

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	March 10, 2015
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

- A. Geography Bee Winners: Andrew Xu (SNIS) and Scott Klimowich (SMS)
- B. Board of Education Appreciation for Service

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes
 - 1. Regular Meeting Minutes February 10, 2015

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE REPORTS

- A. Facilities Sub-Committee – Mr. Littlefield
- B. Operations Sub-Committee – Mrs. Faulenbach
- C. Policy Sub-Committee – Mr. Lawson
- D. Committee on Learning – Mrs. Shook
- E. Education Connection – Mr. Coppola
- F. Connecticut Boards of Education (CABE) – Mr. Littlefield
- G. Negotiations Committee – Mrs. Chastain

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10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 10, 2015
- B. Monthly Reports
 - 1. Purchase Resolution D-672
 - 2. Budget Position dated February 26, 2015
 - 3. Request for Budget Transfers
- C. Grant Approval
 - 1. District Technology Upgrades to Support Transition to the New Standards
- D. Policies for First Review
 - 1. 4118.112/4218.112 Sexual and Other Unlawful Harassment
 - 2. 4118.231/4218.231 Drug and Alcohol Use
 - 3. 9325 Meeting Conduct
- E. Approval of the Following Curriculum
 - 1. Architectural Drafting II
 - 2. Architectural Drafting III
- F. Five Year Technology Capital Plan 2015-2020
- G. Textbook Approvals: Grade 9-12 (one), Grade 11 (one), Grade 11-12 (two) and Grade 12 (one)
- H. Sherman Contract

11. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report
- B. Town of New Milford Audit Report dated June 30, 2014

12. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Minutes – February 24, 2015
Committee on Learning Minutes – February 24, 2015
Facilities Sub-Committee Special Meeting Minutes – March 4, 2015
Operations Sub-Committee Special Meeting Minutes – March 4, 2015

Policy Sub-Committee Meeting March 17, 2015 – 6:45 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting March 31, 2015 – 7:30 p.m. Lillis Administration Building, Room 2
Committee on Learning March 17, 2015 – 7:30 p.m. Lillis Administration Building, Room 2	Board of Education Meeting April 7, 2015 – 7:30 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting March 31, 2015 – 6:45 p.m. Lillis Administration Building, Room 2	

**New Milford Board of Education
Regular Meeting Minutes
February 10, 2015
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Angela C. Chastain, Chairperson Mr. Robert Coppola Mrs. Wendy Faulenbach Mr. David A. Lawson Mr. Dave Littlefield Mr. David R. Shaffer Mrs. Daniele Shook Mr. John W. Spatola Mrs. Theresa Volinski
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NEW MILFORD, CT

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Jay Hubelbank, Director of Fiscal Services and Operations Ms. Roberta Pratt, Director of Technology Mr. John Calhoun, Facilities Manager Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mrs. Dana Ford, Principal Schaghticoke Middle School Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Mrs. Susan Murray, Principal, Northville Elementary School Mr. Eric Vazquez, Student Representative
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1.	Call to Order A. Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order. Mr. Coppola requested that a moment of silence be observed in honor of Mrs. Fletcher, a retired teacher who recently passed away.	Call to Order A. Pledge of Allegiance
2.	Recognition A. Fire Prevention Poster Contest Winner: Ryan Classey (SNIS) B. VFW Patriot's Pen Essay Contest Winner: Morganne Cartee (SMS) C. NMPS Awardees of CT Core Standards (CCS)	Recognition A. Fire Prevention Poster Contest Winner: Ryan Classey (SNIS) B. VFW Patriot's Pen Essay Contest Winner: Morganne Cartee (SMS) C. NMPS Awardees of CT Core

	<p>Professional Learning Mini-Grant: Mrs. Katherine Ciparelli, Ms. Corinne Clarke, Mrs. Dawn Delpha, Mrs. Tracy Nevins, Ms. Tracy Olmsted, Mrs. Robin Reimer, Mrs. Stephanie Zappone, Mr. Brian Zupcoe</p> <p>D. NMPS Retiree: Mrs. Barbara Adams</p> <ul style="list-style-type: none"> • Dr. Paddyfote said Mrs. Adams was retiring after a 22 year career as a secretary. <p>The meeting recessed at 7:40 p.m. for a brief reception and reconvened at 7:49 p.m.</p>	<p>Standards (CCS) Professional Learning Mini-Grant: Mrs. Katherine Ciparelli, Ms. Corinne Clarke, Mrs. Dawn Delpha, Mrs. Tracy Nevins, Ms. Tracy Olmsted, Mrs. Robin Reimer, Mrs. Stephanie Zappone, Mr. Brian Zupcoe</p> <p>D. NMPS Retiree: Mrs. Barbara Adams</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • John Spatola, a member of the Board of Education, read a letter about his experience as a Board member at the December Special Meeting of the Board regarding common core. He said he walked into the meeting with his wife and noting she was the only member of the public he sat with her so she wouldn't be alone. He said he was 47" from the Board table. He said he has not been made aware of any statute, regulation, ordinance or Robert's Rule that said he had to sit directly at the table to be involved in the meeting and yet he was told by the Board Chair at that time that if he did not sit at the table he could not participate. The Board Attorney concurred with the Chair's ruling but Mr. Spatola felt the Chair did not give the Attorney the correct information about the sequence of events. He said he is a duly elected member of the Board, he took the oath of office, and so the only person who can recuse him is himself. He asked the Board to revise the minutes of that meeting to show him as being present. 	<p>Public Comment</p>

4.	PTO Report <ul style="list-style-type: none"> There was no report but Mr. Coppola asked about the PTO sponsored Spelling Bee and both Mrs. Chastain and Dr. Paddyfote said the Spelling Bee was successful. 	PTO Report
5.	Student Representatives' Report <ul style="list-style-type: none"> President's Day weekend will be held on February 16th and 17th. The orchestra will host a string festival on February 19th at 7 p.m. A school climate meeting will be held on February 26th at 2:30 p.m. and 6 p.m. A spring sports informational meeting will be held March 2nd at 7 p.m. FBLA will host a family movie night on March 6th. The high school band has been invited to play at Carnegie Hall on March 6th. 	Student Representatives' Report
6. A.	Approval of Minutes Approval of the following Board of Education Meeting Minutes 1. Annual Meeting December 9, 2014 Mr. Coppola moved to approve the following Board of Education Meeting Minutes: Annual Meeting Minutes of December 9, 2014, seconded by Mrs. Faulenbach and passed 8-0-1. Aye: Mr. Spatola, Mrs. Faulenbach, Mrs. Shook, Mrs. Chastain, Mr. Lawson, Mr. Shaffer, Mr. Littlefield, Mr. Coppola Abstain: Mrs. Volinski 2. Regular Meeting December 9, 2014 Mr. Shaffer moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes of December 9, 2014, seconded by Mrs.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes 1. Annual Meeting December 9, 2014 Motion made and passed to approve the following Board of Education Meeting Minutes: Annual Meeting Minutes of December 9, 2014. 2. Regular Meeting December 9, 2014 Motion made and passed unanimously to approve the following Board of Education

<p>Volinski and passed unanimously.</p> <p>3. Special Meeting January 12, 2015</p> <p>Mr. Coppola moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes of January 12, 2015, seconded by Mrs. Faulenbach and passed 8-0-1.</p> <p>Aye: Mr. Spatola, Mrs. Volinski, Mrs. Faulenbach, Mrs. Chastain, Mr. Lawson, Mr. Shaffer, Mr. Littlefield, Mr. Coppola Abstain: Mrs. Shook</p> <p>4. Budget Hearing/Adoption Minutes January 20, 21, 29 and 30, 2015</p> <p>Mr. Coppola moved to approve the following Board of Education Meeting Minutes: Budget Hearing / Adoption Minutes January 20, 21, 29 and 30, 2015, seconded by Mrs. Volinski.</p> <ul style="list-style-type: none"> Mr. Spatola asked that the minutes of January 30, 2015, pg. 35, reflect that at the beginning of the meeting the Board was told that the Chair and Dr. Paddyfote had met with the Mayor and Finance Director for the town to discuss the Schaghticoke roof. He said he understood during that meeting that the consensus was to bid out the entire roof project and through the bid process to bond it. He said that is why the Superintendent presented the changes to the budget that she did, requesting money from the capital reserve for the 2015-2016 budget to offset some operating funds. He said the reason he is stating this is because at the December 9, 2014 meeting a motion was made to send only 20% of the roof out for design and he knows Mr. Jankowski will not bond just part of the roof. He said the motion needs to be rescinded and a motion for the whole roof project should be made instead. 	<p>Meeting Minutes: Regular Meeting Minutes of December 9, 2014.</p> <p>3. Special Meeting January 12, 2015</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Special Meeting Minutes of January 12, 2015.</p> <p>4. Budget Hearing/Adoption Minutes January 20, 21, 29 and 30, 2015</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Budget Hearing/Adoption Minutes January 20, 21, 29 and 30, 2015.</p>
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	<ul style="list-style-type: none"> Mr. Coppola said he thought the motion was to get pricing but the project was never actually approved. Mrs. Chastain said this discussion was no longer referring back to the minutes and asked for a vote on the minutes. <p>The motion passed 6-0-3. Aye: Mr. Spatola, Mrs. Volinski, Mrs. Chastain, Mr. Littlefield, Mr. Shaffer, Mr. Coppola Abstain: Mrs. Shook, Mrs. Faulenbach, Mr. Lawson</p>	
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> Dr. Paddyfote said there have been six snow days and the scheduled last day of school for students is currently June 16th. Mr. Shugrue notified her that the College Board released the dates of the PSAT's for the fall of 2015 and they will be Wednesday, October 14 and Wednesday, October 28 and there will be no Saturday administration. The district received the news that the Project Lead the Way program received national certification. Mr. Smith said this will allow students who take the program to receive college credit through the University of New Haven among others. Mr. Shaffer asked if there was a fee to get the credit and Mr. Smith said there may only be a nominal fee to transfer the credits. Mr. Coppola congratulated those involved in getting this certification. 	<p>Superintendent's Report</p>
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> Mrs. Chastain noted the CABA breakfast was this Friday and if Board members still wanted to attend they should RSVP to Mrs. Silverman. The Mayor will present her budget on February 17th. She said spring is a time when many events are held at the schools and Board members will receive invites – she recommended that they 	<p>Board Chairman's Report</p>

