SEASIDE SCHOOL DISTRICT 10

Regular Meeting of the Board of Directors - Minutes

Tuesday, September 21, 2021, 6:00 pm Secondary School Library, 2600 Spruce Drive, Suite 200, Seaside and virtual via ZOOM

PRESENT:

Board Members:

In-Person: Brian Taylor, Shannon Swedenborg, Michelle Wunderlich, Brian Owen, Mark

Truax, Sondra Gomez.

Administration:

In-Person: Superintendent Susan Penrod, Business Manager Toni Vandershule, Principals

Jeff Roberts and Juli Wozniak, Assistant Principals Jason Boyd, Jeremy Catt, Wendy Crozier, Assistant Superintendent Sarah Shields and Special Services Director Jenny

Risner.

Others:

In Person: Gracie Klemp, Curt Penrod, Claire Penrod. Via Zoom: Brian Hardabeck, Katherine Ethridge, Ryan Hull, Becky Seybold, RJ Marx, Chris Corder, Katherine Lacaze,

Pixel \$XL, Grace Brunke, Jenny Edwards, Melissa Rigby, Nissa Roberts.

1. Call to Order

Chair Brian Taylor called the Regular Meeting of the Board to order and explained how to make a request for public comment. A quorum of the Board was present.

2. Agenda Review

Superintendent Penrod made a request to add two items to the agenda: Out of State trip for a Cross Country meet in Ilwaco and a Pacific Ridge Elementary garden proposal.

Mark Truax **MOVED**, **SECONDED** by Michelle Wunderlich to amend the agenda to include the out of State trip for Cross Country and the PRE garden proposal in Action Items.

The MOTION CARRIED (6-0).

3. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Chair Brian Taylor noted the generous donation from Tom Briggs and thanked him for his long time support of the school district.

Michelle Wunderlich MOVED, SECONDED by Sondra Gomez, to approve the Consent Agenda.

The MOTION CARRIED (6-0).

Consent Agenda items were as follows:

- A. Approve Minutes of the August 17, 2021 Regular Meeting Exhibit A
- B. Approve Check Listing Exhibit B

C. Approve Routine Personnel Matters

- 1. Employment of Coaches Exhibit C
 - a. Tonnie Hanks HS Assistant Volleyball Coach
 - b. Zack Hudson HS Volunteer Volleyball Coach
 - c. Kai Brown HS Volunteer Girls Soccer Coach
 - d. Hayden Townley HS Volunteer Boys Soccer Coach
 - e. Carly Baltazar MS Cross Country Coach
 - f. Adam Israel MS Volunteer Football Coach
 - g. Dave Herman MS Volunteer Football Coach
- 2. Extra Duty Employment/Revision Exhibit D
 - a. Jim Poetsch, Anne Lynes & Maddi Dierickx (0.33 FTE Split)
- 3. Gift Approval/Tom Briggs Exhibit E
- 4. Adoption/Second Reading Section E: Support Services Exhibit F
 - a. EA: Support Services Goals
 - b. EB: Safety Program
 - c. EBA: Buildings and Grounds Inspection
 - d. EBAA: Reporting of Hazards
 - e. EBAC: Safety Committee
 - f. EBAC: Centralized Safety Committee
 - g. EBAC-AR: Centralized Safety Committee
 - h. EBB: Integrated Pest Management
 - i. EBBA: First Aid
 - i. EBBA-AR: First Aid Infection Control
 - k. EBBAA/GBEBC/JHCCC: Infection Control and Bloodborne Pathogens
 - I. EBBAB/GBEBAA/JHCCBA: Hepatitis B (HBV) Bloodborne Pathogens
 - m. EBBAC: Treatment of Severe Allergic Reactions
 - n. EBC/EBCA: Emergency Procedures and Disaster Plan
 - o. EBCB: Emergency Drills and Instruction
 - p. EBCD: Emergency Closures
 - q. ECAA: Access to Buildings
 - r. ECAB: Vandalism, Malicious Mischief or Theft
 - s. ECAC: Video Surveillance
 - t. ECB: Buildings and Grounds Maintenance
 - u. ECD: Traffic and Parking Controls
 - v. ECG: Vehicle Idling
 - w. ED: Material Resources Management
 - x. EDC/KGF: Authorized Use of District Equipment and Materials
 - y. EEA: Student Transportation Services
 - z. EEAB: School Bus Scheduling and Routing
 - aa. EEAC: School Bus Safety Program
 - bb. EEACA: School Bus Driver Examination and Training
 - cc. EEACB: School Bus Maintenance
 - dd. EEACC: Student Conduct on School Buses
 - ee. EEACC-AR: Discipline Procedures for District-Approved Student Transportation
 - ff. EEACCA: Video Cameras on Transportation Vehicles
 - gg. EEACD: Use of District Activity Vehicles for Student Transportation
 - hh. EEAD: Special Use of School Buses

