JUST 4 DEVELOPMENTAL LABORATORY

Parent Handbook

"Small but MIGHTY!"

2022-2023

MONIQUE P. BAUGH, PRINCIPAL

2263 ST. STEPHENS ROAD, MOBILE, ALABAMA 36617

Phone: 251-221-1450 Fax: 251-221-1452

Just 4

Developmental Laboratory

2022-2023
Parent Handbook

Mobile County Public Schools

Discrimination Policy

The Mobile County Public School System does not discriminate in its education and employment programs on the basis of religion, age, race, color, national origin, gender, marital or parental status, and disability. This district complies with all federal and state laws and regulations regarding discrimination.

Greetings from the Principal

Welcome to Just 4 Developmental Laboratory. On behalf of the faculty and staff, I would like to welcome you to the 2022 -2023 school year. Every year approximately 250 plus pre-kindergarten children from across Mobile County benefit from a learning community at Just 4, which is committed to engaging and challenging every student in every classroom every day.

The Just 4 program was established in September of 1988, opening its doors to 150 excited four-year-olds and their parents. The success of Just 4 has continued for 32 years. Our students, staff and families work together to create an environment where children are intellectually challenged in ways appropriate to their individual strengths, needs and experiences. Our goal is to provide a developmentally appropriate learning experience that ensures success for each child and ultimately develops a love for learning.

We believe that parents play a critical role in the success of our students. Parents, you are your child's first and most important teacher. You know your child better than anyone else and we invite you to work in partnership with your child's classroom teachers. You have a rich insight into your child's unique needs, talents, and interests. Please feel free to share any information that you believe will help us increase your child's success. Teachers, however, have a unique perspective on your child. They will see your child as a member of the class and watch as they interact with peers, face the challenge of new learning, ask questions, and solve problems. Parent and teacher perspectives, working in partnership, are vital to ensure that your child's time at Just 4 is exciting and rewarding.

This handbook was designed to acquaint you with the policies and procedures of Just 4. We suggest reading the material and checking our website (http://just4.mcpss.com) regularly for upcoming events and school news.

As principal at Just 4, I want to thank you for entrusting us to be the foundation for your child's educational experiences. This is a job the entire faculty and staff at Just 4 takes very seriously. I look forward to working with you and developing a relationship that will assist in the growth of your child.

Sincerely,

Monique P. Baugh

Monique P. Baugh
Principal

Mission Statement

The mission of Just 4 Developmental Laboratory is to teach children to love learning and strive for lifelong success.

Vision

The vision of Just 4 is to foster a developmentally appropriate learning environment that establishes a solid foundation where all children reach their full potential.

Motto

Just 4 – Small but MIGHTY!

Faculty and Staff

Pre-K Teachers
Erica Briones
Elizabeth Brown
Brittini Burch
Anna Carlin
Angela Casey
Christine Ceballos
Danielle Fleming
Sharon Guardalabene
Ginny Green
Annette Johnson
Shanee' Johnson
Jacquelyn Johnson -Scott
Shana Levins
Tomasine Lewis
Sandra McKenzie
Philonese Reed
Mikaila Taylor
Jennifer Warren

Speech/Language Teacher
Kimberly Hardin-Williams

Special Education/LEA
Carlecia Britton

Media Specialist
Rhonda Smith

Nurse
Elizabeth Day

Counselor
Mary Goodwin

Office Staff
Ingrid Moore – Bookkeeper
Chelsea Stone – Registrar

Movement Teacher
Denise Thompson

Movement Paraprofessional
Carolyn Brouillette

Spanish Paraprofessional
Annya Garcia

Auxiliary Teachers
Raven Burrell
Chiquita Collins
Evelyn Davis
Juanita Davis
Makia Ghsid
Charlene Jones
LaSandra Lyles
Ella Martin
Kimberly May
Torrie Nicholas
Lauren Otis
Eva Robinson-Williams
Kimberly Smoots
Angela Stallworth
Etta Thames
Michelle Walton

Special Education Paraprofessionals
April Beard
Cheryl Ann Finley
Willie Mae Jackson
Cecilia Reed
Jakara McIntosh

Custodians
Lottie Sellers
Michael Lofton

CNP Staff
Cora Peoples – Manager
Breshanna Williams
Vacancy
Vacancy

Welcome

Just 4
Developmental Laboratory

Philosophy

Philosophy

Each child is unique and develops at varying rates and through different learning styles. Just 4 is founded on the belief that our program must motivate each child to reach his/her greatest potential. Each component of our program is developmentally appropriate for four-year-olds. Our administration and teaching staff work together to help each child find and develop his/her knowledge, skills, and talents.

We believe:

- Communication is critical for learning and future academic success. Our program focuses on vocabulary development, listening skills, comprehension, and expression of ideas across all academic domains and experiences.

- Self-esteem is crucial for success. The learning environment of Just 4 fosters self-confidence. Caring educators and supportive parents collaborate to promote self-confidence and self-esteem within a balanced learning environment.

- A child's physical development is an integral part in promoting a productive and healthy life. Gross and fine motor skills, perceptual skills, and sound habits in nutrition, health, and safety are developed through daily activities.

- Individual expression of one's thoughts through various forms of art is an integral part of developing the whole child. The arts-infused curriculum allows children to uncover new knowledge through music, drama, movement, visual arts, and poetry.

- Each child is a sensory learner. Children are given time to explore, examine, and understand their world and to discuss, reflect, process, and internalize concepts about their experiences.

- Productive citizens are vital to our future. To become independent, responsible members of the community, children are given opportunities to solve problems and make informed decisions.

- As part of the community, children must learn to cooperate with others and respect others' cultures, beliefs, rights, and property. Learning to share and care is an integral component of Just 4.

- As the school's partner, each child's family is important to the educational process and must help reinforce learning. Just 4 provides many opportunities for family involvement, education, participation, and sharing.

Just 4
Developmental Laboratory

Health and Safety

Students with COVID-19
(SEE MCPSS Protocol for Confirmed Covid-19 or Risk of Contact Exposure)

- Students who become symptomatic at school will be placed in a designated area of quarantine with facial covering in place. Nurses will wear N95 masks when caring for these students. Parents will be contacted to transport student home and encouraged to consult with a health care provider. In extreme circumstances, if the parent does not have transportation, school principal will consult with social services for assistance.

- All students and employees who are diagnosed with COVID-19 must **test negative or be quarantined for 14 days AND be asymptomatic** (fever free without medication for 3 days) before returning to school. Health Care Provider documentation may be required prior to returning to school.

