

# TSÉ HOOTSOÍ II (FORT DEFIANCE) NAVAJO SCHOOLS

## School Board

### Schools:

Ch'ooshgai Community School, Inc.

Hunters Point Boarding School, Inc.

Wide Ruins Community School, Inc.

Dilcon Community School, Inc.

Kin Dah Łichí'í Ołta, Inc.

Winslow Residential Hall, Inc.

Greasewood Springs Community School, Inc.

T'iisyaakin Residential Hall, Inc.

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Pursuant to 10 NNC §200 (E), the general public is hereby notified that the *Tsé Hootsoí II Navajo School Board* will hold a Regular Board Meeting on Tuesday, December 10, 2024 at 9:00 AM at Greasewood Springs Community School, Inc., Greasewood, AZ.

Pursuant to 10 NNC §200 (E), the *Tsé Hootsoí II Navajo School Board* may go into *Executive Session* with regards to disciplinary matter, individual personnel matter, or litigation at any point in the agenda or as noted by asterisk. The *Tsé Hootsoí II Navajo School Board* reserves the discretion to take agenda items out of order either for the convenience of the board or upon request of the public attending.

## TSÉ HOOTSOÍ II (FORT DEFIANCE) NAVAJO SCHOOLS

### REGULAR SCHOOL BOARD MEETING

Tuesday, December 10, 2024

9:00 AM

*Greasewood Springs Community School, Inc., Greasewood, AZ*

### AGENDA

**ZOOM Login: 992 518 4487    Passcode: 7cRA7U**

#### I. Preliminaries:

- A. Call Meeting to Order
- B. Invocation
- C. Roll Call of Board Members
- D. Welcome & Recognition of Guests

#### II. Approval of the Agenda:

#### III. Accepting/Approving of Previous Meeting Minutes:

- A. November 12, 2024 – Regular School Board Meeting, Hunter's Point Boarding School, Inc., Hunter's Point, AZ.

#### IV. Call to the Public: (3 minutes)

- A. *No Public Comments submitted for this meeting.*

#### V. Old Business:

##### A. *Ch'ooshgai Community School, Inc.*

1. **CCSBE-2024/25-043.** Approving the Revised CCSBE Organizational Chart for School Year 2024/25. (*Deferred from November 12<sup>th</sup> Regular Meeting.*)

#### VI. New Business:

##### A. Financial/Business Action Item(s) (*Budget Approvals, etc.*):

###### 1. *Tsé Hootsoí II Navajo School Board.*

- a. **THII Budget Report** from Ramona Antone-Nez, CCSBE Business Manager.

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TSÉ HOOTSOÍ II (Ft. Defiance)  
NAVAJO SCHOOL BOARD

Sophia Attakai-Francis, **Member** · Genevieve Jackson, **Member** · Hoskie Bryant, **Member**  
VACANT, **Member** · Linda Youvella, **Member**

- b. **THII-2024-12-10-001.** Approving Budget Adjustment for THII School Board Members.

**2. *Ch'ooshgai Community School, Inc.***

- a. **CCSBE Budget Report** from Ramona Antone-Nez, CCSBE Business Manager.
- b. **CCSBE-2024/25-047.** Supporting and Authorizing the School Board Assistant to be Re-Commissioned as a State of New Mexico Notary Public for Ch'ooshgai Community School Board of Education, Inc.
- c. **CCSBE-2024/25-052.** Approving the Financial Statements and Single Audit Reporting Package for the Year Ended June 30, 2024 Audited by the BDR Richards, CPA's PLC Audit Firm.
- d. **CCSBE-2024/25-053.** Approving the McKinney Vento Budget for SY 2024-2025.
- e. **CCSBE-2024/25-055.** Approving the Updated CCSBE, Inc. Financial Policies and Procedures.

**3. *Dilcon Community School, Inc.***

- a. Discussion and Possible Action to approve Resolution from Tsé Hootsoí II to approve Changes to McKinney Vento Program.
- b. Discussion and Possible Action to Approve Transportation Narrative.
- c. Discussion and Possible Action to Approve Change to Student handbook and DCS Personnel Policies regarding "Zero Tolerance" of Profanity, verbal abuse, physical abuse, or any act of violence towards and employee.
- d. Discussion and Possible Action to Approve SY2023-2024 Amendment 16; 245 Facilities Operations Budget in the Amount of -\$5,881.00.
- e. Discussion and Possible Action to Approve Departmental Budget Transfer Request.