	should try to get to as many as they can.	
9.	Committee Reports	Committee Reports
A.	Facilities Sub-Committee <ul style="list-style-type: none"> Mr. Littlefield said they discussed the Schaghticoke grade reconfiguration including the new lockers, the pods to help start the preparation for the move, the conversion of the metal shop into art rooms, and the cafeteria sound proofing, as well as an update on overtime. 	A. Facilities Sub-Committee
B.	Operations Sub-Committee <ul style="list-style-type: none"> Mrs. Faulenbach said the committee discussed the monthly reports and exhibits, the gifts and donations, the planning for the district-wide grade reconfiguration and the potential uses for the John Pettibone School building. 	B. Operations Sub-Committee
C.	Policy Sub-Committee <ul style="list-style-type: none"> Mr. Lawson said there were policies on the agenda for approval and they are continuing to review the 4000 series. He also invited any Board members wishing to review a certain policy to let him know. 	C. Policy Sub-Committee
D.	Committee on Learning <ul style="list-style-type: none"> Mrs. Shook said the committee will meet February 24th and Board members had received some curricula to review. 	D. Committee on Learning
E.	Education Connection <ul style="list-style-type: none"> Mr. Coppola said he hoped that CAFE would hop on board to get the regional calendar overturned but at the moment the 2016-2017 calendar will need to be followed regionally. He also noted that the schools are required to provide a "rainbow dish" of food choices which students do not eat and so the food 	E. Education Connection

	<p>budgets are taking a hit. If the food budget is in the red, the district must make up for it.</p> <p>F. Connecticut Boards of Education (CABE)</p> <ul style="list-style-type: none"> Mr. Littlefield said he had no contact yet. <p>G. Negotiations Committee</p> <ul style="list-style-type: none"> Mrs. Chastain said there was nothing to report at this time. 	<p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p>
10.	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 10, 2015</p> <p>Mrs. Shook moved to approve Exhibit A: Personnel - Certified, Non-Certified, Appointments, Resignations and Leaves of Absence dated February 10, 2015, seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> Mr. Coppola asked if the district held the 30 day rule for a person resigning and Ms. Baldelli said that has been done. <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-671 Budget Positions dated December 31, 2014 and January 31, 2015 Request for Budget Transfers: December 2014 and January 2015 <p>Mr. Shaffer made a motion to approve monthly reports: Purchase Resolution D-671, Budget Positions dated December 31, 2014 and January 31, 2015 and Request for Budget Transfers: December 2014 and January 2015, seconded by Mr. Lawson.</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 10, 2015</p> <p>Motion made to approve Exhibit A: Personnel - Certified, Non-Certified, Appointments, Resignations and Leaves of Absence dated February 10, 2015</p> <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-671 Budget Positions dated December 31, 2014 and January 31, 2015 Request for Budget Transfers: December 2014 and January 2015 <p>Motion made to approve monthly reports: Purchase Resolution D-671, Budget Positions dated December 31, 2014 and January 31, 2015 and Request for Budget</p>

	<ul style="list-style-type: none"> • Mr. Spatola asked about Purchase Resolution D-671 noting that Ms. Pratt had spoken about purchasing computers versus leasing. Mr. Hubelbank said this was copiers versus computers and it was better to lease them and get new ones versus buying them, as the district did not want to own them after five years. • Mr. Lawson asked how many copiers were leased and Mr. Hubelbank said it was approximately 26. Mr. Lawson asked if the lease included repairs and Mr. Hubelbank said repairs and toner. • Mr. Coppola asked about the professional services and the account having been expended by \$156,000. Mr. Hubelbank said that was the retainer fee. Mr. Coppola noted there was not much left in legal for any other expenditures. • Mr. Coppola noted that the Field Trip line was perhaps misnamed in that it included sports. Mr. Shaffer suggested the line should be called extra-curricular transportation. Mrs. Faulenbach suggested this topic could be put on the Operations sub-committee agenda. <p>The motion passed unanimously.</p> <p>C. Gifts and Donations</p> <ol style="list-style-type: none"> 1. New Milford Police Union 2. Western CT Health Network (New Milford Hospital) <p>Mr. Coppola moved to accept Gifts and Donations: New Milford Police Union in the amount of \$2,000.00 and Western CT Health Network (New Milford Hospital) in the amount of \$2,000.00, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Both Mr. Coppola and Mr. Lawson thanked the organizations. <p>The motion passed unanimously.</p> <p>D. Policies for Approval</p> <ol style="list-style-type: none"> 1. 4112.9/4212.9 Outside Employment 	<p>Transfers: December 2014 and January 2015.</p> <p>The motion passed unanimously</p> <p>C. Gifts and Donations</p> <ol style="list-style-type: none"> 1. New Milford Police Union 2. Western CT Health Network (New Milford Hospital) <p>Motion made to accept Gifts and Donations: New Milford Police Union in the amount of \$2,000.00 and Western CT Health Network (New Milford Hospital) in the amount of \$2,000.00.</p> <p>The motion passed unanimously.</p> <p>D. Policies for Approval</p> <ol style="list-style-type: none"> 1. 4112.9/4212.9 Outside Employment
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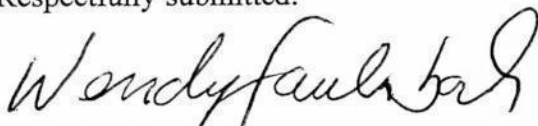
<p>Mrs. Faulenbach moved to approve the following Policy: 4112.9/4212.9 Outside Employment, seconded by Mr. Lawson and passed unanimously.</p> <p>2. 4115 Evaluations</p> <p>Mrs. Faulenbach moved to approve the following Policy: 4115 Evaluations, seconded by Mr. Lawson and passed unanimously.</p> <p>3. 4118.5/4218.5 Electronic Monitoring</p> <p>Mrs. Shook moved to approve the following Policy: 4118.5/4218.5 Electronic Monitoring, seconded by Mr. Littlefield.</p> <ul style="list-style-type: none"> • Mr. Coppola said he had asked for this policy to go back for review due to the “reasonable” aspect of the policy versus probable cause. He noted the Policy sub-committee had not met due to other circumstances. • Mr. Lawson said he too had a concern with the wording. • Dr. Paddyfote noted these changes had to do with the bullets including Wifi access and recording of data on school phones. • Mr. Coppola said he would accept the policy tonight if he could be assured that this could be brought back to the Board for further discussion. • Mr. Lawson said reasonable grounds meant someone’s hunch and the facts did not have to support the action. <p>The motion passed 7-2. Aye: Mr. Spatola, Mrs. Volinski, Mrs. Shook, Mrs. Faulenbach, Mrs. Chastain, Mr. Littlefield, Mr. Coppola No: Mr. Lawson, Mr. Shaffer</p> <p>4. 4121 Substitute Teachers</p> <p>Mrs. Faulenbach moved to approve the following</p>	<p>Motion made and passed unanimously to approve the following Policy: 4112.9/4212.9 Outside Employment</p> <p>2. 4115 Evaluations</p> <p>Motion made and passed unanimously to approve the following Policy: 4115 Evaluations.</p> <p>3. 4118.5/4218.5 Electronic Monitoring</p> <p>Motion made to approve the following Policy: 4118.5/4218.5 Electronic Monitoring.</p> <p>The motion passed 7-2.</p> <p>4. 4121 Substitute Teachers</p> <p>Motion made to approve the</p>
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	<p>Policy: 4121 Substitute Teachers, seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> Mr. Coppola said he did not want to put a time limit on when the substitute list would be given to the Board but asked Ms. Baldelli if she could assure the Board would be given the list and Ms. Baldelli said yes. <p>The motion passed unanimously.</p> <p>E. Planning for District-wide Grade Reconfiguration</p> <ol style="list-style-type: none"> Pods and Boxes for Moving SMS Lockers SMS Art Room Conversion SMS Cafeteria Soundproofing SmartBoards and Computers <p>Mrs. Faulenbach moved to approve the planning for district-wide grade reconfiguration and to authorize the Superintendent to sign the purchase requisitions, seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> Mr. Coppola asked the Superintendent to explain the art room conversion and Dr. Paddyfote said the old metal shop will be converted to two studio art rooms. <p>The motion passed 8-1. Aye: Mr. Spatola, Mrs. Shook, Mrs. Faulenbach, Mrs. Chastain, Mr. Littlefield, Mr. Lawson, Mr. Shaffer, Mr. Coppola Abstain: Mrs. Volinski</p>	<p>following Policy: 4121 Substitute Teachers.</p> <p>The motion passed unanimously.</p> <p>E. Planning for District-wide Grade Reconfiguration</p> <ol style="list-style-type: none"> Pods and Boxes for Moving SMS Lockers SMS Art Room Conversion SMS Cafeteria Soundproofing SmartBoards and Computers <p>Motion made to approve the planning for district-wide grade reconfiguration and to authorize the Superintendent to sign the purchase requisitions.</p> <p>The motion passed 8-1.</p>
11.	<p>Items for Information and Discussion</p> <p>A. Field Trip Report</p> <ul style="list-style-type: none"> Mr. Coppola asked about the business group going to the state convention and Mr. Smith said the DECA members who take the future entrepreneurs course who place in the state competition can go on to compete nationally. 	<p>Items for Information and Discussion</p> <p>A. Field Trip Report</p>