Close Contact Rule (6/15)
(SEE MCPSS Protocol for Confirmed Covid-19 or Risk of Contact Exposure)

Close contact is defined as contact with a confirmed COVID diagnosis within six feet of the individual for a total time of more than 15 minutes. This rule applies for notification purposes for employees and students, as well.

According to ADPH (Alabama Department of Public Health) Isolation and Quarantine Timeframes for COVID-19 (Revised 06-02-2021) document are as follows:

"if a contact to a person with confirmed or suspected COVID-19 test negative, they need to finish out the 14-day quarantine period. The 14 days should be from the date of last exposure. Just because they tested negative during the 14 days, it does not mean they will remain negative and they should finish the full-14-day quarantined period."

MCPSS
Protocol for Confirmed Covid-19 or Risk of Contact Exposure

Positive Confirmed Case of COVID-19
With symptoms: must quarantine for 14 days from onset of symptoms and at least 3 days after recovery. (Recovery)- Defined as resolution of fever without the use of fever-reducing medications with progressive improvement or resolution of other symptoms.

Positive Confirmed Case of COVID-19
Without symptoms: Isolation can discontinue 14 days after test date

Contact Exposure
"Close Contact" is defined as:

a) Being within approximately 6 feet of a confirmed COVID-19 case for a total of 15 minutes or longer
b) Having direct contact with infectious secretions of a COVID-19 case (e.g. being coughed on) by a confirmed COVID-19 case).

Student with the risk of contact exposure due to being in "close contact" with a confirmed COVID-19 positive will notify the school.
The student will be advised to contact their healthcare provider by calling ahead or telemedicine visit with the MD to be assessed and to be given further directives.

According to ADPH (Alabama Department of Public Health) Isolation and Quarantine Timeframes for COVID-19 (Revised 06-02-2020) document are as follows:

"if a contact to a person with confirmed or suspected COVID-19 test negative, they need to finish out the 14-day quarantine period. The 14 days should be from the date of last exposure. Just because they tested negative during the 14 days, it does not mean they will remain negative and they should finish the full-14-day quarantined period."

Before Returning to School:
Student must provide to MCPSS in writing one of the following statements from their **healthcare provider**:

Confirmed Positive COVID-19:

According to **ADPH Timeframe** listed above, the employee that tested positive for COVID-19 may discontinue isolation after the following criteria are met:

a) the student that tested positive for COVID-19 may discontinue isolation at least 14 days from onset of symptoms and fever-free without fever-reducing medications for at least 3 days. (Requires release from healthcare provider as mentioned above).

Contact Exposure:

a) the student has a negative COVID-19 test and is symptom free at the completion of the 14-day quarantine or
b) the student has been symptom free during the 14-day quarantine.
(**ADPH Isolation and Quarantine Timeframes for COVID-19 Revised 06-02-2020** states, "Household and close contacts without symptoms **No Testing Performed** will still require 14-day quarantine.)

Updated and Reviewed 07/07/2020

Parent Recommendations

•Contact health care provider if your child is experiencing 2 or more of these symptoms:

•Fever of 100.4 especially first thing in the morning

•Cough, runny nose, sinus congestion

•Trouble breathing or persistent pain or pressure in the chest

•Abdominal pain or stomachache

•Common symptoms, **lack of taste or smell**

•Diarrhea or vomiting

•All students diagnosed with COVID-19 should remain home until they have completed the 14-day quarantine and recovered according to ADPH guidelines.

Temperature Checks Protocols

- Any persons expressing any form of illness will have their temperature checked/verified by the school nurse.
- Staff will send students to the office who show any signs of illness (e.g. coughing, sneezing, runny nose, profuse sweating, etc.), including students who express they "just don't feel well."
- Notification procedures for students with at or above 100.4F.
    - Student masked
    - Nurse verifies temperature
    - Student is isolated
    - Call parent to pick up students
    - A parent letter will go home for CONFIRMED CASES

Health Services

A registered nurse provides first aid and illness-related care to the children of Just 4 and is available to parents for assistance with health problems. Throughout the year, she conducts screenings, assessments, and health education activities. She also implements system policies and procedures regarding first aid, safety, and communicable disease control. The nurse consults with community agencies and health care professionals regarding problems of students and arranges assistance as needed.
If your child is required to receive medication during school hours, medication will be administered by the school nurse. MCPSS Medication Policy will be followed.

- Only medication prescribed by a physician can be brought to school.
    - Do not send medication in your child's book bag.
- Medication must be given to the school nurse by the parent or legal guardian and a medication form must be signed at that time.
- Medication will be under lock and key at all times.
- A permission form must be completed by the school nurse and signed by the parent or legal guardian before medication can be administered.
- All medication is kept in the Health Room.

"Distribution of medication requires trained personnel and documentation from a physician. We are not responsible for any medications given after school hours. If any medications are needed in after school care, please see your health care provider concerning their policies and procedures."

Mobile County Public School System HEALTH POLICY
When Your Child Should NOT Be At School

Many parents are concerned about when to keep children who have been ill home from school. These are a few of the most common reasons children should stay home or may be sent home from school.

1. **FEVER:** Your child should stay home if he/she has a fever of **100 degrees** (orally) or higher and should remain home **for 3 days and be fever-free** without medication.

2. **VOMITING AND/OR DIARRHEA:** Your child should stay home if he/she has vomited or has had diarrhea (more than two or three loose stools) just prior to the start of the school day and remain at home for 24 hours after the vomiting/diarrhea have subsided. If one or two loose stools are present along with vomiting or fever your child should remain at home. If diarrhea continues for more than 48 hours your child will need a doctor's written statement to return to school.

3. **PINKEYE:** Conjunctivitis can be very contagious. If the white if your child's eye is red and has a thick yellow or greenish colored drainage, you should keep your child at home.
   - **Drainage due to allergies is usually clear and involves both eyes simultaneously.**
   - **Pinkeye can involve only one eye at a time.**
   - **Children with pinkeye are usually light sensitive, and complain of itching, burning in the eye(s), swollen eyelids, and dried discharge on eyelids upon awakening.**

4. **HEAD LICE:** Children with ***live bugs*** will not be allowed in school until their heads have been treated and the nits removed. All nits ***must*** be removed to prevent re-infestation.

5. **IMPETIGO:** Impetigo is sores that have become infected, and can be found anywhere on the body including the face. The sores can drain infected material before becoming crusty. If the sores have not dried, they will need to be covered while the child is in school. Your child can return to school once treated by a physician for at least 24 hrs. Upon returning to school the parent will need to provide a written statement from the treating physician.