- ii. EEBE/EEAD-AR: Rooter Bus Rules
- jj. EEBA: District Vehicles
- kk. EEBAA: District Vehicles/Seat Belts/Child
- II. EEBB: Use of Private Vehicles for District Business
- mm. EBD: Transportation Records and Reports
- nn. EGAAA: Reproduction of All Copyrighted Materials
- oo. EGAB: Mail and Delivery Systems
- pp. EGACA: Cell Phones
- qq. EGACA-AR: Cell Phones
- rr. EH: Records and Data Management
- ss. EH-AR: Records and Date Management
- tt. EHA: Health Insurance Portability and Accountability Act
- uu. El: Risk and Insurance Management

4. Public Comment

No requests to address the Board were received.

5. Action Items

A. Zone 3/Position 1 Board Member Appointment – Exhibit G

Mark Truax **MOVED**, **SECONDED** by Shannon Swedenborg to discuss the Zone 3/Position 1 candidates.

The MOTION CARRIED (6-0)

Chair Taylor spoke briefly noting that Chris Corder is a parent and community volunteer and that Chuck Mattocks is a former SSD teacher.

Michelle Wunderlich commented that both of these people are great candidates.

Brian Owen noted that he knows Chris Corder, but not Chuck Mattocks. He asked if Mattocks has had a connection with the schools in the last ten years. Members thought his focus, since retirement, has been on family and grandchildren.

Sondra Gomez said this was a tough decision.

Shannon Swedenborg noted that these are both great candidates but that Mattocks may bring a different perspective than another parent/business owner.

Mark Truax **MOVED, SECONDED** by Brian Owen to appoint Chris Corder to the Zone 3/Position 1 School Board vacancy.

The MOTION CARRIED (6-0)

B. Middle School Cross Country trip to Ilwaco, WA

Michelle Wunderlich **MOVED, SECONDED** by Sondra Gomez to approve the out of State trip to Ilwaco for Cross Country.

The MOTION CARRIED (6-0)

C. Pacific Ridge Elementary Garden Project

Superintendent Penrod explained that a team at Pacific Ridge Elementary has been working on planning for a garden project proposal.

Mark Truax **MOVED**, **SECONDED** by Michelle Wunderlich to approve Pacific Ridge garden project, as presented.

The MOTION CARRIED (6-0)

6. Reports and Discussion

A. Back to School and Health Update_— Susan Penrod/Juli Wozniak/Jeff Roberts Penrod, Wozniak and Roberts shared a presentation about back to school and health updates (attached).

Chair Taylor suggested that encouraging students to do after school activities could help with the traffic problem.

Board member Truax asked Roberts if he knew how many new students the high school had. Roberts said he did not have that number, but expects it is what we would normally see.

B. Enrollment Numbers - Susan Penrod

Unofficial enrollment numbers (attached) were shared. Penrod noted that enrollment at the Cannon Beach Academy is up and that overall numbers are up a bit. Official enrollment numbers will be shared at the October Board meeting.

C. GO Bond Report – Brian Hardabeck

Hardabeck shared a presentation report (attached). He also noted that gym entry vestibules should be completed between Thanksgiving and Christmas and all work except warranty work should be completed by the end of this year.

