

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

September 27, 2011

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Roger P. Milton, Chairman; Mr. Judge B. Helms; Mr. Charlie D. Frost; Mr. Eric F. Hinson; and Mr. Isaac Simmons. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Roger P. Milton, at 6:10 p.m.

2. OPENING PRAYER

The opening prayer was led by Mr. Charlie D. Frost.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

Mr. James announced that Gadsden County had received the Solar Power Plant Grant. He stated that the Solar Power Plant Grant will create an estimated 400 jobs during construction and 120 permanent jobs in the county. He thanked everyone for their role in the involvement of the Solar Power Plant. He stated that Dr. Jim Murdaugh played an important role in getting the Solar Power Plant to Gadsden County. He stated that education will benefit from the Solar Power Plant.

Mr. Frost recognized and thanked Mr. Gamble, Security Guard at Carter Parramore Academy. He stated that Mr. Gamble was doing an outstanding job.

Mr. Hinson recognized East Gadsden High School for their customer-friendly service. He echoed the Superintendent in regards to the Solar Plant. He stated that he visited Havana Elementary School for grandparent's day. He invited Board members to a fish fry on Friday (September 30th) at the Havana Senior Citizen Center. He recognized Pastor Harris and New Jerusalem Church for painting the outside buildings of the Havana Senior Citizen Center.

ITEMS FOR CONSENT

Mr. Milton added to the agenda item #15a – h – Student Expulsions. He entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Charlie D. Frost, seconded by Mr. Judge B. Helms and carried unanimously.

5. REVIEW OF MINUTES

- a. August 23, 2011, 4:30 p.m. – School Board Workshop
- b. August 23, 2011, 6:00 p.m. – Regular School Board Meeting
- c. September 6, 2011, 4:00 p.m. – School Board Workshop
- d. September 6, 2011, 6:00 p.m. – Final Budget Hearing

ACTION REQUESTED: The Superintendent recommended approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- a. Personnel 2011 – 2012

ACTION REQUESTED: The Superintendent recommended approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

- a. Budget Amendment Number One

Fund Source: 410 (School Food Service) Funds
Amount: \$.00

ACTION REQUESTED: The Superintendent recommended approval.

- b. Budget Amendment Number Two

Fund Source: 420 (Federal) Funds
Amount: \$953,945.00

ACTION REQUESTED: The Superintendent recommended approval.

- c. Budget Amendment Number Three

Fund Source: 432 (Targeted ARRA Stimulus) Funds
Amount: \$.00

ACTION REQUESTED: The Superintendent recommended approval.

- d. Budget Amendment Number Four

Fund Source: 434 (Race To The Top) Funds
Amount: \$168,526.69

ACTION REQUESTED: The Superintendent recommended approval.

9. SCHOOL FACILITY/PROPERTY

- a. Change Order #1 – Carter Parramore Academy Re-Roofing Project – Bid #1112-07

Fund Source: 394
Amount: \$21,999.50

ACTION REQUESTED: The Superintendent recommended approval.

- b. Architect Proposal – Re-Roofing at Carter Parramore Academy

Fund Source: 394
Amount: \$8,750.00

ACTION REQUESTED: The Superintendent recommended approval.

- c. 5 Year Work Plan

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

- d. Request to Delete from Capital Assets – Motor Vehicles Effective 2010-2011 FY

Fund Source: Applicable Funds
Amount: \$67,315.00

ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an (*) asterisk were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

*7. BUDGET AND FINANCIAL TRANSACTIONS

- e. Finalized 2010 – 2011 Superintendent’s Annual Financial Report

Fund Source: All Funds
Amount: N/A

Mr. Helms requested a summarization of the Finalized 2010-2011 Superintendent’s Annual Financial Report.

Mrs. Bonnie Wood stated that the Governmental Accounting Standards Board (GASB) requires all governments, including special purposes governments such as school districts, to implement a financial reporting model comprised of Management’s Discussion and Analysis (MD&A), basic financial statements, notes to the financial statements, and other required supplementary information. She stated that the report complies with the format for the Comprehensive Annual Financial Report presented in the Certification of Governmental Accounting and Financial Reporting Standards (Statement 34 Edition) published by the GASB. She stated that the largest portion of the

district's net assets (95 percent) reflects its investment in capital assets (e.g., land, buildings, furniture and equipment), less any related debt still outstanding. She stated that the district uses these capital assets to provide services to students; consequently, these assets are not available for future spending. She stated that federal revenues increased by \$3.9 million or 28 percent, primarily due to a Federal ARRA Stimulus grant expenditures. She stated that the largest revenue source is State revenue (48 percent). She stated that there were some changes in capital assets.

Following discussion, Mr. Judge B. Helms made a motion to accept the Superintendent's recommendation to approve agenda item #7e. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

a. Contracted Services

Fund Source: Targeted ARRA Fund 432
Amount: \$16,865.00

In response to Mr. Frost's request for an explanation of the Targeted ARRA Fund 432, Mrs. Wood stated that a web-based software subscription with Classworks at Havana Elementary School was purchased with ARRA IDEA funds.

