



JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA
203 E. PLAQUEMINE STREET
JENNINGS, LOUISIANA
(337) 824-1834
AGENDA MEETING
THURSDAY, FEBRUARY 20, 2020 AT 6:00 P.M.

FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE
 An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.

I. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE.

II. ROLL CALL FOR DETERMINATION OF A QUORUM.

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III. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON JANUARY 16, 2020.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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IV. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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V. BOARD COMMITTEE REPORTS:

A. FINANCE COMMITTEE - REQUESTS FROM THE FINANCE COMMITTEE CHAIRMAN, JAMES SEGURA, CHAIRMAN, THAT THE SCHOOL BOARD:

1. Grant permission to JHS baseball team to accept a \$8,000.00 donation from the Bulldog Diamond Boosters Club. Funds to be used for field & equipment expenses.

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2. Grant permission to Laurie Duhon, Technology Coordinator to enter contract negotiations with Conterra Networks for E-Rate Category I Internet Services for a contract term of 36 months with two optional one-year extensions. Proposals were also submitted by Spectrum, AT&T and Information Technology Solutions.

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3. Grant permission to HHS to accept a donation of a stationary bike from Kaley Castro. To be used by athletes for athletic training.

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4. Grant permission to renew the contract of Forethought Consulting, Inc., for our Policy Updating Service, beginning March, 2020 and ending February, 2021, to cost \$4,200.00, with the highlighting option. (\$300.00 increase).

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5. Grant permission to LAHS to accept a \$2,000.00 donation from the Moore Family. Funds to be used for the LAHS Girls and Boys Basketball Program to help offset expenses.

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6. Grant permission to WHS volleyball program to accept a \$2,983.00 donation from an anonymous donor and a \$970.00 donation from an anonymous donor. These proceeds will be used towards purchasing equipment.

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7. Grant permission to WHS Boys Basketball program to accept a \$600.00 donation from the Welsh Backers. Funds will be used towards purchasing equipment.

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8. The City of Jennings will remove and replace all new curbs and sidewalk in front of the School Board Office at a cost to them of \$22,986.00, which includes installing new steps and rail at the roadside. Grant permission to accept the estimate portion of \$4,848.00 from Guillory Construction, Inc. to remove, dispose of old concrete on the School Board property side and install new concrete and wire expansions.

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9. Accept the best quote of \$6,517.33 from Glenn Vanicor Builders, LLC for labor and material to update the front main entrance of the School Board Office. Other quotes received from Dupuis Construction (\$6,770.00) and David Duplichan (\$7,300.00).

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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10. Grant permission to WHS to accept a \$4,000.00 donation from the Greyhound Backers Organization. Funds to benefit various sports in purchasing equipment.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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***** ADDENDUM TO FINANCE**

- 1. Grant permission to pay the invoice of Pelican Land Surveying, LLC in the amount of \$6,900.00 for Drainage/Boundary survey and Drainage easements at JHS. To be paid from JHS maintenance.

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INFORMATION TO FINANCE

- 1. The emergency water heater replacement costs at JHS was \$25,742.11.
 - B. Insurance - David Doise, Chairman
 - C. Building & Grounds - Terry Leger, Chairman
 - D. Policy- Phillip Arceneaux, Chairman
 - E. **TRANSPORTATION COMMITTEE - REQUESTS FROM THE TRANSPORTATION COMMITTEE CHAIRMAN, GREG BORDELON, CHAIRMAN, THAT THE SCHOOL BOARD:**
 - 1. Grant permission to Transportation Director, Wilbert Gilbeaux to begin the bid process to purchase a used bus to replace Bus #268. Over the last three years, the district has paid \$25,229.00 for repairs on Bus #268 (Bus running to Lake Charles every day for hearing impaired students) and currently needs a transmission with a cost estimate of approximately \$6,000.00.

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- F. 16th Section-Charles Bruchhaus, Chairman
- G. Ward II (Ad Hoc) - Donald Dees, Chairman
- H. Legislative Liaison - Donald Dees, Chairman
- I. Food Service Committee - Malon Dobson, Chairman

VI. SALES TAX REPORT - Amber Hymel, Tax Collector.

VII. NEW BUSINESS:

- 1. Approve the following non-faculty coaches upon completion of LHSAA coaching course certification and Board policy requirements:
 - 1. WHS - Mark Hanks, Softball
 - 2. WHS - Adam B. Jolie, Baseball
 - 3. JHS - Kylie Hanks, Softball
 - 4. HHS - Terry LeJeune, Boys Golf

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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- 2. Approve the following out-of-state travel request:
 - A. LAHS Winterguard, students and faculty to travel to Gulfport, MS to attend Regional Competition on February 29, 2020. At no expense to the Board.
 - B. EHS FFA students and faculty to travel to Houston Livestock Show and Rodeo in Houston, TX on March 21, 2020. At no expense to the Board.
 - C. HHS FFA students and faculty to travel to Houston Livestock Show and

Rodeo in Houston, TX on March 15, 2020. At no expense to the Board.

- D. WHS Beta Club students and faculty to travel to Fort Worth, TX for the National Beta Convention from 06/15/20 to 06/18/20. At no expense to Board.

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3. Approve the Food Service Procurement Calendar for 2020-2021 fiscal year which provides for the purchase of fluid milk and milk products, paper and cleaning items, frozen chilled items, canned goods, cereal, grain products, and other shelf stable goods in the Parish Schools.

