



PERRY COUNTY
S C H O O L S

Student Code of Conduct & Behavior Handbook 2025-2026

Purpose of the Handbook

The purpose of the Perry County Schools Student Code of Acceptable Conduct & Behavior is to summarize and publish the expectations for the appropriate behavior of students. This document has been provided annually and is updated and approved each year after review for necessary changes and compliance with current Board of Education policy. The Board of Education policy document is available in the office of the Superintendent and in the office of each school principal. Every student receives a copy of the *Code of Conduct* upon enrollment annually and parents are requested to submit a signed statement that they have read it. A digital copy of the handbook is available on the district website and extra copies are available at each school and the district office.



Vision

The vision of Perry County Schools is to provide students with the tools to be post-secondary ready, community leaders, and innovative thinkers.

Mission

The mission of Perry County Schools is to provide a safe and engaging school environment where students are not only supported, but also challenged.

Purpose

The belief of Perry County Schools is to educate each student to their maximum potential using engaging instructional strategies. Each school will be a welcoming environment for every student and will assist in providing support to eliminate barriers to success. Our district embodies the vision of building up future leaders for our community.



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Letter from Superintendent



It is an honor to serve as Superintendent of Perry County Schools. This is a duty I do not take lightly. I am dedicated to ensuring the success of all students within the district through effective collaboration between school staff and central office, frequent data analysis, and strategic planning. The Comprehensive District Improvement Plan (CDIP) outlines our goals and provides details on how we plan to support schools in achieving these objectives. Among those goals are the following:

- Increase reading and math proficiency to 70% by 2025.
- Increase science, writing, and social studies proficiency to 60% by 2025.
- Increase the graduation rate each year.
- Increase collective teacher efficacy through purposeful learning opportunities that are aligned with professional growth goals.
- By 2025, all schools will be high performing in all academic areas.

Non-Negotiable Expectations






- All stakeholders will work together to create a supportive school environment which empowers students and staff to attain the highest levels of success.
- Staff will continually analyze data sources to make informed adjustments to instructional practices.
- Each member of our educational community will hold other members and themselves accountable and work to remove barriers to success.



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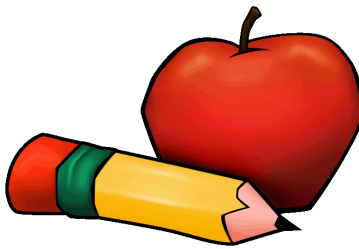
Perry County School Board Members



District 1	District 2	District 3
		
Mr. Dale Morris	Mr. Richy Miller	Mr. Ryan Miller
District 4		District 5
		
Mr. Johnny Feltner (Board Vice Chairperson)		Mr. Berl Hurt (Board Chairman)



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SCHOOL BOARD



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Perry County Schools Contact List

District Office

<u>Department</u>	<u>Staff</u>	<u>Department</u>	<u>Staff</u>
<i>Superintendent</i>	Kent Campbell	<i>Deputy Superintendent</i>	Johnny Wooton
<i>Assistant Superintendent</i>	Kristie Gorman	<i>DPP / Activities Coordinator</i>	Jeff Castle
<i>Chief Academic Officer</i>	Cindy Gabbard	<i>Chief Financial Officer</i>	Jody Maggard
<i>Director of Special Education</i>	Harvey Colwell	<i>Director of Federal Programs</i>	Bridget Brewer
<i>Director of Transportation</i>	Shannon Hoskins	<i>Chief Information Officer</i>	Paula Boggs
<i>Director of Maintenance</i>	Steve Dixon	<i>Director of Food Service</i>	Thomas Neace
<i>Director of Preschool/FRYSC</i>	Stephanie Wooton	<i>District Health Coordinator</i>	Ashley Combs
<i>Instructional Supervisor</i>	Josh Baker	<i>Safe Schools Coordinator</i>	Clifford McIntyre
<i>Address: 315 Park Ave. Hazard, KY 41701 (P) (606)-439-5813 (F) (606)- 439-2512</i>			

Schools

<u>School</u>	<u>Administrators</u>	<u>Phone</u>	<u>Fax</u>
Buckhorn School	Christie Hyden-Stamper / Mildred Blank (AP)	606-398-7176	606-398-7930
East Perry Elementary	Jennifer Hickerson / Ashley Watts (AP)	606-436-3423	606-439-3353
Perry County Central HS	Michelle Ritchie / Kevin Campbell Cindy Johnson (AP)	606-439-5888	606-439-2825
Robinson Elementary	Jamie Fugate	606-378-7761	606-378-4350
R.W. Combs Elementary	Angelia Back	606-476-2518	606-476-8502
Viper Elementary	Melissa Ritchie	606-436-3837	606-436-0426
West Perry Elementary	Emily Duke/Kyle Mullins (AP)	606-439-6438	606-439-6445



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Perry County Schools

2025 - 2026 School Calendar

August '25						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
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September '25						
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October '25						
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November '25						
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December '25						
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January '26						
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February '26						
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March '26						
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April '26						
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June '26						
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2 8	2 9	3 0				

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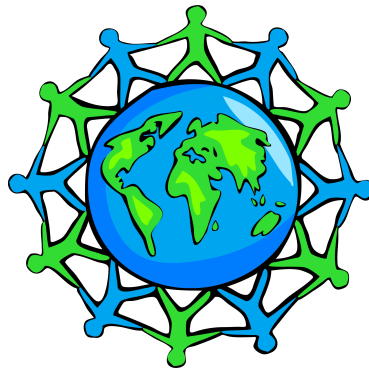
School Attendance days

No School

PD

Holiday

Non-Discriminatory Assurance



Students their parents, and employees of the Perry County School System are hereby notified that this school district does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, or handicap in educational programs or activities or in employment as set forth in Title V, Title IX, and Section 504. Any person having inquiries concerning Perry County School System compliance with Title V, Title VI, Title



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IX, and Section 504 is directed to contact the ADA Coordinator or Title IX Coordinator; Located at the Perry County Board of Education, 315 Park Avenue, Hazard, KY 41701.

This code is part of the Board's policy on student behavior and discipline. After this code is distributed for the school year, changes to Board policy, including those affecting provisions of the Code may be necessary due to new/revised statutes and regulations and case law. A complete copy of the policy manual is available for inspection at the Central Office.

This handbook is designed as a general guide to help you understand policies that are in place to help make your students' experience in our school a pleasant one. It is important to note that each school in the Perry County School District operates under Site Based Decision Making Policy that may differ somewhat from school to school and from what is listed in this handbook. Consult your student's school administrator for further information.



Behavior Expectations

Multi-Tiered System of Supports (MTSS) Positive Behavioral Interventions & Supports (PBIS)

The Perry County School District facilitates the Multi-Tiered System of Supports. MTSS is a preventative and proactive framework that utilizes all supports that a student may need to excel socially, emotionally and focus on behavior, operating from a strengths-based perspective. One of the many frameworks within MTSS is the Positive Behavior Intervention and Supports (PBIS) framework, which includes proactive strategies for defining, supporting, and teaching appropriate behaviors to create positive learning environments. Attention is focused on sustaining a three-tiered system of support to enhance student learning. Students often need encouragement and new skills to improve behaviors and assistance in learning to do so. School staff recognizes that maintaining and changing student behaviors involves a continuum of acknowledgements, supports, and interventions. (Center for Positive Behavior Interventions Supports, University of Oregon)

The Perry County School District has embraced Positive Behavior Intervention & Supports (PBIS) to enhance school climate and culture across the district.



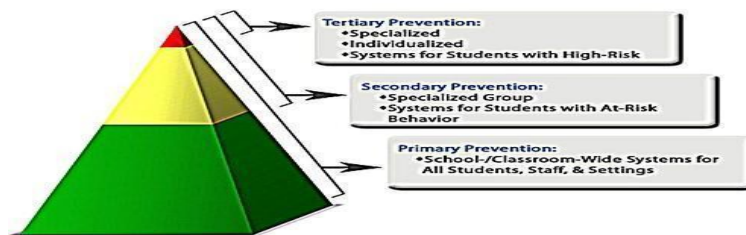
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PBIS is a research-based model that studies have shown to improve student academic and behavior outcomes. Our schools strive to ensure all students have access to effective behavioral practices and interventions. PBIS provides a framework for analyzing school wide behavior referrals to make decisions and solve problems based on their individual school needs. Parents and student(s) will notice PBIS in our schools when they see and hear each school's clearly defined expectations for all school setting and by the rewards student(s) can obtain by meeting these expectations.

Successful PBIS implementation will help us:

- Have more engaging, responsive, preventative and productive learning environments.
- Improve classroom management and address disciplinary issues based on data analysis.
- Improve support for students whose behaviors require more specialized assistance.
- Maximize academic engagement and achievement for all students.

PBIS schools organize their evidence-based behavior practices and systems into an integrated collection or continuum in which student's experience supports based on their behavior responsiveness to intervention. A three-tiered prevention logic requires that all students receive supports at the universal or primary tier aligned with the Danielson Framework. If the behavior of some students is not responsive, more intensive behavioral supports are provided, in the form of a group contingency, RTI, (selected or secondary tier) or a highly individualized plan (intensive or tertiary tier).





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Expected Behaviors

We believe every student deserves a safe, supportive, and orderly learning environment. We encourage appropriate behaviors by teaching, guiding, directing, and providing opportunities for new learning to occur. We create opportunities for students to practice and succeed in making responsible and effective choices in order to reach their academic potential and contribute to the school community.

I WILL SHOW RESPECT FOR....

MYSELF BY:

- Attending school regularly and being on time.
- Following rules and directions of adults.
- Doing my schoolwork and homework neatly and completely.
- Practicing positive behavior choices.
- Remaining on school grounds unless I have permission to leave school.
- Accepting consequences of my own behavior.
- Learning from consequences of my behavior.
- Choosing not to bring tobacco, alcohol, other drugs or weapons to school.
- Dressing in a way that is appropriate for the learning environment.

OTHERS BY:

- Being understanding of other's feelings.
- Using positive words with others (no put downs).
- Treating others like I want to be treated.
- Not bullying or threatening.
- Being honest by telling the truth, and admitting to things that I have done.
- Working with others in positive ways.
- Keeping my hands to myself.
- Refraining from using profanity in school.
- Working together and/or with adults to manage negative behaviors and emotions.
- Using a respectful, positive, and considerate tone of voice and body language when I am speaking to others.
- Listening when others are speaking to me.



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LEARNING BY:

- Following school rules and school staff directions.
- Keeping focused on my work.
- Coming to school prepared to work.
- Participating in class activities, projects, and discussions.
- Completing my own schoolwork and homework.
- Keeping my eyes on my own paper when taking quizzes and tests.

PROPERTY BY:

- Taking care of things in my school and on school grounds.
- Not bringing dangerous or distracting things, such as matches, lighters, weapons, toys, fireworks, alcohol/tobacco/other drugs, medicine not prescribed for me, etc...
- Using materials or a classmate's materials for their intended purpose.
- Using technology as directed by adults.
- Following rules about safety.
- Refraining from touching a fire alarm unless there is an emergency.
- Refraining from making threats about bombs or blowing something up.
- Using playground equipment in a safe manner.
- Keeping technology devices off and out of sight during school hours and on the school bus except with permission from school staff.

When I make positive behavior choices, I will be successful. If I do not make positive behavior choices, I will receive interventions to help me learn to make better choices.





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Transportation and Bus Behavior Expectations

The privilege of riding a school bus will depend upon students following expectations, rules, and procedures in accordance with Perry County Schools Board Policy and 702 KAR 5:090: HB 446 (2024)

We believe every student deserves a safe, supportive, and orderly bus ride to/from school. We encourage appropriate behaviors by teaching, guiding, directing, and providing opportunities for new learning to occur. We create opportunities for students to practice and succeed in making responsible and effective choices in order to have a safe bus ride experience.

AT THE BUS STOP I WILL...

- Arrive at the bus stop five (5) minutes before bus pickup.
- Wait in a quiet and orderly manner.
- Be respectful of traffic.
- Respect private property



THE BUS ARRIVES, I WILL...

- Remain at the waiting area until the bus comes to a complete stop.
- Check traffic from all directions, and then check again.
- Walk from the waiting area to the entrance of the bus making certain all traffic in all directions has stopped.
- Board the bus promptly.
- Make sure I can see the bus driver's eyes when in the vicinity of the school bus.
- Cross in front of the bus only when the driver signals it is safe.
- Proceed directly to an available or assigned seat, upon entering the bus.



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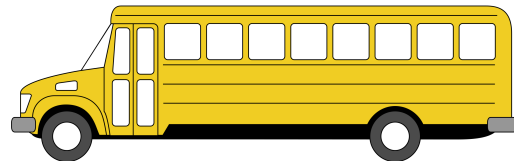
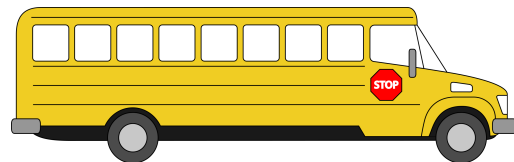
Student who violate the bus expectations are subject to disciplinary action per the Code of Conduct.

ON THE BUS, I WILL...

- Respect all people.
- Keep the bus neat and clean.
- Not eat or drink on the bus.
- Talk quietly and politely.
- Sit in assigned seat, if assigned to you by bus or school personnel. Not interfering with the vision of the driver.
- Stay in the seat; keeping aisles and exits clear.
- Limit carry-ons to those that can be held in my lap (including musical instruments). No hazardous materials, or animals are permitted on the bus except for personal service animals.
- Not extending head, arms, or objects out of bus windows.
- Use technology as outlined in the district's Acceptable Use Policy.
- Remember that school rules and expectations apply to the school bus.
- Avoid unnecessary conversations with the bus personnel.
- Not damage the bus and report any damage to the bus personnel.

EXITING THE BUS, I WILL...

- Remain seated until the bus comes to a complete stop.
- Exit the bus at the bus stop area in an orderly manner and at my assigned stop.
- Make certain that all traffic in all directions has stopped before exiting the bus.
- Exit when it is safe.
- Cross the street promptly after checking that all traffic in all directions has stopped.
- Cross in front of the bus only after the driver signals it is safe.





