drugs	5	\$0 After Deductible	
Tier 2 Drugs	30	\$0 After Deductible	
Tier 3 Drugs	30% After RX Deductible	\$0 After Deductible	
Tier 4 Drugs	50% After RX Deductible	\$0 After Deductible	
Tier 5 Drugs	35% After RX Deductible	0	

Select Health 2024-2025 Silver 5500 H.S.A.			
Employee	Employee/Spouse	Employee/Children	Family
588.2	1176.5	1117.7	1705.9
Mountain Health Co-op 2025-2026 Link Silver H.S.A.			
Employee	Employee/Spouse	Employee/Children	Family
546.36	1092.72	1038.08	1584.44

**The benefits featured above for Select Health and Mountain Health Co-op are for the 2025/2026 policy year. However, due to the unavailability of the 2025/2026 Policy Quote, the premiums reflect the Select Health premiums for the 2024/2025 year and the Mountain Health Co-op premiums for 2025/2026.*



Dietrich School District

Presented by

April L Harden

April L Harden, Broker




Thank you for reaching out to Blue Cross of Idaho and giving us the opportunity to work with you. With Blue Cross of Idaho you have a partner dedicated to guiding you every step of the healthcare journey. From finding an in-network healthcare provider, to helping monitor chronic conditions, we're here for you and your employees. With Blue Cross of Idaho, you will have the advantage of our unsurpassed partnerships with leading healthcare professionals across the country. Plus, you have the support of our award-winning customer service whenever you have questions, or just need a little extra help.

Thanks again for considering Blue Cross of Idaho.

*Sincerely,
Blue Cross of Idaho*

Quote Prepared For: Dietrich School District	
Quote Number: 00057539	Created: 05/04/2025
Effective Date: 08/01/2025	Number of Employees: 31
Enrollment Status: Prospect	Group ID:
Zip: 83324	County: Lincoln
Rate Area: 5	Type Of Rating: Composite
Type Of Enrollment: Employee, Spouse and Children	Type Of Dental Rating: Composite

Quote Provided By: April L Harden	Broker ID: BC0104700001
Contact Phone Number: (208) 934-4781	
Email: aharden@muffleyins.com	

Purchasing: 

Summary for: Dental Copay Plan


Dental Plan	Dental Copay Plan
Deductible	\$50
Annual Maximum	\$1,500
Waiting Periods	None
Enrollment Type	Non Standard
First Year Dental	No
First Year With BCI Dental	No
SIC	8290 - SCHOOLS AND EDUCATIONAL SERVICES,NOT
Orthodontia	No Benefit

Dental	Rate (Per Employee)	Count	Total
Employee	\$ 32.21	25	\$ 805.25
Employee & Spouse	\$ 64.42	1	\$ 64.42
Employee & Child	\$ 56.59	2	\$ 113.18
Employee & Children	\$ 101.93	3	\$ 305.79
Employee, Spouse, and Children	\$ 117.82		
Total		31	

Monthly Premium **\$ 1,288.64**

Quote Prepared For: Dietrich School District	
Quote Number: 00057539	Created: 05/04/2025
Effective Date: 08/01/2025	Number of Employees: 31
Enrollment Status: Prospect	Group ID:
Zip: 83324	County: Lincoln
Rate Area: 5	Type Of Rating: Composite
Type Of Enrollment: Employee, Spouse and Children	Type Of Dental Rating: Composite

Quote Provided By: April L Harden	Broker ID: BC0104700001
Contact Phone Number: (208) 934-4781	
Email: aharden@muffleyins.com	

Purchasing: 

Summary for: Vista

Vision Plan	Vista
Enrollment Type	Identical

Vision	Rate (Per Employee)	Count	Total
Employee	\$ 5.95	25	\$ 148.75
Employee & Spouse	\$ 11.90	1	\$ 11.90
Employee & Child	\$ 8.96	2	\$ 17.92
Employee & Children	\$ 8.96	3	\$ 26.88
Employee, Spouse, and Children	\$ 14.91		
Total		31	

Monthly Premium **\$ 205.45**

Quote Prepared For: Dietrich School District	
Quote Number: 00057539	Created: 05/04/2025
Effective Date: 08/01/2025	Number of Employees: 31
Enrollment Status: Prospect	Group ID:
Zip: 83324	County: Lincoln
Rate Area: 5	Type Of Rating: Composite
Type Of Enrollment: Employee, Spouse and Children	Type Of Dental Rating: Composite

Quote Provided By: April L Harden	Broker ID: BC0104700001
Contact Phone Number: (208) 934-4781	
Email: aharden@muffleyins.com	

Group Information

Relation	Name	Age	Birthdate	Gender
Employee	Antonio Pascual	66	02/11/1959	Male
Spouse	Aguilar De Antonio Eudoxia	60	03/01/1965	Female
Employee	Astle Tanya	52	05/01/1973	Female
Child	Astle Brianna	24	04/11/2001	Female
Child	Astle Hayden	20	01/15/2005	Female
Child	Astle Hailey	20	01/15/2005	Female
Employee	Bingham Charley	30	04/22/1995	Female
Employee	Bingham Matigan	24	02/21/2001	Female
Employee	Bingham Shirley	64	09/18/1960	Female
Employee	Broome-Novotny Kathleen	52	12/21/1972	Female

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Quote Provided By: April L Harden	Broker ID: BC0104700001
Contact Phone Number: (208) 934-4781	
Email: aharden@muffleyins.com	

Relation	Name	Age	Birthdate	Gender
Employee	Chapman Deborah	24	08/21/2000	Female
Employee	Dilworth Thomas	48	07/02/1977	Male
Employee	Dimond Michele	56	10/04/1968	Female
Employee	Garcia Antalia	44	07/29/1981	Female
Employee	Heimerdinger Maureen	42	03/21/1983	Female
Employee	Hollibaugh Elizabeth	43	09/16/1981	Female
Child	Hollibaugh Jason	17	03/07/2008	Male
Employee	Jennings Ruger	25	01/18/2000	Male
Employee	Johnson Michelle	52	12/12/1972	Female
Employee	McHan Eric	53	01/22/1972	Male
Child	McHan India	23	06/04/2002	Female
Child	McHan Melody	20	12/03/2004	Female
Employee	Nichols Joyce	59	09/27/1965	Female
Employee	Norman Diane	68	12/12/1956	Female
Employee	Norman Lori	47	03/12/1978	Female

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Quote Provided By: April L Harden	Broker ID: BC0104700001
Contact Phone Number: (208) 934-4781	
Email: aharden@muffleyins.com	

Relation	Name	Age	Birthdate	Gender
Employee	Patterson Kristi	63	05/17/1962	Female
Employee	Rands Leslie	48	12/19/1976	Female
Employee	Rands William	46	10/07/1978	Male
Employee	Romander Rex	49	03/15/1976	M
Employee	Shaw Jalyn	49	07/01/1976	Female
Employee	Shaw Stefanie	47	02/03/1978	Female
Employee	Shaw Steven	50	12/01/1974	Male
Child	Shaw Wesley	22	09/07/2002	Male
Employee	Smith Perri	31	08/20/1993	Male
Employee	Stowell Sarah	42	08/28/1982	Female
Child	Stowell Kyli	19	01/01/2006	Female
Child	Stowell Savannah	17	10/15/2007	Female
Child	Stowell Sarah	16	06/12/2009	Female
Child	Stowell Emma	13	05/04/2012	Female
Employee	Towne Janet	64	09/13/1960	Female

Quote Prepared For: Dietrich School District	
Quote Number: 00057539	Created: 05/04/2025
Effective Date: 08/01/2025	Number of Employees: 31
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Quote Provided By: April L Harden	Broker ID: BC0104700001
Contact Phone Number: (208) 934-4781	
Email: aharden@muffleyins.com	

Relation	Name	Age	Birthdate	Gender
Employee	Wendt Glenna	47	08/22/1977	Female
Employee	Whisenhunt Jessica	35	11/06/1989	Female
Employee	Wood Amy	39	01/10/1986	Female

Quote Prepared For: Dietrich School District	
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- Rates reflect active membership; COBRA and COBRA Disability benefits have not been calculated.
- Rates are based on the accuracy of the headcount at the time of calculation.
- The rates displayed may vary slightly from the final billed rates due to system rounding differences.
- The rates shown above may change if the actual enrollment varies from the census provided.
- If you are selecting medical coverage only, the medical policy you are applying for does not include coverage for pediatric dental care, which is considered an essential health benefit under the Affordable Care Act.
- You have access to pediatric dental products. Blue Cross of Idaho offers pediatric dental plans separate from our medical plans. Please contact us if you want to learn more about the pediatric dental plans in the market.
- A minimum of 50% or more of the eligible employees must be working within the state of Idaho.