6. **RINGWORM:** Ringworm is a fungal infection of the skin, hair, and nails. Ringworms must be covered with a clean dressing while the child is at school. Ringworm of the head (hair) will need to be evaluated by a physician.

7. **RASHES:** Any child that has an undiagnosed rash cannot come to school. When the child is sent home from school with a rash, a physician's note is required for the child to return to school.

8. **COUGHING/SNEEZING/NASAL DRAINAGE:** Your child should not come to school with excessive coughing, sneezing, and nasal drainage. If the has been kept awake at night with these interruptions, please allow the child to recover at home.

9. **STREP THROAT:** If your child has been diagnosed as having strep throat (this requires a special test by a health care provider), your child should stay home for 48 hours after antibiotic therapy has been started by a physician.

Please keep emergency phone numbers in the school office current.

Remember: A doctor's note and the completion of the appropriate forms must accompany any medications that are to be given during the school day. (See the medication policy regarding the temporary administration of medications).

Just 4
Developmental Laboratory

Curriculum

Curriculum

Just 4's pre-kindergarten program provides children with early learning experiences that enable them to meet academic standards throughout elementary and secondary school. High quality programs are integrated to provide a research-based curriculum that supports children's growth, development, and learning. The daily lessons are based upon big ideas and are designed to maximize learning in a meaningful context based upon the National Association for the Education of Young Children (NAEYC) Developmentally Appropriate Practice and in are in compliance with the Alabama Office of School Readiness.

Just 4's teachers use a variety of research based best practices and strategies to teach the *Alabama's Standards for Early Learning and Development*. *Frogstreet PreK* and *Waterford Early Learning* are the resources used to teach the standards. Additionally, Just 4 provides home instruction opportunities through *Scholastic Bookflix* and *Waterford Smart Start*.

The faculty of Just 4 regularly monitors children's academic, social, and emotional development. Assessment occurs daily through informal and formal observations, data gathering tools, collection of work samples, GOLD's Teaching Strategies anecdotal notations, *Waterford* on-demand reports, and *STAR Early Literacy* documentation. Curriculum goals are formally assessed three times a year (Fall, Winter and Spring) and progress reports are provided to parents. Just 4's program is delivered by teachers certified by the Alabama State Department of Education in either Early Childhood Education and/or Preschool Special Education.

Each pre-kindergarten unit is staffed with a highly qualified certified teacher and an auxiliary teacher or instructional paraprofessional trained in early childhood education and child development. Students receive additional instruction on a daily basis by a movement specialist and on a weekly basis by a guidance counselor and a media specialist.

Just 4
Developmental Laboratory

As adults, we are responsible for being good role models for our children. We must demonstrate to our children that we respect others and follow the rules and regulations. Our actions will model for our students the expectations and safety guidelines that they will be expected to follow as well. Thank you in advance for your support.

Procedures

Bell Schedule

JUST 4 Developmental Laboratory
Student Bell Schedule

7:20 Arrival Bell

7:50 Tardy Bell

2:10 Students are escorted to the gym

2:15 Day Care Dismissal

2:25 Back Gate Locked

2:30 Car Riders Dismissal

2:55 Late Pick-Up Begins

<u>NO Early Dismissals after 2:00 p.m.</u>

ATTENDANCE

Pre-kindergarten is the time to establish good attendance habits. Children are expected to be in school except in cases of emergency or for reasons listed below. Prior approval from the principal is required for absences for any other reason. Just 4 Developmental Laboratory is a Mobile County Public School and follows the MCPSS Attendance Policy. School attendance is monitored by the Alabama State Department of Education and the Mobile County District Attorney's Office just like all public schools are on a daily basis.

Legal Excuses for Absences

- Personal illness (The school may require a doctor's excuse.)
  *Please refer to the MCPSS Health Policy.

- Illness in the family

- Death of a relative (This absence is limited to three days unless reasonable cause is shown.)

- Observance of a religious holiday (With prior approval, any child shall be excused if his/her absence is for the purpose of observing a religious holiday consistent with his/her creed or belief.)

Parent Requirements for Absences/Tardies/Early Dismissals

- If a child is absent, the parent or guardian must write an excuse **within three days**. Please state the child's name, date(s) of absence, and reason for absence. Without a parental or doctor's written excuse, the absence will be recorded unexcused.

  - Parents must write a note for any/all student absences (even if the child goes home sick). **Absences are not excused without a parent or doctor's written excuse.**
  - Excuses should be given to your child's classroom teacher. Absences are recorded and reported to Central Office and our attendance officer.

- **If the child's absence is the result of a communicable disease, such as COVID, flu, chickenpox, head lice, scabies, etc., please notify the school nurse, Mrs. McAuley, at 221-1450.**

- Parents will receive a phone call from the school if their child is absent for any reason.

- Parents are responsible for contacting the school when the child is going to be absent for an extended period of time.
    - **If a student is absent for more than a week and the school is not notified as to the reason, the student may be withdrawn from Just 4 Developmental Laboratory**.

Traffic Procedures

General Everyday Guidelines

- Approximately 250 cars are entering the school campus each morning and afternoon. Traffic control requires cooperation from **ALL families**. Please make sure you are following all guidelines at all times for the safety of our students, faculty staff.

- Though cell phones are a part of our daily lives we must ask that there be **no cell phone use** while driving on campus. This includes arrival and dismissal procedures when you are in your car. For safety reasons, please end/suspend your conversations prior to driving onto campus. Thank you, in advance, for your assistance.

- The parking lot in back and front side parking lot are reserved for faculty and staff parking. The parking lot in front of the school is reserved for parents and guests. **Be sure to use the walkway and crosswalk.**

- The driveway in front of the building is a **NO PARKING ZONE**. The entire length of the drive is to be left open from parked cars in both lanes. Our children are too small to be seen around parked cars and the fire department requires that there be no parking next to the **red curbs.**

Parents MAY NOT enter the building.

ARRIVAL AND DISMISSAL TRAFFIC PROCEDURES

Enter the campus off St. Stephens Road.

- Side entrances are prohibited to parents.
- **PLEASE END** your conversations on your cell phones before driving onto campus.
- Follow the directives of **ALL** school personnel.

- Once on campus, the school driveway divides into two lanes.
    - During arrival and dismissal, you will be asked to pull forward in both lanes. We will fill the inside lane (left-hand lane first) to abide by fire department regulations and then we will fill the outside lane (right-hand lane).
    - Cars are not allowed to block the right lane until after 7:20 am in the morning and 2:00 pm in the afternoon. That lane must stay open according to Fire Marshal directives. School personnel will be on duty beginning at 7:20 am and 2:00 pm to assist with you pulling forward and around.