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Summary of Bus Behavior

Pupils shall conform to transportation rules and regulations prescribed under state statutes and under state and local regulations. Drivers are in charge of their buses, and their first responsibility shall be to the safe transportation of their passengers. In the event that one or more pupils are behaving in a threatening or violent manner or in such a way as to endanger the safety of other pupils on the bus, the driver may stop the bus and contact the bus garage or Superintendent's designee to send someone to pick up the student or, if the behavior warrants, the driver shall call law enforcement. The parents or guardians may be held responsible for restitution of any damages, beyond normal usage, inflicted by their child. Students with special needs who exhibit inappropriate conduct shall be managed in accordance with their Individual Education Plan (IEP) and/or 504 Plan and the legal obligations and standards adopted by the Board.

Students are to wait at assigned Stop	Pupils shall wait at their assigned bus stop off the roadway and shall remain there until the driver has stopped the bus, opened the entrance door, and signaled the pupils to enter the bus.
Students are to cross the roadway on driver's signal	Pupils shall not cross the roadway when entering the school bus until signaled to do so by the bus driver
Students are to cross in driver's vision	When students are required to cross the roadway when entering or leaving the school bus, crossings shall be made in front of the bus. Pupils shall cross approximately ten (10) feet in front of the bus in order to be seen by the bus driver.
Students are to proceed to assigned seat	When pupils enter the bus, they shall proceed directly to a seat.
Students are to stay seated until complete stop	Pupils shall remain seated until the bus has come to a complete stop.
No item or part of the body is to protrude from window or be thrown from a window or door	Pupils shall not extend their arms, legs, or heads out of the bus windows or throw items from the bus at any time.
Changing seats while the bus is in motion is prohibited	Pupils shall not change from one seat to another while the bus is in motion unless given permission by the bus driver.
Students must not create noise that will distract the bus driver	Pupils shall not create noise on the bus to the extent that it might distract the bus driver or to the extent that it might interfere with the driver's ability to hear the signals of emergency vehicles or an approaching train.



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Expectations Related to Medication, Drugs, Alcohol, and Tobacco

I. Alcohol, Drugs, and other prohibited substances

No pupil shall purchase, possess, attempt to possess, use, be under the influence of or transfer any of the following on or around school property, at any location of a school-sponsored activity, or en route to or from school or a school-sponsored activity:

1. Alcoholic beverages
2. Controlled substances, prohibited drugs and substances, and drug paraphernalia
3. Substances that “look like” a controlled substance. In instances, involving look-alike substances, there be evidence of the students intent to pass off the item as a controlled substance.

In addition, students shall not possess prescription drugs for the purpose of sale or distribution.

II. Tobacco

Students shall not be permitted to use or possess any tobacco product on school property, inside Board-owned, leased or operated vehicles, on the way to and from school, or during school-sponsored trips/activities. This includes alternative products or vapor products.

III. Use of Medication at School

The use of medication at school by students must conform to all state and federal laws as well as local school board about policies and procedures.

Prescriptions, with the label intact, may be given to school personnel for appropriate storage and dispensing by the school nurse or trained unlicensed personnel. Only prescription medication and dietary supplements authorized by a physician and parent/guardian will be dispensed.

Over the counter medication will be accepted when sent to school in the original container and a Medication Administration Consent form has been completed by the parent/guardian. Note that no medications will be returned to students to take home.

Students may be permitted to carry medication for certain conditions (such as inhaler or asthma or Epi-Pen for allergic reactions) and there is a prior physician, parent or guardian authorization, and school personnel aware the student is carrying it.

Students who violate these policies are subject to disciplinary action per the Code of Conduct.



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Office Discipline Referral Major Problem Definitions

<i>Abusive Language/ Inappropriate Language/ Profanity</i>	Student delivers verbal messages that include swearing, name calling or use of words in an inappropriate way.
<i>Defiance/Disrespect/ Insubordination/Non-Compliance</i>	Student engages in refusal to follow directions, talks back and/or delivers socially rude interactions with the lawful directive or order of a school employee.
<i>Fight/Physical Aggression (harmful to self or other)</i>	Student engages in actions involving serious physical contact, which could result in injury, and there is intent to injure (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.)
<i>Theft</i>	Student is in possession of, having passed on, or is responsible for removing the property of another person or school property without that person's permission.
<i>Harassment/Bullying</i>	Student delivers disrespectful messages (verbal, gestural, written, electronic or online media) to another person that includes threats and intimidation, obscene gestures, pictures, or written notes. A threat is defined as: intentional and unlawful threat by word or act to do violence to another person or property or doing any act which creates a well-founded fear within the other person.
<i>Inappropriate Display of Affection</i>	Student engages in inappropriate, consensual (as defined by school) verbal and/or physical gestures/contact, of a sexual nature to another student/adult. Less serious offenses may be listed as "other" in the minor category.
<i>Property Damage/Vandalism</i>	Student participates in an activity that results in destruction or disfigurement of another person's personal property or school property.
<i>Skiping</i>	Leaving the school grounds, during the designated school day, or failure to attend class without first obtaining permission of the principal or other designated authority figure. See district attendance policy.



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<i>Use of Alcohol/Possession of Alcohol</i>	Student is in possession of or is using alcohol on school property or at any school sponsored event.
<i>Use and /or Possession of Drugs</i>	Student is in possession of or is using illegal drugs/substances or imitations (ex. E-cigarettes) on school property or at any school sponsored event. Includes unauthorized use, possession, and distribution of over-the-counter drugs.
<i>Use of Tobacco</i>	Student is in possession or using tobacco on school property or at any school sponsored event.
<i>Use/Possession of Weapons</i>	Possession of or using any weapon which will expel a projectile by the act of an explosion or the carrying, bringing, using, or possessing any weapon or dangerous instrument in any school building, on school grounds, in any school vehicle or at any school-sponsored activity is prohibited.
<i>Commission of Sexual Acts</i>	The commission, or attempt thereof, of any act of sexual or carnal nature including, but not limited to, sexual intercourse, rape or sodomy of any kind. Indecent exposure of any part of the body is an offense within the meaning of this statute.
<i>Other/ Major</i>	Any other behavior that impedes teaching/learning or puts individuals at-risk of injury or harm. (Ex. Taunting, encouraging or contributing to altercations, bomb threats, arson, possessing combustibles)





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Minor Behaviors Defined	
<i>Defiance/Disrespect/Non-Compliance</i>	Student engages in brief or low-intensity failure to follow directions or delivers socially rude or dismissive messages to adults or students.
<i>Disruption</i>	Student engages in low-intensity, inappropriate disruption.
<i>Dress Code Violation</i>	Student wears clothing that is near, but not within the dress code guidelines defined by the school/district.
<i>Inappropriate Language</i>	Student engages in low-intensity instance of inappropriate language.
<i>Property Misuse</i>	<i>Student engages in low-intensity misuse of property.</i>
<i>Technology Violation</i>	Student engages in non-serious, but inappropriate (as defined by school) use of cell phone, music/video players, camera, tablet, computer or other electronic device.
<i>Other</i>	Student engages in any other minor problem behaviors that do not fall within the above categories.

Office Discipline Referral Possible Motivation Definitions	
<i>Obtain peer attention</i>	Student engages in problem behavior to gain attention of peers.
<i>Avoid task/activities/class/work</i>	Student engages in problem behavior to avoid/escape tasks and or activities.
<i>Obtain adult attention</i>	Student engages in problem behavior to gain attention of adults.
<i>Avoid interaction</i>	Student engages in problem behavior to escape interacting with a group or individual
<i>Obtain item/activities</i>	Student engages in problem behaviors gain items/activities



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<i>Avoid peers</i>	Student engages in problem to get away from peers.
<i>Unknown</i>	The motivation for student's behavior is unclear.
<i>Other</i>	Possible motivation for referral is not listed above. Staff using this area will specify the possible motivation for this student's problem behavior.



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Continuum of Behavior Consequences

Level 1 Minor	Behavior did not result in office intervention.
Level 2 Major	Behavior resulted in office referral with consequences imposed by principal or designee. Parents are notified.
Level 3 Emergency	Behavior required physical intervention by staff or behavior required police or ambulance to resolve or assistance was utilized by outside agency/support. Parents are contacted.

Minor violations will be handled through informal and in-school disciplinary measures in each classroom. The principal or designee will handle major offenses. More serious major offenses may also involve the Superintendent and Board of Education and may result in suspension or expulsion from school. Students may be responsible for the restitution of damaged or destroyed property. Emergency behavior situations may require assistance from outside agencies including the police, Courts, or emergency responders. The board requires high standards of personal conduct from all administrative procedure of the school district and the laws of the community and state. The school district will not tolerate behavior by students, staff or visitors that insults, degrades or stereotypes any race, gender, disability, physical characteristic, ethnic group, sexual preference, age, national origin or religion. In addition, any person who comes onto a school campus or other school facility and there is reasonable cause to believe that their conduct has willfully disrupted the orderly operation of such campus/facility is subject to having their permission to remain withdrawn by the chief administrator or subject to arrest. Each school council shall select and implement discipline and classroom management techniques for the school. The council's discipline policies shall provide for involvement of parents in disciplinary situations involving their children. In non-SBDM schools, the Principal shall make these decisions in compliance with Board policy. Any student against whom disciplinary action has been taken has the right to be represented by an attorney at his/her expense. The Office Discipline Referral (ODR) form will be used to document discipline violations.

Closed Campus

All students are to be restricted to the school grounds during the hours that school is in session, including the lunch period, unless students have written permission signed by the parent and approved by the principal or his designee.



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Does student have IEP? _____
Case manager: _____
Notified: _____

Perry County Schools Office Discipline Referral (ODR)

Office Use Only
Date into IC: _____
Date into SWIS: _____

Student Name: _____ **School:** _____

Day: MTWTHF **Date:** _____ **Time:** _____ **Referring Staff:** _____

Date/Types of Previous Interventions	Behavior	Possible Motivation
Previous Teacher Interventions/Actions: <input type="checkbox"/> Reminder of expectations <input type="checkbox"/> Positive reinforcement <input type="checkbox"/> Proximity Cues <input type="checkbox"/> Preferential seating (teacher discretion) <input type="checkbox"/> Student Warning <input type="checkbox"/> Parent/guardian contact (type) _____ <input type="checkbox"/> Modify the task <input type="checkbox"/> Individual Behavior Plan <input type="checkbox"/> Loss of Privilege <input type="checkbox"/> Time out/take a break in the classroom <input type="checkbox"/> Referral to outside services Other: (specify) _____	MINORS: (minor incident reports must be attached) <input type="checkbox"/> 3-5 repeat minor incident reports <input type="checkbox"/> 8-10 combined minor incident reports <input type="checkbox"/> Defiance/Disrespect/Non-Compliance <input type="checkbox"/> Disruption <input type="checkbox"/> Dress Code Violation <input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Phys Contact/Aggression (non-serious) <input type="checkbox"/> Property Misuse <input type="checkbox"/> Technology Violation Other: (specify) _____	Possible Motivation for Incident: <input type="checkbox"/> Obtain Peer Attention <input type="checkbox"/> Avoid Task/Activity/Class/Work <input type="checkbox"/> Obtain Adult Attention <input type="checkbox"/> Avoid Interaction <input type="checkbox"/> Obtain Item/Activity <input type="checkbox"/> Avoid Peers <input type="checkbox"/> Unknown/Unclear Other (specify): _____
Others Involved <input type="checkbox"/> None <input type="checkbox"/> Peer <input type="checkbox"/> Staff <input type="checkbox"/> Substitute <input type="checkbox"/> Teacher <input type="checkbox"/> Other	MAJORS: (Automatic Office Referral) <input type="checkbox"/> Abusive Lang/Profanity (Excessive Episodes) <input type="checkbox"/> Defiance/Disrespect/Non-Compliance (Multiple Episodes) <input type="checkbox"/> Fight/Phys Aggression (harmful to self/others) <input type="checkbox"/> Theft <input type="checkbox"/> Harassment/Bullying <input type="checkbox"/> Inappropriate Display of Affection <input type="checkbox"/> Property Damage/Vandalism <input type="checkbox"/> Excessive Skipping <input type="checkbox"/> Tardy (excessive) <input type="checkbox"/> Use of Alcohol/Possession of Alcohol <input type="checkbox"/> Use and/or Possession of Drugs <input type="checkbox"/> Use/Possession of Tobacco <input type="checkbox"/> Use/Possession of Weapons Other (specify): _____	<div style="border: 1px solid black; padding: 5px;"> Resolution (To be completed by office staff) RESOLUTION: Given by Administration: <input type="checkbox"/> Conference with Child <input type="checkbox"/> Loss of Privileges <input type="checkbox"/> Parent Contact _____ <input type="checkbox"/> Restitution (apology, letter written) <input type="checkbox"/> Restitution (Compensation for Damages) <input type="checkbox"/> After School Detention <input type="checkbox"/> Time in Office <input type="checkbox"/> Out-of-School Suspension <input type="checkbox"/> In School Suspension <input type="checkbox"/> Bus Suspension <input type="checkbox"/> Expulsion (Pending Board Approval) <input type="checkbox"/> Other Administrative Decision _____ _____ _____ </div>
Location of Incident <input type="checkbox"/> Bus <input type="checkbox"/> Cafeteria <input type="checkbox"/> Classroom <input type="checkbox"/> Gym <input type="checkbox"/> Hall/Locker <input type="checkbox"/> Library <input type="checkbox"/> Off Campus <input type="checkbox"/> Playground <input type="checkbox"/> Restroom <input type="checkbox"/> Stairway <input type="checkbox"/> Other: _____	<input type="checkbox"/> KY STATE SCHOOL VIOLATION: (specify) _____ _____	

Details of Behavior and/or Consequences:

Referring Staff Signature: _____ **Principal Signature:** _____

Student Signature: _____ **Parent/Guardian Signature:** _____

Parent contacted by teacher/principal **Date:** _____ **Time:** _____



PERRY COUNTY S C H O O L S

Dress Codes, Criminal Violations, Disciplinary Measures, etc.

Dress Code

The wearing of any item that materially or significantly disrupts the educational process or threatens the health or safety of other students or staff members is prohibited. Each school/council in the district may choose to develop a dress code. Students whose appearance does not conform to school rules will be asked to change clothing to meet this code. Repeated violations may result in suspension from school.