	<ul style="list-style-type: none"> • Mr. Coppola asked about the students who are part of the baseball team and Mr. Smith said these student participate in a clinic for high school student athletes from around the country. • Mr. Coppola said he is excited about some of these field trip opportunities because they show the caliber of the high school programming. • Mr. Coppola asked about the Lake Compounce trip and Mr. Smith noted that it is physics day so students will learn how the rides work, for instance, instead of just riding them. • Mr. Spatola asked if the athletic program had chaperones and Mr. Smith said the coach goes with the team at no cost. <p>B. Textbook Previews: Grade 9-12 (one), Grade 11 (one), Grade 11-12 (two) and Grade 12 (one)</p> <ul style="list-style-type: none"> • Mr. Smith noted that the literature and economics books are to be purchased in next year's budget and the Fortune's Bones and Chinese Road Trip will be purchased through leftover funds from this year's budget. 	<p>B. Textbook Previews: Grade 9-12 (one), Grade 11 (one), Grade 11-12 (two) and Grade 12 (one)</p>
	<p>Mr. Spatola moved to amend the agenda to suspend the rules to add to the agenda discussion of the Schaghticoke School roof project, seconded by Mr. Coppola and passed 8-1.</p> <p>Aye: Mr. Spatola, Mrs. Volinski, Mrs. Faulenbach, Mrs. Chastain, Mr. Littlefield, Mr. Lawson, Mr. Shaffer, Mr. Coppola No: Mrs. Shook</p> <ul style="list-style-type: none"> • Mr. Spatola said he supported the 2015-2016 budget because the Board was able to take approximately \$550,000 out of the capital reserve account to offset the operating budget because they were told they would not need any capital to replace the roof at Schaghticoke. The Mayor and Mr. Jankowski had stated in a meeting with this Board Chair and Superintendent that they would put the entire roof project out to bid. Mr. Spatola felt this was 	<p>Motion made and passed to amend the agenda to suspend the rules to add to the agenda discussion of the Schaghticoke School roof project.</p>

	<p>the proper way to proceed with this project.</p> <ul style="list-style-type: none"> • Mrs. Chastain said they have not had any formal discussion about bonding the roof, rather it came up in a discussion of the general budget. • Mrs. Faulenbach said there was some discussion at Facilities about bringing information forward to the Board but more just for getting pricing. • Mr. Spatola said the vote that had been taken was to engineer just 20% of the roof project. Mr. Hubelbank said the reason that request was made was because a plumber was needed to look at the drainage on the other part of the roof but they could certainly get specs for the entire roof. • Mr. Lawson said this roof project should be referred to the respective sub-committees so that the issues including bonding could be worked out and all the facts placed on the table. • Mr. Spatola noted that the December 9th meeting motion was to work on the 1990s section of the roof and not seek state reimbursement. • Mr. Littlefield noted that there were deadline issues surrounding that vote but it was only made to get the information so that possibilities could be considered. • Mrs. Chastain said this issue will be referred back to Operations and Facilities. 	
12.	<p>Adjourn</p> <p>Mr. Coppola moved to adjourn the meeting at 8:58 p.m., seconded by Mrs. Volinski and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed to adjourn the meeting at 8:58 p.m.</p>

Respectfully submitted:


Wendy Faulenbach
Secretary
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut

March 10, 2015

****As of March 6, 2015**

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. ****Mrs. Cynthia Agati**, Elementary Teacher, Hill and Plain School
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Cynthia Agati** as an Elementary Teacher at Hill and Plain School effective June 30, 2015.

Retirement

2. **Mrs. Victoria Chaudhuri**, Chemistry Teacher, New Milford High School
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Victoria Chaudhuri** as a Chemistry Teacher at New Milford High School effective June 30, 2015.

Retirement

2. CERTIFIED STAFF

b. APPOINTMENTS

1. **Ms. Christine Beatty**, Spanish Teacher, New Milford High School
Move that the Board of Education appoint **Ms. Christine Beatty** as a Spanish Teacher at New Milford High School effective April 1, 2015.
2014-2015 Salary: \$51,344 (step 1I) prorated to start date

Education History:
BS: WCSU
Major: Social Work
MSW: UConn
Major: Social Work
MA: WCSU
Major: Secondary
Education/Spanish

Work Experience:
½ yr. Naugatuck HS

Replace: M. Froehlich

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

1. **Mrs. Jayne Shogry**, Administrative Secretary to the Director of Food and Nutrition Services, District-wide
Move that the Board of Education accept the resignation of **Mrs. Jayne Shogry** as Administrative Secretary to the Director of Food and Nutrition Services, District-wide, effective June 30, 2015.

Moving out of state

2. ****Mrs. Sheryl Waldron**, General Worker for Food Services, Schaghticoke Middle School
Move that the Board of Education accept the resignation of **Mrs. Sheryl Waldron** as a General Worker for Food Services at Schaghticoke Middle School effective February 20, 2015.

Personal reasons

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

- 1. None currently**

5. SUBSTITUTES/INTERNS

a. APPOINTMENTS

- 1. Mr. Scott Adamsons, Substitute Teacher**

Move that the Board of Education appoint **Mr. Scott Adamsons** as a Substitute Teacher effective March 11, 2015.

Education History:

BA: CCSU

Major: Political Science

- 2. Ms. Christina Cornell, Substitute Teacher**

Move that the Board of Education appoint **Ms. Christina Cornell** as a Substitute Teacher effective March 11, 2015.

Education History:

BA: UConn

Major: Sports Psychology

- 3. Mrs. Dayna Gartland, Substitute Teacher**

Move that the Board of Education appoint **Mrs. Dayna Gartland** as a Substitute Teacher effective March 11, 2015.

Education History:

BS: Univ. of North Carolina

Major: Elementary Education

MS: Univ. of Bridgeport

Major: Education

- 4. **Mrs. Mary Geffert, Substitute Teacher**

Move that the Board of Education appoint **Mrs. Mary Geffert** as a Substitute Teacher effective March 11, 2015, pending interview.

Education History:

BA: Flager College

Major: Recreation Management

- 5. Mrs. Sharon Sainz, Substitute Teacher**

Move that the Board of Education appoint **Mrs. Sharon Sainz** as a Substitute Teacher effective March 11, 2015.

Education History:

BA: WCSU

Major: Biology

- 6. Mrs. Claire Thingvold, Substitute Teacher**

Move that the Board of Education appoint **Mrs. Claire Thingvold** as a Substitute Teacher effective March 11, 2015.

Education History:

BS: Edgewood College

Major: Elementary Education

MA: Ursuline College

Major: Reading

6. ADULT EDUCATION STAFF

a. RESIGNATIONS

- 1. None currently**

7. ADULT EDUCATION STAFF

b. APPOINTMENTS

- 1. None currently**

8. BAND STAFF

a. RESIGNATIONS

- 1. None currently**

9. BAND STAFF

b. APPOINTMENTS

- 1. None currently**

10. COACHING STAFF

a. RESIGNATIONS

- 1. None currently**

11. COACHING STAFF

b. APPOINTMENTS

- | | |
|--|--|
| <p>1. Ms. Tricia Blood, Co-Ed Intramural Frisbee Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Ms. Tricia Blood as Co-Ed Intramural Frisbee Coach at Schaghticoke Middle School effective March 11, 2015, pending receipt of current Head and Concussion course.</p> | <p>2014-2015 stipend: \$947
Staff member</p> |
| <p>2. Ms. Tricia Blood, Co-Ed Intramural Softball Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Ms. Tricia Blood as Co-Ed Intramural Softball Coach at Schaghticoke Middle School effective March 11, 2015, pending receipt of current Head and Concussion course.</p> | <p>2014-2015 stipend: \$947
Staff member</p> |
| <p>3. Mr. Charles Ferris, Boys' Freshman Lacrosse Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Charles Ferris as Boys' Freshman Lacrosse Coach at New Milford High School effective March 11, 2015, pending receipt of coaching permit.</p> | <p>2014-2015 stipend: \$1,180.50
(stipend split)</p> |
| <p>4. Mr. Robert Herr, Boys' Volunteer Lacrosse Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Robert Herr as Boys' Volunteer Lacrosse Coach at New Milford High School effective March 11, 2015.</p> | <p>Volunteer</p> |
| <p>5. Mr. Rob Hibbard, Boys' Intramural Baseball Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Boys' Intramural Baseball Coach at Schaghticoke Middle School effective March 11, 2015, pending receipt of current First Aid certificate and Head and Concussion course.</p> | <p>2014-2015 stipend: \$947
Staff member</p> |