D. Superintendent's Report – Susan Penrod

Penrod expressed thanks to staff – not only has it been a long time since we have had students, but they are back in new buildings. Thanks to ALL staff for pivoting and doing new things every day.

E. Administrative Reports

Jeff Roberts – reported on extracurricular activities, athletics, play rehearsals, FBL projects, and robotics.

Jason Boyd – reported on bus evacuation drill, picture re-takes, band and choir.

Juli Wozniak – expressed thanks to the Board for approving the garden project.

Jeremy Catt – gave a shout out to SRO Justin Gagnon, who is on campus nearly every day and is a welcome addition.

Sarah Shields – acknowledged all staff and their work during this unique time. She also thanked parents and the community for giving us grace as we figure all of this out. Shields also noted that she has been doing bus duty and commented about how nice Seaside kids are.

Jenny Risner – Superintendent introduced new Special Services Director Jenny Risner. Risner noted that she has never worked with such a helpful and generous staff.

F. Charter School Report - Ryan Hull

Hull thanked Superintendent Penrod and Leslie Garvin for all of their help. He also reported on enrollment, hiring an additional EA, new playground fence, picture day and after school programs.

G. SEA/OSEA Reports

None

H. Student Representative Reports

Gracie Klemp introduced herself as the Sargent of Arms for ASB. She reported on welcoming students back, homecoming, spirit week, air band, and how grateful she is to be back in school.

Principal Roberts noted that air band will be broadcast on the school's You Tube channel for spectators to watch.

7. Policies - First Reading

Policies that are scheduled for first reading are included in the Board meeting packet. Staff Members will not formally present the first reading of policies, unless the Board requests information that is not already included in the Board meeting packet. If no public comments or questions are received regarding these policies during the review period, they may be placed on the consent agenda for approval during the next regular meeting.

A. Section I: Instruction - Exhibit H

- 1. IA: Instruction Goals
- 2. IB: Freedom of Expression
- 3. IBDJA: Relations with Homeschooled Students
- 4. IC: School Year/School Calendar
- 5. ID: School Day
- 6. IE: Organization of Instruction
- 7. IF: Curriculum Development
- 8. IFA/IFB: Instructional Research/Pilot Projects
- 9. IFCA: 21st Century Schools Councils
- 10. IFD: Curriculum Adoption
- 11. IFE: Curriculum Guides and Course Outlines
- 12. IFE: Curriculum and Projection Maps
- 13. IG: Instructional Design
- 14. IGAC: Teaching About Religion
- 15. IGAC: Religion and Schools
- 16. IGADA: Work Experience
- 17. IGAEA: HIV, AIDS, HBV and HCV, Health Education
- 18. IGAEB: Drug, Alcohol and Tobacco Prevention, Health Education
- 19. IGAI: Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education
- 20. IFAJ: Traffic Safety Education
- 21. IGBA: Students with Disabilities Child Identification Procedures
- 22. IGBA-AR: Students with Disabilities Child Identification Procedures
- 23. IGBAB/JO: Education Records/Records of Students with Disabilities
- 24. IGBAB/JO-AR: Education Records/Records of Students with Disabilities Management

