

\*\*The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12

**SUGGESTED MOTIONS FOR MEETING  
NORTH WILDWOOD BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**MONDAY, May 24, 2021**

**I. ROUTINE MATTERS\***

A. Call to Order: Mr. Flanagan called the meeting to order at 6:00 PM

B. Roll Call

**PRESENT**

Gerald Flanagan  
David C. MacDonald  
Scott McCracken  
Laura Stefankiewicz (zoom)  
Michael Brown, Sr.  
Victoria Rozanski  
Via Zampirri (zoom)  
Ronald Golden

**Absent**

Charles Burns  
Lori Perloff

**Also, in Attendance**

Christopher Armstrong, Superintendent  
Rose Millar, School Business Administrator  
Carolyn Morey, Supervisor of Pupil Personnel  
David Stefankiewicz, Solicitor (Zoom)

C. Flag Salute

D. Open Public Meetings Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the Wildwood Leader. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

E. Approval of transfer of funds: April 2021

F. Approval of Minutes: April 26, 2021

G. Approval of financial statements as of April 30, 2021, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF April 30, 2021,

On a motion made by Mr. MacDonald and seconded by Mrs. Rozanski, the board unanimously approved the Secretary and Treasurer's Report for April 30, 2021, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of April 30, 2021, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Charles Burns, President: \_\_\_\_\_

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of April 30, 2021, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of April 30, 2021.

Rose Millar, Secretary \_\_\_\_\_

H. Approval of bill list: May 2021

**Motion: Mr. MacDonald    Second: Mrs. Rozanski**

**Voting Yes:**

Gerald Flanagan  
David C. MacDonald  
Scott McCracken  
Laura Stefankiewicz (zoom)  
Michael Brown, Sr.  
Victoria Rozanski  
Via Zampirri (zoom)  
Ronald Golden

**II.    REPORTS\*\***

A. Board President:  
Committee Report  
WHS Update

B. Administration reports:  
Superintendent  
Business Administrator

C. Public discussion of agenda items

**III. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Open for public comment on agenda items.

(\*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

**IV. BUSINESS\*\***

A. Personnel

1. On the recommendation of the Superintendent, approved Jennifer Fisher as Administrative Secretary at the salary of \$52,000 (prorated) for the remainder of the 2020-2021 effective June 7th, 2021.
2. On the recommendation of the Superintendent, approved Jennifer Fisher as Administrative Secretary at the salary of \$52,000 for 2021-2022 school year.
3. On the recommendation of the Superintendent, approved the following summer school staff:
  - Karen Holland - PreK
  - Kelly Resnick - PreK
  - Jean Golden – Kindergarten / Grade 1
  - Kelly Emberger – Grades 2 & 3
  - Lisa Kobierowski – Marine Science – Grades 3-8
  - Kathy Nichols – STEAM
  - Desiree Reuter – Summer Library Moderator
  - Andy Stone – STEM – Grades 5-8
4. On the recommendation of the Superintendent, approved the following applicants as substitutes:
  - Paul Popovick
  - David Grassi - *pending receipt of substitute certificate*
  - Claire Masino-Alesiani

B. Financial

1. On the recommendation of the School Business Administrator, accepted the School Security Grant in the amount of \$20,000.
2. On the recommendation of the School Business Administrator, approved New Jersey Educational Services Alliance, LLC for a student psychological evaluation at the cost of \$775.00 per evaluation.
3. On the recommendation of the School Business Administrator, approved Cooper Health System for a student neurological evaluation at the cost of \$375.00 per evaluation.

4. 4. On the recommendation of the Superintendent and School Business Administrator, appointed Cape Regional Physicians Associates, Dr. Marotta, as School Physician for 2021-2022 at an annual fee of \$5,000 per year. (same as last year)
5. On the recommendation of the Superintendent and School Business Administrator, appointed Robert Belasco as Board Solicitor for the 2021-2022 school year at a rate of \$140.00 per hour (same as last year).
6. On the recommendation of the Superintendent and School Business Administrator, pursuant to PL 2015, Chapter 47, the North Wildwood Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. as follows:
  - ACCASBO JIF
  - ALL COVERED CARE (Konica Minolta)
  - CAPE ASSIST
  - CAPE REGIONAL PHYSICIANS ASSOCIATES
  - CASA PAYROLL
  - CASA REPORTING SERVICES
  - CDK SYSTEMS
  - CM3
  - DELTA DENTAL
  - FORD, SCOTT & ASSOCIATES
  - GARRISON ARCHITECTS
  - HOME DEPOT
  - JOHNSON CONTROLS
  - LIME SYSTEMS, Inc. (telephone)
  - MARLIN LEASING
  - NJ SEHBP
  - RICOH USA, INC.
  - VERIZON *WIRELESS*
  - 360FP BUSINESS SOLUTIONS
  - SOUTH JERSEY ENERGY BUSINESS
  - REALTIME
  - ACHIEVE 3000 {KID BIZ}
  - ROBERT BELASCO ESQ
  - STAPLES
  - WB MASON
7. On the recommendation of the School Business Administrator, approved the 2021-2022 Employee Assistance Program contract with Cape Assist in the amount of \$1,575.
8. On the recommendation of the School Business Administrator, approves to participate in the Cape May County Homeless Agreement. The district will continue to participate in this agreement until they opt out.

C. Policy ~ NONE

**V. CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, approved the professional development workshop and field trips as listed.
- B. On the recommendation of the Superintendent, approved the School Performance Report.

**VOTING ON THE PERSONNEL, FINANCIAL, POLICY & CONSENT**

Motion: Mr. MacDonald      Second: Mrs. Rozanski

**Voting Yes:**

- Gerald Flanagan
- David C. MacDonald
- Scott McCracken
- Laura Stefankiewicz (zoom) – (Abstain from IV Business, B Finance, 5 Board Solicitor)
- Michael Brown, Sr.
- Victoria Rozanski
- Via Zampirri (zoom)
- Ronald Golden – (Abstain from IV Business, A Personnel, 3 Summer School Staff)

**VI. CLOSED SESSION - NONE**

Authorization of Closed Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

**VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS ~ NONE**

**VIII. GOOD OF THE ORDER**

- A. COVID-19 Update
- B. Discipline Report
- C. CSA Evaluation Forms Distributed.

**IX. PUBLIC COMMENT**

**X. ADJOURNMENT @ 6:25 PM**

Motion: Mr. Golden                      Second: Mr. MacDonald

Voting Yes:

Gerald Flanagan  
David C. MacDonald  
Scott McCracken  
Laura Stefankiewicz (zoom)  
Michael Brown, Sr.  
Victoria Rozanski  
Via Zampirri (zoom)  
Ronald Golden

Respectfully submitted,

Rose Millar  
School Business Administrator/Board Secretary

**XI. BOARD INFORMATION**

- A. School Business Administrator contract CMCDOE approval letter for 2021-2022.

**XII. NEXT MEETING**

**June 14, 2021                      Regular Board meeting at 6:00 p.m.**

**WORKSHOPS FOR APPROVAL**

<b>NAME</b>	<b>PLACE</b>	<b>SUBJECT</b>	<b>DATES</b>	<b>COSTS</b>
Donlan	Online	Hot Issues in School Law	May 26	\$125.00