- If you arrive before 7:20 am and 2:00 pm, please pull forward in the left-hand lane, stopping at the red line and orange cones in front of the school or the next car in line.
- Parents are asked to put your cars in park once you have pulled forward as far as possible in your assigned lane. Please do not change lanes.
- Parents are to remain in their cars until directed by school personnel.
- **Parents MAY NOT enter the building. PLEASE STAY BY YOUR VEHICLE.**
- Parents will unload and load their students in the designated LOADING ZONE (between the red lines).
- Students **must** be unloaded from the PASSENGER SIDE **ONLY**.

Morning Arrival Procedures:

Morning car riders begins at 7:20 a.m. Students should arrive by 7:55 a.m.

School begins at 8:00 a.m.

Students are considered tardy after 8:00a.m.

- Parents will be directed by school personnel to unload students beginning at 7:25 am.
- After parents unload their student, the student will be directed inside the building and assisted to their classroom by teachers on duty.
- **Parents MAY NOT enter the building.**
- Once students are in the classroom, the student's temperature will be checked with a touchless thermometer. ANY student with a temperature of 100.4 or higher will not be allowed to stay at school (SEE HEALTH AND SAFETY).
- Once **all cars** within the LOADING ZONE are unloaded, school personnel will direct you to pull forward and exit the campus. **You will exit via Allison Street in front of the police precinct**.

Late Arrival

- Children who arrive to school after 8:00 am are considered tardy. Students arriving at/or after 8:00 am **MUST** be escorted to the front door to be checked in and to obtain a tardy slip. **We ask that parents arriving at school be dressed appropriately.**

- Students arriving after 10:30 a.m. will be counted absent for the entire day and will not be allowed to check-in.

Afternoon Dismissal Procedures:

Early dismissals (check-outs) will not be allowed after 2:00 p.m.

If you need to check your child out for any reason, you must do so prior to 2:00 p.m.

Daycare dismissal begins at 2:15 p.m.
Car rider dismissal begins at 2:30 p.m. until 2:55 p.m.

- Car rider numbers must be visible on the passenger side. They should be on the sun visor of the passenger side.
- Students will be called to load in the afternoon by their car rider number and will be escorted to the LOADING ZONE by school personnel.
- Parents will load their student on the PASSENGER SIDE **ONLY**.
- Once your child is loaded in your car, please flip your passenger sun visor up. This indicates to the teachers on car rider duty that your child is loaded.
- Once **all cars** within the LOADING ZONE are loaded, school personnel will direct you to pull forward and exit the campus. **You will exit via Allison Street in front of the police precinct**.

******(During the first couple weeks of school, carpool arrival and dismissal will take longer. Your PATIENCE is REQUIRED)***

Early Dismissal

- **Only** persons listed on the emergency contact card or are listed as a contact in INOW will be allowed to pick up the child. The parent/guardian **only** is **required** come to the school to add or remove contacts from the emergency contact card and/or INOW.

- **Please remember you will need your photo ID/driver's license each time you come**

to the school. Parents will sign-out their child at the kiosk. Your child will be called for and escorted to the office by the classroom teacher or auxiliary teacher. Due to COVID 19 and security procedures, **parents are not allowed in the building.**

- When children become ill at school, efforts are made to contact the family. **In the event the parents cannot be reached, persons listed on the emergency health card will be contacted.**

If your telephone number or any of the emergency contacts' numbers change for any reason, please notify the school immediately to update your child's information with the new telephone numbers. It is critical that we be able to contact you at any time. Please make sure you send your new number to your child's teacher when it changes as well as a note to the office with the new number.

- **MCPSS does not allow checkouts (early dismissals) after 2:00 p.m.**

Late Pick-up OR No Car Rider Tag

- If you do not have a car rider tag for your child, you will be **required** to park your car in the side parking lot and wait until **2:55** to come to the kiosk at the door and check your student out.
- **Parents MAY NOT enter the building.**
- You will have to show your driver's license/ID or the person picking up your child will need to show their driver's license/ID. **NO EXCEPTIONS**!
- **Only** persons listed on the emergency contact card or are listed as a contact in INOW will be allowed to pick up the child.
- **ONLY** the parent/guardian is **required** come to the school to add or remove contacts from the emergency contact card and/or INOW.**NO EXCEPTIONS**!

Replacement car rider tags are $5.00.
During the first couple weeks of school carpool dismissal will take longer.

Consistent and chronic late arrival and late pick-up can be considered parental neglect.

Just 4 Developmental Laboratory

Uniform Policy

Just 4 Developmental Laboratory

***Uniform dress will be required*.**

A Clear, Labeled water bottle is RECOMMENED.

Uniform	
Boys • White short or long sleeved three-button polo style shirt (no symbols, logos, or patches) • Black short or long sleeved three-button polo style shirt (no symbols, logos, or patches) • Gold short or long sleeved three-button polo style shirt (no symbols, logos, or patches) • *Black or gold Just 4 school t-shirt • Any purchased Just 4 t-shirt • Solid white undershirts only (no designs, stripes, prints, or colors) • Khaki shorts or long pants • Child-size buckled belt (brown or black) • White crew socks • Shoes any style or color **without strings** **(NO SHOESTRINGS or LIGHTS)**	**Girls** • White short or long sleeved three-button polo style shirt (no symbols, logos, or patches) • White short or long sleeve peter-pan collar blouse • Black short or long sleeved three-button polo style shirt (no symbols, logos, or patches) • Gold short or long sleeved three-button polo style shirt (no symbols, logos, or patches) • *Black or gold Just 4 school t-shirts • Any purchased Just 4 t-shirt • Solid white undershirts only (no designs, stripes, prints, or colors) • Khaki shorts, long pants, or skorts • French Toast brand (style blue & gold) plaid skirt or jumper (shorts are required underneath skirts and jumpers) • Child-size buckled belt (brown or black) • White crew or knee length socks • White or black tights (no designs, stripes, or prints) • Shoes any style or color **without strings** **(NO SHOESTRINGS or LIGHTS)**
Approved Outerwear	
Solid black: Cardigan sweater Windbreaker *Sweatshirt Just 4 school t-shirts and/or sweatshirts are a part of the school uniform and can be worn daily. Non-uniform outerwear must be removed once the student enters the building. *May be purchased through the office.	
Prohibited Items	
NO BOOTS No denim fabric	No unsafe or distracting jewelry No headwear inside building
School uniforms are designed to be modestly worn. Dresses, jumpers, skirts, skorts, shorts, pants, and slacks are to be worn at the natural waistline. Please avoid clothing items that are too tight and/or too short. All clothing is to be neat and clean with no obvious holes. "Uniforms in schools were designed to help with school safety, discipline, increase a sense of belonging and school pride." Let us make sure each of us set a great example and abide by the uniform guidelines that have been set in place.	