Violations

Students may be charged with criminal violations. Prosecution and court proceedings of criminal violations may proceed simultaneously with school sanctions for the same violations. When they have reasonable belief that certain violations have taken place, principals are required by law to immediately report them to law enforcement officials. Violations on school property or at school functions requiring a report to the law enforcement officials include, but are not limited to:

- Assault resulting in serious physical injury
 - A sexual offense
 - Kidnapping
 - Assault involving the use of a weapon
 - Possession of a firearm in violation of the law
 - Possession of a controlled substance in violation of the law
 - Criminal damage to school property
- KRS 158-154, KRS 158,156

Drugs, Alcohol, Tobacco, and Intoxicating Substances

The Perry County Board of Education is committed to the prevention of alcohol, tobacco, and other drug use. No person may use, possess, sell or distribute, alcohol or other drugs, nor may use or possess drug paraphernalia on the school grounds. Nor shall they use tobacco products of any kind including alternative nicotine products or vapor products/E-Cigarettes (see specific Vaping Policy near the end of the handbook) in the school buildings or on the school grounds. A physician prescribes the only drugs allowed. The inappropriate use of prescription and over-the-counter drugs is substance or immediate precursor listed in Chapter 218A of the Kentucky Revised Statutes or any other substance added by regulation under KRS 218A.010.

Prohibited drugs include, but are not limited to, any substance that an individual may not sell, possess, use, distribute, or purchase under Federal or Kentucky law.



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Prohibited substances include:

- All prescription drugs obtained without authorization
- All prohibited substances however taken or used, including but not limited to, inhaling, ingesting, and/or injecting. These include, but are not limited to, prescribed and over-the-counter drugs, prohibited volatile substances as defined in KRS 217.900 or synthetic compounds/substances that are used or intended for use for an abusive and/or intoxicating purpose.

Violations related to drugs, alcohol, tobacco, and intoxicating substances shall constitute reason for disciplinary action including suspension or expulsion from school and suspension or dismissal from athletic teams and/or other school sponsored activities. Employees of the District shall promptly make a report to the local police department, sheriff, or Kentucky State Police, by telephone or otherwise, if they know or have reasonable cause to believe that conduct has occurred which constitutes the use, possession, or sale of controlled substances on the school premises or within one thousand (1,000) feet of school premises, on a school bus, or at a school sponsored or sanctioned event. In addition, when they have reasonable belief that a violation has taken place, principals shall immediately report law enforcement officials when an act has occurred on school property or at a school sponsored function that involves student possession of a controlled substance on school property in violation of the law.

Discipline Regarding Possession, Use, Distribution, and/or Being Under The Influence Of Alcohol, Drugs, And Other Prohibited Substances

Students found to be in violation of district policy regarding possession, use, distribution, or being under the influence of alcohol, drugs, or other prohibited substances could be subject to the following:

- Suspension from school
- Notification of Law Enforcement Officials
- Referral to drug/alcohol counselor
- Referral to substance abuse treatment program
- Dismissal or suspension from athletic teams and/or other school sponsored activities
- Placement in Alternative Education Program Type-2
- Expulsion from school

Offences Against School Personnel

No student shall assault, batter or physically or verbally abuse school district personnel or steal or willfully or wantonly deface, destroy, or damage the personal property of school personnel on school property, off school property, or at school activities (See KRS 158.150 [1] [b].)



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Police Officers

School officials shall cooperate with law enforcement agencies and Perry County Resource Officers in cases involving students (i.e., serving subpoenas, juvenile petitions or warrants, or taking students into custody). As soon as possible, officials shall endeavor to notify the parents of students who are arrested. Except in cases of emergencies involving threats to health and safety as determined by the Superintendent, when the District calls law enforcement officials to question students concerning crimes committed on school property, the Principal shall make an effort to notify their parent(s). Law enforcement officials may be summoned to conduct an investigation of alleged criminal conduct on the school premises or during a school supported activity, to maintain the educational environment, and to maintain or restore order and prevent injury of persons of property.

Suspension and Expulsion

Suspension is the removal of a student from the classroom for disciplinary reasons for a defined period of time by a teacher or school administrator. There are two kinds of suspension—on campus suspension and home suspension. Students placed on home suspension are not permitted on or near the school campus, nor are they allowed to participate in any school activities during suspension. They may, however, be required to complete assignments and tests, which will be made available to them through an intermediary. The Superintendent, Principal, or Assistant Principal may suspend a pupil. Suspension of primary school students shall be considered only in exceptional cases where there are safety issues for the child or immediately to the parent/guardian of the pupil being suspended. The written report shall include the reason for suspension, the length of time of the suspension, and the conditions for reinstatement. One such condition may be that the student's parent/guardian shall be required to attend a conference with school officials prior to the student's readmission to school. In cases that involve students with disabilities, the procedures mandated by Federal and State law for students with disabilities shall be followed.

Expulsion, as ordered by the Board of Education, is the removal of a student from all school in the Perry County School District. The expulsion is for a defined period of time, but an application for re-admission must be considered within a specified time period. State law provides for full due process and rights to appeal any order of expulsion. The district has long maintained a "zero tolerance" policy that is supported by state law. State law mandates the Board of Education expel students for: possession, sale, or furnishing of a firearm; the sale of drugs; committing or attempting to commit sexual assault or battery; and possession of an explosive. State law requires a school administrator to recommend another person except in self-defense; unlawful possession of any drug except for the first time offense of possession of not more than one ounce of marijuana; robbery or extortion; and/or assault or battery upon a school employee. The expulsion of a student may require services provided through Home/Hospital Services [Homebound]. KRS 158-150, 09.434, 09.435



Threats of Violence & Assaults

Any pupil who threatens, assaults, batters or abuses another pupil shall be subject to appropriate disciplinary action, including suspension or expulsion. School administrators, teachers, or other school personnel may immediately remove or cause to be removed threatening or violent students from a classroom setting or from the District's transportation system pending any further disciplinary action that may occur. Threatening or violent behavior shall include, but not limited to:

- Verbal or written statements or gestures by students indicating intent to harm themselves, others or property.
- Physical attack by students so as to intentionally inflict harm to themselves, others or property.

As soon as the Superintendent/designee confirms that a serious threat has been confirmed, designated personnel shall attempt to notify staff members and/or students who have been threatened and parents of students who are the subject of a threat. Such notification shall observe and comply with confidentiality requirements of applicable law including, but not limited to, state and federal Family Educational Rights and Privacy Act (FERPA) laws.

Threat Assessment Process/Procedures

This is the process for dealing with numerous threats or perceived threats being made by students at our schools and the new legislation surrounding the law that gives boards of education in coordination with the Superintendent the authority to expel a student up to 12 months for violation set forth under the new law.

Each situation is different and it will be on a case by case basis with each school's Threat Assessment Team reviewing documentation and making the decision as to which Risk Assessment needs to be completed Less In-Depth or More In-Depth and then the principal will discuss with central office and Superintendent. Once the school principal and the Team have determined that a Threat warrants an assessment then they will complete the form send to Safe School Coordinator and letting them know which type of assessment needs to be completed.

CONCERNING BEHAVIORS:

Schools need to establish policies defining prohibited behaviors that are unacceptable and therefore warrant immediate intervention. These include threatening or engaging in violence, bringing a weapon to school, bullying or harassing others, and other concerning or criminal behaviors. Keep in mind that concerning behaviors occur along a continuum. School policies should also identify behaviors that may not necessarily be indicative of violence, but also warrant some type of intervention. These include a marked decline in performance; increased absenteeism; withdrawal or isolation; sudden or



PERRY COUNTY

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dramatic changes in behavior or appearance; drug or alcohol use; and erratic, depressive, and other emotional or mental health symptoms.

A. If these behaviors are observed or reported to the Team, schools can offer resources and supports in the form of mentoring and counseling, mental health care, tutoring, or social and family services.

B. The threshold for intervention should be relatively low so that Teams can identify students in distress before their behavior escalates to the point that classmates, teachers, or parents are concerned about their safety or the safety of others. It is much easier to intervene when the concern is related to a student's struggle to overcome personal setbacks, such as a romantic breakup, than when there are concerns about threats posed to others.

C. During the assessment process, Teams may identify other concerning statements and actions made by the student that may not already be addressed in their policies. Gathering information about these behaviors will help the Team assess whether the student is at risk for attacking the school or its students and identify strategies to mitigate that risk.

Also, while the assessment is being completed then the school and district looks at making sure educational services are in place for the student as required by law whether that be Homebound (Usually) virtual, and/or other services. If the student is in special education then the ARC committee MUST be involved and if 504 then that committee MUST be involved with those decisions.

Once a student has returned to school the district will continue to follow up on those students at the school level determining where any mental health services are going to continue to be needed through KRCC, The school FRYSC, and any other outside agency that can provide assistance when it comes to mental health concerns through the assistance from our district mental health consultant.

Weapons

Students are never to bring a weapon to school. The Board urges parents and other citizens to make sure that students do not have inappropriate access to weapons. Both Board policy and the law prohibit the carrying, bringing, using, or possessing of any weapon or dangerous instrument in any school building, on school grounds, in any school vehicle or at any school-sponsored activity. The penalty for bringing a firearm or other deadly weapon, destructive device, or booby trap device to school or onto the school campus under jurisdiction of the District shall be expulsion for a minimum of twelve (12) months. (The Gun Free School Act of 1994 and KRS 158.150)

Additional References:

KRS 158.150, KRS 158.155

Individuals with Disabilities Education Improvement Act of 2004;

707 Chapter 1; Section 504 of the Rehabilitation Act of 1973 as Amended, Honig V. Doe, 108 S.Ct. 592 (1988)

OAG 78-673, KRS 160.290, KRS 160.290, KRS 161.80, KRS 158.153, KRS 160.290, KRS 160.340, KRS 160.345, KRS 161.180, KRS 610.345, P.L. 105-17

707 Chapter 1; Honig V. Doe, 108 S.Ct 592 (1988), OAG 77-419; OAG 77-427, OAG 77-547, OAG 78-392; OAG 78-673 Goss v. Lopez, 419 US 565 (1975), KRS 158.444; KRS 158.148; KRS 158.153; KRS 158.165; KRS 160.295; KRS 525.070; KRS 525.080; 704 KAR 007:050

Related Policies:



Sexual Extortion

Dear Parents and Guardians,

Ensuring the safety and well-being of our students is one of the many responsibilities that we have as a school district. Senate Bill (SB) 73¹, related to sexual extortion, was recently passed by the legislature and requires the district to provide the following information about sexual extortion to help ensure that parents/guardians have the resources they need to support their student(s) and protect them from being victimized (KRS 531.125).

Sexual extortion, also known as sextortion, occurs when someone threatens another person – through violence, harm to reputation, or distribution of explicit material – with the intent to coerce them into unwanted actions. These actions may include engaging in sexual conduct, providing explicit content, providing money or valuables, or complying with demands against the victims' will. These situations can cause significant emotional distress and place victims in dangerous situations. Many victims feel forced to comply because they fear the repercussions. Below is the exact language in SB 73/KRS 531.125, followed by resources provided to support you and your student.

Sexual Extortion is defined as:

- (1) A person is guilty of sexual extortion when he or she communicates, through any means, a threat to:**
 - (a) Injure the property or reputation of another person or commit violence against another person with the intent to coerce that person to:**
 - 1. Engage in sexual conduct; or**
 - 2. Produce, provide, or distribute any matter depicting that person engaging in sexual conduct or in a state of nudity or semi nudity; or**
 - (b) Distribute any matter depicting another person engaged in sexual conduct or in a state of nudity or semi nudity with the intent to coerce that person to:**
 - 1. Engage in sexual conduct;**
 - 2. Produce, provide, or distribute any matter depicting that person engaging in sexual conduct or in a state of nudity or semi nudity;**
 - 3. Provide the payment of money, property, services, or any other thing of value to the perpetrator; or**
 - 4. Do any act or refrain from doing any act against his or her will.**

Schools are required to display posters with resources to help young people report and seek support if they believe they or someone they know are victims of sextortion. One of the most effective ways to protect youth is by encouraging open communication with trusted adults.

¹ The full text of SB 73 is available at <https://apps.legislature.ky.gov/recorddocuments/bill/25RS/sb73/bill.pdf> and becomes effective June 27, 2025. SB 73 creates a new statute, KRS 531.125, and is available at <https://apps.legislature.ky.gov/law/statutes/statute.aspx?id=56088>.

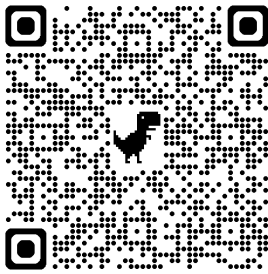


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Parents and guardians play a key role in keeping their student(s) safe by discussing healthy relationships and by respecting boundaries. Together, we can help ensure these children understand that sexual extortion is NEVER their fault, and that there is always someone out there to help them navigate these situations if they find that they have fallen victim to these predators. Offenders often manipulate, groom, or trick young people into sharing images and scare them into submission. To support families, the National Center for Missing & Exploited Children (NCMEC) provides resources to help parents talk with their student(s) about these risks and take steps to remove harmful images from the internet.

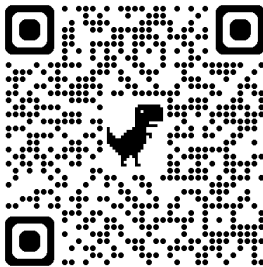
What Parents Should Know About Sextortion:

<https://www.missingkids.org/content/dam/netSMARTZ/downloadable/tipsheets/sextortion-what-parents-should-know.pdf>



Even if an explicit image or video has been shared, there are ways to have it removed. Parents and guardians can help young people by using NCMEC's Take It Down tool and reporting the content to the platform or app where it was posted. For more information, visit these resources:

Take It Down – Remove Explicit Images: <https://takeitdown.ncmec.org/>



Our district is committed to helping you keep your students safe from sexual extortion. Please do not hesitate to contact school or district staff with any questions or concerns related to this critical issue.

Sincerely,

Kent Campbell
Superintendent
Perry County Schools
25-26 School Year



PERRY COUNTY S C H O O L S

2025-2026 Terroristic Threatening Letter

Dear Parents,

Our most important function in our school district (Perry County) is to provide the safest learning environment possible for all of our students and school staff members.

Unfortunately, in recent years, Kentucky's P-12 schools have experienced an escalation of terroristic threats being made by students with intent to do harm to either other students or school staff members. Plainly stated, these are threats being made to shoot people or detonate bombs with lethal intent. In fact, between January 23rd and April 30th in the school year (2018), Kentucky schools experienced (294) terroristic threats that caused widespread fear throughout the school's community and resulted in total disruption to the educational process. In many of those cases, school officials and law enforcement officials were forced to close schools to investigate the threats that had been made. In other cases, school attendance plummeted for days after the threat was made. Many school leaders have said that the emotional, instructional, and financial impacts of these acts are incalculable.