10. DISCUSSION AND POSSIBLE ACTION

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER MARCH 4, 2015**

- B. Monthly Reports
 - 1. Purchase Resolution D-672
 - 2. Budget Position dated February 26, 2015
 - 3. Request for Budget Transfers
- C. Grant Approval
 - 1. District Technology Upgrades to Support Transition to the New Standards
- F. Five Year Technology Capital Plan 2015-2020

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
POLICY WEB PAGE UNDER FEBRUARY 24, 2015**

- D. Policies for First Review
 - 1. 4118.112/4218.112 Sexual and Other Unlawful Harassment
 - 2. 4118.231/4218.231 Drug and Alcohol Use
 - 3. 9325 Meeting Conduct

**THE FOLLOWING ITEMS CAN BE PREVIEWED IN THE
OFFICE OF THE ASSISTANT SUPERINTENDENT**

- E. Approval of the Following Curriculum
 - 1. Architectural Drafting II
 - 2. Architectural Drafting III

11. ITEMS FOR INFORMATION AND DISCUSSION

- B. Town of New Milford Audit Report dated June 30, 2014



NEW MILFORD PUBLIC SCHOOLS
Office of the Assistant Superintendent

50 East Street
New Milford, Connecticut 06776
(860) 354-3235 FAX (860) 210-2643

TO: Dr. JeanAnn C. Paddyfote, Superintendent
FROM: Joshua Smith, Assistant Superintendent
DATE: March 4, 2015
RE: Textbook Approvals

The textbooks listed below have been on review by the Board of Education. I ask that you recommend adoption of these books by the Board at the March meeting.

Fortune's Bones by Marilyn Nelson (Front Street) – Grades 9-12

This book will provide students with literature and history relevant to Connecticut in the 18th century. It honors Fortune, a slave in Waterbury, whose body was used for scientific research by his owner, a doctor, after his death. The book will be an excellent addition, as it will be used in many courses and all grade levels.

Conversations in American Literature by Aufses, Shea, & Scanlon (Bedford/St. Martin's Press) – Grade 11

This text is a new kind of American Literature anthology that puts non-fiction on equal footing with the traditional fiction and poetry, and emphasizes rhetoric, close reading, argument, and synthesis skills. It sparks critical thinking and allows students to explore how issues and texts from the past continue to impact the present.

Country Driving: A Chinese Road Trip by Peter Hessler (Harper Perennial) – Grades 11-12

The final book in this author's award-winning trilogy is about the human side of the economic revolution in China. The author deftly illuminates the vast, shifting landscape of a traditionally rural nation that, having once built walls against foreigners, is now building roads and factory towns that look to the outside world.

Economics by O'Sullivan, Sheffrin, & Wiggins (Prentice Hall) – Grades 11-12

This textbook explores essential questions to help students achieve fundamental understanding of core economic principles. Through engaging narratives, interactive graphics, animations, videos, and the Personal Finance Handbook, students will apply their new knowledge to the real world and build lifelong skills.

Economics: Principles, Problems, & Policies by McConnell, Brue & Flynn (McGraw Hill) – Grade 12

This textbook builds upon the tradition of leadership by sticking to three main goals. Students master the principles essential for understanding specific economic issues, they will understand and apply the economic perspective and reason accurately and objectively about economic matters, and promote a lasting student interest in economics and the economy. This book will be the primary textbook for the new AP course and the content aligns with the AP exam.

AGREEMENT

THIS AGREEMENT is hereby entered into by and between the **BOARD OF EDUCATION OF THE TOWN OF NEW MILFORD**, in the County of Litchfield and State of Connecticut (hereinafter referred to as "New Milford"), and the **BOARD OF EDUCATION OF THE TOWN OF SHERMAN**, in the County of Fairfield and State of Connecticut (hereinafter referred to as "Sherman").

WHEREAS, the Town of Sherman does not maintain a high school and the Town of New Milford does; and

WHEREAS, New Milford and Sherman desire to enter into an agreement for the purpose of providing an educational program for a public high school students of the Town of Sherman pursuant to Sections 10-33 and 10-35 of the Connecticut General Statutes.

NOW THEREFORE, in consideration of the mutual covenants contained herein, Sherman and New Milford (collectively "the Parties") do hereby agree as follows:

1. In accordance with Section 10-33 of the Connecticut General Statutes, Sherman shall designate New Milford High School (hereinafter "NMHS") as the high school that students who are residents of Sherman and who would otherwise be eligible to attend public high school in Sherman were the Town of Sherman to have such school (hereinafter "Students") may attend.
2. Commencing with the 2015-2016 school year, and continuing thereafter for a period of two (2) years, or for the 2016-2017 and 2017-2018 school years, New Milford agrees to accept such Students from the Town of Sherman, to include exceptional children, as shall meet the same mental, physical, and disciplinary standards required of New Milford students at NMHS. For purposes of this Agreement, school years shall be deemed to run from July 1 through the following June 30. This Agreement shall automatically renew for an additional three-year period at the expiration of the initial, three-year term, subject to the termination provisions contained in enumerated paragraph thirteen of this Agreement, which renewal shall be memorialized in a new, three-year agreement that may contain different or revised terms.

3. Sherman agrees to pay New Milford the following amounts in per-pupil tuition for Students who are enrolled at NMHS during all or any part of the term of this Agreement.

<u>SCHOOL YEAR</u>	<u>TUITION</u>
2015-2016	\$11,976
2016-2017	\$12,276
2017-2018	\$12,582

The annual tuition for each Student shall be made in four equal payments, which payments shall be tendered to New Milford on August 15, October 15, January 15, and April 15.

4. If a Student is enrolled at NMHS for a full school year, then Sherman shall be billed for a full-year's tuition in accordance with the annual tuition rates set forth in enumerated paragraph three of this Agreement. If a Student is enrolled for only a portion of the school year, then Sherman shall be billed on a pro-rata basis, to be determined by dividing the full-year tuition rate by the actual days on which NMHS is in session, and multiplying the resultant amount by the number of such days that the Student was enrolled at NMHS. In determining the amount of days that a Student was enrolled at NMHS, the Parties acknowledge and agree that the dates of enrollment are separate and not dictated by the dates on which a Student was actually in attendance at NMHS.
5. For purposes of this Agreement, an "exceptional student" is defined as a Student enrolled at NMHS who has been identified as eligible for services under the Individuals with Disabilities Education Improvement Act, 20 U.S.C. 1400, *et seq.* and/or the corresponding Connecticut law, Conn. Gen. Stat. 10-76 a, *et. seq.*
6. The Parties acknowledge and agree that Sherman is solely responsible for and agrees to pay whatever additional costs may be incurred for the evaluation, identification and education of such exceptional students, including but not limited to the costs of out-of-district placements, additional staff or service providers, consultants, extended school year programs, evaluations, and/or accommodations, including assistive technology devices. Sherman shall also pay whatever such additional costs may be incurred for the evaluation, identification and education of Students who although not identified as exceptional students have been found eligible for accommodations and/or modifications under Section 504 of the Rehabilitation Act. Notwithstanding any other provision of this Agreement, New Milford shall not be required to implement unique special education, or general education,

programs in order to service the educational needs of Students, including exceptional students.

7. Sherman shall make its personnel available without charge to participate in Planning and Placement Team meetings and to testify at administrative proceedings before the New Milford Board of Education, the State Board of Education, or any other administrative agency, or in court proceedings relating to Students, including exceptional students.
8. Sherman shall provide all transportation for Students attending NMHS, and shall be solely responsible for convening, prosecuting and/or defending any administrative or court proceeding requested or initiated in conjunction with a transportation-related dispute arising under Conn. Gen. Stat 10-186, and New Milford shall not be considered a necessary party to such proceedings.
9. Foreign exchange students residing in Sherman and attending NMHS on a full-time basis shall be considered tuition students.
10. In addition to the tuition rates and additional costs set forth in enumerated paragraphs three, four and six of this Agreement, the Parties acknowledge and agree that Students shall be responsible for paying any fees, costs or expenses associated with participation in NMHS athletics, field trips, extracurricular activities, or the administration of SAT, ACT, AP, or other examinations to the same extent as would New Milford students.
11. Notwithstanding any other provision of this Agreement, New Milford's responsibility shall be limited to providing Students with a course of instruction within the confines of NMHS or any adjunct thereto, and New Milford shall not be responsible for any course of instruction or treatment rendered to Students elsewhere, unless such instruction or treatment is at the request or direction of either New Milford or its Administrative staff.
12. The Parties acknowledge and agree that should either party be unable to perform its obligations under this Agreement due to an Act of God, war, national emergency, statutory or regulatory enactments or revisions, or any similar event beyond the control of such party, performance under this contract will be excused to the extent of such inability.