On behalf of the Group, I accept the rates and benefits as selected in this quote:

Authorized Group Representative

Date

Printed Name

Authorized Independent Agent Producer

Date

April L Harden

Printed Name

Faculty, Board, Administration, and Staff

Board of Trustees

Alerie Varadi - Board Chair
Starr Olsen - Vice Chair
Rick Bingham - Trustee
Myatt Weber - Trustee
Benjamin Hoskisson - Trustee

Adminstration

Stefanie Shaw - Superintendent
Rex Romander - Principal

Elementary

Denise Hanson
Maureen Heimerdinger
Cathleen Novotny
Sarah Stowell
Elizabeth Hollibaugh
Tanya Astle
Diane Norman

Staff

Jalyn Shaw - Secretary
Shirley Bingham - Librarian
Glenna Wendt - Special Education
Michele Dimond - Special Education
Dulfia Vasquez - ESL/Migrant Program Coordinator
Kacy Bradshaw - Business Manager
Matigan Bingham - CNP/Student Body Accounts
Ryan Dilworth - Maintenance/Transportation Supervisor
Sarah Shaw - Board Clerk

High School

Charley Bingham
Steve Shaw
Dori Norman
Eric McHan
Amy Wood
Don Van Kleeck
Ruger Jennings
Jessica Whisenhunt

Kitchen

Perri Smith
Anna Garcia

Bus Drivers

Janet Towne
Jerry Heimerdinger
Michelle Johnson
Lyle Towne

Para Professionals

Jessie Rands
Joyce Nicholes
Randa Allen

Custodians/Maintenance

Pascual Antonio
Trever Rands

Dietrich High School

Class of



2025

Graduation Ceremony



Dietrich High School Graduation
High School Gymnasium
May 19th, 2025 • 7:00PM



Angel Alvarado



Wacoce Buckway



Alexis Castillo Flores



Erick Chavez Villa



Kyah Dilworth



Max Hurtado



Connor Perkins



Kage Resz



Aleigha Robertson



Oswaldo Sanchez



Sarah Talbot



Jerick Telford



Brody Torgerson



Paje Van Tassell



Katherine Vargas



Katilyn Wanamaker

Processional

Welcome

Eli Weber

Invocation

Brody Torgerson

Introduction of Salutatorian

Katilyn Wanamaker

Salutatorian Address

Aleigha Robertson

Salutatorian Address

Eli Weber

Valedictorian Address

Paje Van Tassell

Scholarship Awards

Maureen Heimerdinger

Teacher/Staff/Board Appreciation

Valerie Varadi
Board Chair

Introduction of Speaker

Katherine Vargas

Commencement Address

Brett Peterson

Slide Show

Class of 2025

Presentation of Diplomas

Eric McHan

Presentation of Graduates

Valerie Varadi
Board Chair



Isaac Ward



Eli Weber



Corrd Wells

Insurance

Educate, Empower, Prepare

- ❖ Attached is the medical insurance information we currently have. At the top of the document, you will find details from our current provider, Select Health, provided through our broker. Also included is a comparison from the State Insurance Plan. At the request of board member Starr Olsen, I contacted Muffley Insurance to obtain an additional quote, which is included at the bottom of the PDF.

- ❖ After reviewing the options, I recommend we continue with Select Health. They offer the most competitive pricing for a zero-deductible plan. In contrast, Muffley Insurance could only provide a quote with a \$500 deductible. Currently, only three staff members, including myself, have opted out of the zero-deductible plan, meaning a change could result in increased costs for employees. The costs for medical and vision coverage were comparable across the options.

- ❖ I recommend we update the district's contribution in Policy 5430 to allocate \$1,060 per employee, in line with our current budgeting practice. This recommendation supports the board's directive to prioritize staff salaries and benefits during the budgeting process.

Mission: We exist to Educate, Empower, and Prepare students for a productive life.

Vision: Maintain a culture where Respect, Integrity, and Perseverance are cultivated. Operate a safe and welcoming school. Where each student is challenged to achieve excellence in Preparation for College, Career and a Productive Life.

Dietrich School District #314

Board Policy 5430 : Personnel

Status: Draft

Original Adopted Date: 08/2015 | **Last Revised Date:** 07/2022 | **Last Reviewed Date:**

Insurance Benefits for Employees/ Trustees

Certificated employees who are hired at 0.5 FTE or greater, will be eligible for insurance benefits offered by the District.

Classified employees who work twenty (20) hours or more per week will be eligible for group health insurance.

The District shall provide a healthcare plan on a continuous, twelve month basis for all eligible employees. The District will fund up to \$850.00 per month for all eligible full time employees (classified who work thirty (30) hours or more per week and certificated contracted for 0.75 FTE or greater), to be used towards District health, dental, and vision insurance monthly premiums. The District will fund 3.00 per employee for District life Insurance policy.

The District will fund up to half of the staff allocated insurance premium amount per month for employees who are hired part-time (classified who work between twenty (20) and twenty-nine (29) hours per week and certificated contracted between 0.5 and 0.74 FTE) to be used toward District health, dental, vision, and life insurance monthly premiums. The District will fund 3.00 per employee for District life Insurance policy.

Trustees and District employees who do not meet the above criteria will be allowed to participate in the District's group health insurance program provided that any qualified individual who desires to participate in the program shall pay the monthly premium to the District by the 15th of each month. Should any participant fail to make premium payments as set forth herein, his or her insurance coverage will be automatically canceled.

Legal Reference: I.C. § 33-517A School Districts – Non-Certificated Employees – Group Health Insurance

I.C. § 67-5763 Governmental Body Authorized to Make Contracts for Group Insurance for Officers and Employees

Policy History:

Adopted on: June 2015

Revised on: July 2022

Reviewed on:



DIETRICH SCHOOL DISTRICT NO. 314

Home of the Blue Devils



TITLE: ATHLETICS AND ACTIVITIES DIRECTOR

FLSA DESIGNATION: NON-EXEMPT

QUALIFICATIONS

1. Minimum experience in organizing and administering an athletic program as determined by the Board
2. Strong background in coaching and athletic rules
3. Works well with students, staff, and the public
4. Excellent organizational skills
5. Excellent interpersonal and communication skills
6. Models fair play and respect
7. Able to maintain a positive environment and high standards of conduct for athletes
8. Treats all athletes fairly and equally
9. Able to work under pressures and deadlines
10. Maintain confidentiality of staff and students

PRIMARY RESPONSIBILITY TO

High School Principal

JOB SUMMARY

To provide leadership and coordination among the various teams and extracurricular groups to facilitate programs that provide young people with a variety of programs for personal recreation, knowledge of such activities, physical training, and development of values including a sense of fair play.

MAJOR DUTIES AND RESPONSIBILITIES

Managing Extracurricular Events

1. Oversee all extracurricular events and activities or, if unable to attend an event, find a substitute to oversee the activity
2. Prepare and distribute an activity and special events calendar
3. Prepare programs for all appropriate extracurricular events
4. Arrange for team and club pictures for league, district, and state tournaments
5. Arrange with the building principal for the cancellation or postponement of home events due to adverse weather conditions
6. Plan and supervise all awards and banquets and assume general coordination of those events
7. Arrange field and gym practice schedules, and schedule all athletic events
8. Assume responsibility for providing officials, ticket takers, and other personnel necessary for all home games and other extracurricular activities
9. Arrange all details of visiting teams' and officials' needs, including lodging, meals, towels, gymnasium services, security, and field assistance, as appropriate



DIETRICH SCHOOL DISTRICT NO. 314

Home of the Blue Devils



10. Prepare facilities for athletic events such as setting up score tables, bleachers, ticket taker tables, and locker rooms
11. Oversee facility clean-up such as in the high school gym, locker rooms, hospitality rooms, and outdoor fields and facilities
12. Oversee that gym floors are taken care of properly by all teams fans etc.
13. Arrange transportation and housing for all extracurricular events, and communicate with the transportation supervisor regarding busing needs for off-campus events
14. Schedule all departure times for athletic events after meeting with administrators, coaches, and club advisors
15. Be responsible for compliance with Board-adopted emergency medical procedures for all practice sessions and competitive events
16. Coordinate use of high school athletic facilities by groups outside the school in conjunction with the building principal

Supervisory Duties

1. Assist in screening and hiring of all athletic personnel
2. Conduct a coaches meeting at the beginning of each year to communicate federal and state law, administrative rules, Board policy, and IHSA rules
3. Work as a liaison between the administration and the extracurricular activities staff
4. Supervise coaches, observing them sufficiently to make recommendations to the Building Principal regarding coaching assignments
5. Develop and implement appropriate rules governing the conduct of athletic activities
6. Be responsible for administering all interscholastic policies and procedures in accordance with the rules of the Idaho High School Activities Association (IHSA)
7. Interpret Board policy to the extent necessary to provide guidance the athletic program
8. Resolve any conflicts within the athletic department or among extracurricular activities
9. Provide formal written evaluation of all coaching positions in collaboration with Building Principal

Records & Finances

1. Maintain Student Body Financial Accounts including creating purchase orders, paying invoices and athletic officials and overseeing student account budgets
2. Monitor each student's eligibility to participate in athletic activities according to IHSA rules and relevant federal and state law, administrative rules, and Board policy
3. Establish physical and academic requirements for eligibility to participate in each sport, and verify each student's eligibility
4. Obtain written parent permission for students to participate as required
5. Secure IHSA approval for transfer students
6. Ensure each sport has an up to date team roster and that it is sent to all participating schools
7. Prepare and administer the extracurricular program budget
8. Supervise all ticket sales and fundraising events of the extracurricular program
9. Request all cash boxes needed for event gates and concessions, and secure cash boxes after events according to school procedures