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #8a. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

b. Contracted Services

Fund Source: General Fund and Federal Projects
Amount: \$44,522.79

In response to Mr. Frost's request for an explanation of the Contracts with IBM and Direct Link, Mrs. Wood stated that the IBM Service Contract was an ongoing maintenance agreement; and the contract with Direct Link was for consultant fees for training.

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #8b. The motion was seconded by Mr. Judge B. Helms and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

c. Rental Car Agreement

Fund Source: Applicable Funds for Travel
Amount: Applicable Rates

Mr. Frost asked what was the difference between the rental car agreements with AVIS and Express Rent A Car.

Mrs. Wood stated that the rental car agreement with Express Rent A Car was modeled from the current contract with the Leon County School District. She stated that the Express Rent A Car Agreement would provide competitive rates for rental vehicles when rentals are needed from Quincy/Tallahassee. She stated that obtaining a rental car from another location, AVIS rentals (State of Florida bid) would continue to be utilized.

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #8c. The motion was seconded by Mr. Judge B. Helms and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

d. Florida Virtual School Participation Agreement

Fund Source: FEFP

Amount: Undetermined – based upon enrollment

Mr. Frost stated that he was concerned about the funding for the Florida Virtual School Participation Agreement.

Dr. Sylvia Jackson, Director of K12, stated that funds are allocated for a certain amount. She stated that the district is billed for the number of students enrolled.

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #8d. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

e. Collective Bargaining Agreement Between The School Board of Gadsden County and the Gadsden County Classroom Teachers Association July 2011 – June 2012

Fund Source: N/A

Amount: N/A

Mr. Simmons requested a workshop to further discuss the Collective Bargaining Agreement Between The School Board of Gadsden County and the Gadsden County Classroom Teachers Association July 2011 – June 2012 because he stated that he was unaware of all the changes made to the contract.

Following discussion, Mr. Isaac Simmons made a motion to defer action on agenda item #8e. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

f. Lease Agreement With Soccer League

Fund Source: N/A
Amount: N/A

Mr. Jaime Castro and Mr. Ramon Piris, Regional Soccer League of Quincy, addressed the Board to request that the liability insurance for lease of the football fields at Carter Parramore Academy and James A. Shanks Middle School be changed to \$1 million.

Mr. Shepard stated that the School Board policy currently has a cap of \$1 million liability insurance for use of facilities.

Mr. Milton stated that language needed to be added to the lease agreements to coordinate schedules with the City of Quincy.

Mr. Helms made a motion to accept the Superintendent's recommendation to approve agenda item #8f with the noted language corrections. The motion was seconded by Mr. Charlie D. Frost.

Following discussion, Mr. Helms withdrew his motion, and Mr. Frost withdrew his second in order to allow Attorney Minnis ample time to make the necessary language corrections.

Mr. Judge B. Helms made a motion to defer action on agenda item #8f. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

g. Contracted Service for Dual Enrollment Program

Fund Source: General Fund
Amount: \$21,297.60

Mr. Eric F. Hinson made a motion to accept the Superintendent's recommendation to approve agenda item #8g. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

h. Inservice Program for Add-On Endorsement in the Area of Florida Gifted

Fund Source: N/A
Amount: N/A

In response to Mr. Hinson's request for clarity of the In-Service Program for Add-On Endorsement in the Area of Florida Gifted, Mrs. Rosalyn Smith stated that the primary objective of the program is to make available to practicing educators those courses which will provide for them the skills and competencies to teach gifted education. She stated that the In-Service Program for Add-On Endorsement in the Area of Florida Gifted program will meet the Gifted Endorsement requirements for State Board Rule 6A-4.01791 through the service training.

Following discussion, Mr. Eric F. Hinson made a motion to accept the Superintendent's recommendation to approve agenda item #8h. The motion was seconded by Mr. Judge B. Helms and carried unanimously with Mr. Helms, Mr. Simmons, Mr. Hinson and Mr. Milton voting.

Mr. Frost did not cast a vote because he left meeting for a brief moment.

Mr. Hinson recognized Mrs. Arnita Grice-Walker, President of the GCCTA.

ACTION REQUESTED: The Superintendent recommended approval.

*10. EDUCATIONAL ISSUES

a. 2011 – 2012 Student Progression Plan

Fund Source: N/A
Amount: N/A

Mr. Simmons requested an overview of the changes to the 2011 – 2012 Student Progression Plan.

Mrs. Rosalyn Smith stated that the changes to the 2011 – 2012 Student Progression Plan are statutory requirements, some career changes were made, and the ESE requirements were strengthen. She stated that the writing requirements increased from 3.5 to 4.0.

Dr. Sylvia Jackson stated that the Student Progression Plan met state law principles. She stated that the Assistant Principals have had a chance to view the document. She stated that the strategies support and will reduce retention.