JUST 4 SCHOOL SHIRTS

FACE MASKS $5.00, OPTIONAL (assorted colors)

GOLD SHORT SLEEVED T-SHIRTS $12.00
XS (6-8) S (10-12) M (14-16)
(NOTE THE GOLD T RUNS LARGE)

BLACK LONG-SLEEVED SHIRTS $15.00
XS (2-4) S (6-8) M (10-12) L (14-16)

BLACK SWEATSHIRTS $20.00
XS (2-4) S (6-8) M (10-12) L (14-16)

T-Shirt - $12.00

Long Sleeve T-Shirt - $15.00

Sweatshirt - $20.00

Just 4
Developmental Laboratory

Services

Services

Health Services

A registered nurse provides first aid and illness-related care to the children of Just 4 and is available to parents for assistance with health problems. Throughout the year, she conducts screenings, assessments, and health education activities. She also implements system policies and procedures regarding first aid, safety, and communicable disease control. The nurse consults with community agencies and health care professionals regarding problems of students and arranges assistance as needed. The school nurse has ALL medical forms listed below.

If your child is required to receive medication during school hours, medication will be administered by the school nurse. MCPSS Medication Policy will be followed.

- A "School Medication Prescriber Parent Authorization" form MUST be completed by physician and signed by the parent or legal guardian before medication can be administered.
- If your student has a chronic ailment, a "Chronic Ailment Statement/ Physician's Statement of Illness" MUST be submitted by a physician at the beginning of **1st Semester** and at the beginning of **2nd Semester**.
- Only medication prescribed by a physician can be brought to school.
    - Do not send medication in your child's book bag.
- Medication must be given to the school nurse by the parent or legal guardian and a medication form must be signed at that time.
- If your child has food allergies or dietary restrictions, a "Diet Prescription for Meals At School" form MUST be completed by a physician/medical authority.
- Medication will be under lock and key at all times.
- All medication is kept in the Health Room.

"Distribution of medication requires trained personnel and documentation from a physician. We are not responsible for any medications given after school hours. If any medications are needed in after school care, please see your health care provider concerning their policies and procedures."

Counseling Services

The Just 4 Counselor works with children, parents, and staff to promote a balance between the social, emotional, physical, and cognitive needs. Parents are encouraged to contact the counselor when problems arise that may affect a child's ability to learn. The counselor can be reached at 221-1450. Individual and group counseling are ongoing for children that need support. Home visits and referrals to community resources are made as needed. The school counselor and school nurse work together to provide parent education opportunities throughout the year. The school counselor and administration host parent meetings throughout the school year.

Library Services

The media specialist is available to parents every morning from 8:00 to 8:30. Children visit the library on a weekly basis to hear stories and participate in activities which promote literacy development. Parents and children are encouraged to use the Just 4 Library on a regular basis. The following guidelines are recommended for parents using the library:

- Parents must sign a textbook responsibility form and are responsible for library books checked out to their child.

- Parents check out books from the school library from 8:00 a.m. - 8:30 a.m. Parents must check-in at the office to obtain a visitor's pass prior to going down to the library.

- If a book is lost or damaged, parents are to contact the media specialist for information on replacement cost and procedures.

- Parents are also encouraged to use the public library and read to their child on a daily basis. Research shows that reading to your child for just 10 minutes a day can significantly increase their reading ability as well as their intelligence levels.

Rainbow Before & After Care Provider Rates 2022-2023

Hours of Operation

Before School Care 6:30AM

Before school care cut off time 7:10am

After school Care 5:15PM

Student Fee:

$50 per child

Tuition:

Before & After School Care	Monthly/Weekly
1 Child	$300/$75
2 or more (per child)	$280/ $70

After School Care	Monthly/ Weekly
1 Child	$260/$65
2 or more (per child)	$ 240/$60

Before School Care	Monthly/Weekly
Per Child	$200/50

Child Care South Differential Fees:	Monthly/Weekly
Before & After Care	$72/$18
Aftercare	$32/ $8

For more information please contact the Rainbow Office at 251-471-3110

Food Program Services

Breakfast and lunch are served each day. Guidelines are followed to ensure that children receive healthy and nutritious meals. Menus are sent home on a monthly basis. The cafeteria adheres as closely as possible to these menus, but there are times when menus must be changed. If your child has food allergies or dietary restrictions, a "Diet Prescription for Meals At School" form MUST be completed by a physician/medical authority (**SEE** Health Services).

Below are prices for the upcoming school year:

Child's Breakfast	**Child's Lunch**
regular price….at no cost	regular price….at no cost
reduced price….at no cost	reduced price….at no cost
qualifying free….at no cost	qualifying free….at no cost

milk or juice purchased separately…. $ .50
adult breakfast…. $ 2.00
adult lunch…. $ 4.00

Field Trips

Field trips are educational experiences that occur during school hours. These excursions are planned by teachers to correlate with the regular instructional program. The following guidelines and procedures apply to field trips:

- Permission slips are **required** for all field trips. Children may not participate without written parental consent.

- Students **will not** be required to pay entrance fees or other monies for any field trips.

- It is recommended that one adult accompany each group of nine children to assist in supervision (classroom and auxiliary teachers). However, additional supervision may be needed depending upon the activity and/or method of transportation. Parents may be asked to attend or assist with chaperoning students.

- If parents are asked to chaperone or attend field trips, the following guidelines must be followed:
    - Chaperones may not bring other students or children on the field trip.
    - Chaperones will dress appropriately.
    - Students must travel with their class to and from the event. Students **will not** be allowed to leave the field trip with a chaperone.
    - Chaperones must pay ALL entrance and transportation fees to attend the field trip.
    - Chaperones will supervise all students they are assigned throughout the field trip. Chaperones will report to the teacher any student who deviates from the desired expectations.
    - Chaperones will conduct themselves in an appropriate manner at all times. (i.e. no smoking, no use of inappropriate or abusive language, etc.)
    - Must be 21 years or older.

- Chaperones may be **excluded** from an educational field trip for the following reasons:
    - Parents exhibiting inappropriate behavior.
    - Parents who are unable to stay for the duration of the field trip.
    - Parents who wish to include other small children and babies.
    - Parents who are unwilling to supervise assigned students.
    - Parents who are inappropriately dressed.