DIETRICH SCHOOL DISTRICT NO. 314

Home of the Blue Devils



10. Maintain records of athletic contests and a record of all award winners, stating the date and type of award, including athletic scholarships
11. Administer and coordinate membership requirements and financial activities of all school-sponsored clubs

Other

1. Arrange for any applicable physical examinations of athletes
2. Assume responsibility for the purchase and dissemination of all first aid and other medical supplies used in athletic programs
3. Assume responsibility for public relations with the community including newspaper and radio coverage of athletic events
4. Represent the school in all conference and state extracurricular meetings
5. Supervise the care, maintenance, and storage of all athletic equipment and supplies
Coordinate with coaches and the principal to determine uniform and equipment needs, ordering when necessary
6. Require coaches to check in uniforms and equipment at the end of each sport season, keeping an accurate inventory
7. Constantly evaluate the extracurricular program and seek ways to improve it
8. Keep the building principal informed of activities and any issues that may arise
9. Assume responsibility for his or her continuing professional growth and development through such efforts as attendance at professional meetings, and by reading professional publications
10. Adhere to The Code of Ethics of the Idaho Teaching Profession adopted by the Professional Standards Commission and the State Board of Education
11. Seek assistance should emergencies arise
12. Represent the school district in a positive manner
13. Know and follow school district policy and chain of command
14. Perform other duties as assigned

EVALUATION

Performance of this position will be evaluated periodically by the building principal in conformance with district policy and IDAPA 08.02.02.120.

TERMS OF EMPLOYMENT

~~By contract as determined by the Board of Trustees in accordance with federal and state law, administrative rules, and Board policy.~~ This position shall be considered in all respects "employment at will". The "employment period" and other descriptions and terms set forth in this job description shall not create a property right for the employee. These are set forth only to advise the employee of when and what type of services will be required by the district so long as the employment continues.

NOTE

All certificated and non-certificated employees and other individuals are required to undergo a criminal history check and submit to fingerprinting. Any applicant convicted of any of the felony



DIETRICH SCHOOL DISTRICT NO. 314

Home of the Blue Devils



crimes enumerated in Section 33-1208, Idaho Code may not be hired, and any applicant convicted of any felony offense listed in Section 33-1208(2), Idaho Code shall not be hired.

Legal Reference:	I.C. § 33-512	Governance of Schools
	I.C. § 33-513	Professional Personnel
	I.C. § 33-515	Issuance of Renewable Contracts
	I.C. § 33-1210	Information on Past Job Performance
	IDAPA. 08.02.02.022	Endorsements A-D
	IDAPA 08.02.02.023	Endorsements E-L
	IDAPA 08.02.02.0234	Endorsements M-Z
	IDAPA 08.02.02.120	Local District Evaluation Policy—Teacher and Pupil Personnel Certificate Holders



DIETRICH SCHOOL DISTRICT NO. 314

Home of the Blue Devils



ATHLETICS AND ACTIVITIES DIRECTOR Job Description

2018-2019

I have read the job description for this position and understand that it is intended to describe the general content of and requirements for performing this job. It is not an exhaustive statement of duties, responsibilities or requirement.

Employee Signature

Date

Administrator Signature
(Direct Supervisor)

Date

Approved by the Board of Education: September 21, 2017
Revised by the Board of Education:

DIETRICH SCHOOL DISTRICT NO. 314

Home of the Blue Devils



Administration

Stefanie Shaw, Superintendent
Rex Romander, Principal

Kacy Bradshaw, Business Manager
Jalyn Shaw, Secretary

SERVICE PROVIDER AGREEMENT SPEECH THERAPIST

AGREEMENT, made this 5th day of May, 2025, by and between Dietrich School District No. 314, of 406 North Park Street, Dietrich, Lincoln County, Idaho, and Heather Torgerson of 804 E 370 S, Dietrich, Lincoln County, Idaho.

The parties to this agreement, in consideration of the mutual covenants and stipulations set out herein, agree as follows:

SECTION I TERMS OF AGREEMENT

The period of the agreement will commence on the 18th day of August 2025 and remain until the 21st day of May, 2026.

SECTION II RELATIONSHIP OF PARTIES

In performing services under this agreement, the provider is and shall at all times be an independent contractor of the District. Nothing herein is to be constructed as establishing an employer-employee relationship.

SECTION III CONFIDENTIALITY

Provider agrees that all information regarding services provided pursuant to this agreement, including but not limited to, students' identity and nature of services rendered, shall be confidential. Provider is prohibited from disclosing any information obtained as a result of rendering services pursuant to this agreement to any individual not authorized by the District, without parental consent.

SECTION IV INSURANCE AND LIABILITY

Provider shall be solely liable for any loss or damages resulting from Provider's performance of any of the services covered by this agreement. Provider shall indemnify and hold harmless Dietrich School District from any liability including, but not limited to, costs, expenses, and attorney's fees resulting from Provider's performance of the services provided under this agreement. A current copy of the Certificate of Professional Liability Insurance listing Dietrich School District as a certificate holder shall be provided at the date of this agreement. Current Provider licensure and background check shall be provided at the signing of this agreement.

Provider has represented that she is a sole proprietor and that pursuant to this Agreement she will be personally providing all services to the District. Accordingly, Provider is not required to provide a certificate of Worker's Compensation Insurance. However, in the event that Provider hires an employee

who will provide any services under this Agreement, Provider shall immediately: (1) notify the District of the hire; (2) obtain applicable and appropriate Worker's Compensation Insurance; (3) provide a copy of the Certificate of Worker's Compensation Insurance to the District, as conditions precedent to the employee performing any work related to this Agreement.

SECTION V
NON-DISCRIMINATION

The parties hereby agree that no person shall, on the grounds of race, color, creed, national origin, sex, age, or disability, be excluded from or denied participation in, or otherwise subjected to discrimination under any activity performed pursuant to this agreement.

SECTION VI
REPORTING OF ABUSE, ABANDONMENT OR NEGLECT

Provider acknowledges their obligation to comply with Idaho Code 16-1601, et seq. and report within twenty-four hours, any suspected abuse, abandonment or neglect of a child to the law enforcement agency or Idaho Department of Health and Welfare. Provider agrees to inform the building administrator upon reporting.

SECTION VII
AMENDMENT OR TERMINATION

This agreement may be amended at any time with the prior written mutual consent of both parties. Any and all amendments shall be in writing. Additionally, either party may terminate this agreement upon thirty days written notice.

SECTION VIII
COORDINATION OF SERVICES

To facilitate delivery of services, the District will provide 1) Reasonable and prompt notification of meetings and other appointments in which the Provider is expected to participate; 2) Signed parental consent forms, as necessary; 3) Identifying information regarding the client and the parent/guardian; and 4) Reasonable assistance in facilitating communication between the Provider and clients, parents/guardians, and other providers and agencies.

SECTION IX
SCOPE OF SERVICE

Provider will provide the following services in Speech and Language therapy for Dietrich School District:

1. Diagnostic services for children referred for Speech and Language therapy by school personnel.
2. Therapeutic services for children diagnosed as having delayed or disordered skills within the realm of Speech, Language therapy.
3. Consultative services for school personnel with respect to therapeutic management and progress of the child.
4. Documentation of evaluations and therapy progress as required by the Idaho State Department of Education.
5. Be responsible for attending pertinent IEP and evaluation meetings held during therapist's regular hours.
6. The services will be provided on an as needed basis, a specific schedule to be developed jointly by the District and the District personnel.

7. Timely completion of required paperwork, including but not limited to, service detailed Medicaid reports, eligibility reports, goals, objectives, progress reports quarterly, and therapy data.
8. Other services as agreed upon between parties.

SECTION X

ALLOWABLE COSTS FOR SERVICE

Dietrich School District, through the Board of Trustees, shall arrange appropriate payment to Heather Torgerson as follows:

The fee for the above noted service shall be:

1. \$75.00 per contract hour for a Master's Level, Certified Speech, Language Pathologist (SLP).
2. Mileage will not be paid from home to work.
3. Contract hours will include evaluations, therapy, and administrative time including therapy preparation and planning, documentation, IEP development, meetings, trainings, consultation time, and time escorting students to and from the classroom.

SECTION XI

BILLING

Provider will submit a monthly statement of services rendered each month. The itemized monthly statement will include the student name, description of services provided, total number of hours spent in direct services and administrative time, and cost of services provided.

Heather Torgerson, Provider

Date

Stefanie Shaw, Superintendent

Date

Board Policy 4170: Parent Involvement Plan

Status: Approved

Original Adopted Date: 07/2014 | **Last Revised Date:** | **Last Reviewed Date:** 05/12/2025

Parent Involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

1. That parents play an integral role in assisting their child's learning;
2. That parents are encouraged to be actively involved in their child's education at school;
3. That parents are full partners in their child's education and are included in decision-making and on advisory committees as appropriate to assist in the education of their child;
4. That parents are involved in identifying barriers to greater participation by parents in parent involvement activities.