Terroristic Threatening in the second degree is defined in state law (KRS 508.078)

(1) A person is guilty of terroristic threatening in the second degree when, other than as provided in KRS 508.075, he or she intentionally:

b) Makes false statements by any means, including by electronic communication, for the purpose of:

1. Causing evacuation of a school building, school property, or school-sanctioned activity;

2. Causing cancellation of school classes or school-sanctioned activity; or

3. Creating fear of serious bodily harm among students, parents, or school personnel

(For the complete text for KRS 508.078 please see the attached page.)

Such threats to our students and school staff are totally unacceptable and will not be tolerated. As a result, the purpose of this letter is to notify all parents and guardians that school district officials (in coordination with responding law enforcement agencies) will **pursue immediate legal charges for felony terroristic threatening in the second degree, to the absolute fullest extent of the law, against anyone who makes such threats, including students.** Moreover, we will advocate to our highest ability that the prosecution of these individuals be swift and their punishment be severe.

Our approach to eliminating terroristic threatening in our school and district is strong and unwavering, and as a result, it is imperative that you discuss this critically important matter with your student as soon as possible. School and law enforcement officials are determined to put a halt to these willful acts of terrorism being made toward our students. Please do your part to ensure that your student never becomes a party to such an offense by educating him/her on the seriousness of its consequences.

Together we can prevent this unnecessary, dangerous, and disruptive crime from victimizing our schools. I appreciate your partnership in keeping our school the safest place for your student to learn and grow.

If you have any questions or concerns, please contact me at your convenience.



Sincerely,

Kent Campbell
Superintendent
Perry County Schools
25-26 School Year



PBIS Matrix by School

(Listed in Alphabetical order)

<div>  <div> Buckhorn School Students Behavior Expectations Character, Attitude, Toughness = Success </div>  </div>								
School Behavior Expectations	Classroom	Hallway	Bathroom	Cafeteria	Gym Bus Unloading	Playground	Bus	
Character – Be Your Best You	*Keep area clean & tidy. *Come prepared and on time for class/bring your behavior card. *Be confident and believe in yourself.	*Walk quietly.	*Leave bathroom neat. *Flush toilet.	*Appropriate behaviors at all times (lunch line, lunch tables). *Always clean your area.	*Line up using hallway rules.	*Keep hands to yourself.	*Keep hands to yourself. *Be Respectful *Stay on sidewalk *Walk don't Run	
Attitude – Be Respectful	*Be Respectful. *Be Positive *Be Kind *Be honest and ethical in your work. *Give a Good Faith Effort – move below and change wording	*Walk in a single file line.	*Wash hands.	*Don't get up without permission. *Stay in line and no running coming or leaving.	*Stay in assigned section.	*Use equipment appropriately & safely.	*Stay in seat (assigned seats). *Do not stand on bus until it has completely stopped.	
Toughness – Be Responsible	*Follow Classroom Rules *Technology only when appropriate. *Persevere in solving problems and/or in learning new information.	*Walk on the right side of the hallway.	*Take nothing into the bathroom.	*Only cellphones (No toys, tablets, pencils or paper).	*Stay off gym floor/equipment.	*Stay away from track & cars.	*No food or drink.	



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East Perry Elementary

PBIS Behavior Matrix

	Hallway	Playground	Cafeteria	Bus	Classroom
Be Safe	<ul style="list-style-type: none"> Walk at all times. Stay in your lane. Keep your backpack zipped and on your back. 	<ul style="list-style-type: none"> Follow safety rules. Stay within boundaries. 	<ul style="list-style-type: none"> Eat your own food. Have a calm body while waiting in line and eating. Stay seated until dismissed. 	<ul style="list-style-type: none"> Stay in your assigned seat and sit appropriately. Backpack in lap. Feet on the floor. Stay in your personal space. 	<ul style="list-style-type: none"> Stay in your personal space. Walk. Use materials or equipment appropriately.
Be Responsible	<ul style="list-style-type: none"> Go directly to where you need to be. Follow directions. Stay to the right on the stairs. 	<ul style="list-style-type: none"> Dress appropriately for the weather. Be a problem solver. Tell an adult if you see an unsafe choice. Line up when the signal is given and use a voice level 1. Follow directions. 	<ul style="list-style-type: none"> Make room for all of your friends at the table. Be a problem solver. Clean up your space. Follow directions. 	<ul style="list-style-type: none"> Get on and off the bus carefully. Follow directions. Be a problem solver. 	<ul style="list-style-type: none"> Clean up after yourself. Follow directions and classroom routines. Do quality work. Be a problem solver.
Be Respectful	<ul style="list-style-type: none"> Enjoy the artwork; look with your eyes only. Stay in your personal space. Keep technology devices off and out of sight. Voice level 0 or 1. 	<ul style="list-style-type: none"> Use kind language. Take turns. Be a good sport. Respect nature. Follow game rules. Keep technology devices off and out of sight. Voice level 0-3. 	<ul style="list-style-type: none"> Use good manners. Raise your hand if you need an adult's help. Wait patiently and quietly in line. Keep technology devices off and out of sight. Voice level 0 or 1. 	<ul style="list-style-type: none"> Use kind language. Keep technology devices off and out of sight. Voice level 0 or 1. 	<ul style="list-style-type: none"> Work cooperatively. Listen carefully while others speak. Show kindness to others. Keep technology devices off and out of sight. Voice level 0, 1, or 2.

Voice Level 0 = Silent

Voice Level 1 = Whisper

Voice Level 2 = Normal Voice

Voice Level 3 = Outside Voice



PERRY COUNTY S C H O O L S



PECHS Commodores are Respectful, Responsible and Safe!




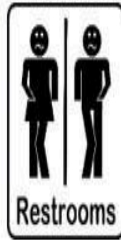



PERRY CENTRAL HIGH SCHOOL PBIS EXPECTATIONS MATRIX

	Classroom	Cafeteria	Bathrooms	Hallways	Buses	Computer Lab/Library	School Grounds
Respect	<ul style="list-style-type: none"> Follow directions Use appropriate language Use an appropriate tone Keep your hands & feet to yourself 	<ul style="list-style-type: none"> Follow directions Listen to adults Exhibit good table manners Keep food on your plate or in your mouth Keep food in cafeteria 	<ul style="list-style-type: none"> Respect the privacy of others Keep the facilities clean 	<ul style="list-style-type: none"> Keep hands & feet to yourself Observe personal space Listen to adults in hallway Use appropriate voice level 	<ul style="list-style-type: none"> Follow directions Wait in line Listen to the bus driver Share seats Use appropriate language 	<ul style="list-style-type: none"> Follow directions Use appropriate voice level Raise your hand to be recognized 	<ul style="list-style-type: none"> Follow adult directions Use appropriate language Obey fire drill procedures
Responsibility	<ul style="list-style-type: none"> Employ active listening Participate actively 	<ul style="list-style-type: none"> Stay in designated area Clean up your eating area 	<ul style="list-style-type: none"> Do your business & leave Flush the toilet Throw trash in appropriate receptacles Wash hands 	<ul style="list-style-type: none"> Carry a valid hall pass/escort Go straight to your destination Use your own locker Pick up litter 	<ul style="list-style-type: none"> Stay seated while the bus is moving Keep your body and belongings inside the bus 	<ul style="list-style-type: none"> Follow teacher and computer lab rules Use equipment correctly Access only appropriate websites 	<ul style="list-style-type: none"> Dispose of trash in appropriate receptacles Use equipment correctly
Safety	<ul style="list-style-type: none"> Keep your hands & feet to yourself Remain in assigned location 	<ul style="list-style-type: none"> Wait in line for your turn 	<ul style="list-style-type: none"> Report problems, vandalism, etc. 	<ul style="list-style-type: none"> Walk on the right side Keep hands & feet to yourself 	<ul style="list-style-type: none"> Enter and exit in an orderly fashion Stay in your seat Report any incidents 	<ul style="list-style-type: none"> Stay in your seat Report any inappropriate use Use equipment correctly 	<ul style="list-style-type: none"> Keep your hands & feet to yourself Report problems, vandalism, etc.



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Bluejays keep it REAL!	Classroom 	Hallway 	Lunchroom 	Bathroom 	Playground 	Bus Riders 	Car Rider 
R Responsible	<ul style="list-style-type: none"> Follow directions Come prepared Clean up after yourself Take care of your things 	<ul style="list-style-type: none"> Stay in line Quiet! Level 0 Hands and Feet to self! Don't touch the walls! Keep lockers clean and closed! 	<ul style="list-style-type: none"> Get ALL items as you go through the line Wait quietly Listen for instructions 	<ul style="list-style-type: none"> Report problems Don't be wasteful Don't waste time Flush! 	<ul style="list-style-type: none"> Use equipment correctly Report problems promptly No rough horseplay 	<ul style="list-style-type: none"> Stay in your assigned seat Bottom in seat Hands and feet to yourself 	<ul style="list-style-type: none"> Put belongings in your backpack Hands and feet to yourself
E Engaged	<ul style="list-style-type: none"> Stay on task Listen Ask for help Ask questions 		<ul style="list-style-type: none"> Inside voice Level 1 Stay seated Eat first, then talk Walk for seconds 	<ul style="list-style-type: none"> Use it and move so others can go 	<ul style="list-style-type: none"> Be safe Listen for time to line up Include others 	<ul style="list-style-type: none"> Inside voice Level 1 	<ul style="list-style-type: none"> Listen for your name
A Accountable	<ul style="list-style-type: none"> Do your best Complete all work Come to school on time! 		<ul style="list-style-type: none"> Ask for permission to get up or leave Listen to directions Keep it clean! 	<ul style="list-style-type: none"> Keep it clean! Don't be wasteful Wash your hands 	<ul style="list-style-type: none"> Clean up your trash Put equipment away 		<ul style="list-style-type: none"> Take all your belongings Don't leave trash
L Leaders	<ul style="list-style-type: none"> Be good people Set an example Keep hands to self! Encourage others! 		<ul style="list-style-type: none"> Use good manners Be an example 	<ul style="list-style-type: none"> Use good manners Inside voice Level 1 Respect the privacy of others 	<ul style="list-style-type: none"> Practice good sportsmanship Share equipment and games 		<ul style="list-style-type: none"> Show respect to others Be polite



PERRY COUNTY

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R.W. Combs Elementary



PBIS Behavior Matrix

	<i>Classroom</i>	<i>Cafeteria</i>	<i>Bathroom</i>	<i>Bus</i>	<i>Hallway</i>	<i>Playground/ Gym</i>
<u>S</u> <u>h</u> <u>o</u> <u>w</u> R e s e c t	<ul style="list-style-type: none"> Follow teacher/IA directions Raise your hand 	<ul style="list-style-type: none"> Follow adult directions Listen to adults 	<ul style="list-style-type: none"> Respect the privacy of others 	<ul style="list-style-type: none"> Follow bus driver directions Wait in line 	<ul style="list-style-type: none"> Follow adult directions Use a quiet voice 	<ul style="list-style-type: none"> Follow adult directions
<u>A</u> <u>c</u> <u>t</u> R e s p o n s i b l y	<ul style="list-style-type: none"> Use an appropriate tone Keep hands & feet to yourself 	<ul style="list-style-type: none"> Exhibit good table manners Keep food on your plate and in the cafeteria 	<ul style="list-style-type: none"> Flush the toilet and wash hands Clean up after yourself 	<ul style="list-style-type: none"> Use appropriate language and tone Stay seated while the bus is moving 	<ul style="list-style-type: none"> Walk on the right side of the hallway Only use your locker Pick up any litter 	<ul style="list-style-type: none"> Use appropriate language Dispose of trash/litter in cans Use equipment correctly
<u>F</u> <u>e</u> <u>e</u> <u>l</u> C o m p a s s i o n	<ul style="list-style-type: none"> Assist classmates in need when appropriate Be respectful of others opinions 	<ul style="list-style-type: none"> Clean up your own eating area Wait your turn in line 	<ul style="list-style-type: none"> Keep the bathrooms clean Honor the personal space of others 	<ul style="list-style-type: none"> Share your seat responsibly Keep your body and belongings inside the bus at all times 	<ul style="list-style-type: none"> Observe personal space 	<ul style="list-style-type: none"> Keep hands & feet to yourself Show others respect




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<u>E</u> <u>n</u> <u>g</u> <u>a</u> <u>g</u> <u>e</u> <u>i</u> <u>n</u> <u>L</u> <u>e</u> <u>a</u> <u>r</u> <u>n</u> <u>i</u> <u>n</u> <u>g</u>	<ul style="list-style-type: none">• Participate actively in class discussion	<ul style="list-style-type: none">• Stay in designated area	<ul style="list-style-type: none">• Return to class in a timely manner• Report any issues to an adult	<ul style="list-style-type: none">• Report any issues/incidents to the bus driver	<ul style="list-style-type: none">• Go to intended location	<ul style="list-style-type: none">• Report any issues/incidents to adult
--	--	---	--	---	---	--

*"The students of R.W. Combs Elementary will achieve their maximum potential in a **S.A.F.E.** learning environment."*









Viper Elementary

 Responsible Respectful	Hallway Single file 3 rd block from the wall Keep hands to self Voice level 0	Playground Line up when signal is given Follow directions Be a good sport	Cafeteria Follow rules posted. Pay attention to directions.	Bus Get on and off bus carefully. Follow safety rules. Follow directions	Classroom Follow directions. Turn in work on time. Help partner during group work. Finish work on time. Listen to your teacher and class mates. Use appropriate voice level-0 or 1 Work cooperatively
	We Care Keep hallways clean.	Be kind to others.	Report bad behavior. Clean up at your table.	Help keep the bus clean.	Be kind to fellow class mates and teacher. Keep your desk etc. clean.