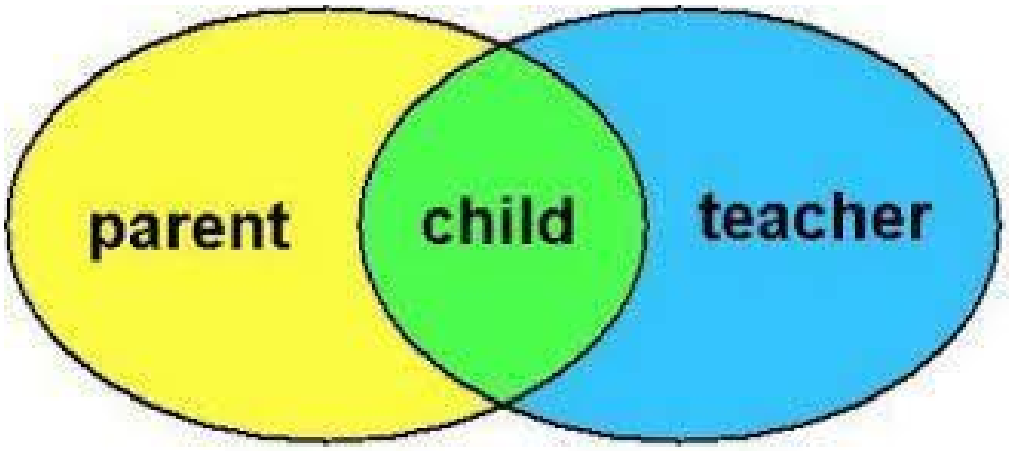
- The safety and well-being of all children is essential. Appropriate behavior is required of all students participating in educational excursions.
    - Students may be denied the opportunity to attend a field trip prior to the field trip date because of inappropriate behavior during school. Parents will be notified by the classroom teacher if a student's behavior impacts field trip attendance.

- Students are required to wear nametags.

- Children must wear school uniforms on all field trips.
    - Just 4 t-shirts may be purchased for excursions.

- **No refunds** are given to parents/guardians when children are unable to attend field trips. Buses, tickets, etc. are reserved and paid for in advance.

Just 4
Developmental Laboratory



Parental Involvement and Commitment

Parent Involvement and Commitment

Parent Orientation/Meet and Greet – AUGUST 2, 2022

Parent Orientation is a **MANDATORY** session for **parents**. Vital information will be given, procedures explained, and questions answered.

"Meet and Greet" is a session so that you and your child may meet their teachers and become familiar with the classroom. We **highly suggest** attending the "*Meet and Greet*" session to ease with "first-day jitters".

Parent Meetings

You are required by the Parent Contract to attend at least one (1) Parent Meeting per Quarter during the 2022-2023 school year resulting in four (4) for the school year. Parent meetings will be offered throughout the school year. **There will be two (2) meeting sessions each month, in-person (8:00 am) and virtually (5:00 pm),** except August and October**. There will be NO parent meetings in December and May.** The following dates, times, and topics are scheduled for this year:

- August 23rd – 5:00 pm to 7:00 pm, Topic: Title I and Open House (tentative)
- September 20th – Topic: Assessments
- October 28th – Statewide Parent & Family Engagement Day, Time: TBA
- November 29th - Topic: Promoting Resilience in Pre-K Students
- January 10th - Topic: Conscious Discipline
- February 28th - Topic: Student Safety
- March 14th – Topic: Helping Our Children Learn
- April 25th - Topic: Kindergarten Transition

Parent/Family Participation

Family participation is expected at Just 4. Families are responsible for completing a minimum of 12 participation hours. Examples of ways to participate are attending virtual meetings and completing take home activities.

Reporting to Families

Parent Conferences will be scheduled once per semester. **Parents or guardian** must attend at **least two (2) face-to-face** conferences during the school year. Teachers may contact parents for additional conferences as needed. Parents may also request conferences at any time throughout the school year. However, requested personal conferences require an appointment. Parent conferences can be arranged by e-mailing the teacher, calling the school office or by written request to the teacher. Appointments can be set during the teacher's planning and conferencing period, before 7:50 a.m. or after 3:00 p.m.

Classroom Visits and Field Trips

Classroom visits will be allowed starting October 11th (second quarter). This allow time for the student to adjust to the routines and procedures at Just 4 Developmental Laboratory. If you would like to visit your child's classroom, please contact your child's teacher, and schedule a time to observe. Classroom visits are **reserved for the parent or guardian**. It is preferred that the teacher and the principal be contacted in advance to arrange a day and time for such visit so as to avoid any conflicts with the school schedule, resource classes, physical education, or special activities. **Classroom visits are NOT EXCEED 30 minutes**. This policy will be strictly enforced ensure the required instructional time is protected.

In visiting a classroom, parents must realize that the teacher's first responsibility is to the class as a whole, and the teacher will be unable to converse at any length with you the visitor. If a conference is desired, arrangements will be made by the teacher for an appointment with the parent to come back at for a conference.

Contacting Staff

Parents may contact Just 4's faculty and staff by telephone, note/letter, email, text, or through the school's website. Should you need to speak to a teacher, please leave a message with the school office personnel. The request will be placed in the teacher's box.
Teachers check their boxes during their planning times. Please understand that the teacher may not see the message until the end of the day if you call after his/her planning time. The staff at Just 4 Developmental Laboratory is always open to input and encourages you to share concerns and questions early, before they become problems.

Contacting Principal

Parents or community members who have comments, concerns, or suggestions may call, write a note, or send an e-mail (mbaugh@mcpss.com) to the principal, who is committed to responding in a timely manner. If you come to the school and Ms. Baugh is unavailable, you will be asked to complete a Conference Request form, and she will get back with you within 24 hours. Ms. Baugh is **always** willing to assist you any manner.

Important Websites

The websites below offer current information on our school system and our school:

- Mobile County Public School Website address is http://www.mcpss.com/ .

- Just 4 Developmental Laboratory Website address is https://just4devmcpssal.schoolinsites.com/

- Just 4 subscribes to a fun reading program that can be accessed from home.
  - To access *Scholastic Bookflix*, go to http://bkflix.grolier.com and type in username: **just4** and password: **bookflix.**

We also encourage you to like us on our Facebook page at **FACEBOOK.JUST4**. Follow us on Twitter at **@just4jags** and **@JustPrincipal** and on Instagram at **@just4jags.**

Just 4
Developmental Laboratory

Expectations

Expectations

Expectations for Administrators

The role of the school administration includes:

- Maintaining a safe atmosphere conducive to proper behavior.
- Planning and promoting developmentally appropriate curriculum to meet the needs of all students.
- Promoting effective discipline procedures based upon fair and impartial treatment of all students.
- Developing a positive working relationship between staff and students.
- Encouraging parents/guardians and students to use the services of community agencies.
- Encouraging parents/guardians to maintain regular communications with the school.
- Involving the entire community in improving the quality of life within the school and community.
- Publishing rules, regulations, and procedures annually.