Purpose: The purpose of parent involvement is to increase each parent's capacity to help their child(ren) be successful in school.

To facilitate meaningful parent involvement in our school we will:

1. **Develop a Parent Advisory Committee:** The school will establish a parent advisory committee to assist in the review of the parent involvement plan, use of parent involvement funds, and the annual review and evaluation of our school Title I program as well as the review and plan for school improvement. The school will solicit parents to serve on the committee at the start of each school year. Any parent of a student in this school is eligible to serve on this committee. The school will establish, from a list of parents willing to serve on the committee. Every effort will be made to make all parents aware of the efforts of this committee and solicit input from all parents concerning these efforts. The Parent Advisory Committee, or any parent, may request opportunities for regular meetings to formulate suggestions and to participate in decisions relating to the education of their children, and the school respond to any such suggestions as soon as practicably possible.
2. **Annually review our Parent Involvement Plan:** The school will, with consultation and input from their parents, annually review and when necessary revise this parent involvement plan. The plan will outline how the school will work with their parents throughout the school year. A meeting will be held within the first month of school to review and possibly revise this plan. This plan will clearly establish when and how parents will be involved in all aspects of the Title I program.

3. **Annually establish how Title I Parent Involvement Funds will be used:** The school will, with consultation and input from their parents, annually develop a plan for use of any and all Title I parent involvement funds. These funds will be used to provide parents with materials, pay reasonable and necessary expenses associated with parental involvement activities (including transportation and child care costs) to enable participation in school related meetings and training, and other costs directly associated with increasing parental involvement. A plan for use of these funds should be completed at the first meeting of the school year, and be shared with all parents.
4. **Annually review the use of Title I funds and evaluation of the use of these funds:** The school will, with consultation and input from their parents, annually review how Title I funds will be used throughout the school year. This should be done at the first meeting of the year. Parents will be provided with data that supports the use of these funds and be asked for their input. Before the end of each school year parents will be provided with evaluation information/data that assesses the effectiveness of the Title I school program, staff development conducted throughout the year, and all parent involvement activities held during the year.
5. **Facilitate regular, meaningful two-way communication:** The school will hold an annual meeting for parents to explain Title I and what it means to them as a parent and to their student and to explain the right of parents to be involved in the school and in their child(ren)'s education. This will be done at Back to School Night, early in the fall. The school will also offer this information at meetings held at flexible and convenient times for parents. The school will provide parents a description and explanation of the curriculum, student progress measures, and the proficiency levels students are expected to meet and how to monitor a child's progress and work with educators to improve the student achievement. Curriculum, content standards, measures and proficiency levels will be highlighted in the parent newsletter monthly. The school will ensure that information related to school and parent programs, meetings, and other activities is sent to parents in a timely manner and in a format and, to the extent practicable, in a language the parents can understand, and provide reasonable alternate formats as requested.
6. **Build the capacity of parents to support their child(ren)'s learning:** The school will provide materials and training to help parents to work with their children to improve their children's achievement.
7. **Coordinate and integrate the school's parent involvement programs with early childhood programs in the community and in the school:** To the extent feasible and appropriate, the Title I consulting teacher and Special Education teacher will work with the preschool program, Head Start, and Parents as Teachers to conduct activities that encourage and support parents in more fully participating in the education of their children.

8. **Build the capacity of school staff to work with parents:** The school will work with the district Title I and LEP programs to train and educate staff in how to reach out to, communicate with, work with parents as equal partners and build ties between the parent and the school.

COMMUNITY RELATIONS

4600F2

Volunteer Confidentiality

Volunteers may see student records ~~whether they are doing~~ in the course of data entry or ~~not other assigned volunteer tasks~~. To make sure volunteers know the importance of keeping records confidential, the **Dietrich School District** requires all volunteers to sign this Volunteer Code of Confidentiality.

Volunteer Code of Confidentiality

1. All student records, ~~student achievement, student discipline, and student conduct~~ should be considered confidential. ~~Volunteers should not discuss or repeat information learned regarding any of these matters.~~
2. All personnel records, personnel performance, and personnel discipline and conduct should be considered confidential. ~~Volunteers should not discuss information learned regarding any of these matters.~~
3. Records should ~~be~~ not be left in a place where they can be viewed by others ~~and shall not be shown to others.~~
4. Copies of records ~~can only~~ should not be ~~shared with~~ made without administrative approval ~~and should not be shared without administrative approval.~~
5. Volunteers should not discuss or repeat information overheard ~~or matters observed~~ while in the staff lounge, ~~classrooms~~, or offices ~~or otherwise learned in a volunteer capacity.~~
6. Volunteers should not discuss information obtained ~~or personal observations made~~ while in a classroom, ~~hallway~~, or ~~other location where students attend~~, such as a student's grade, ~~discipline, disability~~, or behavior, with anyone other than the student's teacher ~~or the school administrator.~~
7. Directory information, including students' ~~and names~~, as defined in Procedure 3570P ~~Student Records~~, and staff names, ~~addresses, telephone numbers, dates and places of birth, students' photographs, participation in officially recognized activities and sports, weight and height of student members of athletic teams, dates of attendance and awards received, and previous educational agencies or institutions attended~~ and contact information can only be shared with administrative approval.
8. Concerns or questions regarding student records or issues of confidentiality should be brought to the attention of the staff member who supervises the volunteer and the school administrator.

9. Any knowledge of a violation of this Code of Confidentiality should be immediately reported to the school administrator and the staff member who supervises the volunteer.

By signing, I acknowledge that I have read, understand, and will comply with the Volunteer Code of Confidentiality.

Date

Signature

Board Policy 5825: Evaluation of School Bus Drivers**Status:** Draft**Original Adopted Date:** 08/2020 | **Last Revised Date:** | **Last Reviewed Date:**

Each school bus driver shall be evaluated annually by the transportation supervisor or the District's school bus driver trainer for the purpose of assessing driver performance. This evaluation shall be conducted in accordance with Policy 5820, and may use the model driver evaluation **procedure** and form provided by the State Department of Education's Transportation Department.

The completed evaluation and any rebuttal attached by the driver shall be retained in the driver's personnel file.

Legal References

IC § 33-517

Description

Non-Certificated Personnel

IC § 33-518

Employee Personnel Files

Other References

Idaho State Department of Education

Description[Standards for Idaho School Buses and Operations](#)

Specifications & Procedures

National School Transportation Specifications & Procedures, Identification and Evaluation of School Bus Route and Hazard Marking Systems

Cross References**Code**

5205

Description[Job Descriptions](#)

5800

[Classified Employment, Assignment, and Grievance](#)

5800-P(1)

[Classified Employment, Assignment, and Grievance -
Classified Employee Grievance Procedure](#)

5820

[Evaluation of Non-Certificated Staff](#)

Board Policy 8100: Transportation

Status: Draft

Original Adopted Date: 05/2016 | Last Revised Date: 02/2019 | Last Reviewed Date:

The Board of Trustees' primary concern in providing transportation services to students is the safety and protection of the students' health of students.

Requirements

The District shall provide transportation to and from school for a student who:

1. Resides at least 1½ miles from the nearest appropriate school, determined by the nearest and best route from the junction of the driveway of the student's home¹ and the nearest public road to the nearest door of the school the student attends or to a bus stop, whichever the case may be;
2. Is a student with a disability whose IEP identifies transportation as a related service; or
3. In the judgment of the Board, has another compelling and legally sufficient reason to receive transportation services, including the age, health, or safety of the student.

The type of transportation provided by the District may be by a school bus or other vehicle, or by such individual transportation as paying the parent or guardian for individually transporting the student. The Board may pay board and room reimbursements to a parent when a student resides within a non-transportation area (an area of a school district designated by the Board as impractical, by reason of scarcity of students, remoteness, or condition of roads) but is otherwise eligible for transportation and cannot be transported in any authorized manner. The Board may authorize children attending nonpublic schools to ride a school bus provided that space is available and a fee to cover the per-seat cost for such transportation is collected.

Homeless Students

Homeless students shall be transported in accordance with the McKinney-Vento Homeless Assistance Act and State law.

Foster Children

The Superintendent or designee shall implement the requirements for ensuring educational stability for all children in foster care. Each of these provisions must emphasize the child's best interest determination. A written guideline must provide clarity to each school and staff member governing the transportation protocol for students in foster care. This includes the facilitation of transportation to the school of origin (when in the student's best interest). Transportation will be provided, arranged, and funded for the duration of time in foster care. These procedures must ensure confirm the following:

1. Children in foster care who needing transportation to their school of origin will promptly receive that transportation promptly and in a reasonable and cost effective manner. and;
2. Ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the District will provide transportation to the school of origin if:
 - A. The local child welfare agency agrees to reimburse the District for the cost of this such transportation;
 - B. The District agrees to pay for the cost of such transportation; or
 - C. The District and the local child welfare agency agree to share the cost of this such transportation.