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 <p>West Perry Elementary Warriors</p>	 <p>Playground</p>	 <p>Cafeteria</p>	 <p>Gym</p>	 <p>Computer Lab</p>	 <p>Hallway</p>
BE SAFE	<p>Walk single file to the playground.</p> <p>Please use slides in the proper way.</p> <p>Walk a wide path around swings.</p> <p>Stay within the designated play area unless directed by staff and/or the teacher.</p> <p>No one re-enters the building without permission.</p> <p>At the end of break, line up with the assigned class. Stay with the assigned class at all times.</p> <p>All building doors should remain closed and locked at all times.</p>	<p>Keep hands and feet to self.</p>	<p>Use physical education equipment as directed.</p> <p>Keep hands, feet and objects to yourself unless directed by the teacher for a specific activity/game.</p> <p>Report all unsafe behavior to the teacher.</p> <p>Follow classroom rules.</p>	<p>WALK in the hallway to and from computer class.</p> <p>When going up and down the stairs, WALK using the proper side of the stairs.</p>	<p>Keep hands, feet, and objects to yourself.</p> <p>Use walking feet when moving to and from school area.</p> <p>Stay in a straight line.</p>

BE RESPONSIBLE	<p>Please put all trash in trash cans when playing outdoors.</p> <p>Student leader(s) may check the playground for any trash before entering the building.</p>	<p>Get milk, fork, spoon, and napkin as you go through line.</p>	<p>Wear appropriate clothing for physical activities.</p> <p>Walk in the hallway going to and from physical education class.</p> <p>When going to and from upstairs classrooms, please walk up/down the stairs on the appropriate sides to the gymnasium.</p>	<p>Keep food and drink out of the computer lab.</p> <p>Keep your workstation and the computer lab NEAT & CLEAN.</p> <p>LOG OFF & PUSH IN YOUR CHAIR at the end of the class.</p>	<p>Report to assigned area not hanging out in hallway area.</p>
BE RESPECTFUL	<p>At the beginning of break time, walk down the hall at Voice Level 0 and stop at the outside door.</p> <p>Upon ending time, re-enter the building at Voice Level 0.</p>	<p>Enter the cafeteria quietly and in single file line.</p> <p>Politely tell the cooks your food choice when a choice is offered.</p> <p>Raise hand for assistance from the lunchroom monitor.</p> <p>Use manners when eating and respect peers and adults.</p> <p>Use a Voice Level 2 when talking to neighbors on either side or in front of you.</p> <p>Remain seated until monitor signals dismissal.</p>	<p>Respect the space and property of others.</p>	<p>LOGIN with your own student account.</p> <p>Work QUIETLY & RESPECT teacher and other students.</p> <p>Keep all computer settings and/or backgrounds the same on the computer.</p>	<p>Use a Voice level 0 in the hallway.</p>



PERRY COUNTY S C H O O L S

Access to Electronic Media

(ACCEPTABLE USE) 08.2323

Use

The Board supports reasonable access to various information formats for students, employees and the community and believes it is incumbent upon all users of electronic media and/or the AIS network to utilize this privilege in an appropriate and responsible manner as required by this policy and related procedures, which apply to all parties who use District technology.

Safety Procedures and Guidelines

The Superintendent shall develop and implement appropriate procedures to provide guidance for access to electronic media. Guidelines shall address teacher supervision of student computer use, ethical use of electronic media (including, but not limited to, the Internet, e-mail and other District technological resources), and issues of privacy versus administrative review of electronic files and communications. In addition, guidelines shall prohibit utilization of networks for prohibited or illegal activities, the intentional spreading of embedded messages, or the use of other programs with the potential of damaging or destroying programs or data.

Students shall be provided instruction about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms and cyberbullying awareness and response.

Internet safety measures, which shall apply to all District-owned devices with Internet access or personal devices that are permitted to access the District's network, shall be implemented that effectively address the following:

- Controlling access by minors to inappropriate matter on the Internet and World Wide Web;
- Safety and security of minors when they are using electronic mail, chat rooms, and other forms of direct electronic communications;
- Preventing unauthorized access, including “hacking” and other unlawful activities by minors online;
- Unauthorized disclosure, use and dissemination of personal information regarding minors; and
- Restricting minors’ access to materials harmful to them.

The Board’s designee may disable a technology protection measure during use by an adult to enable access for bona fide research or other lawful purpose.



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The District shall provide reasonable public notice of, and at least one (1) public hearing or meeting to address and communicate, its initial Internet safety measures.

Specific expectations for appropriate Internet use shall be reflected in the District's code of acceptable behavior and discipline including appropriate orientation for staff and students.

Users with network access shall not utilize District resources to establish electronic mail accounts through third party providers or any other nonstandard electronic mail system.

Permission/Agreement Form

A written parental request shall be required prior to a student's being granted independent access to electronic media involving District technological resources.

The required permission/agreement form, which shall specify acceptable uses, rules of on-line behavior, access privileges and penalties for policy/procedural violations, must be signed by the parent or legal guardian of minor students (those under 18 years of age) and also by the student.

This document shall be kept on file as a legal, binding document. In order to modify or rescind the agreement, the student's parent/guardian (or the student who is at least 18 years old) must provide the Principal with a written request.

Employee Use

Employees shall not use a code, access a file, or retrieve any stored communication unless they have been given authorization to do so. (Authorization is not required each time the electronic media is accessed in performance of one's duties.) Each employee is responsible for the security of his/her own password.

Employees are encouraged to use electronic mail and other District technology resources to promote student learning and communication with the home and education-related entities. If those resources are used, they shall be used for purposes directly related to work-related activities.

Technology-based materials, activities and communication tools shall be appropriate for and within the range of the knowledge, understanding, age and maturity of students with whom they are used.

District employees and activity sponsors may set up blogs and other social networking accounts using District resources and following District guidelines to promote communications with students, parents, and the community concerning school-related activities and for the purpose of supplementing classroom instruction.



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Networking, communication and other options offering instructional benefits may be used for the purpose of supplementing classroom instruction and to promote communications with students and parents concerning school-related activities.

In order for District employees and activity sponsors to utilize a social networking site for instructional, administrative or other work-related communication purposes, they shall comply with the following:

1. They shall request prior permission from the Superintendent/designee.
2. If permission is granted, staff members will set up the site following any District guidelines developed by the Superintendent's designee.
3. Guidelines may specify whether access to the site must be given to school/District technology staff.
4. If written parental consent is not otherwise granted through AUP forms provided by the District, staff shall notify parents of the site and obtain written permission for students to become "friends" prior to the students being granted access. This permission shall be kept on file at the school as determined by the Principal.
5. Once the site has been created, the sponsoring staff member is responsible for the following:
 - a. Monitoring and managing the site to promote safe and acceptable use; and
 - b. Observing confidentiality restrictions concerning release of student information under state and federal law.

Staff members are discouraged from creating personal social networking sites to which they invite students to be friends. Employees taking such action do so at their own risk.

All employees shall be subject to disciplinary action if their conduct relating to use of technology or online resources violates this policy or other applicable policy, statutory or regulatory provisions governing employee conduct. The Professional Code of Ethics for Kentucky School Certified Personnel requires certified staff to protect the health, safety, and emotional well-being of students and confidentiality of student information. Conduct in violation of this Code, including, but not limited to, such conduct relating to the use of technology or online resources, must be reported to Education Professional Standards Board (EPSB) as required by law and may form the basis for disciplinary action up to and including termination.

Community Use

On recommendation of the Superintendent/designee, the Board shall determine when and which computer equipment, software and information access systems will be available to the community.

Upon request to the Principal/designee, community members may have access to the Internet and other electronic information sources and programs available through the



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District's technology system, provided they attend any required training and abide by the rules of usage established by the Superintendent/designee.

Disregard of Rules

Individuals who refuse to sign required acceptable use documents or who violate District rules governing the use of District technology shall be subject to loss or restriction of the privilege of using equipment, software, information access systems or other computing and telecommunications technologies.

Employees and students shall be subject to disciplinary action, up to and including termination (employees) and expulsion (students) for violating this policy and acceptable use rules and regulations established by the school or District.

Responsibility for Damages

Individuals shall reimburse the Board for repair or replacement of District property lost, stolen, damaged, or vandalized while under their care. Students or staff members who deface a District web site or otherwise make unauthorized changes to a web site shall be subject to disciplinary action, up to and including expulsion and termination, as appropriate.

Responding to Concerns

School officials shall apply the same criterion of educational suitability used to review other educational resources when questions arise concerning access to specific databases or other electronic media.

Audit of Use

The Superintendent/designee shall establish a process to determine whether the District's education technology is being used for purposes prohibited by law or for accessing sexually explicit materials. The process shall include, but not be limited to:

1. Utilizing technology that meets requirements of Kentucky Administrative Regulations and that blocks or filters Internet access for both minors and adults to certain visual depictions that are obscene, child pornography, or, with respect to computers with Internet access by minors, harmful to minors;
2. Maintaining and securing a usage log; and
3. Monitoring online activities of minors.



Teacher and Student Owned Devices

The District appreciates the fact that employees are willing to bring in personally owned devices to be used for school work and student use. However, several items must be addressed when connecting a non-KETS standard device to the District's network:

1. Security
2. Network stability
3. Liability for personal property
4. Virus protection
5. Repairs and upgrades

A student or staff member who brings privately owned devices to school are personally responsible for the equipment. Responsibility for the maintenance and repair of the equipment rests solely with the student/staff member. Loss or damage to the equipment is the responsibility of the individual.

Software residing on privately owned devices must be personally owned. All computers must include anti-virus software.

District technicians will not service or repair any device not belonging to the District. No internal components belonging to the District shall be placed in any personal equipment, whether as enhancements, upgrades or replacements. No software or applications that are deemed by the District technology department to be for personal use will be supported by District level personnel. If personal software or an application interferes with the District network software or hardware, a technician may remove the personal software or application from the device. Any damage caused by use in the District is the responsibility of the owner.

Purchasing perishable supplies to be used in equipment not owned by the District is the owner's responsibility.

The District retains the right to determine where and when privately owned equipment may access the network. The student or staff member is responsible for the security of the equipment when it is not being used. The District will monitor all activity on privately owned devices. The District does not guarantee the privacy or security of any item stored on or transmitted by any privately owned devices.

The District retains the right to determine where and when privately owned equipment may access the network. The student/staff member is responsible for the security of the equipment when it is not being used. The District does not guarantee the privacy or security of any item stored on or transmitted by any privately owned devices.

A privately owned device can be connected to the District's network, including access to the Internet, under the following conditions:



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1. The user has successfully completed a course in digital citizenship.
2. The connection has been approved and performed by the District technology department.
3. Use of the device adheres to the District Acceptable Use Policy.
4. File storage on the network from privately owned devices is limited to schoolwork only.
5. The individual must supply all necessary hardware/software and cabling to connect to the network.
6. Privately owned computing devices must be running virus detection software prior to accessing the network or Internet.

For privately owned devices being used in District facilities, the District reserves the right to:

1. Monitor all activity.
2. Make determinations on whether specific uses of the device are consistent with this policy.
3. Allot network use and monitor storage disk space utilized by such users.
4. Deem what is appropriate use.
5. Remove the user's access to the network and suspend the right to use the privately owned device in District facilities if at any time it is determined that the user is engaged in unauthorized activity or is violating this policy.

RETENTION OF RECORDS FOR E-RATE PARTICIPANTS

Following initial adoption, this policy and documentation of implementation shall be retained for at least five (5) years after the last day of service in a particular funding year.

REFERENCES:

[KRS 156.675](#); [701 KAR 005:120](#); [16 KAR 1:020 KAR 001:020 \(Code of Ethics\)](#)
47 U.S.C. 254/Children's Internet Protection Act; 45 C.F.R. 54.520
Kentucky Education Technology System (KETS)

RELATED POLICIES:

03.1325/03.2325; 03.17/03.27
04.32, 05.2, 05.22
08.1353, 08.2321, 08.2322
09.14, 09.421, 09.422, 09.425, 09.426

Adopted/Amended: 6/4/2013
Order #: 15



PERRY COUNTY S C H O O L S

BYOD Policy (Bring your own device)

Parents/Guardians and Students,

The Perry County School District has recently adopted a Bring Your Own Device (BYOD) policy. The Site Based Decision Making Council at your school has the option to adopt this policy as well. This policy will allow students to bring many of their own technology devices to school for use in our classrooms. We will now be incorporating the use of such items as laptops, iPads, Kindles, netbooks, and cell phones with browsing capabilities for educational purposes only. Similar to other personally owned items, the district is not liable for the loss, damage, misuse, or theft of personally owned devices brought to school.

This notification is to inform and guide you through this new opportunity.

Please note that students are never required to bring in outside technology to school. All students will continue to be able to utilize our school equipment. No student will be left out of the instructional process. Perry County School District Schools will not be responsible for any financial obligations resulting from standard messaging or data charges incurred by students who choose to bring their own device.

*No MACs or iPads.

Expectations:

Students wishing to bring their personal technology devices to school will complete the Digital Driver's License course and successfully pass Level 1 and Level 2 assessments with 80% accuracy.

Once the device is accepted and added to the network:

- Students will only use appropriate technology at their teachers' discretions.
- Students will only use appropriate educational applications on their device (i.e. not games and/or non-school related tasks and functions).

- Students are not to call, text message, email, or electronically communicate with others from their personal device, including other students, parents, guardians, friends, and family during the school day unless directed by school staff.
- Students are permitted to access only the school's network through personal devices. Students may not access private or cellular networks while on school grounds.
- Students not following expectations for use of personal devices will face school disciplinary measures and lose the privilege to utilize personal devices in school for an appropriate period of time to be determined by the school principal

We look forward to the educational opportunities that BYOD will bring to our students and staff and understand that there will be some challenges with full implementation of the policy along the way.



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Personal Device Agreement Form (Return to school technician)

Student's name (printed First/MI/Last):

School: _____

Grade: _____

Student Network Username:

Parent/Guardian's name (printed):

Up to three personal devices may be registered per student:

Name of Device #1

Serial#

Name of Device #2

Serial #

Name of Device #3

Serial #



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****I understand and will abide by the District Acceptable Use Policy. I further understand that any violation will result in the loss of network and/or device privileges as well as other disciplinary action.**

Student signature _____

Date _____

As a parent I understand that my child will be responsible for abiding by the District Acceptable Use Policy regarding personal devices. I have read and discussed them with her/him and they understand the responsibility they have in the use of their personal device.

Parent/Guardian's Signature: _____

Date: _____



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08.2323 AP.21

Electronic Access/User Agreement Form

User's Name	_____	_____	_____	_____
	<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>	
User's Address	_____	_____	_____	_____
	<i>City</i>	<i>State</i>	<i>Zip Code</i>	
User's Age	_____	Date of Birth _____	Sex _____	Phone Number _____ School _____
If applicable, User's Grade	_____	Homeroom/Classroom	_____	_____

Please check if you are a ☐ student ☐ certified employee ☐ classified employee ☐ member of the community.