- 25. IGBAC: Special Education Personnel Development
- 26. IGBAE: Special Education Participation in Regular Education Programs
- 27. IGBAE-AR: Special Education Participation in Regular Education Programs
- IGBAF: Special Education Individualized Education Program (IEP)
- 29. IGBAF-AR: Special Education Individualized Education Program (IEP)
- 30. IGBAG: Special Education Procedural Safeguards
- 31. IGBAH: Special Education Evaluation Procedures
- 32. IGBAH-AR: Special Education Evaluation and Eligibility Procedures
- 33. IGBAI: Special Education Private Schools
- 34. IGBAI-AR: Special Education Private Schools
- 35. IGBAJ: Special Education Free Appropriate Public Education (FAPE)
- 36. IGBAJ-AR: Special Education Free Appropriate Public Education (FAPE)
- 37. IGBAK: Special Education Public Availability of State Application
- 38. IGBAL: Special Education Services for Home-Schooled Students with Disabilities
- IGBAL-AR: Special Education Services for Home-Schooled Students with Disabilities
- 40. IGBB: Talented and Gifted Program
- 41. IGBBA: Talented and Gifted Students Identification
- 42. IGBBA-AR: Appeal Procedure for Talented and Gifted Student Identification and Placement
- 43. IGBBB: Identification Talented and Gifted Students among Nontypical Populations
- 44. IGBBC: Talented and Gifted Programs and Services
- 45. IGBBC-AR: Complaints Regarding the Talented and Gifted Program
- 46. IGBBD: Parent Notification and Participation
- 47. IGBC: Title IA/Parental and Family Involvement
- 48. IGBG: Homebound Instruction
- 49. IGBHA: Alternative Education Programs
- 50. IGBHA-AR: Evaluation of Alternative Education Programs
- 51. IGBHA-AR(2): Evaluation of Alternative Education Programs District Summary
- 52. IGBHB: Establishment of Alternative Education Programs
- 53. IGBHB-AR: Establishment of Alternative Education Programs
- 54. IGBHC: Alternative Education Notification
- 55. IGBHC-AR: Alternative Education Notification
- 56. IGBHD: Program Exemptions
- 57. IGBI: Bilingual Education
- 58. IGCF: Simultaneous Enrollment
- 59. IGCG: Service Learning
- 60. IGD: Cocurricular/Extracurricular Activities
- 61. IGDA: Student Organizations
- 62. IGDA-AR: Student Organizations
- 63. IGDB: Student Publications
- 64. IGDB-AR: Student Publications
- 65. IGDC: Student Social Events
- 66. IGDD: Student Performances
- 67. IGDF: Student Fund-Raising Activities
- 68. IGDF-AR: Student Fund Raising Proposal (including Off-Campus)
- 69. IGDG: Student Activity Funds
- 70. IGDJ: Interscholastic Athletics
- IGDJ: Interscholastic Athletics
- 72. IHGA: Alternative Instructional Programs
- 73. IIA: Instructional Resources/Instructional Materials Adoption
- 74. IIAA: Textbook Selection and Adoption

- 75. IIABB: Use of Feature films, Videos or other Media
- 76. IIAC: Library Materials Selection
- 77. IIAD: Special Interest Materials
- 78. IIBG: Computer Technology
- 79. IIBGA: Electronic Communications System
- 80. IIBGA-AR: Electronic Communications System
- 81. IICA: Field Trips and Special Events
- 82. IICAA-AR: Extended Field Trips
- 83. IICAA: Extended Field Trips
- 84. IICB: Community Resource Persons
- 85. IJ: Guidance Program
- 86. IJ: School Counseling Program
- 87. IK: Academic Achievement
- 88. IKAD: Grade Reduction/Credit Denial
- 89. IKB: Homework
- 90. IKC: Class Rankings
- 91. IKE: Promotion and Retention of Students
- 92. IKE-AR: Retention of Students
- 93. IKF: Graduation Requirements
- 94. IKFA: Early Graduation
- 95. IKFB: Graduation Exercises
- 96. IL: Assessment Program
- 97. IM: Evaluation of Instructional Programs
- 98. INB: Studying Controversial Issues
- 99. INC: Guest Speakers
- 100. INCA: Political Figures in District Facilities
- 101. INDB: Flag Displays and Salutes
- 102. ING: Animals in District Facilities
- 103. ING-AR: Animals in District Facilities
- 104. INI: Animal Dissection

8. Information

A. Classified Employment Activity

1. Retirements

Margi Laird - Elementary Educational Assistant

2. Resignations

Chris McCollister – High School Educational Assistant Kevin Rainey – Elementary Educational Assistant Lauren Williams – Elementary Educational Assistant Charles Messick – Bus Driver Rebecca Ray – Assistant Cook Christine Miller – Assistant Cook