Safety

The District shall provide each new school bus driver with a school bus driver training program before allowing them him or her to drive a bus carrying students. The District shall provide all experienced school bus drivers with at least ten hours of refresher school bus driver training each fiscal year. This Such training shall meet the requirements described in the *Standards for Idaho School Buses and Operations*. Previous d Documented training similar to that required by the District may be used to comply with new school bus driver training hours, unless the driver has a gap of more than four years in their previous driving experience.

The Superintendent or designee shall develop written rules establishing the procedures for bus safety and emergency exit drills, and for student conduct while riding on buses, including for students with special needs.

The District shall ensure that transportation personnel have access to a library of resources to assist them in operating safe and efficient transportation services. These resources shall include:

1. Applicable federal, State, and local laws, codes, and regulations;
2. Applicable manuals and guidelines;
3. Online access to internet and other resources; and
4. Applicable trade journals and organizations' publications.

The District shall include student transportation operations in District disaster and emergency preparedness plans and shall ensure school bus drivers are provided with training on the disaster and emergency preparedness plans.

Legal References

20 USC § 6312(c)

IC § 33-1501

IC § 33-1503

IDAPA 08.02.03.109

Description

Every Student Succeeds Act Standards for School Buses and Operations

Transportation Authorized

Payments when Transportation Not Furnished

Special Education

Other References

Federal Highway Safety

Description

Guideline 17

Idaho State Department of Education [Standards for Idaho School Buses and Operations](#)

Idaho State Department of Education Idaho's School Bus Driver Training - Classroom Curriculum

Cross References**Code****Description**

3060

[Education of Homeless Children](#)

8105

[Extracurricular Transportation](#)

8105-P(1)

[Extracurricular Transportation - Discipline](#)

8105-F(1)

[Extracurricular Transportation - Extracurricular Transportation Liability Waiver](#)

8110

[Safety Busing](#)

8115

[Hours of Service of Drivers](#)

8120

[Bus Routes, Stops, and Non-Transportation Zones](#)

Board Policy 8115: Hours of Service of Drivers**Status:** Draft**Original Adopted Date:** 05/2016 | **Last Revised Date:** | **Last Reviewed Date:**

The maximum driving time for passenger-carrying vehicles shall be as follows, subject to the exceptions and exemptions provided by law. The District shall not permit or require any driver to drive a passenger-carrying commercial motor vehicle:

1. For more than ten hours following eight consecutive hours off duty; or
2. For any period after having been on duty 15 hours following eight consecutive hours off duty.

Additionally, the District shall not permit or require a driver of a passenger-carrying commercial motor vehicle to drive for any period after:

1. Having been on duty 60 hours in any seven consecutive days if the District or their transportation provider employing motor carrier does not operate commercial motor vehicles every day of the week; or
2. Having been on duty 70 hours in any period of eight consecutive days if the District or their transportation provider employing motor carrier operates commercial motor vehicles every day of the week.

Drivers shall use Federal Motor Carrier Safety Administration (FMCSA) over-the-road hours-of-service trip logs, a trip agenda, or other trip documentation validating applicable driving hours on all out-of-District trips of more than 100 miles.

Legal References

FMCSA § 395.5

Description

Maximum Driving Time for Passenger-Carrying Vehicles

Other ReferencesIdaho State Department of Education [Standards for Idaho School Buses and Operations](#)

Idaho State Department of Education Idaho's School Bus Driver Training - Classroom Curriculum

Cross References**Code**

8100

Description[Transportation](#)

Board Policy 8120: Bus Routes, Stops, and Non-Transportation Zones **Status:** Draft

Original Adopted Date: 05/2016 | **Last Revised Date:** 12/2023 | **Last Reviewed Date:**

Each year, no later than the regular Board meeting in August, the Superintendent or ~~their~~ ~~his or her~~ designee shall present their recommendation for bus routes, school safety busing zones, and non-transportation zones to the Board of Trustees. The Board shall consider student health and safety in considering the recommendations of the Superintendent or designee.

Definitions

“Safety Busing Zone” shall mean the transportation of a student who lives less than 1½ miles from school when, in the judgment of the Board, the age, health, or safety of the student warrants such action ~~as described in.~~ ~~See Policy 8110 Safety Busing.~~

“Non-Transportation Zone” shall mean an area of the District designated by the Board which is not served by District transportation because of scarcity of students or remoteness, or because the condition of roads makes ~~its~~ ~~such service~~ impractical ~~to provide service.~~

Establishing Bus Routes

In order to operate the transportation system as safely and efficiently as possible, the following factors shall be considered in establishing bus routes:

1. School bus routes shall be established with due consideration of the sum total of local conditions affecting the safety, economic soundness, and convenience of its operation including road conditions, condition of bridges and culverts, hazardous crossings, presence of railroad tracks and arterial highways, extreme weather conditions and variations, length of route, number of families and children to be serviced, availability of turn-around points, capacity of bus, and other related factors. Further, the Board of Trustees shall consider the criteria set out in its measuring and scoring instrument, ~~See Policy 8110~~ ~~See Policy 8110~~ ~~See Policy 8110~~ Safety Busing, Exhibit 1.
2. School bus drivers are encouraged to make recommendations ~~about~~ ~~in regard to~~ establishing or changing routes.
3. Parents should be referred to the Superintendent or designee for any request of change in routes, stops, or schedules.
4. At least once each year, the transportation supervisor or the District’s school bus driver trainer shall evaluate each route for the purpose of assessing the safety of routes and bus stops. Documentation of the route evaluation shall be retained by the District. ~~The District may use the State Department of Education’s model evaluation procedure and forms for these evaluations.~~

Bus Stops

Buses should stop ~~to load and unload passengers~~ only at designated places approved by school authorities. Exceptions should be made only in cases of emergency and inclement weather

conditions. Bus stops shall be chosen with safety and protection of the health of the student in mind. No bus stop shall be established within 1½ miles from the students' school except in safety busing zones.

All bus stops shall be in safe locations with at least 100 yards of clear visibility in both directions. All bus stops shall be located at a site that allows the bus to stop without blocking any intersection; whenever possible stops shall be at least 40 feet from intersections.

School bus drivers shall load and unload from the right side of the roadway. Bus stops shall be sited to ensure that students do not have to cross any road with more than three lanes to board the bus or to proceed home after exiting the bus unless the location has easily accessible traffic control signals.

School buses shall only stop to load or unload passengers at designated bus stops, as required by law.

School loading and unloading zones are to be established and marked to provide safe and orderly loading and unloading of students. The principal of each building is responsible for the conduct of students waiting in loading zones and shall ensure that the loading and unloading areas are supervised adequately for the size of the loading area and the number of students present to ensure close, continuous, and interactive supervision whenever students or buses are present in the loading area.

Delay in Schedule

The schedule for pickup and delivery of children shall be followed as accurately as possible. The driver is to notify the administration of a delay in schedule. The administration will notify parents/guardians on routes experiencing delays and radio stations, if necessary.

Responsibilities - Pupils

Pupils should recognize that safety is based on group conduct. Talk should be in conversational tones at all times. Students should not shout or talk loudly because it may distract the bus driver. Student shall not shout at passersby. There should be no shouting or loud talking which may distract the bus driver. There should be no shouting at passersby. Pupils should instantly obey any command or suggestions from the driver or their and/or his or her assistants.

A pupil may be denied transportation upon a showing of good cause as described in Policy 8140 Student Conduct on Buses. The reason for the denial of transportation services shall be provided to the parent(s)/guardian(s) in writing.

Responsibilities - Parents

Parents' interest and assistance of each parent is a valued asset to the transportation program. Parents' efforts towards making each bus trip a safe and pleasant experience are requested and appreciated. The following suggestions are only three of the many ways parents can assist:

1. Ensure that students are at the bus stop in sufficient time to efficiently meet the bus;
2. Properly prepare children for weather conditions; and

3. Encourage school bus safety at home. Teach children about safe school bus related behavior, including its importance. Caution children regarding safe behavior and conduct while riding on the school bus.

Safety

The Superintendent shall develop written rules establishing the procedures for bus safety and emergency exit drills which comply with State law and Federal Highway Safety Guideline 17 for student conduct while riding on buses.

If the bus and driver are present, the driver is responsible for the safety of their~~his or her~~ passengers, particularly for those who must cross a roadway prior to loading or after leaving the bus. Except in emergencies, no bus driver shall order or allow a student to board or disembark anywhere at other than their~~his or her~~ assigned stop unless so authorized by the Superintendent. In order to assure the safety of all, the bus driver may hold students accountable for their conduct during the course of transportation and may recommend corrective action against a student. Bus drivers are expressly prohibited from using corporal punishment.

Further, the Board shall consider the criteria set out in its measuring and scoring instrument which, by this reference, is incorporated and attached to this policy.

The bus driver is responsible for the use of the warning and stop signaling systems and the consequent protection of his or her passengers. Failure to use the system constitutes negligence on the part of the driver.

Inclement Weather

The Board recognizes the unpredictability of Idaho weather and resulting dangers associated with the weather in Idaho. To achieve the maximum safety for children and efficiency of operation, the Superintendent is empowered to make decisions as to the emergency operation of buses, the cancellation of bus routes, and the closing of schools in accordance with their~~his or her~~ best judgment. The Board may develop guidelines in cooperation with the Superintendent to assist them~~him or her~~ in making such decisions.