Expectations for Teachers

The role of the teacher includes:

- Upholding the developmentally appropriate, academic philosophy and its implementation.
- Striving for academic excellence.
- Contributing to the continuity of the academic program.
- Supporting the parent reporting policy.
- Planning instruction designed to aid students in achieving all objectives and goals.
- Maintaining appropriate discipline related to a structured program for all students.
- Maintaining a developmentally appropriate and an academic focused, engaging classroom environment.
- Wearing appropriate attire to support the student dress standard and to set an example for students.
- Maintaining a positive public perception of the Just 4 Developmental Laboratory program.
- Exhibiting team spirit in the implementation of all aspects of the Just 4 Developmental Laboratory program.

The teacher plays a major and indispensable role in the educational process of children and deserves the respect and cooperation of students and parents.

Expectations for Students

Students at Just 4 Developmental Laboratory are expected to:

- Follow the Mobile County Public Schools Student Handbook and Code of Conduct by obeying school rules, classroom rules/procedures and regulations.
- Be **completely toilet trained**.
- Be on time.
- Practice self-control.
- Show respect for authority.
- Respect peers.
- Respect school property.
- Use good manners.
- Strive to do their best academically.
- Make school and learning a priority.
- Come to school clean and in proper uniform every day.
- Bring and maintain proper materials.
- Listen and participate in class.
- Show pride in their school.

Expectations for Parents

Parental input is necessary and actively sought through both formal and informal means. Parents should understand, however, that the operation of the school is the responsibility of school personnel. By choosing to enroll at Just 4 Developmental Laboratory, parents have provided their child with an opportunity to receive an excellent education. In addition, parents have accepted the responsibility to provide the appropriate encouragement, guidance, and home environment to foster the most beneficial learning situation possible.

Parents of Just 4 Developmental Laboratory students are expected to:

- Uphold their responsibilities of the Just 4 Parent Contract throughout the school year.
- Be supportive and assist in the continuity of the high standards set for students attending Just 4 Developmental Laboratory.

- Support the Just 4 Developmental Laboratory and the *Mobile County Public School System Discipline Policy.*
- Support the dress code by sending their child to school clean and in proper uniform every day.
- Use proper channels for contacting school personnel.
  - For student performance and/or classroom attitude/behavior, contact the teacher. If the teacher is unable to assist you, then contact the administration.
  - For school programs or activities, contact the school office.
- Review schoolwork and other information brought home by students daily.
- Sign and return promptly all school-related papers.
- Maintain responsibility for their child arriving at school on time every day.
- Participate in Open House, Parent Meetings, and other activities requiring parent involvement.
- Support their child emotionally and physically.
- Take an active role in their child's education by staying involved in their child's daily learning.
- Pick their child up promptly at dismissal time each day.
- Respect their teacher's professional opinion.

It is the school's responsibility to teach an academic curriculum and skills that educate students for responsible citizenship.

It is the parent's responsibility to support the school philosophy and goals and teach children to respect school authority and behave properly at school.

Just 4
Developmental Laboratory

Discipline

The adults of Just 4 facilitate the development of social skills, self-control, and self-regulation in children by modeling and encouraging expected behavior, redirecting children to more acceptable activities, setting clear limits and intervening immediately when unacceptable, harmful behavior occurs. Corporal punishment is not allowed.

Discipline procedures are as follows:

Non-aggressive behaviors	Aggressive behaviors
1. Give child reminders/warnings	1. Notify parent
2. Limit child's choices and/or activities.	2. Refer to principal for in-house intervention.
3. Notify parent	3. Outside referrals and resources and/or suspension, if deemed necessary.
4. Refer to principal for in-house intervention or other steps deemed necessary	4. Possible dismissal from the Just 4 program.

To ensure the safety and well-being of all children, Just 4 adheres to the *MCPSS Handbook and Code of Conduct.*

I understand that **I am responsible** for my child's behavior. In the event of my child's has continuous discipline infractions, I will be required to attend additional parenting sessions for guidance and support.

_____ _____

Child's Name Parent's Signature Date

Just 4
Developmental Laboratory

General Guidelines

General Guidelines

Cell Phones

Just 4 is a **"no cell phone zone"**. Please refrain from using cell phones during arrival and dismissal time. Please use this time for communicating with your child. Parents talking on their cell phones while on school premises will be asked to end their conversations immediately.

Money

All money should be sent to school in your child's daily folder or backpack. Money should be in a labeled, sealed envelope. Money must be turned in by **9:00 a.m.** on the morning it is due. All money should be turned in to your child's classroom teacher. Label the envelope with your child's name, teacher's name, what the money is for, and the amount of money enclosed. **Send the exact amount needed.**

Example:

Child's Name
Teacher's Name
Frozen Friday - $1.00

Lost and Found

Items found in and around school are placed in lost and found. Items not claimed within 48 hours are moved into the utility room.

REMEMBER: Label clothing with your child's name will solve the problem of lost sweaters, jackets, and caps.

Adult Dress

Please dress appropriately when coming to school or chaperoning field trips. Please avoid revealing attire (see-through, low-cut, short-shorts, tank-tops, etc.), sleepwear (including house slippers) and clothing exhibiting vulgar pictures and words. Be a positive role model for the children.

Parties

Each class may have two parties during the school year. Your assistance, as requested by the teacher, is appreciated. Teachers may collect money for parties. Let your child's teacher know in advance if you are going to celebrate your child's birthday at school. Birthday snacks may be served at snack time on your child's birthday. **Only** persons listed on the emergency contact card or are listed as a contact in INOW will be allowed to go to the classroom. Any adults attending your child's birthday snack must sign-in using the Raptor System in the front office. *Please refer to MCPSS Wellness Plan for appropriate snacks.