As a user of the _____ District's computer network, I hereby
District Name

agree to comply with the District's Internet and electronic mail rules and to communicate over the network in a responsible manner while abiding by all relevant laws and restrictions. I further understand that violation of the regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked and school disciplinary action and/or legal action may be taken.

User's Name (Please print) _____

User's Signature *Date*

**Prior to the student's being granted independent access privileges,
the following section must be completed for students under 18 years of age:**

As the parent or legal guardian of the student (under 18) signing above, I grant permission for my child to access networked computer services such as electronic mail and the Internet. I understand that this access is designed for educational purposes; however, I also recognize that some materials on the Internet may be objectionable, and I accept responsibility for guidance of Internet use by setting and conveying standards for my child to follow when selecting, sharing, researching, or exploring electronic information and media.

CONSENT FOR USE

By signing this form, you hereby accept and agree that your child's rights to use the electronic resources provided by the District and/or the Kentucky Department of Education (KDE) are subject to the terms and conditions set forth in District policy/procedure. Please also be advised that data stored in relation to such services is managed by the District pursuant to policy 08.2323 and accompanying procedures. You also understand that the e-mail address provided to your child can also be used to access other electronic services or technologies that may or may not be sponsored by the District, which provide features such as online storage, online communications and collaborations, and instant messaging. Use of those services is subject to either standard consumer terms of use or a standard consent model. Data stored in those systems, where applicable, may be managed pursuant to the agreement between KDE and designated service providers or between the end user and the service provider. Before your child can use online services, he/she must accept the service agreement and, in certain cases, obtain your consent.

Name of Parent/Guardian (Please print) _____

Signature of Parent/Guardian *Date*

Daytime Phone Number: _____ Evening Phone Number: _____

NOTE: Federal law requires the District to monitor online activities of minors.

Review/Revised: 6/4/16



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Transportation Code Verification Form

The Perry County Board of Education is updating student transportation records. Parents or guardians, complete this form for each student and return it to the students teacher. (Example: You will need to complete this form twice, if you have two students attending school this year.)

****If not completed, a school official may interview student and complete this form.***

Students Full Name: _____

School: _____

Date: _____

Physical Address: _____

Mailing Address (if different than above) _____

Home Telephone # _____ Cell Phone # _____

If student is Dropped off AND Picked up from school. Ignore remaining questions!!

Circle Yes or No for the following questions

1. Student rides bus in Morning? (Yes No)
2. Student rides bus in the Evening? (Yes No)
3. Student rides bus more than 1 mile going to school? (Yes No)
4. Student rides bus more than 1 mile going home? (Yes No)
5. Bus # that Picks up student for School _____
6. Bus # that Drops off student at Home _____

For school use only: T-Code assigned in IC _____

Notes (Document any changes through school year):



Student Free Speech and Religious Liberty Rights

KRS 158.186 states the following: *The Department of Education shall send electronic or paper copies of KRS 158.183 and 158.195 to each local school board, school-based decision making council, and certified employee in Kentucky on an annual basis.*

158.183 Prohibited acts by students – Rights of student – Duties of local board of education -- Administrative remedies.

(1) Consistent with the Constitutions of the United States of America and the Commonwealth of Kentucky, a student shall have the right to carry out an activity described in any of paragraphs (a) to (j) of subsection (2) of this section, if the student does not:

- (a) Infringe on the rights of the school to:
 - 1. Maintain order and discipline;
 - 2. Prevent disruption of the educational process; and
 - 3. Determine educational curriculum and assignments;
- (b) Harass other persons or coerce other persons to participate in the activity; or
- (c) Otherwise infringe on the rights of other persons.

(2) Consistent with the Constitutions of the United States of America and the Commonwealth of Kentucky, and subject to the provisions of subsection (1) of this section, a student shall be permitted to voluntarily:

- (a) Pray or engage in religious activities in a public school, vocally or silently, alone or with other students to the same extent and under the same circumstances as a student is permitted to vocally or silently reflect, meditate, speak on, or engage in nonreligious matters alone or with other students in the public school;
- (b) Express religious or political viewpoints in a public school to the same extent and under the same circumstances as a student is permitted to express viewpoints on nonreligious or nonpolitical topics or subjects in the school;
- (c) Express religious or political viewpoints in classroom, homework, artwork, and other written and oral assignments free from discrimination or penalty based on the religious or political content of the submissions;
- (d) Speak to and attempt to discuss religious or political viewpoints with other students in a public school to the same extent and under the same circumstances as a student is permitted to speak to and attempt to share nonreligious or nonpolitical viewpoints with other students. However, any student may demand that this speech or these attempts to share religious

and manner restrictions to the same extent and under the same circumstances as a student is permitted to distribute literature on nonreligious or nonpolitical topics or subjects in the school;

- (f) Display religious messages on items of clothing to the same extent that a student is permitted to display nonreligious messages on items of clothing;



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- (g) Access public secondary school facilities during noninstructional time as a member of a religious student organization for activities that may include prayer, Bible reading, or other worship exercises to the same extent that members of nonreligious student organizations are permitted access during noninstructional time;
 - (h) Use school media, including the public address system, the school newspaper, and school bulletin boards, to announce student religious meetings to the same extent that a student is permitted to use school media to announce student nonreligious meetings;
 - (i) Meet as a member of a religious student group during noninstructional time in the school day to the same extent that members of nonreligious student groups are permitted to meet, including before and after the school day; and
 - (j) Be absent, in accordance with attendance policy, from a public school to observe religious holidays and participate in other religious practices to the same extent and under the same circumstances as a student is permitted to be absent from a public school for nonreligious purposes.
- (3) Consistent with its obligations to respect the rights secured by the Constitutions of the United States of America and the Commonwealth of Kentucky, a local board of education shall ensure that:
- (a)
 - 1. The selection of students to speak at official events is made without regard to the religious or political viewpoint of the student speaker;
 - 2. The prepared remarks of the student are not altered before delivery, except in a viewpoint-neutral manner, unless requested by the student. However, student speakers shall not engage in speech that is obscene, vulgar, offensively lewd, or indecent; and
 - 3. If the content of the student's speech is such that a reasonable observer may perceive affirmative school sponsorship or endorsement of the student speaker's religious or political viewpoint, the school shall communicate, in writing, orally, or both, that the student's speech does not reflect the endorsement, sponsorship, position, or expression of the school;
 - (b) Religious and political organizations are allowed equal access to public forums on the same basis as nonreligious and nonpolitical organizations; and
 - (c) No recognized religious or political student organization is hindered or discriminated against in the ordering of its internal affairs, selection of leaders and members, defining of doctrines and principles, and resolving of organizational

public schools in the district to sponsor artistic or theatrical programs that advance students' knowledge of society's cultural and religious heritage, as well as provide opportunities for students to study and perform a wide range of music, literature, poetry, and drama.

- (5) No action may be maintained under KRS 158.181 to 158.187 unless the student has exhausted the following administrative remedies;



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- (a) The student or the student's parent or guardian shall state his or her complaint to the school's principal. The principal shall investigate and take appropriate action to ensure the rights of the student are resolved within seven (7) days of the date of the complaint;
- (b) If the concerns are not resolved, then the student or the student's parent or guardian shall make a complaint in writing to the superintendent with the specific facts of the alleged violation;
- (c) The superintendent shall investigate and take appropriate action to ensure that the rights of the student are resolved within thirty (30) days of the date of the written complaint; and
- (d) Only after the superintendent's investigation and action may a student or the student's parent or legal guardian pursue any other legal action.

Effective: June 29, 2017

158.195 Reading and posting in public schools of texts and documents on American history and heritage.

Local boards may allow any teacher or administrator in a public school district of the Commonwealth to read or post in a public school building, classroom, or event any excerpts or portions of: the national motto; the national anthem; the pledge of allegiance; the preamble to the Kentucky Constitution; the Declaration of Independence; the Mayflower Compact; the writings, speeches, documents, and proclamations of the founding fathers and presidents of the United States; United States Supreme Court decisions; and acts of the United States Congress including the published text of the Congressional Record. There shall be no content-based censorship of American history or heritage in the Commonwealth based on religious references in these writings, documents, and records.

Effective: July 14, 1992



PERRY COUNTY S C H O O L S

CURRICULUM AND INSTRUCTION 08.2324 (New 2025-2026)

Traceable Communications

The Board shall designate a traceable communication system to be the exclusive means for District employees and volunteers to communicate electronically with students. The Principal of each school shall provide parents written or electronic notification within the first ten (10) days of the school year of each electronic school notification and communication program designated within the traceable communication system. The notification shall include instructions for parents to access and review communications sent through each electronic school notification and communication program.

A District employee or volunteer, unless authorized, shall not communicate electronically with a student:

1. Outside of the traceable communication system designated by the Board; or
2. Through an unauthorized electronic communication program or application.

This shall not restrict any electronic communications between a student and his or her family member who is a District employee or volunteer.

DEFINITIONS

Family - "Family member" means parent, brother, sister, son, daughter, aunt, uncle, or grandparent.

Parent - "Parent" means parent, legal guardian, or other person or agency responsible for a student.

District Employee or Volunteer - "District employee or volunteer" means a school administrator, classified or certified employee volunteer, nonfaculty coach or assistant coach, student teacher, or sponsor of an extracurricular program or activity.

Traceable Communication System

"Traceable communication system" means one (1) or more electronic school notification and communication programs or applications that:

- a. Are designated by a Board of Education;
- b. Trace all communications sent to or by a student; and
- c. Provide parents an opportunity to access and review those communications.



UNAUTHORIZED ELECTRONIC COMMUNICATION

“Unauthorized electronic communication” means an electronic communication with a student by a District employee or volunteer who is not the student's family member that occurs outside of a designated traceable communication system and without prior written parental consent; and includes any personal email account, text messaging, social media, or other electronic notification and communication programs outside of the traceable communication system.

Traceable Communications - CONSENT TO AUTHORIZE

A parent may submit written consent to authorize a designated District employee or volunteer who is not a family member to communicate electronically with his or her child outside of the traceable communication system.

REPORTING

A District employee or volunteer that receives a report alleging that another District employee or volunteer participated in unauthorized electronic communication shall immediately notify the Principal.

If the subject of the report is the Principal, the employee or volunteer shall immediately notify the Superintendent.

If the subject of the report is the Superintendent, the employee or volunteer shall immediately notify the Commissioner of Education and the Chair of the local Board.

Upon receipt of a report alleging that a District employee or volunteer participated in unauthorized electronic communication, the Commissioner of Education, a Principal, or the Superintendent shall immediately:

1. Notify the parent of each student that is an alleged party to the unauthorized electronic communications; and
2. If the individual that is the subject of the report is a certified employee:
 - a. Notify the Education Professional Standards Board, which shall promptly investigate all allegations received under this subsection and proceed with appropriate disciplinary actions in accordance with KRS 160.145; and
 - b. Investigate the underlying allegations and proceed with appropriate disciplinary actions in accordance with KRS 161.790;



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3. If the individual that is the subject of the report is a classified employee, investigate the underlying allegations and proceed with appropriate disciplinary actions in accordance with KRS 161.011(7); and

4. If the individual that is the subject of the report is a District volunteer, the school or District shall investigate the underlying allegations and, if substantiated, the volunteer shall be prohibited from future school and District volunteer opportunities.

A Principal or Superintendent who violates shall be subject to disciplinary action in accordance with KRS 161.120 and KRS 156.132.

REFERENCES: KRS 156.132 KRS 160.145 KRS 161.011; KRS 161.120; KRS 161.790



Absences and Excuses

Pupils are required to attend regularly and punctually the school in which they are enrolled. Recording of absences and tardies shall be made in compliance with the requirements of [702 KAR 007:125](#).¹

TRUANCY DEFINED

Any student who has attained the age of six (6), but has not reached his/her eighteenth (18th) birthday, who has been absent from school without valid excuse for three (3) days or more, or tardy without valid excuse on three (3) days or more, is a truant.

Any student enrolled in a public school who has attained the age of eighteen (18) years, but has not reached his/her twenty-first (21st) birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy without valid excuse on three (3) or more days, is a truant.

A student who has been reported as a truant two (2) or more times is a habitual truant.

For the purposes of establishing a student's status as a truant, a student's attendance record is cumulative for an entire school year. When students transfer from one Kentucky district to another, attendance information from the previous district shall become part of their official attendance record for that school year.

EXCUSED ABSENCES

An excused absence or tardiness is one for which work may be made up, such as:

1. Death or severe illness in the pupil's immediate family,
2. Illness of the pupil,
3. Religious holidays and practices,
4. One (1) day for attendance at the Kentucky State Fair,
5. Documented military leave,
6. One (1) day prior to departure of parent/guardian called to active military duty,
7. One (1) day upon the return of parent/guardian from active military duty,
8. Visitation for up to ten (10) days with the student's parent, de facto custodian, or person with legal custody who, while on active military duty stationed outside of the country, is granted rest and recuperation leave,
9. Ten (10) days for students attending basic training required by a branch of the United States Armed Forces, or



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10. Other valid reasons as determined by the Principal, including trips qualifying as educational enhancement opportunities.

Students shall be granted an excused absence for up to ten (10) school days to pursue an educational enhancement opportunity (EHO) determined by the Principal to be of significant educational value. This opportunity may include, but not be limited to, participation in an educational foreign exchange program or an intensive instructional, experiential, or performance program in one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language, and the arts



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Absences and Excuses

EXCUSED ABSENCES (CONTINUED)

Unless the Principal determines that extenuating circumstances exist, requests for date(s) falling within State or District testing periods shall not be granted.

The Principal's determination may be appealed to the Superintendent/designee whose decision may then be appealed to the Board under its grievance policy and procedures.

Students receiving an excused absence under this section shall have the opportunity to make up school work missed and shall not have their class grades adversely affected for lack of class attendance or class participation due to the excused absence.

HB 611

- Requires DPP/designee to report any child in 6-12 grade to the county attorney if the child misses 15 or more days, and if a complaint is filed, requires the CDW/CDS to refer the complaint to the county attorney who shall either refer the complaint for court action or refer it for diversion.
- Requires truancy diversion to be deemed failed, and the case be sent to the county attorney for court, if child misses four or more days.
- Allows a CDW diversion to last twelve (12) months instead of six (6) months.
- Shortens the timeframe for reporting FAIR Team inaction from 90 days to 30 days.

Students may have **1 parent note** per semester for a tardy or absence. After a student has used the parent note for the semester, they must have a doctor's excuse for the remainder of the semester. Two (2) parent notes are permitted per year.