3. Hires

Phil Shaughnessy – Substitute Bus Driver
Leydi De Jesus Marin – Elementary Educational Assistant
Brianne Libertad - Elementary Educational Assistant
Elizabeth Roberto - Elementary Educational Assistant
Sam Thoma – Technology Coordinator
Gregory Bond - Elementary Educational Assistant
Alex Townsend – Custodian

Nicole Dimmick – Assistant Cook Mason Virginiak-Morehouse - Elementary Educational Assistant Diana Velazquez Ornelas – Assistant Cook Juanita Moreno - Elementary Educational Assistant Andrew Gooch – High School Educational Assistant

4. Transfers/Changes

Heike Sellars, from EA/General Ed to EA/SPED

Jennifer Bergquist, from EA/SPED to EA/Preschool

Shannon Hostetler, from EA/Title I-A to EA/General Education

Toni Ihander, from part-time EA/SPED to full-time EA/SPED

Daffne Mejia-Alvarez, from EA/Special Needs to Family Resource and Community

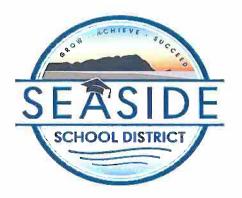
Partnerships Liaison

9. Other

Chair Taylor thanked staff, students and families for a good start to the school year.

- 10. Adjourn Regular Session 7:10 pm
- 11. Next Meeting of the Board of Directors
 - Tuesday, October 20, 2021 Regular Session