**4. *Greasewood Springs Community School, Inc.***

- a. Consideration and Possible Action of Accounts Payable Vouchers for November 2024.
- b. Consideration and Possible Action of Payroll Vouchers for November 2024.

**5. *Hunter's Point Boarding School, Inc***

- a. Discuss and Consider for Approval of the November 2024 Monthly Financial Composite Report.

**6. *Kin Dah Lichi'i Ota, Inc.***

- a. Discussion, Consideration and Possible Action to Request Approval of KDLOs November Ending Financial Composite Report.
- b. Discussion, Consideration and Possible Action to Request Approval of KDLOs Corporation Commission Annual Report(s) to Include Change of Registered Agent.
- c. Discussion, Consideration and Possible Action to Request Approval of School Year Ending 2024 KDLO External Financial Audit, as Un-modified/Low Risk Auditee.
- d. Discussion, Consideration and Possible Action to Approve Bus Driver Trainer to train KDLO Employees.

- e. Discussion, Consideration and Possible Action to Approve ESS Consultant for ESS School Counseling for SY 2024-2025.

**7. *T'iisyaakin Residential Hall, Inc.***

- a. Approve/Disapprove Monthly Budget for October 2024 Expenditures.
- b. Approve/Disapprove Residential Program Narrative for ISEP SY 2023-24.
- c. Approve/Disapprove Consultant for Student Culture Program Dec. 2024.

**8. *Wide Ruins Community School, Inc.***

- a. Discussion, Consideration and Possible Action to Approve November 2024 Accounts Payable & Payroll Vouchers.
- b. Discussion, Consideration and Possible Action to Approve WRCS Strategic Plan & Accountability Model.
- c. Discussion, Consideration and Possible Action to Approve WRCS Parent Advisory Committee (PAC) Policies & Bylaws for SY 2024/25.
- d. Discussion, Consideration and Possible Action to Approve WRCS Field Trip Form.

**9. *Winslow Residential Hall, Inc.***

- a. Approve/Disapprove BIE Personnel Audit for SY 2023/24.

**B. Travel, Training / Work Session Action Item(s):**

**1. *Ch'ooshgai Community School, Inc.***

- a. **CCSBE-2024/25-048.** Approving CCS Principal, HR Specialist, Business Manager and School Board Assistant to Attend the NASHWT-Summit Annual Business Meeting in Chandler, AZ on February 2, 2025.
- b. **CCSBE-2024/25-049.** Approving Out-of-State Travel for Principal, HR Specialist, Business Manager, Safety Officer and School Board Assistant to Attend the NASIP: Risk Management & Safety Conference in Chandler, AZ.

**2. *Dilcon Community School, Inc.***

- a. Discussion and Possible Action to Approve/Disapprove Out-of-State travel for the Advanced Certified Facilities Locksmith 2025 Training on March 10 – 14, 2025 in Albuquerque, NM for 2 Facilities Staff.
- b. Discussion and Possible Action to Approve/Disapprove Out-of-State travel for 2025 Shape America National Conference & Expo April 1 – 5, 2025 Baltimore MD (PE Teacher and Food Service Manager).
- c. Discussion and Possible Action to Approve/Disapprove Out-of-State Learn About Cisco Live June 8 – 12, 2025 San Diego Ca for IT Specialist, Computer Teacher, and Principal.
- d. Discussion and Possible Action to Approve/Disapprove Out-of-State Look Across The Mountain IX – Feb 25 – 26, 2025 for SPED, 2staff, and 3 Parents of SPED Students.