Visitors

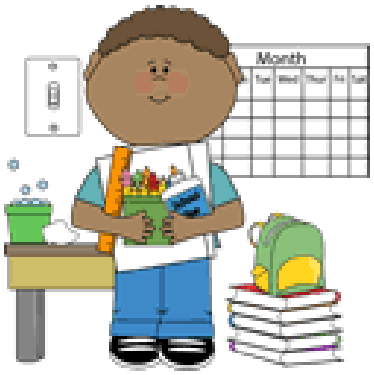
Visitors are welcome to the school (***See Classroom Visits***). Upon entering the building, all visitors are required to report to the main office, sign in on the Raptor System, and obtain a visitor's pass. The pass is to be worn the entire time you are visiting with us. Faculty and staff have been instructed to direct all visitors, including parents, without official passes to the office. When leaving, please return to the office and sign out. This system wide policy must be followed to insure the safety of our students, parents, faculty, and staff.

Volunteers

Just 4 Developmental Laboratory welcomes parents/guardians, grandparents, community professionals, and friends to be a part of our community. **Only** persons listed on the emergency contact card or are listed as a contact in INOW will be allowed to volunteer. We encourage all to become involved. Our volunteers are crucial to the success of our program! Some of the volunteer opportunities are:

- Gardening Club
- Buddy Readers
- Fundraising Activities
- Krewe of Clean
- Faculty and Staff Appreciation

Just 4
Developmental Laboratory



Just 4 Developmental Laboratory and Mobile County Public School System
2022 -2023
School Calendars

Board Approved on 2/21/22

MOBILE COUNTY PUBLIC SCHOOLS
2022-2023 SCHOOL YEAR CALENDAR

4-Independence Day
(System wide Holiday)

July 2022						
S	M	T	W	Th	F	S
					1	2
3		5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JANUARY 2023						
S	M	T	W	Th	F	S
1	2	3	4		6	7
8	9	10	11	12	13	14
15		17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2-Teachers Work day
3-4-Professional Dev.
5-3rd QTR. Begins/ Students Back
16-MLK Jr. Day
(System wide Holiday)

1-2-Professional Dev.
3-Teachers Work Day
4-1st QTR Begins/
First Day of School

AUGUST 2022						
S	M	T	W	Th	F	S
	1	2	3		5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19						25
26	27	28				

20-22 Presidents / Fat Tuesday
(System wide Holiday)
23-24- Students and Teachers
Holiday
27- Classes Resume

5- Labor Day
(System wide Holiday)

SEPTEMBER 2022						
S	M	T	W	Th	F	S
				1	2	3
4		6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MARCH 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16		18
19	20		22	23	24	25
26	27	28	29	30	31	

17-3rd QTR Ends (46 Days)
20-Teacher Work Day
21-4th QTR Begins

7-1st QTR. Ends (46 Days)
10-Teachers Work Day
11-2nd QTR. Begins

OCTOBER 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6		8
9	10		12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16						22
23	24	25	26	27	28	29
30						

17-21- SPRING BREAK

11-Veterans Day
(System wide Holiday)
21-25 Thanksgiving Break
(School Holiday)

NOVEMBER 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10		12
13	14	15	16	17	18	19
20						26
27	28	29	30			

MAY 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24		26	27
28		30	31			

25-4Th QTR ENDS/ 43 Days
Last Day for Students
26- Teachers Work Day
29- Memorial Day
System wide Holiday

16-2nd QTR. Ends (43 Days)

19-30 Christmas Break
(School Holiday)

DECEMBER 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15		17
18						24
25						31

JUNE 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

12 Month Employee Holidays 2022-23
July 4-Independence Day
Sept.5-Labor Day
Nov. 11-Veterans Day
Nov.23Nonwork Day/24-25 Thanksgiving
Dec.26-27-Christmas Break
Dec.29&30- New Year's
Jan.16 MLK Jr. Day
Feb-20-22 Mardi Gras/ Pres. Day
May 29- Memorial Day

8-FLEX DAYS

First and Last Day of Quarter

Teacher Planning/Staff Development/Student Holiday

Student/Teacher Holidays

Activity Calendar
2022– 2023

Subject to Change

JUNE	JULY	AUGUST
2022-2023 REGISTRATION	• Bridges – 07/11 – 07/14, 8:00 am to 12:00 pm	• **Orientation /Meet and Greet the Teachers TBA** • 1st Day for Students - 08/04 • Quarter 1 Begins - 08/04 • **Open House/Title I Meeting, 08/23, 5:00 p.m. to 7:00 p.m.** • Fall Pictures - 08/26 (wear School Uniform)
SEPTEMBER	**OCTOBER**	**NOVEMBER**
• Labor Day Holiday 09/05, No School • Grandparent Luncheon– 9/9 • Talk/Dress Like A Pirate Day - 09/19 • **Parent Meeting 09/20**	• Quarter 1 Ends- 10/7 • Teacher Workday- 10/10 No School for Students • Quarter 2 Begins 10/11 • **2022 Alabama Early Childhood Education Conference, 10/19 - 10/21 – MORE INFORMATION TO COME** • **Parent & Family Engagement Day 10/28, TBA**	• Holiday pictures (prepaid only) - 11/10 (wear Favorite Holiday Outfit) • Veteran's Day - 11/11, No School • Thanksgiving Holidays- 11/21 – 11/25 • **Parent Meeting - 11/29**
DECEMBER	**JANUARY**	**FEBRUARY**
• Holiday Program - 12/15 • Holiday PJ Day - 12/16 • Holiday Class Parties- 12/16, after 12:30 • Quarter 2 Ends 12/16 • Winter Holidays 12/19 - 12/30, No School for Students	• Winter Holidays-01/03 - 01/04, No School for Students • Teacher PD Days - 01/02 – 1 /03, No School for Students • Teacher Workday - 01/04, No School for Students • Quarter 3 begins- 01/05 • **Parent Meeting -01/10** • Dr. King Holiday - 01/16, No School • Class Pictures - 01/20	• Black History Festival - 02/15 – 02/17 • President's Day/Mardi Gras Holiday - 02/21 – 02/23,No School • **Parent Meeting 02/28**
MARCH	**APRIL**	**MAY**
• **Parent Meeting– 03/14** • Quarter 3 Ends - 03/17 • Teacher workday-03/20, No School for Students • Quarter 4 Begins - 03/21 • Spring Pictures - 03/23 (wear Favorite Spring Outfit)	• Week of the Young Child (activities TBA) - 4/10 – 4/14 • School-Wide Storybook Character Day - 04/13 • Family Picnic – 04/14 • Spring Break Holiday - 04/17–04/21 • **Parent Meeting - 04/25**	• National Education Personnel Appreciation Week - 05/01 – 05/05 • College and Career Week - 05/8 – 05/12 • End of the Year Program – 05/23 • Class Parties - 05/24, after 12:30 pm • Last Day for Students- 05/25 • Quarter 4 Ends - 05/25

Notes