Illness- if it is expected that a student will be absent for 5 or more consecutive days, he/she may qualify for homebound services. Homebound services are based on doctor's recommendations.

Driver's License- Driver's permit test will be excused for only one attempt and for only one half day. Driver's license tests will only be excused for a maximum of two half days and only upon presentation of a failing grade on the first attempt. No student will be allowed to take a driver's permit or license test during state test dates.

Up to ten **(10) days** per school year may be excused with a health care providers note. Any school absence due to medical reasons in excess of ten (10) health care provider notes will require the presentation of the **Medical Excuse** form before the absence will be excused. After ten (10) days of absence/tardiness in a school year for medical reasons, the Medical Excuse form shall be completed in order for the student to receive additional medical excuses. The Medical Excuse form is available at each school, the office of the Director of Pupil Personnel, and on the official District website. Medical reasons after ten (10) absent days will be excused **ONLY** if the Medical Excuse form is presented. A form must be presented for each recurring absence after the ten (10) days.

Students with **eight (8)** or more unexcused days shall be ineligible for extracurricular activities



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(i.e. athletics, field trips, academic competitions, dances, prom (high school and grade school), band, drama, biddy league, etc.). All participants in extracurricular activities must be in attendance the entire day of the scheduled school event in order to participate in that event.

Reassignment of Students 18 and Older

Students eighteen (18) or older who miss eight (8) or more unexcused days in a semester may be reassigned to an alternative program. Students subject to reassignment will be notified in writing after the fifth (5) unexcused absence in a semester.

Time for Time

High School

The following will apply for students who have more than one (1) unexcused tardy per 6 weeks grading period:

- Late students who miss an entire class with an unexcused tardy absence will receive a score of zero (0) on any missed assignment for that missed class period. Students must have an excused doctor's statement in order to make up any missed work.
- Student drivers and student pick ups will be required to make up their time missed at the end of the day of each occurrence
- Students who are not drivers or pickups, will make their time up at a scheduled time either after school or during Saturday school.
- Students' course credit will be withheld until seat time has been completed. Depending on the amount of time that needs to be made up by the student, Summer school may also be used.

Elementary

For students who have more than one (1) unexcused tardy in the 6 weeks grading period, students will be required to make up the time missed in the following ways:

- During students scheduled break time
- Isolation from peers at lunch
- In school detention/after school detention/Saturday detention

Second Chance Option

In order to earn back participation in extracurricular activities (prom, sports, driving privileges, band, drama, biddy league, etc.) students must maintain an attendance rate of 100% for the next 20 school days. Athletes who lose their privilege must be penalized for the loss of the privilege prior to receiving the second chance option. A student's ability to participate in extra- curricular activities referenced above will be monitored weekly. Extenuating circumstances will be reviewed on a case by case basis. The student's prior school years attendance may be taken into consideration. The Principal/designee will monitor and make the final decision.



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□ Exit Criteria

Being in school daily is the most crucial aspect of a student's education. Exit Criteria also reinforces this concept. A student excels if present daily for school. However, with high absenteeism, a student does not get the opportunity for the instruction or the content. Thus, the student does not perform at grade level. For every grade K-2, exit criteria points for promotion have increased. More emphasis will be placed on attending school. Please refer to the student exit criteria form for more information.

REFERENCES:

¹[702 KAR 007:125](#)

[KRS 36.396](#), [KRS 38.470](#), [KRS 40.366](#)

[KRS 158.070](#), [KRS 158.183](#), [KRS 158.293](#), [KRS 158.294](#)

[KRS 159.035](#), [KRS 159.140](#), [KRS 159.150](#), [KRS 159.180](#)

[OAG 76-566](#), [OAG 79-68](#), [OAG 79-539](#), [OAG 91-79](#), [OAG 96-28](#)

RELATED POLICIES:

09.111, 09.122, 09.4281

09.126 (re requirements/exceptions for students from military families)

Adopted/Amended: 4/18/2017

Order #:1



PERRY COUNTY S C H O O L S

Kindergarten		School Year:			DO NOT TYPE IN THIS COLUMN
School:				1st Semester	Semester
Student's Name:				1st Semester	Semester
Performance Indicator		Possible Pts	Earned	Earned	Points Earned
Language Arts	90% and above - A	10			#DIV/0!
	80 - 89% - B	9			
	70 - 79% - C	8			
Math	90% and above - A	10			#DIV/0!
	80 - 89% - B	9			
	70 - 79% - C	8			
Exit Criteria Test- Reading	90% and above - A	10			#DIV/0!
1st Semester: Reading Comprehension	80 - 89% - B	9			
2nd Semester: Reading Comprehension	70 - 79% - C	8			
Exit Criteria Test- Math	90% and above - A	10			#DIV/0!
1st Semester: Assessment of first semester standards	80 - 89% - B	9			
2nd Semester: Assessment of all grade level standards	70 - 79% - C	8			
Recognize Letters/Sounds	90% and above - A	10			#DIV/0!
1st Semester: Half of upper/lower case letters; half of sounds	80 - 89% - B	9			
2nd Semester: All of upper/lower case letters; all sounds	70 - 79% - C	8			
Sight Words Progress	90% and above - A	5			#DIV/0!
1st Semester: Words from Weeks 1-15 (Bronze)	80 - 89% - B	4			
2nd Semester: All Kindergarten Words	70 - 79% - C	3			
Reading Expectation	Meets (90-100%)	10			#DIV/0!
1st Semester: UFLI Lesson 19 decodable passage	Mostly Meets (80-89%)	9			
2nd Semester: UFLI Lesson 41 decodable passage	Partially Meets (70-79%)	8			
Recognize & Write Numbers	90% and above - A	10			#DIV/0!
1st Semester: 1-10	80 - 89% - B	9			
2nd Semester: 1-20	70 - 79% - C	8			
Number Sequences Forward/Backward	90% and above - A	5			#DIV/0!
1st Semester: Forward to 50; backwards from 15	80 - 89% - B	4			
2nd Semester: Forward to 100; backwards from 30	70 - 79% - C	3			
Universal Screener: iReady Reading	Green	5			#DIV/0!
	Yellow	4			
	Red	3			
Universal Screener: iReady Math	Green	5			#DIV/0!
	Yellow	4			
	Red	3			
Writing	Distinguished	5			#DIV/0!
1st Semester: Write first and last name correctly.	Proficient	4			
2nd Semester: Form upper and lowercase letters correctly (random order prompt); Write one complete sentence based on a given prompt (5-7 words) with correct grammar, punctuation, spelling and	Apprentice	3			
95% Attendance and Above (8 days or less for the year)		5			#DIV/0!
90% to 94.9% Attendance (16 days or less for the year)		3			#DIV/0!
Total Points		100			#DIV/0!
* Below 90.0% attendance for a school year will deduct 5 pts from tot		-5			
Promoted (65 points or above)					#DIV/0!
* Students earning a D average which is 60% - 69% receive 1 point per content/skill					
Teacher Signature:		PARENT MEETING DATES:			
Parent/Guardian Signature:					
Principal Signature:					
* Any student that meets criteria for a first year of retention must have an individual intervention plan.					
* Any student that meets criteria for a second year of retention must be referred for special education services.					



PERRY COUNTY S C H O O L S

1st GRADE		School Year:			DO NOT TYPE IN THIS COLUMN
School:					
Student's Name:			1st	Semester	End of Year Average
Performance Indicator		Possible Pts	Earned	Earned	Points Earned
Language Arts *	90% and above - A	10			#DIV/0!
	80 - 89% - B	9			
	70 - 79% - C	8			
Math *	90% and above - A	10			#DIV/0!
	80 - 89% - B	9			
	70 - 79% - C	8			
Exit Criteria Test- Reading	90% and above - A	5			#DIV/0!
1st Semester: Assessment of first semester standards	80 - 89% - B	4			
2nd Semester: Assessment of all grade level standards	70 - 79% - C	3			
Exit Criteria Test- Math	90% and above - A	5			#DIV/0!
1st Semester: Assessment of first semester standards	80 - 89% - B	4			
2nd Semester: Assessment of all grade level standards	70 - 79% - C	3			
Sight Words Progress	90% and above - A	10			#DIV/0!
1st Semester Olympic Bronze List	80 - 89% - B	9			
2nd Semester Olympic Silver and Gold Lists	70 - 79% - C	8			
Reading Fluency	90% and above - A	15			#DIV/0!
1st Semester Decodable	80 - 89% - B	13			
2nd Semester Decodable	70 - 79% - C	11			
Math	90% and above - A	10			#DIV/0!
1st Sem. Add fluently to 10 (timed)	80 - 89% - B	9			
2nd Sem. Add/Sub fluently to 10 (timed)	70 - 79% - C	8			
Math Number Sequencing	90% and above - A	10			#DIV/0!
1st Semester: Count forward from any given number up to 120 (orally);	80 - 89% - B	9			
2nd Semester: Read & Write numbers 1-120; Counting backwards from 120 from any given	70 - 79% - C	8			
Universal Screener: iReady for Reading	On Grade Level	5			#DIV/0!
Winter	One Year Below Grade	4			
Spring	Level	3			
Universal Screener: iReady for Math	On Grade Level	5			#DIV/0!
Winter	One Year Below Grade	4			
Spring	2+ Years Below Grade	3			
Writing: (based on topic)	Distinguished	10			#DIV/0!
1st Semester: Write 2 complete sentences about 1 topic with punctuation, capitalization, spacing, & makes sense.	Proficient	9			
2nd Semester: Write a complete paragraph with a topic sentence, 3 supporting sentences, & closing. Must include	Apprentice	8			
95% Attendance and Above (8 days or less for the year)		5			#DIV/0!
90% to 94.9% Attendance (16 days or less for the year)		3			#DIV/0!
Total Points		100			#DIV/0!
Bonus Points/Penalties					
points added to the total		5			0
* Below 90% attendance for a school year will deduct 5 pts from total		-5			0
Promoted (65 points or above)			Retained (64 points or less)		#DIV/0!
<i>* Students earning a D average which is 60% - 69% receive 1 point per content/skill</i>					
Teacher Signature:			PARENT MEETING DATES:		
Parent/Guardian Signature:					
Principal Signature:					
* Any student that meets criteria for a first year of retention must have an individual intervention plan.					
* Any student that meets criteria for a second year of retention must be referred for special education services.					



PERRY COUNTY S C H O O L S

2nd GRADE		School Year:			DO NOT TYPE
School:				IN THIS COLUMN	
Student's Name:				1st	Semester
Performance Indicator		Points	Earned	Earned	End of Year Average
Language Arts *	90% and above - A	10			#DIV/0!
	80 - 89% - B	9			
	70 - 79% - C	8			
Math *	90% and above - A	10			#DIV/0!
	80 - 89% - B	9			
	70 - 79% - C	8			
Exit Criteria Test – Reading 1st Semester: Assessment of first semester standards 2nd Semester: Assessment of all grade level standards	90% and above - A	10			#DIV/0!
	80 - 89% - B	9			
	70 - 79% - C	8			
Exit Criteria Test – Math 1st Semester: Assessment of first semester standards 2nd Semester: Assessment of all grade level standards	90% and above - A	10			#DIV/0!
	80 - 89% - B	9			
	70 - 79% - C	8			
Sight Words Progress 1st Semester: Weeks 1-15 2nd Semester: Weeks 16+	90% and above - A	5			#DIV/0!
	80 - 89% - B	4			
	70 - 79% - C	3			
Reading Expectations 1st Semester: UFLI Decodable Lesson 82 2nd Semester: UFLI Decodable Lesson 124	90% and above - A	10			#DIV/0!
	80 - 89% - B	9			
	70 - 79% - C	8			
Math 1st Semester: Add to 20 (timed) 2nd Semester: Add/Subtract to 20 (timed)	90% and above - A	10			#DIV/0!
	80 - 89% - B	9			
	70 - 79% - C	8			
Basic Math Facts 1st Semester: Skip counting 2, 5, 10 (non-timed) 2nd Semester: Multiplication test (10 minute) 0, 1, 2, 5, 10	90% and above - A	10			#DIV/0!
	80 - 89% - B	9			
	70 - 79% - C	8			
Universal Screener: iReady Reading Winter Spring	Green (On/Above Level)	5			#DIV/0!
	Below	4			
	Below	3			
Universal Screener: iReady Math Winter Spring	Green (On/Above Level)	5			#DIV/0!
	Below	4			
	Below	3			
Writing: (Based on topic) 1st Semester: Write a complete paragraph with a topic sentence, 3 supporting sentences, & closing. Must include punctuation, spacing, capitalization, & support the topic. 2nd Semester: Write 2 complete paragraphs with a topic sentence, 3 supporting sentences, & closing. Must include punctuation, spacing, capitalization, & support the topic.	Distinguished	10			#DIV/0!
	Proficient	9			
	Apprentice	8			
95% Attendance and Above (8 days or less for the year)		5			#DIV/0!
90% to 94.9% Attendance (17 days or less for the year)		3			#DIV/0!
Total Points		100			#DIV/0!
Bonus Points:					
goal met		5			0
* Below 90% attendance for a school year will deduct 5 points from		-5			0
Promoted (65 points or above)			Retained (64 points or less)		#DIV/0!
* Students earning a D average which is 60% - 69% receive 1 point per content/skill					
Teacher Signature:		PARENT MEETING DATES:			
Parent/Guardian Signature:					
Principal Signature:					
* Any student that meets criteria for a first year of retention must have an individual intervention plan.					
* Any student that meets criteria for a second year of retention must be referred for special education services.					



Vaping on School Property



Vaping amongst students has been, and continues to be, a concern for our region. Our district continues to focus on student health and wellbeing as a key contributor to learning.

Based on the KIP survey, students also share the concern for their classmates. Prevention courses will be made available to students in grades 5-12* to identify the impact vaping may have on them as a minor into young adulthood.

*Students younger than 5th grade will be educated on an individual basis.

Students shall not be permitted to use or possess any tobacco product, alternative nicotine product, or vapor product as defined in [KRS 438.305](#) on property owned or operated by the Board, inside Board-owned vehicles, on the way to and from school, and during school-sponsored trips and activities. Students who violate these prohibitions while under the supervision of the school shall be subject to penalties set forth in the local code of acceptable behavior and discipline.

Perry County Schools discourage the use of vaping products. Our goal is to use restorative practices to encourage students to quit vaping before it becomes habit forming through educational courses and working with families to eliminate points of access.