Leslie Garvin - Executive Assistant



Back to School and Health Update School Board Presentation September 21, 2021

Update on COVID-19 in Oregon

September 13, 2021







Community Transmission

High

Substantial

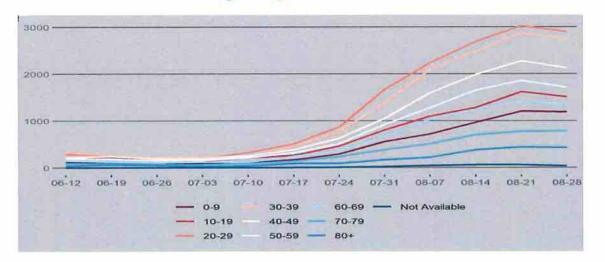
Low

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4

Health

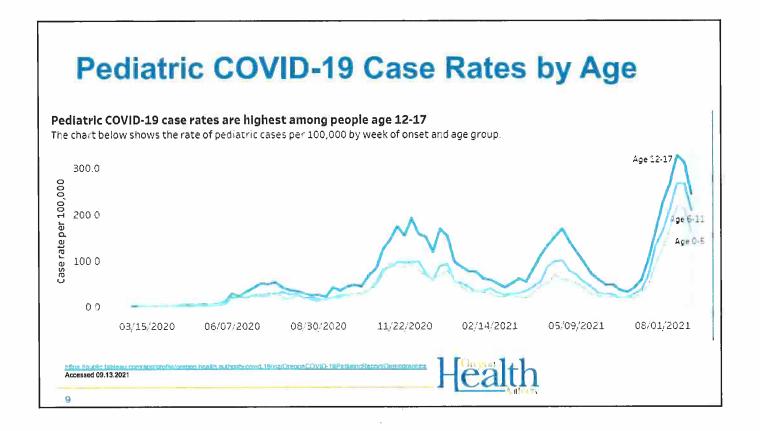
Recent Cases by Age and Week of Onset

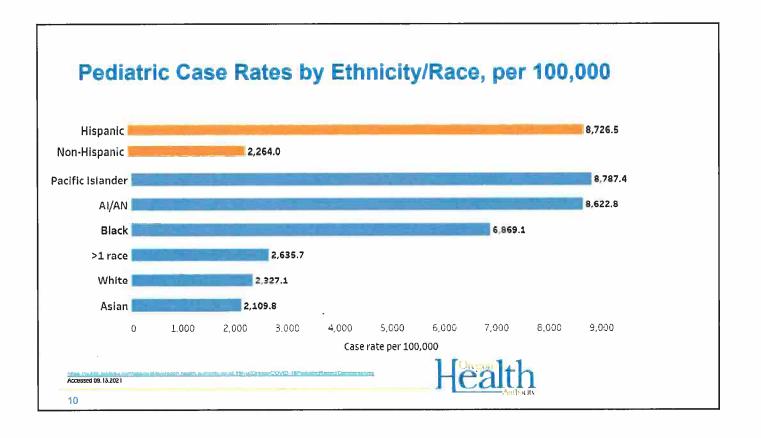


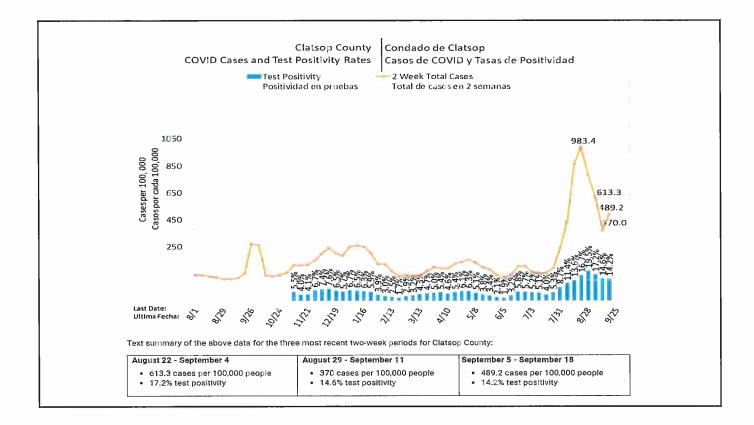
https://www.oregon.gov/nha/covid19/Documents/DataSenorts/Meakly-Data-COVID-18-Report.or

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Health







Elementary & Secondary Safety Protocols

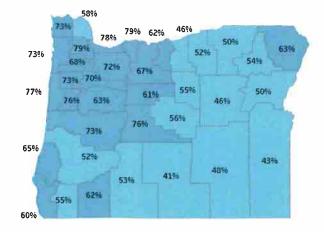
- All students, staff, and visitors will be required to wear masks and sanitize their hands upon entering the building.
- Students will participate in a daily screening process prior to or upon entering.
- Regular & frequent cleaning and disinfecting procedures.
- Students will be spaced three feet apart to the extent possible.
- All classrooms are equipped with functioning air purifying systems.
- Contact tracing procedures are in place with assistance from our local health authority.
- Students and staff who are experiencing COVID-19 symptoms will not be allowed to come to school.

VACCINATION UPDATE



14

Vaccination Rates by County – 18+



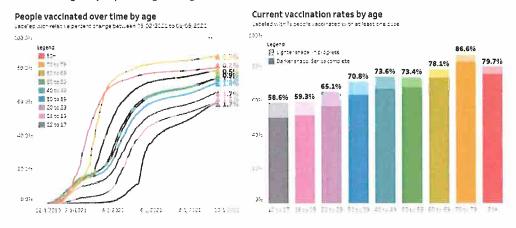
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Health