During the discussion, Board members agreed that a workshop was needed to further discuss the Student Progression Plan to compare the district's standards with the state standards.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #10a. The motion was seconded by Mr. Judge B. Helms and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

11. MISCELLANEOUS

a. Honeywell Energy Cost Avoidance Report

Fund Source: N/A
Amount: N/A

Mr. Paul Mullican, representative of Honeywell, shared with the Board a power-point presentation on energy awareness. He stated that energy awareness was becoming aware of the energy being used around us and what we as individuals can do to minimize its usage and costs. He reviewed the energy saving results from last year. He stated that savings were spent in the base year minus what was spent in the current year. He stated that no variables were taken into account like weather, utility rates, additional equipment or additional runtime. He stated that cost avoidance means the difference between the actual cost and what the coast would have been with the variables accounted for. He stated that only the current utility rates were

accounted for. He stated that the district's electrical rates were up 16% from the base year. He stated that enough electricity was saved to power 2,200 to 2,500 homes. He stated that the total cost avoidance for year one was \$405,920.00, and for year two \$339,446.00, total \$745,366.00. He stated that the year two school winners were Gretna Elementary School and St. John Elementary School. He stated that past year challenges for the district were harsh record cold winter, abnormally hot summer and system learning curve. He stated that past year successes were choosing to change habits, becoming more energy aware, attending the workshops, and increased positive attitude. He stated that the district is moving forward by staying focused, better light management, increased participation, and increased training.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #11a. The motion was seconded by Mr. Judge B. Helms and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

12. **CONSIDERATION, PROPOSAL, AND/OR ADOPTION OF ADMINISTRATIVE RULES AND RELATED MATTERS**

- a. Approval of School Board Rule 6.40 (Assessment of Employees)

Fund Source: N/A
Amount: N/A

Following discussion, Mr. Judge B. Helms made a motion to accept the Superintendent's recommendation to approve agenda item #12a. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- b. Discussion and Request to Advertise the Board's Intent to Amend School Board Policy 2.94 (Universal Breakfast Program) and 2.95 (Wellness Program)

Fund Source: N/A
Amount: N/A

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #12b. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

13. **EDUCATIONAL ITEMS BY THE SUPERINTENDENT**

None.

14. SCHOOL BOARD REQUESTS AND CONCERNS

In response to Mr. Frost's concern as to whether something could be done for the food service worker's salaries, Mr. James stated that the issue would have to be presented in a workshop setting.

Mr. Hinson asked if Board members could receive their Board packets on Tuesday before the meetings in order to have ample time to review information. He stated that he wanted to ensure that issues addressed at Board meetings are handled.

Mr. Simmons stated that he was concerned about the district's student enrollment. He asked what could the district do to increase student numbers.

Mrs. Smith stated that she had previously shared with the Superintendent information on increasing student enrollment. She stated that she was in the process of doing a commercial to promote positive things in the district. She stated that the district needs to find ways to market better.

Mr. Simmons stated that he had attended a football game and one of the cheerleaders was dropped. He stated that cheerleader acrobatics need to be banned.

Mr. Milton stated that the FHSAA have requirements and guidelines for cheerleaders.

Mr. Helms stated that the district has a much better reputation than it did in the past. He stated that it is a good thing for the Superintendent and Sheriff to speak with students, especially the young men.

Mr. Hinson stated that a standard greeting customer service letter needed to be sent to all schools for staff training.

Mr. Milton stated that the School Board salaries were decreased by \$348.00

Board members scheduled a special Board meeting on Tuesday, October 11th at 2:00 p.m. to discuss and act on agreements with the City of Quincy, Soccer League, and the GCCTA Collective Bargaining Agreement July 2011 – June 2012; a workshop was scheduled immediately following the special meeting to discuss PreK Governance Training, old Greensboro Elementary School Property, Midway Property located on Brickyard at the intersection of Mine Road, and the Technology Restructuring Plan.

15. STUDENT EXPULSIONS

a. Student Expulsion - Case #01-1112-0071

ACTION REQUESTED: The Superintendent recommended approval.

b. Student Expulsion – Case #04-1112-0051

ACTION REQUESTED: The Superintendent recommended approval.

c. Student Expulsion – Case #05-1112-0052

ACTION REQUESTED: The Superintendent recommended approval.

- d. Student Expulsion – Case #06-1112-0051
ACTION REQUESTED: The Superintendent recommended approval.
- e. Student Expulsion – Case #07-1112-0051
ACTION REQUESTED: The Superintendent recommended approval.
- f. Student Expulsion – Case #09-1112-0051
ACTION REQUESTED: The Superintendent recommended approval.
- g. Student Expulsion – Case #10-1112-0051
ACTION REQUESTED: The Superintendent recommended approval.
- h. Student Expulsion – Case #11-1112-0051
ACTION REQUESTED: The Superintendent recommended approval.

The meeting adjourned at 8:30 p.m.