Legal References

IC § 33-1501

IC § 33-1502

IC § 33-512

IC § 49-1422

IC § 49-660

IC § 49-915

Description

Transportation Authorized

Bus Routes—Non-Transportation Zones

District Trustees - Governance of Schools

Overtaking and Passing a School Bus

Stopping, Standing or Parking Prohibited in Specified Places

School Buses — Visual Signal

Other References

Description

Cross References

Code	Description
2210	School Closure
2210-P(1)	School Closure - Weather-Related School Closure
2210-P(2)	School Closure - Health Emergency Related School Closure
8100	Transportation
8110	Safety Busing
8140	Student Conduct on Buses

Board Policy 8140: Student Conduct on Buses

Status: Draft

Original Adopted Date: 04/2016 | Last Revised Date: 05/2016 | Last Reviewed Date:

Student transportation is another component in the District's overall education program. An effective student transportation management program must have the support of the District's administration, school bus drivers, students, and parents/guardians.

The District shall institute a comprehensive student-management program that is designed to share the responsibility for student safety and well-being as well as protect the interests of all others involved in the program.

Students who make use of District-provided transportation shall have a duty and a responsibility to follow the rules laid out in this policy and any additional rules set by their bus driver. Drivers shall instruct students in appropriate behavior in accordance with this policy and any other applicable rules.

~~Riding the school bus is a privilege for students, not a right.~~ Students are expected to follow the same behavioral standards while riding School District vehicles as are expected on school property and at school activities, functions, and events and additional specific transportation safety rules. All school rules are in effect while a student is riding a District vehicle or at a school bus stop.

The Superintendent shall establish written rules of conduct for students riding school buses. Such rules shall be reviewed annually by the Superintendent and revised if necessary. If the rules are substantially revised, they shall be submitted to the Board for approval.

A copy of the rules of conduct for students riding buses shall be provided to students at the beginning of the year. The classroom teacher and bus driver shall review the rules with the students at the beginning of each school year. A copy of the rules shall be posted in each bus and shall be available upon request at the District office and in each building principal's office.

The bus driver shall be responsible for enforcing the rules, and shall work closely with the parent and the building principal to ~~correct~~ modify a student's behavior. The rules shall include consistent consequences for student misbehavior.

Due Process

The student and parent/guardian of the student shall receive notice of inappropriate conduct and have the opportunity to address the conduct with school personnel. Recommendations for temporary or permanent termination of bus privileges will be referred to the Superintendent or their designee for final determination. The termination may be appealed to the Board. No further appeal shall be allowed.

A recommendation to terminate bus privileges shall be accompanied by a written record of the incident(s) that led to the recommendation. Said written record shall be provided to the parent/guardian of the student whose bus privileges are being revoked.

Discipline of Students with Disabilities

If a student's IEP team determines that special transportation is required and documents it on the IEP, all procedures under the IDEA 2004 must be followed with regard to the student and transportation. The implications of a suspension from bus transportation depends on whether bus transportation is identified on the student's IEP:

1. If bus transportation is on the IEP, a suspension from the bus would be treated as a suspension from school. An exception to this is if the District provides transportation in some other way, such as transportation in lieu of, because transportation is necessary.
2. If bus transportation is not on the IEP, a suspension from the bus would not be counted as suspension from school. In this situation, the student and the parent would have the same obligation to get to and from school as a student without a disability who had been suspended from the bus.

Legal References		Description
IC § 33-1501		Transportation Authorized
IC § 33-205		Denial of School Attendance
IC § 33-512		District Trustees - Governance of Schools
Other References		Description
Idaho State Department of Education		Standards for Idaho School Buses and Operations
Cross References		
Code	Description	
3330	Student Discipline	
8120	Bus Routes, Stops, and Non-Transportation Zones	
8130	Transportation of Students with Disabilities	

Board Policy 8170: District-Owned Vehicles

Status: Draft

Original Adopted Date: 08/2020 | Last Revised Date: | Last Reviewed Date:

[DISCLAIMER: THE PORTION OF THIS POLICY REGARDING DISTRICT-OWNED VEHICLES PROVIDED TO EMPLOYEES IS FOR INFORMATIONAL PURPOSES ONLY. IF YOU HAVE QUESTIONS ABOUT TAXABLE FRINGE BENEFITS AND HOW THIS APPLIES TO YOUR DISTRICT EMPLOYEES, PLEASE CONTACT YOUR DISTRICT TAX ADVISOR OR LEGAL COUNSEL.]

The District owns and maintains certain vehicles. Included among them are pickups, school buses, and vans. These are for use by properly authorized personnel of the District for District business purposes.

Any driver who receives a citation for a driving violation while operating a District vehicle shall personally pay all fines levied. All citations received while the driver is a District employee, whether operating a District vehicle or not, must be reported and may result in disciplinary action up to and including termination.

District Bus and Vehicle Maintenance

Buses used in the District's transportation program shall be in safe and legal operating condition. All buses shall conform to standards of construction prescribed by the State Board of Education and inspections as required by law.

Drivers shall ensure the safe condition of the school bus by conducting daily pre-trip, post trip, and child check school bus inspections. The Superintendent or their designee shall establish specific checklists for these inspections. The District or their transportation contractor shall provide drivers with a pre-trip inspection form which may be based on the State Department of Education model pre-trip and post trip inspection forms. At minimum, the pre-trip inspection shall ensure that all safety equipment; such as brakes, tires, all lighting systems, steering, and the horn; are in working order. Post trip inspections shall include an emphasis on locating any sleeping students and any articles left on the bus, and reporting any bus defects. ~~The Superintendent shall establish a specific list of tasks that bus drivers shall perform on a daily basis.~~

All other District vehicles shall be maintained following established programs as developed by the Superintendent.

District-Owned Vehicles Provided to Employees

The District may own vehicles that some certain employees use for commuting to and from work and for other District-related travel. Any mileage driven in a District-owned vehicle that is not for official District business will be considered a taxable fringe benefit to the employee driving the vehicle. This taxable fringe benefit will be in addition to the employee's annual salary and will be reported on the individual employee's W-4.

Records of mileage and use other than official District business must be recorded in a diary or log.

Unauthorized personal use of a District vehicle or failure to report personal mileage and use may be subject to disciplinary action up to and including termination of employment. No employee, friend, associate, or family member of any employee may use a District-owned vehicle for personal use other than de minimis personal use by the employee.

This policy and taxable fringe benefit will be reviewed annually to verify that the policy is in compliance with IRS regulations.

Health and Safety Protocols of District-Owned Vehicles

All users of vehicles owned and maintained by the District shall adhere to the cleaning and disinfection protocols outlined by the District.

Legal References

IC § 33-1506

IDAPA 08.02.02.160

Description

Inspection of School Buses

Maintenance Standards and Inspections Standards for Idaho School Buses and Operations

Other References

10.2.6

Description

Idaho Commercial Drivers License Manual

Idaho State Department of Education [Standards for Idaho School Buses and Operations](#)

Idaho State Department of Education Idaho's School Bus Driver Training - Classroom Curriculum

Board Policy 8180: Driver Training and Responsibility

Status: Draft

Original Adopted Date: 02/2021 | Last Revised Date: 12/2023 | Last Reviewed Date:

The District and its school bus drivers shall meet all operations and performance requirements in conformity with law and with the rules and regulations of the Department of Law Enforcement and the State Board of Education.

Bus drivers shall observe all State statutes and administrative rules governing traffic safety and school bus operation. The District shall, at the beginning of each school year, provide each driver with a copy of the District's written rules for bus drivers and for student conduct on buses.

Bus drivers shall establish proper rapport with students. Drivers should be aware that they represent the District and should present a positive image in dress, language, and manner.

Each bus driver shall meet the qualifications established by the State Department of Education, including, but not limited to the following:

1. Be over ~~the age of~~ 18 years of age;
2. Be of good moral character;
3. Not be addicted to the use of intoxicants or narcotics;
4. Possess a valid and appropriate commercial driver's license and other endorsements required by law, and, if applicable, a waiver for insulin-dependent diabetes mellitus issued by the State Department of Education; and
5. Be medically qualified under the physical examination standards of the federal motor carrier safety regulations; provided, however, that individuals with insulin-dependent diabetes mellitus, who are otherwise medically qualified under the physical examination standards of the federal motor carrier safety regulations, may request a waiver for this condition from the State Department of Education as provided in Idaho Code § 33-1509.

When a teacher, coach, or other certified staff member is assigned to accompany students on a bus, such person shall be primarily responsible for the behavior of the students in ~~their~~ ~~his or her~~ charge. The bus driver shall have final authority and responsibility for the bus. The Superintendent shall establish written procedures for bus drivers.

Training

New Bus Drivers: All new school bus drivers shall complete a school bus training program previously approved by the [SELECT ONE: Superintendent OR Superintendent or their designee OR the transportation director.] They must also pass all knowledge tests contained in the State Department of Education school bus driver classroom curriculum. New bus drivers shall also complete ten hours of practical training in a school bus, including at least six hours of behind the wheel training.