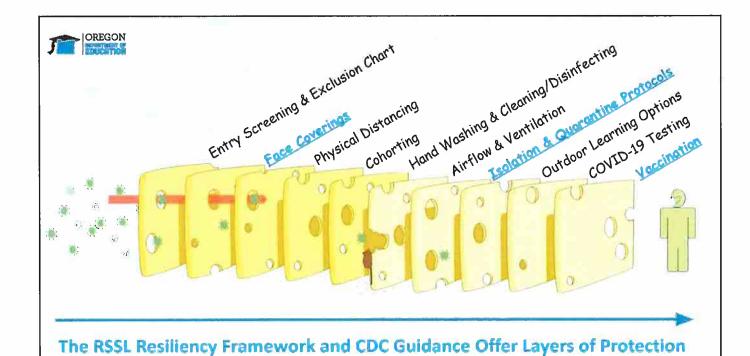
Vaccination Rates Over Time by Age

Percentage of people living in Oregon who are COVID-19 vaccinated*



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Health

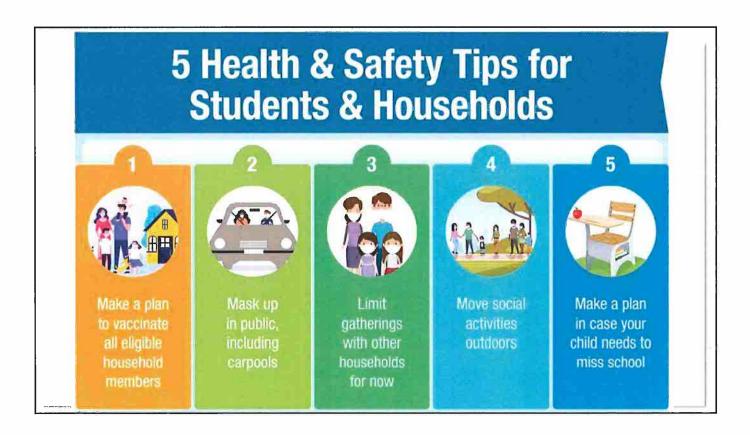


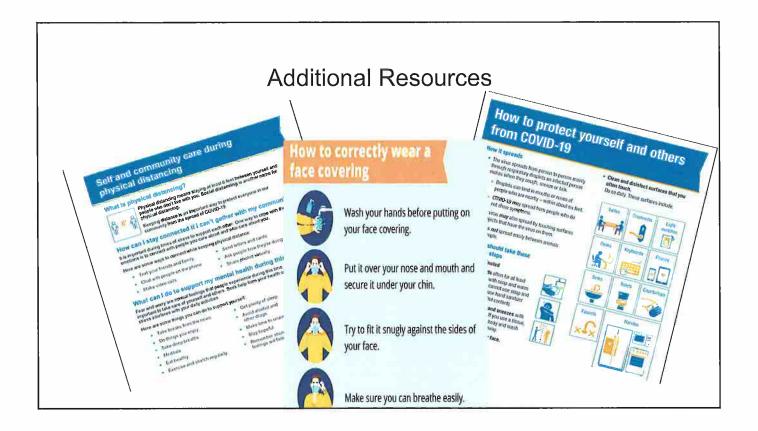


School Health Advisories

Goal: Maintain continuity of instruction during the first month of the school year

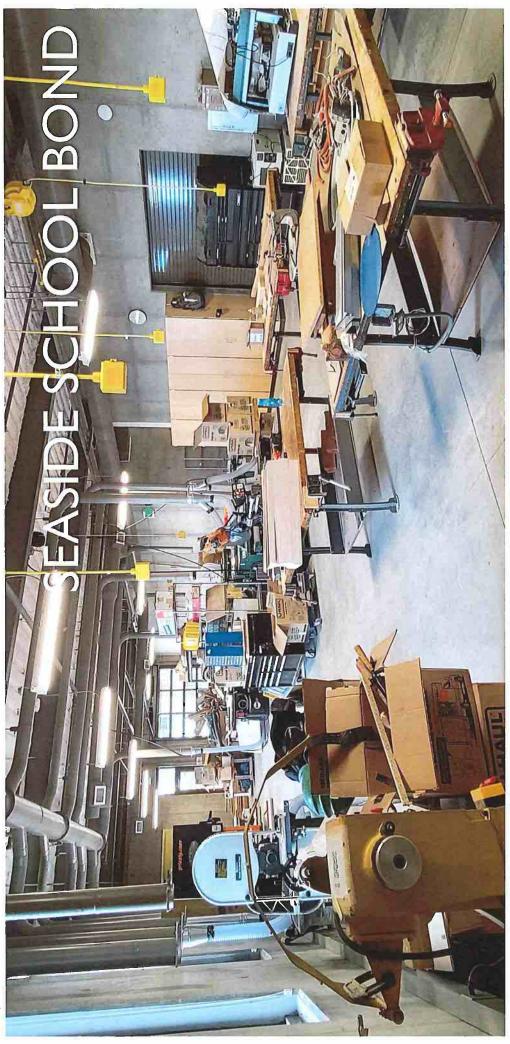
- 1. Vaccinate if eligible
- 2. Limit gatherings and non-essential activities with people from other households
- 3. To extent possible, reduce extracurricular activities and consider holding activities such as meals, recess PE classes, music and choir outdoors to maximize physical distancing.
- 4. Hold beginning of the year "welcome to school" event virtually, outdoors, with full preventive mitigation layers if they must be held in person
- 5. Check school website for safety plan