**3. *Greasewood Springs Community School, Inc.***

- a. *No Travel, Training/Work Session Action Items Submitted.*

**4. *Hunter's Point Boarding School, Inc***

- a. Discuss and Consider for Approval for Administrative Staff to Attend NASWT Annual Meeting, February 3, 2025 in Chandler, AZ.
  - b. Discuss and Consider for Approval for Board Members, HPBS Employees and Parents to Attend the Mandatory SPED Conference, February 14-16, 2025 in Flagstaff, AZ.
  - c. Discuss and Consider for Approval for Receptionist/Registrar to Attend Robert's Rules of Order for Recording Secretary, December 16-18, 2024 in Las Vegas, NV.
- 5. *Kin Dah Eichi'i Olta, Inc.***
- a. Discussion, Consideration and Possible Action to Request Approval of KDLOs 5<sup>th</sup> Grade Class, to include 3<sup>rd</sup> to 4<sup>th</sup> Grade Student Council Members, Request for an Off-Site Educational Field Trip, April 28- May 2, 2025 to Phoenix, AZ (24 Students and 4 Chaperones), Cost Share with Fundraising Funds.
  - b. Discussion, Consideration and Possible Action to Request Approval of Field Trip Request by the FACE Program to Gallup, NM on December 12, 2024 (15 Students and 12 Chaperones).
- 6. *T'iisyaakin Residential Hall, Inc.***
- a. Approve/Disapprove Student Culture Trip to Albuquerque, NM – February 7-9, 2025.
  - b. Approve/Disapprove Overnight/Out of State Travel to attend Yikai Yizhchi Conference for Culture Coordinator, Feb. 11-15, 2025, Farmington, NM.
- 7. *Wide Ruins Community School, Inc.***
- a. Discussion, Consideration and Possible Action to Approve Training: Tribal Adjudication Professional Certification on January 28-30, 2024 at University of Phoenix, Phoenix, AZ.
  - b. Discussion, Consideration and Possible Action to Approve Travel to 2025 Innovative Schools Summit Conference on July 7-11, 2025 in Las Vegas, NV.
  - c. Discussion, Consideration and Possible Action to Approve TAA Region 3 Meeting in Safford, AZ, January 14, 2025.
- 8. *Winslow Residential Hall, Inc.***
- a. Approve/Disapprove End of the Year Senior Trip for Seniors Only and 2 Chaperones to Washington D.C. in March 11-16, 2025 (Spring Break).
  - b. Approve/Disapprove End of the Year trip for All Residential Students to Phoenix Arizona:
    - i. Junior High April 25-27, 2025
    - ii. 9<sup>th</sup> & 10<sup>th</sup> May 9-11, 2025
    - iii. 11<sup>th</sup> & 12<sup>th</sup> May 16-18, 2025

(All trips depart afterschool on Friday's and return on Sundays).
  - c. Approve/Disapprove (5) Employees to Attend MGT-475: Crowd Management for Sports and Special Events in Gallup, NM on February 11-12, 2025.

- d. Approve/Disapprove (5) Employees to Attend MGT 417: Crisis Management for School- Based Incidents for Key Decision Makers in Gallup, NM on February 27-28, 2025.

**C. Human Resource/Personnel Action Item(s):**

**1. *Ch'ooshgai Community School, Inc.***

- a. **CCSBE-2024/25-051.** Approving and Reaffirming Revised Ch'ooshgai Community School Board of Education, Inc. Personnel Policy Manual.
- b. **CCSBE-2024/25-054.** Approving Short-Term Contracts for After School Tutors Targeting MV Students.
- c. *HR/Personnel Action Items to be Discussed in Executive Session.*

**2. *Dilcon Community School, Inc.***

- a. *HR/Personnel Action Items to be Discussed in Executive Session.*

**3. *Greasewood Springs Community School, Inc.***

- a. Consideration and Possible Action of Student Teaching Through Northern Arizona University in School Year 2024-2025.
- b. Consideration and Possible Action to Hire Homeliving Assistant in School Year 2024-2025.
- c. *HR/Personnel Action Items to be Discussed in Executive Session.*

**4. *Hunter's Point Boarding School, Inc***

- a. Discuss and Consider for Approval to Lift 90-Day Probationary Status for 5<sup>th</sup> Grade Teacher to Full-Time Regular Employment Status, Effective 11/28/2024.
- b. Discuss and Consider for Approval Short-Term Contracts for Support Staff to Attend the HPBS Mandatory SPED Conference, February 14-16, 2025 in Flagstaff, AZ.