Each new driver shall perform an emergency evacuation practical and receive a driver evaluation

before being allowed to drive a school bus loaded with students.

The District may choose to make use of the classroom and behind-the-wheel training methods and resources developed by the State Department of Education.

Experienced Drivers: All experienced school bus drivers shall complete at least ten hours refresher school bus driver training each fiscal year; at least three hours of pre-service training shall be completed before school begins in the fall. Experienced drivers must also attend at least three in-service training sessions during the school year. These sessions must include topic specific training blocks of at least 30 minutes. The District shall document that each experienced driver has attended these sessions.

Drivers with Experience with a Previous Employer: Upon hiring a driver with previous experience, the District or the transportation provider it contracts with shall request documentation of all of their previous school bus driver training and driving experience, in accordance with Federal Motor Carrier Safety Administration Commercial Driver's License licensing requirements.

Documented previous training that is similar to the requirements for new bus drivers described above may be substituted for new school bus driver training hours. Regardless of any previous training, all newly hired school bus drivers shall have sufficient training provided by the District or contractor, along with accompanying documentation, to illustrate they are proficient in school bus driving skills.

If a newly-hired driver has a gap of more than four years in their ongoing school bus driving experience, the individual shall complete the training requirements for new school bus drivers. If the District or contractor is unable to obtain documentation of previous school bus driver training, the driver shall complete the training requirements for new school bus drivers.

Legal References

FMCSA 382.105

IC § 33-1508

IC § 33-1509

IC § 49-105

IC § 49-648

IC § 49-649

IDAPA 08.02.02.170

Other References

Idaho State Department of Education

Description

Testing Procedures

Operation of School Buses

School Bus Drivers – Definition – Qualification – Duties

Definition - Drivers Licenses

Obedience to Signal Indicating Approach of Train or Other On-Track Equipment

Compliance with Stopping Requirement at All Railroad Grade Crossings

School Bus Drivers and Vehicle Operation

Description

Idaho's School Bus Drivers Training - Behind the Wheel Curriculum

Idaho State Department of Education Standards for Idaho School Buses and Operations

Idaho State Department of Education Idaho's School Bus Driver Training - Classroom
Curriculum

Board Policy 8190: Emergencies Involving Transportation Vehicles**Status:** Draft**Original Adopted Date:** 11/2020 | **Last Revised Date:** | **Last Reviewed Date:**

The Superintendent shall ensure all students receive instruction in passenger safety and safety when walking to and from school, as part of the school curriculum. This instruction shall include student participation in practical emergency evacuation drills. For students who routinely walk to school, instruction should include the importance of adhering to their preselected route. This instruction shall meet the requirements set out in state and federal law and administrative rules, including the following:

1. At least once during each school semester, each pupil transported from home to school in a school bus should be instructed in safe riding practices, proper loading and unloading techniques, and proper street crossing to and from school bus stops;
2. At least once during each school semester, each pupil transported from home to school in a school bus should be instructed in the location and operation of all emergency exits;
3. Prior to each departure, each pupil transported on an activity or field trip in a school bus or school-chartered bus should be instructed in:
 - A. Safe riding practices, rules, and procedures; and
 - B. The location and operation of emergency exits.

School Bus Emergency Plan

The Superintendent or their designee shall develop an emergency procedure to be followed in the event of an accident or other emergency. The District shall seek participation of local emergency personnel in developing the plan.

~~In the event of~~ When such an accident or other emergency occurs, the bus driver shall follow this procedure ~~the emergency procedures developed by the Superintendent.~~ A copy of the emergency procedures shall be located in each bus. To ensure the success of such emergency procedures, each bus driver shall conduct an emergency evacuation drill within the first six weeks of each school semester. The District shall conduct such other drills and procedures as may be necessary.

Evacuation of Bus

Each bus route shall have a written emergency evacuation plan. Each plan should reflect each student's ability to evacuate and assist others.

All bus drivers and school bus attendants shall be familiar with any equipment in the bus that would aid in an actual evacuation, which may include such equipment as the emergency exits, emergency or fire blankets, and webbing cutters.

At least once during each school semester, students should participate in supervised and timed emergency evacuation drills.

The District will make every reasonable effort to ensure all students have a reasonable understanding of the concept of an emergency and how they will exit the bus. Students with

disabilities shall participate in required evacuation drills unless their participation would present a health risk. If a child's participation would present a health risk, the Superintendent or their designee shall inform the student's parent/guardian of the barriers to participation. The District shall seek the help of school liaisons, parents/guardians, and other District personnel in training students and staff on the emergency plan, including how to exit the bus without the use of any mobility device or equipment that would be unavailable in the event of an emergency evacuation.

To allow evacuation in the event of an emergency, items belonging to those riding the bus must be safely stowed and secured away from any aisle or emergency exit. To ensure that aisles and emergency exits are kept clear at all times, the following items are prohibited in the passenger compartment of any bus used for regular or extracurricular transportation:

[NOTE: Include these or other rules about potentially unsafe items that are not allowed on buses.]

1. Sports equipment, large musical instruments, luggage, coolers, or any other items too large to fit on the student's lap;
2. Items with wheels or that are at risk of rolling on the floor of the bus that are not secured in the student's bag or pocket;
3. Any item prohibited on school grounds by District policy or applicable rules.

Students shall not bring any object onto the bus that does not meet these requirements. Also, students shall not bring any hazardous materials or objects or animals onto the bus, except that service animals are permitted in accordance with Policy 2375 Service Animals in School.

The Superintendent may issue additional rules limiting the size or number of items riders may bring with them on the bus. Any item in the passenger area of any bus shall be stowed safely and securely in a manner that does not block the aisle or any emergency exit.

Other References

Federal Highway Safety

Description

Guideline 17

Idaho State Department of Education [Standards for Idaho School Buses and Operations](#)

Cross References

Code

2375

Description

[Service Animals in School](#)

Procedure 8170-P(1): District-Owned Vehicles

Status: Draft

Original Adopted Date: 08/2020 | **Last Revised Date:** | **Last Reviewed Date:** 0

The Board adopts this procedure to establish guidelines, obligations, and expectations of employees who, within the scope of their employment, have occasion to operate District-owned vehicles and equipment; or personal vehicles for official District purposes.

District Vehicles and Equipment

Authorization for Use

{Dietrich School District} employees shall operate District owned vehicles and equipment only when the employee:

1. Is authorized by their position and/or supervisor to act as the operator of a vehicle or piece of equipment;
2. Holds a valid Idaho operator's license for each class of vehicle or piece of equipment they are approved to operate. The District may verify the employee's license status by checking motor vehicle records; and
3. Has demonstrated to the supervisor's satisfaction that they are qualified to operate the vehicle or piece of equipment.

Responsibilities of Vehicle or Equipment Operator

Employees operating District vehicles and equipment shall:

1. Inspect vehicles or equipment before operating as described in Policy 8170 to ensure the vehicle or equipment will function in a safe manner;
2. Refrain from eating or engaging in other activities which may distract an individual from safely operating a vehicle or piece of equipment;
3. Operate such vehicles and equipment in a safe, responsible manner, and in compliance with State laws and regulations governing vehicle use;
4. Pull off to a safe area and stop driving to use a cell phone in a vehicle;
5. Be personally responsible for traffic fines and/or penalties arising from their violation of traffic laws while operating District such vehicles or equipment;
6. Refrain from operating any District such vehicles or equipment when under the influence of controlled substances, medications, or mental or physical conditions which could impair their ability to properly operate a vehicle or piece of equipment;
7. Return such vehicles and equipment daily to the District facility designated for that vehicle or piece of equipment unless it is taken to the operator's residence as authorized in this

procedure;

8. If the vehicle or piece of equipment is taken to the operator's residence as authorized by this procedure, the operator shall ensure the vehicle or equipment is made available for routine maintenance as well as unscheduled maintenance when required;
9. Report any loss, redaction, or suspension of their operator license or endorsements status to their supervisor as soon as they are notified of the licensing status change;
10. Report all accidents immediately to the supervisor and/or to the Risk Management Specialist so that they can be reported to the District's insurance carrier. All Commercial Driver's License holders shall comply with federal and State laws regarding the reporting of accidents, citations, or driving convictions and shall immediately report such occurrences to their supervisor;
11. Use of District fueling cards and facilities, maintenance and repair facilities, and supplies shall be limited to bonafide District vehicles and equipment. District materials and facilities shall not be used for personal benefit;
12. Not allow others ~~persons~~ to use their refueling card or request that others allow them to use refueling cards which are not assigned to them; and
13. Be evaluated in connection with their use of District vehicles and equipment as part of their annual job performance review.

Prohibited Conduct of Vehicle/Equipment Operator

Any employee involved in one or more of the following circumstances while operating District vehicles and equipment will immediately lose their operational authorization:

1. Unlawful use, distribution, dispensing, manufacture, or possession of a controlled substance;
2. Operating any District vehicle or piece of equipment while under the influence of alcohol, any drug, or the combined influence of alcohol and any drug;
3. Use of any District vehicle or piece of equipment for illegal or unauthorized purposes;
4. Operating a vehicle or piece of equipment in a manner which endangers the safety or life of others;
5. Any negligent use of District owned vehicles or pieces of equipment.