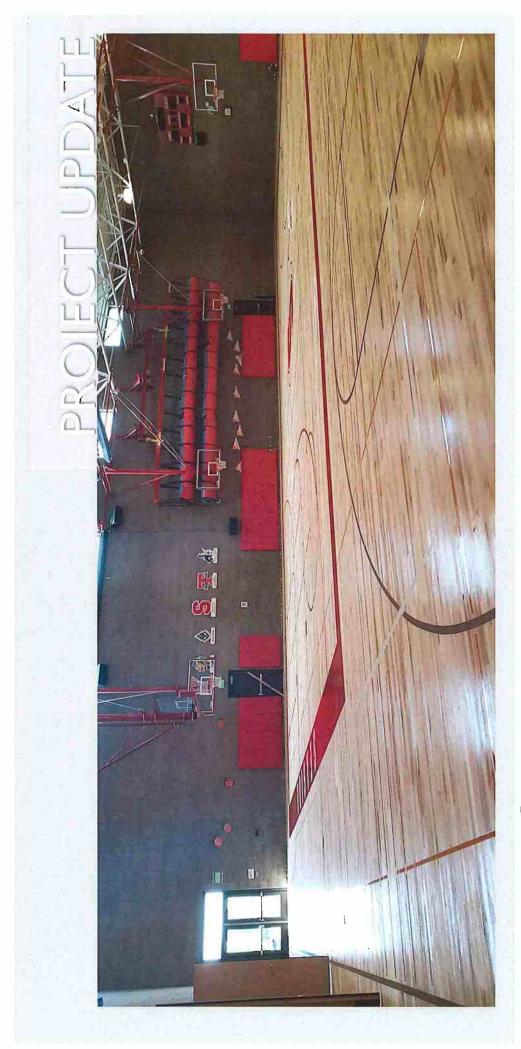
Elementary Back to School Update

- We have 653 students enrolled and attending on-site.
- We are utilizing our trails for outdoor learning and walks in the woods daily.
- Drop off & pick up have significantly improved.
 - o Release is at 2:30 PM
 - o Buses are leaving by 2:40 PM
 - Today we had parent pick-up completed by 2:49 PM.
- School-wide Benchmark assessments are in progress and near completion.
- We have an amazing staff! Our veteran staff have seamlessly pulled our newest staff into our puffin nest.
- We are so grateful to have our school nurse, Tobi Boyd on-site supporting our students and staff with our health and safety protocols several days per week.
- Thank you to all of our parents and families for trusting us with your children during this unique school year, but most of all thank you for your grace and patience as we begin this new year.















PROJECT DASHBOARD

	1
COMMUNITY	
SCOPE	
SCHEDULE	0
BUDGET	0
	Monthly Rating



ON TARGET

SEPTEMBER 2021 MILESTONES



CAUTION



FALL 2021 TARGET MILESTONES

HSMS - Gym Vestibules Permitting &

- ALL 1-yr Warranty Review CM/GC 0
- HSMS Gym Vestibules Design Progress

(3)

- HSMS Summer Projects Coordination 0
- ALL- CM/GC Demobilize Site **O**

Construction

HSMS - Track End Drainage Piping







EXECUTIVE SUMMARY

PROJECTS - PACIFIC RIDGE

Warranty items as occur.









EXECUTIVE SUMMARY

FALL PROJECTS - MIDDLE AND HIGH SCHOOL

- Site Drainage work East end of track/field, Piping Done, Hydroseeding By 09/30
- Exterior Gym Door vestibules Permitting & Construction
- Warranty Work Items as occur









BUDGET