**5. *Kin Dah Eichi'i Olta, Inc.***

- a. Consideration and Possible Action to Approve Short Term Contracts for Seven (7) KDLO Employees for Bus Driver Training at KDLO.
- b. Consideration and Possible Action to Transfer Substitute Teacher to Navajo Language Culture Teacher Position for SY 2024/25.
- c. *HR/Personnel Action Items to be Discussed in Executive Session.*

**6. *T'üisyaakin Residential Hall, Inc.***

- a. *HR/Personnel Action Items to be Discussed in Executive Session.*

**7. *Wide Ruins Community School, Inc.***

- a. Discussion, Consideration and Possible Action to Approve 2024/25 Contract.
- b. Discussion, Consideration and Possible Action to Approve Employee Stipend for Mid-Year Data Institute, December 20-21, 2024.
- c. Discussion, Consideration and Possible Action to Approve FACE Parent Educator Short Term Contract.
- d. Discussion, Consideration and Possible Action to Approve Human Resource Technician to Regular Full Time Employment.

**8. Winslow Residential Hall, Inc.**

- a. Approve/Disapprove Successful Completion of 90-Day Probationary Period for Homeliving Manager.
- b. Approve/Disapprove Successful Completion of 90-Day Probationary Period for Human Resources Technician.
- c. Approve/Disapprove Successful Completion of 90-Day Probationary Period for Residential Advisor.
- d. Approve/Disapprove Hire of Residential Advisor.
- e. *HR/Personnel Action Items to be Discussed in Executive Session.*

**D. Executive Session, (If Needed):** *Executive Session for Legal Advice and/or Personnel Matters: The Board may vote to go into executive session (1) for legal advice, discussion, and/or consultation with the school's attorney regarding policies and/or personnel matters and/or (2) for personnel matters. The school's attorney may appear telephonically. No final action, decision, or vote shall be taken in Executive Session.*

**1. Ch'ooshgai Community School, Inc.**

- a. **CCSBE-2024/25-050.** Approving Personnel Action Recommendation, Herein Attached as "Exhibit A."

**2. Dilcon Community School, Inc.**

- a. \*Discussion and Possible Action to End of 90 Day Probation SPED Teacher.
- b. \*Discussion and Possible Action to Approve/Disapprove Adjustment to SPED Coordinator Stipend.
- c. \* Discussion and Possible Action to Approve Stop Gap for Budget and Budget Transfer Procedures and Other Administrative Requirements/Actions with 2 School Board Members.

**3. Greasewood Springs Community School, Inc.**

- a. Consideration and Possible Action of Principal Performance Evaluation in School Year 2024-2025

**4. Kin Dah Eichi'i Olta, Inc.**

- a. Retroactive Motion to Approve Winter and Spring Coaches per Emergency Appointment Policy and Approve Stipend Addendums to Employee Contracts for SY 2024-2025.
- b. Retroactive Motion to Approve Resignation of Coach.
- c. Consideration and Possible Action to Approve Principal Evaluation.
- d. Consideration and Possible Action to Provisionally Hire Substitute Teacher for SY 2024-2025.

**5. T'iisyaakin Residential Hall, Inc.**

- a. Discussion, Consideration and Possible Action to Approve Resolution Regarding Continuing Operations in Absence of Quorum in January 2025.

**6. Winslow Residential Hall, Inc.**

- a. Approve/Disapprove November 2024 Monthly Financial Composite Report.
- b. Approve/Disapprove Retroactive Purchase of Bus from The Bus Center.
- c. Approve/Disapprove Trade-In of Bus from The Bus Center.

- d. Approve/Disapprove Retroactive Travel to Pick Up Buses.
- e. Approve/Disapprove Retention Bonus for Returning WRHI Staff.
- f. Approve/Disapprove Revision of Organizational Chart.

**E. Reports** (*Administrator's Reports should be scanned and sent via email*):

- 1. *Ch'ooshgai Community School, Inc.*
- 2. *Dilcon Community School, Inc.*
- 3. *Greasewood Springs Community School, Inc.*
- 4. *Hunters Point Boarding School, Inc.*
- 5. *Kin Dah Łichí'i Olta, Inc.*
- 6. *T'iisyaakin Residential Hall, Inc.*
- 7. *Wide Ruins Community School, Inc.*
- 8. *Winslow Residential Hall, Inc.*

**VII. Date, Time & Location of Next Regular Meeting:**

- A. **January 7, 2024:** Regular School Board Meeting @ Winslow Residential Hall, Inc., Winslow, AZ @ 9:00 AM.

**VIII. Adjournment:** @ \_\_\_\_\_ AM/PM