Any employee who has engaged in any of the items listed in the above section of this procedure, regardless of whether it occurred while operating a District vehicle or piece of equipment, may be permanently prohibited from operating District vehicles and equipment, and/or subject to disciplinary action, up to and including termination.

Emergency Callout

In specific instances, the Superintendent and/or department directors may establish specific positions and/or classes of employees who are subject to emergency callout. These employees or classes of employees may be assigned a District vehicle to keep at their personal residence in order to respond more quickly ~~respond to emergencies.~~ ~~circumstances.~~ ~~Employees so designated,~~ Which employees are assigned to keep a vehicle at their residence may be changed at any time by the Superintendent and/or department director without consultation or negotiation with the affected employee or classes of employees. When an employee is designated to have a District vehicle at their residence for emergency callout use, the vehicle shall not be used for personal purposes.

Disposal of Vehicles and Equipment

All vehicles and equipment shall be disposed of only by sales events and methods which are approved by the Board and by rules adopted by the State for disposal of District property. Each sales event must be approved individually by the Board. Revenue received from the sale of school buses will be placed in a separate account and used only for the purchase of school buses.

Accident Management Procedures

Dietrich School District establishes the following guidelines for reporting, investigating, and documenting all accidents, collisions, and incidents involving District vehicles and equipment:

1. All accidents, collisions, or vandalism (herein collectively referred to as "accidents") involving District vehicles, regardless of the amount of damages or personal injuries sustained, shall be reported immediately to the driver's supervisor and/or any other identified District personnel. Failure to report an accident shall be cause for disciplinary action;
2. Drivers shall report all school bus accidents to local school authorities and the appropriate law enforcement agency in accordance with Title 49, Chapter 13 of Idaho Code. Subsequent to the accident or incident, a Uniform School Bus Accident/Injury or appropriate Incident Report Form shall be completed by the driver or transportation supervisor and submitted to the State Department of Education within 15 days.
3. An employee involved in any accident while operating District vehicles or equipment may be required to submit to a drug and alcohol test. Failure to submit to a drug and alcohol test; or testing positive for drug use; or prohibited levels of alcohol as outlined in applicable law; shall be subject to disciplinary action, up to and including termination;
4. An accident report shall be completed within 24 hours of any accident regardless of the amount of damage sustained to any District vehicle or equipment;
5. All accidents shall be investigated by a designated District Safety Coordinator or ~~their~~^{his or her} designee;
6. All accidents involving any personal injury and/or accidents for which the estimated damages exceed \$1,000 shall be reviewed by the Safety Committee;
7. The Safety Committee shall hold a fact-finding meeting to determine if the accident was preventable or non-preventable.
 - A. The driver involved in the accident has the right to attend the fact-finding meeting to explain the situation and answer ~~questions of~~ the Committee's questions;
 - B. The Committee shall inform the driver of their findings in a timely manner; and
 - C. An employee may appeal the findings and recommendations of the Committee by following the appeals procedure outlined in the District Grievance Procedure.
8. Administrative actions shall be taken based on the findings and recommendations of the Committee as follows:
 - A. If the accident was non-preventable, a statement to that effect shall be included in the employee's personnel file and no disciplinary action will be recommended.

B. If the accident was preventable, procedures of remediation and disciplinary action shall be implemented according to the degree of culpability, severity of the accident, and service record of the employee.

2. Driver Education instructors shall not be disciplined under these driver accident guidelines for vehicle accidents resulting from the actions of student drivers who are operating District vehicles under the instructor's supervision, as part of the District Driver Education course unless a valid investigation by the District or a court of law finds the instructor was grossly negligent in their instruction or driving supervision.

Definitions

"Equipment" for purposes of this procedure means utility vehicles, and construction and lawn equipment.

"Vehicle" for purposes of this procedure means buses, vans and passenger vehicles, and maintenance and delivery trucks.

Legal References

IC § 33-1506

IDAPA 08.02.02.160

Description

Inspection of School Buses

Maintenance Standards and Inspections Standards for Idaho School Buses and Operations

Other References

10.2.6

Description

Idaho Commercial Drivers License Manual

Idaho State Department of Education [Standards for Idaho School Buses and Operations](#)

Idaho State Department of Education Idaho's School Bus Driver Training - Classroom Curriculum

**Procedure 8180-P(1): Driver Training and Responsibility -
Responsibilities When Operating the School Bus**

Status: ADOPTED

Original Adopted Date: 04/13/2025 | Last Reviewed Date: 04/13/2025

Bus drivers shall comply with the following requirements when operating any school bus for the District.

1. Buses should not be driven in reverse unless absolutely necessary. Drivers shall not back a bus to turn around on a public roadway unless the Board of Trustees has determined, when approving the District bus routes, that there is no alternative. In such cases, the Board shall pass a motion declaring that backing of school buses in such cases is permitted.
2. Bus doors shall remain closed while the bus is in motion.
3. The driver shall not allow guns or flammable or explosive substances, such as gasoline, to be brought onto a school bus.
4. Drivers shall remain vigilant and report suspicious behavior or conditions which could become harmful to students or be indicative of impending acts of terror. The District shall ensure all school bus drivers are trained on homeland security awareness.
5. No school bus shall start moving before all passengers have been seated, and no student may stand when the bus is in motion. The driver shall require each passenger on the bus to be seated in a passenger seat.
6. All school and activity buses shall stop at all railroad grade crossings as required by law.
7. Drivers shall never drive in excess of the speed limit or in excess of 65 miles per hour.
8. Drivers shall not leave an occupied bus. In the event of a bus breakdown, the driver shall request assistance via two-way communication whenever possible. If two-way communication is not possible, the driver shall:
 - A. Ask a passing motorist to make contact with the District.
 - B. Send a school bus aide to seek help.
 - C. Send at least two responsible students to make contact with the District; or
 - D. Wait for help.
9. Before leaving the driver's seat of an occupied bus or leaving an unoccupied bus, they shall first shut off the motor, curb the wheels (if applicable), set the brakes, and remove the ignition key.
10. No passenger shall be permitted to operate the school bus.
11. School bus drivers shall properly wear a seat belt whenever the bus is in motion.
12. If a student must cross a roadway to back a bus or to return home after exiting, the driver shall require the student to cross 12 feet in front of the bus in accordance with the state loading and unloading training curriculum. The driver should signal this with eye contact and by giving one wave with an open palm and with their fingers together. The driver shall use a

long steady blast of the horn to signal danger.

13. Drivers shall report the license number of any vehicle which violates any law endangering school children to their immediate supervisor.

Legal References

FMCSA 382.105

Description

Testing Procedures

IC § 33-1508

Operation of School Buses

IC § 33-1509

School Bus Drivers – Definition – Qualification – Duties

IC § 49-105

Definition - Drivers Licenses

IC § 49-648

Obedience to Signal Indicating Approach of Train or Other On-Track Equipment

IC § 49-649

Compliance with Stopping Requirement at All Railroad Grade Crossings

IDAPA 08.02.02.170

School Bus Drivers and Vehicle Operation

Other References**Description**

Idaho State Department of Education

Idaho's School Bus Drivers Training - Behind the Wheel Curriculum

Idaho State Department of Education

[Standards for Idaho School Buses and Operations](#)

Idaho State Department of Education

Idaho's School Bus Driver Training - Classroom Curriculum

Personnel

Educate, Empower, Prepare

❖ New Hires

- Crystal Hampton - Principal
- Diane Norman - 6th Grade AP5
- Maureen Heimerdinger 1st Grade AP3

❖ Open Positions

- JH Basketball
- Cheer
- Assistant Football

❖ Resignations

- Mike Torgerson - Assistant Football Coach
- Steve Fisher - JH Basketball

❖ Recommendations for Rehire 25-26 Teachers

- Kathleen Novotny R3
- Sarah Stowell P5
- Elizabeth Hollibaugh P3
- Tanya Astle P5
- Charley Bingham P1
- Jessica Whisenhunt P5
- Don Van Kleeck P3
- Ruger Jennings R2
- Eric McHan AP5
- Amy Wood P3
- Michele Dimond P5
- Glenna Wendt P4
- Lori Norman P1
- Steve Shaw R3

❖ Recommendations for Rehire Classified Staff

- Matigan Bingham
- Perri Smith
- Ana Romero
- Dulfia Vasquez
- Leslie Rands
- Joyce Nicholes
- Randa Allen
- Michele Johnson
- Janet Towne
- Kacy Bradshaw
- Jalyn Shaw
- Ryan Dilworth
- Trevor Rands

Mission: We exist to Educate, Empower, and Prepare students for a productive life.

Vision: Maintain a culture where Respect, Integrity, and Perseverance are cultivated. Operate a safe and welcoming school. Where each student is challenged to achieve excellence in Preparation for College, Career and a Productive Life.

- Pascual Antonio
- Shirley Bingham

❖ Coaches

- Dixie Dill - Track and Cross Country
- Sarah Stowell JH Track
- Pep Band - Jessica Whisenhunt

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