13. Either Board of Education may unilaterally terminate this Agreement by providing written notification to the other party at least one year prior to the effective date of such termination. In addition to the Parties' unilateral right to terminate this Agreement upon one-year's notice, the Parties acknowledge and agree that if they are unable to agree to tuition rates for the 2018-2019, 2019-2020 and 2020-2021 school years prior to January 30, 2018, the three-year renewal provisions contained in enumerated paragraph two of this Agreement shall automatically be rendered null and void, and the Agreement shall terminate no later than July 1, 2018.
14. In the event that a change in the laws of the State of Connecticut substantially affect the rights and obligations of either or both of the Parties under any provision or provisions of this Agreement, either party may request an amendment of the provision or provisions of the Agreement so affected.
15. Should this Agreement terminate pursuant to enumerated paragraph thirteen hereof, or for any other reason, including but not limited to the events referenced in enumerated paragraph twelve or fourteen hereof, any Students who are enrolled at NMHS at the time of such termination shall be allowed to complete their high school education at the NMHS on the same terms and conditions as provided herein so long as they continue to qualify as Students as defined in enumerated paragraph one. Sherman shall continue to provide transportation for such Students and all other provisions of this Agreement shall remain applicable to these Students, except that should the completion of such Students' high school education extend beyond the conclusion of the 2020-2021 school year, Sherman shall be responsible for paying the tuition rate established by New Milford. The Parties acknowledge and agree that in this event, New Milford shall increase the tuition rate no more than five percent (5%) for any one school year.
16. The Parties acknowledge and agree that Students shall be subject to and must abide by all policies, regulations and behavioral codes and standards as adopted or otherwise determined by New Milford or by its Administration and staff. New Milford and its Administrative staff shall have the sole right both to impose discipline for Students – including but not limited to suspensions and expulsions – and to determine any conditions that are a part of or in any way related to such discipline, including but not limited to alternative educational opportunities and conditions for early readmission.

17. Notwithstanding the provisions of enumerated paragraph sixteen of this Agreement, Sherman shall be solely responsible for paying the costs of the alternative educational opportunity for any Student who is expelled or suspended from the New Milford Public Schools as well as the costs, if any, of conditions for readmission that would be borne by New Milford for students who reside in New Milford.
18. Notwithstanding any of the foregoing provisions of this Agreement, should any Student be suspected of not being a legal resident of Sherman, Sherman shall bear the full discretion and responsibility for convening, prosecuting and/or defending any administrative or court proceeding requested or initiated with respect to same, and New Milford shall not be considered a necessary party to such proceedings. Furthermore, Sherman's obligations under this Agreement – including but not limited to those set forth in enumerated paragraphs three, four and six hereof – with respect to such Student shall remain in force until and unless the Student is deemed not to be a legal resident of Sherman and no longer enjoys the right under Conn. Gen. Stat. 10-186(b)(2) to remain at NMHS or in an alternative setting.
19. The New Milford Board of Education agrees to provide the Sherman Board of Education with student performance data in electronic format. Data will be exported into an Excel spreadsheet from the student information system software used by New Milford High School. Data will include standardized test results and student academic achievement reports for the midyear and final report cards. Academic achievement reports will include for each student: name; year (fr, so, jr, sr); course name and level; quarterly grades attained; and final average. Academic achievement reports will be provided by February 28th for the first semester courses and by July 15th for second semester courses. Standardized test scores will be reported within 15 days after having been received by New Milford High School.
20. The signatories to this Agreement serve as, respectively, the Chair of the Sherman Board of Education and the Chair of the New Milford Board of Education, and each of their respective signatures hereto have been duly authorized by majority vote of the school board of which they serve as Chair in a legally constituted meeting of such board.
21. The provisions of this Agreement shall be interpreted and enforced in accordance with the laws of the State of Connecticut, and should any provision of the Agreement be deemed void or illegal under either federal or state law, the

remaining provisions of the Agreement shall remain unaffected, subject to the provisions of enumerated paragraph fourteen hereof.

22. This Agreement constitutes the full agreement and understanding of the Parties, and each signatory hereto represents that he or she has been duly authorized by his or her respective Board to enter into and bind the Board of this Agreement. Any modifications of this Agreement can only be effectuated in writing, signed by duly authorized representatives of both Sherman and New Milford.

BOARD OF EDUCATION OF THE TOWN OF
SHERMAN

By _____
Chair,
Sherman Board of Education

Subscribed to and sworn before me on this _____ day of _____ 2015 in
_____, Connecticut

Commissioner of the Superior Court
Notary Public
My Commission Expires:

BOARD OF EDUCATION OF THE TOWN OF New
Milford

By _____
Chair,
New Milford Board of Education

Subscribed to and sworn before me on this _____ day of _____ 2015 in
_____, Connecticut

Commissioner of the Superior Court
Notary Public
My Commission Expires:

APPROVED FIELD TRIPS

March 2015

<u>School</u>	<u>Grade/Department</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
SMS	Music/7-8	2/19/15	Thursday	50	2	String Festival @ New Milford High School - New Milford, CT	No	\$0
NMHS	Music/9-12	3/6/15	Friday	90	10	Carnegie Hall - New York, NY	Yes-1	\$135
NMHS	Health/11-12	3/15/15	Sunday	11	1	HOSA Conference @ Gateway Community College - New Haven, CT	No	\$0
NMHS	9-12	3/18/15	Wednesday	30	2	All-School Musical Tour @ New Milford Schools - New Milford, CT	Yes-2	\$0
NMHS	Social Studies/12	3/19/15	Thursday	22	2	Holy Trinity Orthodox Church - Danbury, CT	Yes-1	\$10
NMHS	Guidance/9-12	3/20/15	Friday	40	3	UConn - Storrs, CT	No	\$40
SMS	Music/7-8	4/22/15	Wednesday	50	2	Jazz Festival @ New Milford High School - New Milford, CT	No	\$0
NMHS	World Language/10-12	5/7/15	Thursday	12	3	JFK Airport - Queens, NY	Yes-1	\$0
NMHS	World Language/9-12	5/13/15	Wednesday	30	3	Mystic Seaport - Mystic, CT	Yes-1	\$51
SMS	Math, Science, History/7	5/14/15	Thursday	300	20	Warner Theater & Pizza Palace - Torrington, CT	Yes-2	\$31
NMHS	Science/12	5/15/15	Friday	220	15	Lake Compounce - Bristol, CT	Yes-5	\$45
SNIS	4	5/18/15	Monday	159	76	Bronx Zoo - Bronx, NY	No	\$44
SNIS	4	5/19/15	Tuesday	178	84	Bronx Zoo - Bronx, NY	No	\$44
HPS	1	5/21/15	Thursday	102	18	Pratt Nature Center - New Milford, CT	No	\$17
NES	1	5/29/15	Friday	95	22	Pratt Nature Center - New Milford, CT	No	\$17

**New Milford Board of Education
Policy Sub-Committee Minutes
February 24, 2015
Lillis Administration Building, Room 2**

Present: Mr. David A. Lawson, Chairperson
Mr. Robert Coppola
Mrs. Daniele Shook

Absent: Mr. John W. Spatola

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources

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TOWN CLERK

2015 FEB 26 P 12:44

NEW MILFORD, CT

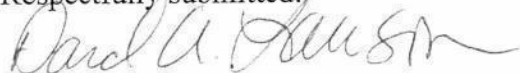
1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mr. Lawson.	Call to Order
2.	Public Comment <ul style="list-style-type: none">There was none.	Public Comment
3.	Discussion and Possible Action A. Policies Recommended for Revision: <ul style="list-style-type: none">Mr. Lawson asked for any questions or concerns about the revisions. 1. 4118.112/4218.112 Sexual and Other Unlawful Harassment <ul style="list-style-type: none">Mr. Coppola said this revision appeared to be language clean up basically. Ms. Baldelli said yes, and for clarity. 2. 4118.231/4218.231 Drug and Alcohol Use <ul style="list-style-type: none">Mr. Coppola asked if the highlighted section was the change. Dr. Paddyfote said the highlighting was to draw focus to the section; the changes were in bold italic. She said the additional legal reference was to a new law.	Discussion and Possible Action A. Policies Recommended for Revision: 1. 4118.112/4218.112 Sexual and Other Unlawful Harassment 2. 4118.231/4218.231 Drug and Alcohol Use