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4. Grant permission to accept the procedural document titled “Jefferson Davis Parish Technology Continuity and Disaster Recovery Plan” at the request of Ms. Laurie Duhon, Technology Coordinator.

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***** ADDENDUM TO NEW BUSINESS**

1. Approve the following out-of-state travel request:
 A. WHS FFA students and faculty to travel to Houston Livestock Show and Rodeo in Houston, TX on March 12, 2020. At no expense to the Board.

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2. Adopt a resolution calling for the advertisement of sealed bids for the purchase of not exceeding Four Million Dollars (\$4,000,000) of General Obligation School Bonds, Series 2020, of School District No. 22 of the Parishes of Jefferson Davis and Allen, State of Louisiana, and providing for other matters in connection therewith.

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ROLL CALL VOTE

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3. Approve a request from Laurie Duhon, Technology Coordinator, to begin contract negotiations with DETEL for E-Rate Category II funding for FY 2020-21, for a 36-month term with two optional one-year voluntary extensions. Other proposals were received from Cohesive Connections and Transformyx.

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VIII. INFORMATION

1. Condolences are extended to the families of:
 A. Carol Briscoe, Elton Schools Bus Operator, who retired in 1987, with 8 years of service.

- B. Olga Dolesjsiova, Jennings Schools French Teacher, who retired in 2013, with 22 years of service.
2. The Jefferson Davis Parish School Board Members 2020 Spring Strategic Planning Meeting will be on Thursday, March 12, 2020 at 6:00 p.m. at Abshire Camp.

IX. PERSONNEL CHANGES

A. Personnel changes:

APPOINTMENTS

1. Meghann Williams, FES 7 hr Cafeteria Tech, 01/21/20, re: B. Cormier retirement.
2. Angie Smith, JWES 7 hr Cafeteria Tech, 01/21/20, re: E. Istre.
3. Brian Parker, JHS, Long Term Sub Teacher, 01/21/20, re: P. Garbarino.
4. Chris Lougon, AC Tech Maintenance/Warehouse, 02/11/20, re: C. Houk resignation.
5. Craig Sams, LAES FT Custodian, 01/29/20, re: Elmer Landry retirement.
6. Meghan Campbell, Director of Finance-Central Office, 02/27/20, re: Bill Hebert retirement.
7. Mary Ross, JWES Financial Secretary, 02/05/20, re: N. Pousson transfer.

TRANSFERS

1. Analicia Harris, JES Financial Secretary, 12/17/2019, re: T. Bruchhaus retirement.
2. Natalie Pousson, JES 9.5 Clerical Aide, 02/05/20, re: A. Harris transfer.
3. Roya Oustalet, Accountant - Central Office, 02/10/20, re: K. Willis retirement.

LEAVES

1. D. Ortego, JES Teacher, 01/17/20 to 03/16/20.
2. A. Foreman, LHS Teacher, 01/15/20 to 02/26/20.
3. L. Fuselier, School Nurse, 01/17/20 to 02/28/20.
4. K. Krielow, LAE/LAH Speech Therapist, 12/03/19 to 01/31/20.
5. J. Leblanc, WES Teacher, 01/28/20 to 01/30/20.
6. E. Thibodeaux, WES Asst. Principal, 01/27/20 to 01/28/20.
7. K. Newman, WES Teacher, 01/23/20 to 01/23/20 and 02/03/20 to 02/04/20 and 02/07/20 to 02/12/20.
8. V. Lopez, JWES Counselor, 01/27/20 to 02/03/20
9. P. Langley, JES Para, 02/07/20, lwop
10. T. Gobert, Maintenance Wrhse Skilled Craftsman, 11/13/19 to 06/30/20, lwop

MATERNITY

1. H. Hetzel, HHS Teacher, 03/02/20 to 04/10/20.
2. A. Moore, WAR Teacher, 08/11/20 to 11/10/20.
3. C. Klein, JHS Teacher, 05/28/20 to 07/31/20.
4. S. Thibodeaux, WES Teacher, 02/26/20 to 04/06/20.

RESIGNATIONS

1. Chhayna Chan Sit, WEIC Para, 01/22/20.
2. Elmer Landry, LAE Custodian, 01/06/20.
3. Dara Esters, JHS 7hr Cafeteria Tech, 01/22/20.
4. Karen Quebodeaux, JES Custodian, 10/1/2019.

RETIREMENTS

1. Christine, Brewster, JWES SPED Teacher, 07/16/20, with 31 years of service.
2. Evadine Ardoin, LHS Teacher, 05/23/20, with 43.6 years of service.
3. Margaret Guillory, Supervisor of Federal Programs-EMC, 07/01/20, with 33 years of service.
4. Jacqueline B Moore, WES Teacher, 05/23/20, with 39.5 years of service.
5. Bernadette Sonnier, WAR SPED Teacher, 01/27/20, with 13.5 years of service. (disability)

X. JEFFERSON DAVIS PARISH EDUCATIONAL UPDATE BY CURRICULUM SUPERVISOR.

XI. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION

XII. EXECUTIVE SESSION

A. Motion to enter into Executive session.

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B. Motion to resume in regular session.

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XIII. ADJOURN

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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON WEDNESDAY, FEBRUARY 19, 2020 BY 4:00 P.M.

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.