Any student in violation of this policy is subject to the following consequences:

- 1st Offense: Students complete an educational course during after school detention. Families of the student will be given educational materials to increase knowledge of vaping risks and harms.
- 2nd Offense: Students complete an educational course. Families of the student will be given educational materials to increase knowledge of vaping risks and harms. Suspension from extra-curricular activities for 2 weeks
- 3rd Offense: Students complete an educational course during after school detention. Families of the student will be given educational materials to increase knowledge of vaping risks and harms. Suspension from extra-curricular activities for 2 weeks. Suspension from school for three days.

**If a student allows another student to use his/her product, that student may be charged criminally.

Thank you,
Kent Campbell (Superintendent)



PERRY COUNTY
S C H O O L S

District Cell Phone Policy



PERRY COUNTY S C H O O L S

STUDENTS

09.4261

Telecommunication Devices

DEFINITION OF PERSONAL TELECOMMUNICATIONS DEVICE

A device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor, including but not limited to a paging device or a cellular telephone.¹

Telecommunication device does not include any device a student is authorized to use pursuant to the Individuals with Disabilities Education Act, the Americans with Disabilities Act, or the Rehabilitation Act of 1973.

POSSESSION AND USE

A student enrolled in the District's schools shall not possess a telecommunication device and other related electronic devices, as defined by policy other than that provided and managed by the school, unless the student in attendance is in the capacity of an active member of a volunteer fire fighting organization or a volunteer emergency medical services organization. Students are prohibited from using a personal telecommunication device during instructional time, except during an emergency, if directed to do so by a teacher for an instructional purpose, or if authorized by a teacher.

Devices shall not be used in a manner that disrupts the educational process, including, but not limited to, use that:

- a. Poses a threat to academic integrity, such as cheating;
- b. Accesses social media unless authorized to do so by a teacher for an instructional purpose;
- c. Violates confidentiality or privacy rights of another individual. This includes, but is not limited to, taking photographs, video, or audio recordings of others without the permission of the Principal/designee and the affected individual(s). An exception may be made for events considered to be in the public arena (e.g. sporting events, academic competitions, or performances to which the general public is admitted) where the activity does not materially disrupt the event, prevent others from observing the event, or otherwise violate legal rights. School social events for students, activities sponsored by student clubs, and activities during the school day that are not open to the public are not considered to be in the public arena;
- d. Is profane, indecent, or obscene;
- e. Constitutes or promotes illegal activity or activity in violation of school rules; or
- f. Constitutes or promotes sending, sharing, or possessing sexually explicit messages, photographs, or images using any electronic device.

These restrictions shall not be interpreted to prohibit material protected under the state or federal constitutions where such material does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others.

A student, who violates prohibitions of this policy, shall be subject to discipline as provided by the Board and school based decision-making policy and being reported to their parent/guardian. A violation also may result in a report being made to law enforcement.

STUDENTS

09.14 AP.11

Family Educational Rights and Privacy Act



PERRY COUNTY

S C H O O L S

The following rules and procedures shall be complied with relative to disclosure of student records:

1. The District shall annually notify parents of students currently in attendance, or eligible students currently in attendance, of their rights under the Family Educational Rights and Privacy Act (FERPA).

The notification also shall be furnished to parents of all new students and to all new eligible students by the Principal at the time of enrollment.

2. Unless the parent or student who has reached age 18 requests in writing that the District not release information, the student's name, address, and telephone number (if listed) shall be released to Armed Forces recruiters and institutions of higher education upon their request.

Subject to federal opt-out rights, directory information shall be made available to Armed Forces recruiters and institutions of higher education on the same basis as it is provided to the public.

3. Parents or eligible students who wish to review educational records may make a request on the appropriate form. Forms are available at the school and in the Central Office. Access shall be provided within a reasonable time frame, not to exceed forty-five (45) calendar days of District receipt of the request. Because, a shorter timeline is required in certain situations involving IDEA students, staff shall adhere to the District's special education procedures for responding to such requests.

If circumstances effectively prevent a parent or eligible student from exercising inspection rights, copies of the requested records shall be provided within the above stated time frame.

Until any questions are resolved, no student record held by the District shall be discarded when the record is under an outstanding request to inspect or review.

4. School authorities shall make a documented effort to notify the parent or eligible student prior to complying with a court order or subpoena that directs the disclosure of information concerning the student. In compliance with FERPA, notice to the parent is not required when a court order directs that the parent/eligible student is not to be notified, or when the order is issued in the context of a dependency, neglect, or abuse proceeding in which the parent is a party.

As noted in the District's annual FERPA notice, parent consent/notification is not required to release student records to another school district or post-secondary institution in which a student seeks or intends to enroll or is already enrolled.

5. The District shall disclose personally identifiable student information to an organization designated to conduct a study for or on behalf of the District only when a written agreement has been established with the organization. Such disclosure does not require parent/eligible student consent.
6. The parent or eligible student must sign a request and consent form before a student's records are to be transferred to an agency or individual not authorized under law to receive them.



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7. A log shall be maintained of student records requests and disclosures, including emergency disclosures in response to an actual, impending, or imminent articulable and significant health/safety threat. The log requirement does not apply to the following:
 - a. Disclosures made to parents or eligible students,
 - b. Records released pursuant to written consent,
 - c. Access by school officials and others having a legitimate educational interest under FERPA,
 - d. Disclosure to a party with written consent from a parent or eligible student,
 - e. Disclosures of directory information, or
 - f. Disclosures of records made pursuant to a subpoena or court order where a court order or other law provides that the parent or student are not to be notified.
8. A challenge to the records may take the form of an informal discussion among the parents, student, and school officials. Any agreement between these parties shall be reduced in writing, signed by all parties, and placed in the student's records.
9. Upon request, the Superintendent/designee shall, arrange for a record amendment hearing in compliance with [702 KAR 001:140](#).

RELATED PROCEDURES:

All 09.14 procedures

Review/Revised:7/19/2016

Family Educational Rights and Privacy Act Definitions

Although this listing is not intended to take the place of the complete FERPA law and regulations, the following definitions shall apply when implementing Policy 09.14 and the procedures that follow.

EDUCATION RECORDS - Refers to records directly related to a student that are maintained by the District or by a party acting for the District.

A “record” shall include any information recorded in any way, including, but not limited to, handwriting, print, computer media, video or audiotape, film, microfilm, and microfiche. Student records shall include disciplinary records with regard to suspension and expulsion.

Staff should refer to federal regulations for examples of documents that are not considered education records.

PERSONALLY IDENTIFIABLE INFORMATION - Includes, but is not limited to, the following:

1. Student’s name;



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2. Name of the student's parent or other family member;
3. Address of the student or student's family;
4. Any personal identifier, such as the student's social security or student number;
5. Personal characteristics that would make the student's identity easily traceable, including biometric records (measurable biological or behavioral characteristics that can be used for automated recognition of an individual, such as fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting); or
6. Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty.

NOTE: Unless the parent/guardian or student who has reached age 18, requests in writing that the District not release information, the student's name, address, and telephone number (if listed) shall be released to Armed Forces recruiters and institutions of higher education upon their request.

STUDENT - Except as otherwise specifically designated by law, "student" shall mean any individual who is or has been in attendance in the District and for whom the District maintains education records.

ATTENDANCE – District "attendance" includes, but is not limited to, attendance in person or by paper correspondence, videoconference, satellite, Internet, or other electronic information and telecommunication technologies for students who are not physically present in the classroom; and the period during which a person is working under a work-study program.

DISCLOSURE - Refers to permitting access to, or release or transfer of, personally identifiable information contained in a student's education record to any party, except the party identified as the provider or creator of the record, by any means, including oral, written, or electronic.

EDUCATION PROGRAM - Programs principally engaged in the provision of education, including, but not limited to, early childhood education, elementary and secondary education, postsecondary education, special education, job training, career and technical education and adult education, and any program that is administered by an educational agency or institution.



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STUDENTS

09.14 AP.1
(CONTINUED)

Family Educational Rights and Privacy Act Definitions

EARLY CHILDHOOD EDUCATION PROGRAM - A Head Start program, a state licensed or regulated child care program, or a program that serves children from birth through age six (6) that addresses the children's cognitive, social, emotional and physical development and is a (a) state prekindergarten program; (b) a program authorized under the Individuals with Disabilities Education Act; or (c) a program operated by a local education agency.

REFERENCES:

34 C.F.R. Part 99, 20 U.S.C. 1232g
P. L. 114-95, (Every Student Succeeds Act of 2015)

Review/Revised:7/19/2016



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Notification of FERPA Rights

Distribute this notice annually to parents and students.
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The Family Educational Rights and Privacy Act (FERPA) affords parents and “eligible students” (students 18 years of age or older or students who are attending a postsecondary institution) certain rights with respect to the student’s education records. They are:

1. ***The right to inspect and review the student’s education records within forty-five (45) days of the day the District receives a request for access.***

Parents or eligible students should submit to the school Principal/designee a written request that identifies the record(s) they wish to inspect. The Principal will make arrangements for access and notify the parent or eligible student of the time and place where the record(s) may be inspected.

2. ***The right to inspect and review logs documenting disclosures of the student’s education records.***

Except for disclosure to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosure to the parent or eligible student, FERPA regulations require the District to record the disclosure.

3. ***The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading, or in violation of the student’s privacy or other rights.***

Parents or eligible students may ask the District to amend a record that they believe is inaccurate, misleading, or in violation of privacy or other rights. They should write the school Principal, clearly identify the part of the record they want changed, and specify why it is inaccurate, misleading, or in violation of their privacy or other rights.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise him/her of the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

4. ***The right to provide written consent prior to disclosure of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.***

Exceptions that permit disclosure without consent include:

- a. Disclosure to school officials with legitimate educational interests. A “school official” is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school Board; a volunteer, or an outside person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official



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committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility to the District.

This may include contractors, consultants, volunteers, and other parties to whom the District has outsourced services or functions.

- b. Upon request, disclosure of education records without parent/eligible student notice or consent to officials of another school district or post-secondary institution in which a student seeks or intends to enroll or is already enrolled or to other entities authorized by law so long as the disclosure is for purposes related to the student's enrollment or transfer.
- c. Disclosure of information to those whose knowledge of such information is necessary to respond to an actual, impending, or imminent articulable and significant health/safety threat.
- d. Disclosure to state and local educational authorities and accrediting organizations, subject to requirements of FERPA regulations.

Designated Kentucky State agencies may be permitted access to student record information, which will depend on the authority granted to their particular agency.

5. ***The right to notify the District in writing to withhold information the Board has designated as directory information as listed in the annual directory information notice the District provides to parents/eligible students.***

To exercise this right, parents/eligible students shall notify the District by the deadline designated by the District.

6. ***The right to prohibit the disclosure of personally identifiable information concerning the student to recruiting representatives of the U. S. Armed Forces and its service academies, the Kentucky Air National Guard, the Kentucky Army National Guard and institutions of higher education.***

Unless the parent or student who has reached age 18 requests in writing that the District not release information, the student's name, address, and telephone number (if listed) shall be released to Armed Forces recruiters and institutions of higher education upon their request.

7. ***The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.*** The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

Review/Revised:7/19/2016



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Disrupting the Educational Process

Behavior that materially or substantially disrupts the educational process, whether on or off school property or at school-sponsored events and activities, shall not be tolerated and shall subject the offending student to appropriate disciplinary action. For purposes of this section, behavior which disrupts the educational process shall include, but not be limited to:

1. Conduct that disrupts the classroom environment and education process or the student challenges the authority of the supervising adult;
2. Conduct which threatens the health, safety, or welfare of others;
3. Conduct which may damage public or private property, including the property of students or staff;
4. Illegal activity;
5. Conduct that materially or substantially interferes with another student's access to educational opportunities or programs, including the ability to attend, participate in and benefit from instructional and extracurricular activities; or
6. Conduct that materially or substantially disrupts the delivery of instructional services or interferes with the orderly administration of the school and school-related activities or District operations.

Removal

Per KRS 158.150, a student who is removed from the same classroom three (3) times within a thirty (30) day period shall be considered "chronically disruptive" and may be suspended from school and no basis for suspension shall be deemed necessary.

At any time during the school year, for a student who has been removed from the classroom, the Principal may require a review of the classroom issues with the teacher and the parent, guardian, or other person having legal custody or control of the student and determine a course of action for the teacher and student regarding the student's continued placement in the classroom.

At any time during the school year, the Principal may permanently removed a student from a classroom for the remainder of the school year if the Principal determines the student's continued placement in the classroom will chronically disrupt the education process for other students.

When a student is removed from a classroom temporarily or permanently, the Principal shall determine the placement of the student in lieu of that classroom, which may include but is not limited to:

- Another classroom in the school; or
- An alternative program or setting, which may be provided virtually, as approved by the Superintendent.

Any permanent action by the Principal shall be subject to an appeal process in accordance with Policy 09.4281/Grievances.



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Other Claims

When a complaint is received that does not appear to be covered by this policy, administrators shall review other policies that may govern the allegations, including but not limited to, 09.422 and/or 09.42811, which address harassment/discrimination allegations.

References:

[KRS 158.150](#); [KRS 158.165](#);



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ANONYMOUS REPORTING TOOL AWARENESS PROCESS

Perry County Schools Anonymous Reporting Tool is for students, parents, and community members to utilize when they feel like they need to report something related to an issue at or with our schools.

Our reporting tool is located on our district website (perry.kyschools.us). When on the website there is a Safety Tipline Online Prevention button midway down in the middle of the page in which anyone can click to access reporting of things such as bullying, violence, and risky behavior.



Once a person has clicked on the button you are then taken to the tool, and you must then select what language if needed before moving on with selecting a county. Once a county is selected, then select the school for which the incident occurred, then grade, then the question pops asking what do you want to report and you can then select from the topics of bullying, violence, and other issues. Once you select one then it will take you to a specific reporting page based on the specific incident. Upon completion, the person will hit the submit button at the bottom of the page.

This report then goes to safeschools@ky.gov and then sent to our tipline for that specific school for which the reporting occurred. Also, receiving the e-mail is the school principal, Superintendent, and safe school coordinator. It will have a case number with each report. Once received by all parties, the investigation at the school level begins.



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District Code of Acceptable Behavior and Discipline

I agree that I have received a copy of the Perry County School District Code of Acceptable Behavior and Discipline for the 2025 - 2026 School year.

I have read the code and agree to abide by its content.

Name of School _____

Date Form Received by School _____

Parent Signature

Student Signature

****Please print and this form and return to school***