<p>3. 9325 Meeting Conduct</p> <ul style="list-style-type: none"> • Mr. Lawson noted the commentary at the top of this bylaw. • Mr. Coppola asked if this policy went along with the change to the description of public comment on Board agendas and Dr. Paddyfote said yes. <p>Mrs. Shook moved to bring Policies 4118.112/4218.112, 4118.231/4218.231 and 9325 to the full Board for first review. Motion seconded by Mr. Coppola.</p> <p>Motion passed unanimously.</p> <p>B. Policies Reviewed with No Revision Recommended:</p> <ol style="list-style-type: none"> 1. 4111.1/4211.1 Equal Employment Opportunity 2. 4116/4216 Employment at Will 3. 4118.233/4218.233 Weapons and Dangerous Instruments 4. 4155/4255 Military Leave <ul style="list-style-type: none"> • Mrs. Shook asked if these were for information purposes only since no legal recommendation for revision was made. Dr. Paddyfote said yes and that a review date would be added at the end of the policy so that a record was made of the review. • Mr. Coppola asked if these would go to the full Board and Dr. Paddyfote said every Board member would be given a copy with the review date noted to add to their Policy binders. • Mr. Coppola asked if these policies were reviewed by CAGE. Dr. Paddyfote said the policies were originally developed through CAGE but have been amended over the years through the Board attorneys. <p>C. Review:</p> <ol style="list-style-type: none"> 1. 4118.5/4218.5 Electronic Monitoring 	<p>3. 9325 Meeting Conduct</p> <p>Motion made and passed unanimously to bring Policies 4118.112/4218.112, 4118.231/4218.231 and 9325 to the full Board for first review.</p> <p>B. Policies Reviewed with No Revision Recommended:</p> <ol style="list-style-type: none"> 1. 4111.1/4211.1 Equal Employment Opportunity 2. 4116/4216 Employment at Will 3. 4118.233/4218.233 Weapons and Dangerous Instruments 4. 4155/4255 Military Leave <p>C. Review:</p> <ol style="list-style-type: none"> 1. 4118.5/4218.5 Electronic Monitoring
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	<p>Mr. Coppola moved that the Committee enter into Executive Session to review policy 4118.5/4218.5 Electronic Monitoring and invite into the session Dr. JeanAnn Paddyfote, seconded by Mrs. Shook and passed unanimously.</p> <p>The Committee and Dr. Paddyfote entered executive session at 6:54 p.m.</p> <p>The Committee returned to public session at 7:02 p.m.</p> <ul style="list-style-type: none"> Mr. Lawson said the Committee was in agreement with the legal opinion shared in executive session and no further action would be taken on this policy. 	<p>Motion made and passed unanimously that the Committee enter into Executive Session to review policy 4118.5/4218.5 Electronic Monitoring and invite into the session Dr. JeanAnn Paddyfote.</p>
<p>4.</p> <p>A.</p> <p>1.</p>	<p>Items of Information</p> <p>Regulation Revisions:</p> <p>3281 School Fundraisers</p> <ul style="list-style-type: none"> Mr. Coppola asked if this was language clean up primarily. Dr. Paddyfote said yes as well as clarity in the use of forms by outside organizations as well as an addition to the Fundraising Activity Request Form regarding raffles and other games of chance. <p>4111.1/4211.1 Procedures for Employee Complaints of Discrimination</p> <ul style="list-style-type: none"> Mrs. Shook asked for confirmation that employees could file a complaint at any time and Ms. Baldelli said that was correct; there is no timeline. She said any complaint is usually received promptly but the employee can report whenever they are comfortable doing so. <p>4118.231/4218.231 Drug and Alcohol Use</p> <ul style="list-style-type: none"> No discussion 	<p>Items of Information</p> <p>A. Regulation Revisions:</p> <p>3281 School Fundraisers</p> <p>4111.1/4211.1 Procedures for Employee Complaints of Discrimination</p> <p>4118.231/4218.231 Drug and Alcohol Use</p>

B.	Regulation Reviewed with No Revision Recommended: 1. 4118.112/4218.112 Sexual and Other Unlawful Harassment <ul style="list-style-type: none">• Dr. Paddyfote said this regulation would have the review date added and would be sent out along with the revised regulations to all Board members so that they can be added to Policy binders.	B. Regulation Reviewed with No Revision Recommended: 1. 4118.112/4218.112 Sexual and Other Unlawful Harassment
5.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
6.	Adjourn Mrs. Shook moved to adjourn the meeting at 7:09 p.m. seconded by Mr. Coppola and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:09 p.m.

Respectfully submitted:



David A. Lawson, Chairperson
Policy Sub-Committee

**New Milford Board of Education
Committee on Learning Minutes
February 24, 2015
Lillis Administration Building, Room 2**

Present: Mrs. Daniele Shook, Chairperson
Mrs. Angela C. Chastain
Mr. Dave Littlefield
Mr. David R. Shaffer

Also Present: Dr. JeanAnn Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Mr. Joseph Neff, Teacher, New Milford High School
Mrs. Dana Ford, Principal, Schaghticoke Middle School
Mrs. Susan Greene, Assistant Principal, Schaghticoke Middle School

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TOWN CLERK
2015 FEB 26 P 3:16

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mrs. Shook.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> David Shaffer spoke in tribute to former NMHS teacher James Lauer who passed away yesterday. Mr. Shaffer said Mr. Lauer was one of New Milford's first Teacher of the Year recipients, a veteran and caring, dedicated teacher. 	Public Comment
3.	Discussion and Possible Action A. Review and Approval of Curriculum: 1. Architectural Drafting II 2. Architectural Drafting III <ul style="list-style-type: none"> Mr. Joseph Neff said these are sequential classes that follow Architectural Drafting I. All projects for Architectural Drafting II are computer based. Students in Architectural Drafting III use the computer and build a scale model of a house as a project. 	Discussion and Possible Action A. Review and Approval of Curriculum: 1. Architectural Drafting II 2. Architectural Drafting III

	<ul style="list-style-type: none"> • Mr. Shaffer said he thought this was a great program but asked if the textbook published in 1985 is too old. Mr. Neff said the text is used for reference purposes only. The computer software is current as of 2015. • Mr. Smith said software updates are budgeted for. • Mr. Shaffer asked how much math is necessary. Mr. Neff said nothing advanced, just basics for square footage. • Mr. Shaffer asked if there were outside speakers brought in and Mr. Neff said yes, typically four or five a year, including architects, technical school representatives and contractors. • Mrs. Chastain asked if there were any internship options. Mr. Neff said not recently, but that he would facilitate if there was student driven interest. • Mr. Smith commended Mr. Neff on his work with this update. <p>Mr. Shaffer moved to bring the following curricula to the full Board for approval: Architectural Drafting II and Architectural Drafting III seconded by Mr. Littlefield and passed unanimously.</p>	
4.	Items for Information and Discussion	Motion made and passed unanimously to bring the following curricula to the full Board for approval: Architectural Drafting II and Architectural Drafting III.
A.	<p>Middle School Project Lead the Way</p> <ul style="list-style-type: none"> • Mr. Smith said the middle school version of Project Lead the Way (PLTW) is called Gateway and is a hands-on introduction to design and engineering principles which segues into the high school level program. There are sixteen districts in Connecticut currently offering the program. Mr. Smith and Mrs. Greene attended a recent statewide PLTW conference where they viewed presentations by middle schools. Discussion is underway about offering the beginning of this program at SMS 	<p>Items for Information and Discussion</p> <p>A. Middle School Project Lead the Way</p>

next year. Seventh graders could receive 15 weeks of the design and modeling introductory component and eighth graders would have the same introductory program for 30 weeks. The plan would be to offer the next level, automation and robotics, to the seventh graders as eighth graders the following year. The program could be expanded to sixth grade in the future. NMHS has been commended for the level of female participation in PLTW and it is hoped that exposure to the program at the middle school would increase that level even more.

- Mr. Littlefield asked what the percentage is and Mr. Smith said he thought it was about 25% now.
- Mr. Shaffer asked if this would replace the traditional industrial arts program.
- Mrs. Shook said this was discussed during budget hearings already.
- Mr. Smith said the current industrial arts teacher is retiring and the old certification has been changed so this was a good opportunity to make a change in programming if deemed appropriate.
- Mr. Shaffer said he is concerned about whether this program would be effective for the more immature middle school student or the lower performing academic student.
- Mr. Smith said the program is currently successful in towns with a diverse student body and that the program does not require prerequisites or higher-level math skills. It is applied learning and is very hands on and should appeal to all levels of the student body.
- Mrs. Greene said one of the values to this program is that there is a lot of trial and error and collaborative group work so students gain success from each other.
- Mrs. Ford said in her current observations she sees collaborative learning every day. Students are learning to appreciate the different

