



SECOND MESA DAY SCHOOL

“ITAH TSATSAYOM MOPEKYA”

Paulesha Sewemaenewa, *Board President*
Jasmine Dashee, *Board Member*
Lynette Shupla, *Board Member*
Kimberly K. Thomas, *Chief School Administrator*

Second Mesa Day School Governing Board Regular School Board Meeting (November)

Date: Tuesday, November 19, 2024

Time: 5:30 PM

Location: SMDS Admin Conference Room/Zoom Meeting

Zoom Dial-In Number: (719) 359-4580 or (720) 707-2699

Meeting ID: 823 1907 1106

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. CALL TO PUBLIC

V. READING AND APPROVAL OF MINUTES:

- a. Regular Governing Board Meeting – July 31, 2024
- b. Emergency/Special Board Meeting – August 29, 2024

VI. OLD BUSINESS:

- a. None

VII. NEW BUSINESS:

- a. Review, Discussion and Possible Action to Approve Controls Project Upgrade (Corridor 400 Area Only) pursuant to Policy Section 11.13 in the amount of \$94,371.87 with The HVAC Company.
- b. Review, Discussion and Possible Action to Approve Controls Project Upgrade (Corridor 200 Area Only) pursuant to Policy Section 11.13 in the amount of \$106,474.47 with The HVAC Company.
- c. Review, Discussion and Possible Action to Amend SMDS Student Handbook regarding Student Immunization Update.
- d. Review, Discussion and Possible Approval of Overnight Travel to Attend 2025 Annual Arizona Immunization Conference on April 15-16, 2025, in Mesa, Arizona for Jolene Lomakema, School Registrar and Harriett Maloney, Medical Technician.
- e. Review, Discussion and Possible Action to Approve Authorization with Bank of America for Check Signers for SY 2024-2025.
- f. Review, Discussion and Possible Action to Amend SMDS Holiday Dinner and to Request Approval of Overnight Travel on December 6, 2024, at DoubleTree by Hilton Flagstaff in Flagstaff, AZ for ALL SMDS Employee(s), Administrators and Governing Board Members.

VIII. PERSONNEL:

- a. None

IX. REPORTS (Written Reports): (Nov 2024)

- a. Chief School Administrator – K. Thomas
- b. Facility/Operation Manager – W. Fowler
- c. Human Resources/Payroll Manager – D. Francis
- d. ESS Teacher/Coordinator – R. Adams
- e. Food Services Manager - N. Albert
- f. Business Services Consultant – K. Honie
- g. Lead School Bus Driver – T. Fred

X. INFORMATIONAL ITEMS:

- a. Review, Discussion regarding Notice of Overpayment of Fiscal Year (FY) 2024 Operations and Maintenance (O&M) Funds dated for October 18, 2024.
- b. Review, Discussion regarding Letter of Concern addressed to Hopi Chairman/Vice-Chairman regarding Hopi T.E.R.O. dated for November 15, 2024.

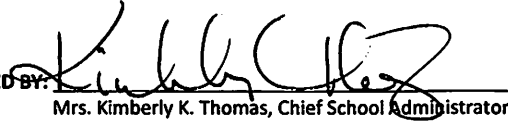
XI. ANNOUNCEMENTS:

- a. Thanksgiving Break for Students/10/12-month Personnel – November 27th-29th, 2024
- b. Upcoming Holiday (No School/Work) – Observed for Thanksgiving Day on November 28th, 2024.

XII. ADJOURNMENT:

DURING THE COURSE OF THE MEETING, THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S 38-431-03 (A) (1) OR WHEN SPECIFICALLY, IDENTIFIED UNDER PERSONNEL OR ELSEWHERE ON THE AGENDA. EXECUTIVE ON THE AGENDA. EXECUTIVE SESSIONS MAY BE HELD FOR CONSIDERATION OF PERSONNEL MATTERS, LEGAL MATTERS AND THE RECEIPT OF CONFIDENTIAL INFORMATION.

REVIEWED/CONCURRED BY:



Mrs. Kimberly K. Thomas, Chief School Administrator

POSTED DATE: November 18, 2024