	<p>strengths each brings to the group.</p> <ul style="list-style-type: none">• Mrs. Chastain asked if any of the districts with this program also still had a traditional industrial arts program as she sees the value in both. Mr. Smith said he did not believe so but would confirm.• Mrs. Chastain asked about the possibility of offering an afterschool program for industrial arts.• Mr. Littlefield agreed that he would like to see both programs offered.• Mr. Smith said space would be an issue if both were to happen and additional staff would be required.• Mr. Littlefield asked if an afterschool program would require the same certification and Mr. Smith said he would check.• Dr. Paddyfote suggested exploring the idea of a middle school afterschool program at the high school as a stipend position using its wood shop.• Mrs. Shook said she teaches this age group and loves the idea of a PLTW middle school program. She sees this as a newer, more modern version and thinks it would be more productive for students than traditional industrial arts which they can pick back up at the high school if they wish.• Mr. Shaffer said he would encourage the district to find a way to offer both at least for the first year or so, perhaps scheduling in conjunction with the high school staff.• Mr. Smith said scheduling both would be very difficult and that the high school position already has a full schedule.• Mrs. Chastain asked if art and music were required courses at the middle school level or could students option out if they wished to take other offerings. Mr. Smith said he would check.• Mr. Littlefield said he would hate to see students who do not take music stuck in study	
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	<p>halls because other options are not available.</p> <ul style="list-style-type: none"> • Mrs. Greene said parents of music students might have issue with their lack of opportunity to take something new is offered that they cannot take due to scheduling. • Mrs. Chastain said that there is the same issue at the high school and choices need to be made. • Mr. Littlefield agreed that sometimes choices need to be made in real life but reiterated that he would like to see students given the choice. • Mr. Smith said the district is always interested in expanding opportunities for students but that there are cost ramifications to that. 	
B.	<p>K-5 Math Update</p> <ul style="list-style-type: none"> • Mr. Smith said that the new <i>Investigations</i> program is at the mid-year mark K-5. All teachers had professional development in the program in August and November; they meet monthly with math coaches and have weekly PLC's on the topic. Parents have been involved through curriculum nights and visits and in volunteer capacities. Data from fall MAP testing shows the program is moving in the right direction. Teacher feedback has also been positive. • Mr. Littlefield asked if there had been any negative feedback. Mr. Smith said pacing has been a little slow as it is the first year and teachers report that it takes longer to plan as the program is more advanced than what has been taught in the past. He said the coaches have provided invaluable support. • Mr. Shaffer expressed concern with the amount of planning required from teachers and with equity in time from school to school. • Mr. Smith said the elementary schedule had been changed to give more prep time and provide PLC's within teacher contract guidelines. He said the burden this year is in the program's newness and it should be easier 	B. K-5 Math Update

	<p>for teachers by next year.</p> <ul style="list-style-type: none">• Mrs. Shook said parents have told her they find the parent guidebooks very helpful.	
5.	<p>Public Comment</p> <ul style="list-style-type: none">• Robert Coppola said he attended one of the math workshops and appreciates the problem solving aspect of the new program. He witnessed a great variety of dialogue and enthusiasm on the part of students.	<p>Public Comment</p>
6.	<p>Adjourn</p> <p>Mrs. Chastain moved to adjourn the meeting at 8:57 p.m. seconded by Mr. Littlefield and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:57 p.m.</p>

Respectfully submitted:

Daniele Shook

Daniele Shook, Chairperson
Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Special Meeting Minutes
March 4, 2015
Lillis Administration Building, Room 2**

RECEIVED
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2015 MAR -6 P 1:45
NEW MILFORD, CT

Present: Mr. Dave Littlefield, Chairperson
Mrs. Wendy Faulenbach
Mr. David A. Lawson
Mr. John W. Spatola

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Mr. Jay Hubelbank, Director of Fiscal Services and Operations
Ms. Ellamae Baldelli, Director of Human Resources
Ms. Roberta Pratt, Director of Technology
Mr. John Calhoun, Facilities Manager
Mr. Nestor Aparicio, Assistant Facilities Manager

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 5:45 p.m. by Mr. Littlefield.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> Robert Coppola said he was happy to see Mr. Spatola at the meeting. 	Public Comment
3.	Discussion and Possible Action A. SMS Roof <ul style="list-style-type: none"> Mr. Hubelbank distributed a handout with information obtained since the last committee meeting and recommendations for the roof project going forward. Mr. Calhoun shared references for the Garland Company. Mr. Hubelbank distributed a spreadsheet which compared the cost of the project with and without state reimbursement. Mr. Calhoun said skylights would need to be replaced as well but were not included in the cost as estimates were not yet available. Mr. Lawson asked if the Garland Company was a public company and Mr. Botelho from 	Discussion and Possible Action A. SMS Roof

	<p>Garland said they are employee owned.</p> <ul style="list-style-type: none">• Mr. Lawson said he is not comfortable keeping any PCBs or asbestos whether it is required for state reimbursement or not. Mr. Calhoun said the asbestos was in drains and would be removed. He said the district has an asbestos plan, that it is in the majority of district buildings now but is only a hazard if it is disturbed. Since the drains are being disturbed, the asbestos there will be removed.• Mr. Spatola said the Board has a fiduciary obligation for unexpected liabilities and environmental issues are important. He recommended a phase one study for hazardous material discovery and necessity for removal. He read a letter to the editor that raised concerns about having the entire project done by only one vendor. He also raised questions concerning funding, saying that it was his understanding that the town had agreed to bond the project so we should be looking at the entire project, not just pieces.• Mr. Hubelbank said the information he has provided is for the entire roof.• Mrs. Faulenbach said there has been lots of discussion about this project over time and that the primary concerns were how to do the project and how to fund it. She asked for clarification that the town's conversations about bonding had only started over the last few weeks. Mr. Hubelbank said to his knowledge that is correct.• Mr. Spatola said the Board took money out of capital to cover expenses and that decreases the amount in capital available to use for the roof.• Mr. Hubelbank said the original discussion at committee was to use capital funding and break off the 1990 portion based on issues with the transition. That was originally why he explored the smaller bids. When the town indicated bonding might be a possibility, he started exploring the cost of funding the full project.• Mr. Spatola said he thought the town should have been approached right at the beginning of	
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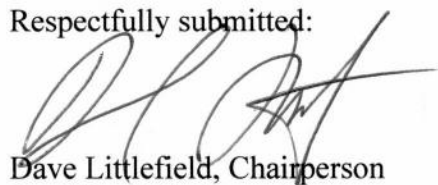
	<p>the discussion to see if bonding would be considered.</p> <ul style="list-style-type: none"> • Mr. Littlefield said it was necessary to have cost estimates first. • Mr. Lawson recommended that the Operations sub-committee review funding options for this project at its next regular meeting. • Mr. Littlefield requested that Mr. Hubelbank confirm with the town its willingness to bond this project. Mr. Hubelbank said he would. • Mr. Hubelbank said the other issue to be decided was whether the Garland company or an engineering firm. • Mr. Littlefield recommended bringing that question to the full Board for discussion. • Mr. Lawson said he would prefer that the discussion of whether or not to seek state reimbursement go to the full Board as well. 	
4.	<p>Items of Information</p> <p>A. Update on Overtime</p> <p>B. John Pettibone Building Follow-up</p> <ul style="list-style-type: none"> • Mr. Littlefield said that due to time constraints Items 4A and 4B would be discussed at the next meeting. He asked Mr. Calhoun for an update on the water leak at the high school. <p>C. Water Leak in the High School Theatre</p> <ul style="list-style-type: none"> • Mr. Calhoun said they had been investigating a leak in the theatre, first eliminating the roof as a cause. It was eventually discovered to be caused by a buried sprinkler line under the floor of the theatre which has since been bypassed as a temporary fix. The fire marshal was consulted and a fire extinguisher will be available for use as a precaution until a final solution is found. 	<p>Items of Information</p> <p>A. Update on Overtime</p> <p>B. John Pettibone Building Follow-up</p> <p>C. Water Leak in the High School Theatre</p>
5.	Public Comment	Public Comment

**New Milford Board of Education
Facilities Sub-Committee Special Meeting Minutes
March 4, 2015
Lillis Administration Building, Room 2**

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	<ul style="list-style-type: none">• There was none.	
6.	Adjourn Mrs. Faulenbach moved to adjourn the meeting at 6:31 p.m. seconded by Mr. Lawson and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 6:31 p.m.

Respectfully submitted:



Dave Littlefield, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Special Meeting Minutes
March 4, 2015
Lillis Administration Building, Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson
Mr. Robert Coppola
Mrs. Theresa Volinski
Mrs. Angela C. Chastain, Alternate

Absent: Mr. David R. Shaffer

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Jay Hubelbank, Director of Fiscal Services and Operations
Ms. Roberta Pratt, Director of Technology
Mrs. Laura Olson, Director of Pupil Personnel and Special Services
Mr. John Calhoun, Facilities Manager

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2015 MAR -6 P 1:46

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 6:33 p.m. by Mrs. Faulenbach. Mrs. Chastain was seated in the absence of Mr. Shaffer.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence <ul style="list-style-type: none"> Mr. Coppola asked if retirements were coming in now for the end of the year and if there was any incentive for staff to do that. Ms. Baldelli said there was no incentive but retirement plans are usually made three to six months ahead for benefit reasons. Mr. Coppola said he was concerned in light of the diminishing enrollment. Mrs. Faulenbach asked if there would be a revised Exhibit A for the Board meeting and 	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence

	<p>Ms. Baldelli said yes.</p> <p>Mr. Coppola moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p>
B.	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-672 2. Budget Position dated 2/28/15 3. Request for Budget Transfers 4. Renaming Object 515 on Budget Position Report <ul style="list-style-type: none"> Mrs. Faulenbach asked if the Arum and Associates charge was the amount the town had agreed to fund and Mr. Hubelbank said yes, that it would be paid and then reimbursement requested from the town. Mr. Coppola asked what the renovations material was and Mr. Calhoun said it was soundproofing and wall material for the SMS art room and cafeteria. Mr. Coppola asked if the SmartBoards were budgeted items and Mr. Hubelbank said yes. Mr. Hubelbank said the budget is in good shape and he has no concerns at present. He has been meeting with principals and program directors to review any areas to keep an eye on and to make sure available funds are utilized. Mr. Hubelbank said the 611 transfer was for a budgeted item that should have been coded as equipment. Mrs. Chastain asked about the chairs for NEASC. Mr. Hubelbank said these were chairs that needed to be replaced; the NEASC visit was good timing for it. Mrs. Chastain asked if the cafeteria graphics were being paid for by Food Services and Mr. Hubelbank said yes that is their budget line. 	<p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-672 2. Budget Position dated 2/28/15 3. Request for Budget Transfers 4. Renaming Object 515 on Budget Position Report

	<p>Dr. Paddyfote said two of the school projects had been completed and that they look wonderful.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked Mr. Hubelbank about the renaming of object 515. Mr. Hubelbank said this object included field trips and other school transportation such as sports trips and activities. He suggested renaming it to Transportation – Other. The committee consensus was to do this and Mrs. Faulenbach will report that in her Committee Report at the upcoming Board meeting. <p>Mrs. Chastain moved to bring the monthly reports: Purchase Resolution D-672, Budget Position dated 2/28/15 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mrs. Volinski.</p> <p>Motion passed unanimously.</p> <p>C. Grant</p> <p>1. District Technology Upgrades to Support Transition to the New Standards</p> <ul style="list-style-type: none"> • Ms. Pratt said that last year’s grant award covered the replacement of network switches. This year’s grant will focus on decreasing network congestion and purchasing desktops to increase network speed. This year’s grant requires matching funds; these figures are taken from the approved BOE budget for next year. • Mrs. Faulenbach asked about the timing of the award and Mr. Smith said the state is hoping for May so the funds will be available for the next fiscal year. <p>Mrs. Volinski moved to bring the Grant for District Technology Upgrades to Support Transition to the New Standards to the full Board for approval.</p>	<p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-672, Budget Position dated 2/28/15 and Request for Budget Transfers to the full Board for approval.</p> <p>C. Grant</p> <p>1. District Technology Upgrades to Support Transition to the New Standards</p> <p>Motion made and passed unanimously to bring the Grant for District Technology Upgrades to</p>
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	<p>Motion seconded by Mr. Coppola.</p> <p>Motion passed unanimously.</p> <p>D. Five Year Technology Capital Plan Update</p> <ul style="list-style-type: none"> • Ms. Pratt said this plan follows the refresh cycle which was discussed during budget hearings and includes SmartBoard technology. • Mrs. Chastain asked if the Channel 194 equipment was sufficient. Ms. Pratt said it was working properly but would need to be replaced eventually. • Mrs. Faulenbach pointed out that the plan was a fluid outline and that items could be moved from year to year as needed. • Mr. Coppola asked if the cable company provided any equipment and Mr. Smith said one free connection. <p>Mr. Coppola moved to bring the Five Year Technology Capital Plan Update to the full Board for approval.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p>	<p>Support Transition to the New Standards to the full Board for approval.</p> <p>D. Five Year Technology Capital Plan Update</p> <p>Motion made and passed unanimously to bring the Five Year Technology Capital Plan Update to the full Board for approval.</p>
4.	<p>Items of Information</p> <p>A. Mail Server</p> <ul style="list-style-type: none"> • Ms. Pratt said this project was completed and the migration went well. <p>B. Health Inspections</p> <ul style="list-style-type: none"> • Mr. Hubelbank said the reports were good and he commended Food Services on a great job. <p>C. Update on MUNIS</p>	<p>Items of Information</p> <p>A. Mail Server</p> <p>B. Health Inspections</p> <p>C. Update on MUNIS</p>

	<ul style="list-style-type: none"> • Mr. Hubelbank said they were continuing to move forward. The 2013/14 budget had been loaded into the system and they are working on the current budget year now. Training of BOE staff in accounts payable will start in May after the budget passes. Work on the HR/Payroll process would start in a few weeks. 	
D.	Town of New Milford Audit Report dated June 30, 2014	D. Town of New Milford Audit Report dated June 30, 2014
	<ul style="list-style-type: none"> • Mr. Hubelbank said there were very minor comments. • Mrs. Faulenbach said it was an excellent report. • Mr. Coppola commended Mr. Hubelbank and his department. 	
E.	John Pettibone Building Follow-up	E. John Pettibone Building Follow-up
	<ul style="list-style-type: none"> • Mr. Hubelbank passed out a handout which provided follow up information to questions asked previously about costs to maintain the JPS and Lillis buildings in their present state. He said he included mention of an elevator for handicap accessibility. • Mr. Coppola said in reviewing the handout it looked like there were no big issues at Lillis until about five years out. Mr. Calhoun said that was correct. • Mr. Calhoun said moving the Lillis offices to the JPS building would result in additional costs. Mr. Coppola asked for an estimate of that cost. Dr. Paddyfote said a study had been done in the past and she would get that information. • Mr. Coppola asked if there were any space issues at Lillis. Dr. Paddyfote said no, that Central Office was not growing. Mr. Calhoun said the Youth Agency was getting smaller so there would be additional space there if needed. • Mrs. Volinski said there might be issues with the stained glass and murals in the Lillis 	

	<p>Building if it were sold. Mr. Calhoun said they were protected federally.</p> <ul style="list-style-type: none"> • Mr. Coppola said he appreciated the legal opinion provided regarding the disposition of the JPS building. He liked the options presented which included using it for cold storage and the fact that the Board has time to review them all. • Mrs. Faulenbach said the committee needed to be cognizant of the fact that a plan was needed to continue to move the discussion forward. • Dr. Paddyfote asked Mr. Calhoun if he remembered what triggered the turnover of the Bridge Street building when the off-site Alternative Ed program was eliminated and that building was used for cold storage. Mr. Calhoun said the building had a 30 year lease and it expired. • Mr. Coppola said he was on the Board at the time and he made a motion to eliminate all costs associated with the building. That led to the turnover back to the town. • Mrs. Faulenbach said she would mention this discussion in her Committee Report at the next Board meeting. 	
F.	Update on Transition Activities	F. Update on Transition Activities
	<ul style="list-style-type: none"> • Dr. Paddyfote said Q and A's from the focus group sessions had been added to the district website on the last two Fridays. Principals had met with administration to work on school maps for placement. The biggest challenge with that is SMS since it will be tight for the first two years. Mr. Hubelbank is double checking whether or not those can be posted on the website. Pods are coming in April. Boxes are in. Moving and packing guidelines will be sent to teachers on Friday. These include 10 hours after the school day to pack, in lieu of contractual meeting times so no additional compensation is required. Union leadership is aware. Teachers will be notified of assignments 	

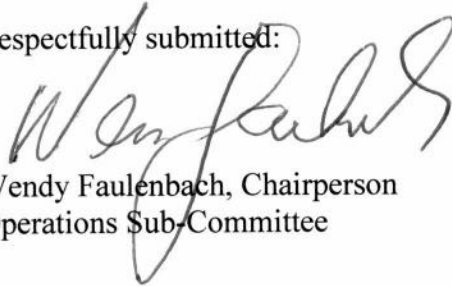
	<p>in late April. Principals have been informed. As of today, three notices of non-renewal would be required. They are all for non-tenured first year teachers. Dr. Paddyfote said the last big piece is to plan the transition visits for parents and students. There are a lot of logistics involved with these day and evening events.</p> <ul style="list-style-type: none"> • Mrs. Chastain asked if these non-renewals would have been required due to decreased enrollment even if JPS was not closed and Dr. Paddyfote said yes in all likelihood. • Mr. Coppola asked if HeadStart would be accommodated next year and Dr. Paddyfote said there is space at both elementary schools. • Mrs. Faulenbach said she appreciates all the additional work done by Dr. Paddyfote and her staff regarding the transition. 	
5.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	Public Comment
6.	<p>Executive Session (anticipated)</p> <p>A. Discussion and possible action on proposed draft contract with Sherman</p> <p>Mrs. Volinski moved that the Committee enter into Executive Session to discuss and possibly take action on a proposed draft contract with Sherman and invite into the session Dr. JeanAnn Paddyfote and Mr. Jay Hubelbank, seconded by Mrs. Chastain and passed unanimously.</p> <p>The Committee, Dr. Paddyfote and Mr. Hubelbank entered executive session at 7:37 p.m.</p> <p>The Committee returned to public session at 7:41 p.m.</p> <p>Mr. Coppola moved to bring the Sherman contract to the full Board for approval.</p>	<p>A. Discussion and possible action on proposed draft contract with Sherman</p> <p>Motion made and passed unanimously that the Committee enter into Executive Session to discuss and possibly take action on a proposed draft contract with Sherman and invite into the session Dr. JeanAnn Paddyfote and Mr Jay Hubelbank.</p> <p>Motion made and passed unanimously to bring the Sherman contract to the full Board for</p>

**New Milford Board of Education
Operations Sub-Committee Special Meeting Minutes
March 4, 2015
Lillis Administration Building, Room 2**

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	Motion seconded by Mrs. Chastain. Motion passed unanimously.	approval.
7.	Adjourn Mrs. Chastain moved to adjourn the meeting at 7:43 p.m. seconded by Mrs. Volinski and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:43 p.m.

Respectfully submitted:



Wendy Faulenbach, Chairperson
Operations Sub-Committee