

## **1.0 OPENING OF MEETING**

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on September 19, 2024 at 2020 Clubhouse Drive, Greeley, Colorado.

### **1.1 Call to Order**

President Katie Ford called the meeting to order at 6:31 PM

### **1.2 Roll Call**

#### **Board Members present:**

Kristine Bauer, Platte Valley SD RE-7  
Christine Brown, Morgan County SD RE-3  
DeAn Dillard, Eaton SD RE-2  
Katie Ford, Briggsdale School  
Derrick Kyte, Wiggins SD RE-50J  
Christy Loyd, Pawnee SD RE-12  
Karen Ragland, St. Vrain Valley Schools- (James Berthoud, Alt) ZOOM  
Nancy Sarchet, Weld County SD RE-1  
Michelle Sharp, RE-1 Valley SD – ZOOM  
Karen Trusler, Weld RE4 SD (Lance Nichols, Alt)  
Michael Wailes, Weld RE-5J  
Brenda Wyss, Estes Park SD R-3 - ZOOM

#### **Board Members absent:**

John Batka, Weld RE-9 SD  
Kyle Bentley, Greeley D6 School District  
Tiffany Chapin, Weldon Valley SD RE 20-J  
Brandy Hansen, Brush SD RE-2J  
Susie Kester, Prairie SD RE-11J

#### **CBOCES Staff present:**

Dr. Randy Zila, Executive Director  
Jocelyn Aldridge, Director of Special Education  
Terry Buswell, Finance Department  
Maria Castillo-Saenz, Federal Programs Director  
Mark Rangel, Innovative Education Services Director  
Patti Greenlee, Secretary, Executive Administrative Assistant

#### **CBOCES Staff absent:**

Erich Dorn, Chief Financial Officer

### **1.3 Introductions/District Updates**

Board Members introduced themselves and shared information for their respective districts' activities

### **1.4 Approval of Agenda**

*Michael Wailes moved to approve the agenda as presented. Lance Nichols seconded the motion.*

**The motion passed by unanimous roll call vote: [John Batka, absent; Kristine Bauer, yes; Kyle Bentley, absent; Christine Brown, yes; Tiffany Chapin, absent; DeAn Dillard, yes; Katie Ford, yes; Brandy Hansen, absent; Susie Kester, absent; Derrick Kyte, yes; Christy Loyd, yes; James Berthoud, yes; Nancy Sarchet, yes; Michelle Sharp, yes; Lance Nichols, yes; Michael Wailes, yes; Brenda Wyss, yes]**

### **1.5 Approval of Minutes**

*Christine Brown moved to approve the May 16, 2024 minutes; Kristine Bauer seconded.*

**The motion passed by unanimous roll call vote: [John Batka, absent; Kristine Bauer, yes; Kyle Bentley, absent; Christine Brown, yes; Tiffany Chapin, absent; DeAn Dillard, yes; Katie Ford, yes; Brandy Hansen, absent; Susie Kester, absent; Derrick Kyte, yes; Christy Loyd, yes; James Berthoud, yes; Nancy Sarchet, yes; Michelle Sharp, yes; Lance Nichols, yes; Michael Wailes, yes; Brenda Wyss, yes]**

### **1.6 Public Participation**

None

### **1.7 Board Reports/Requests**

None

### **1.8 Old Business**

None

## **2.0 Consent Agenda**

### **2.1 Approval of Personnel Items**

- a. New hires, resignations/releases, 2024-25 staff renewals

- 2.2 First Reading, Board Policy/Regulation Revisions – AC, ACA, AC-E-1, AC-E-2, AC-R-1, AC-R-2, AC-R-3, GBA, GBAA, GCE-GCF, GDE-GDF, IKF, IKF-E, JB, JBB, JF, JICA, JICDE, JIH
- 2.3 Supplemental Appropriations – Approval  
List of Supplemental Appropriations

*Christine Brown moved to approve the consent agenda; Nancy Sarchet seconded.*

**The motion passed by unanimous roll call vote: [John Batka, absent; Kristine Bauer, yes; Kyle Bentley, absent; Christine Brown, yes; Tiffany Chapin, absent; DeAn Dillard, yes; Katie Ford, yes; Brandy Hansen, absent; Susie Kester, absent; Derrick Kyte, yes; Christy Loyd, yes; James Berthoud, yes; Nancy Sarchet, yes; Michelle Sharp, yes; Lance Nichols, yes; Michael Wailes, yes; Brenda Wyss, yes]**

### **3.0 Presentations**

None

### **4.0 REPORTS / DISCUSSION**

- 4.1 Superintendent Advisory Council Report – Dr. Jeremy Burmeister
- 4.2 Financial Reports – Terry Buswell, Financial Officer
- a. Board notes for Financial reports
  - b. Investment report A
  - c. Cash Flow Analysis report B f
  - d. Cash Flow Chart C
  - e. Two Page Financial Summary Report
  - f. 10 Page Detailed Expense Report
- 4.3 Directors Reports
- a. Dr. Randy Zila, Administration (oral report)
    - Dr. Zila reported that CBOCES is working on a new security system for outdoors. There is a company that may want to use CBOCES as a test pilot for their security system and Dr. Zila will let us know as soon as the company commits. They seem very anxious and this would be a great opportunity for us to become more secure at a reasonable cost.
    - We updated our internet system to the GOOGLE platform the beginning of July. After a slight learning curve for some, it seems to be going well.
    - We recently updated the internal WI-FI for our facility, which was much needed. The near future plan is to extend

this to the external part of our facility also. This update is running very well.

- Weld County Trust presented to our Superintendent Advisory Council this month. They have funded a lot of projects to our districts in Weld County. Currently they are helping with smart-labs and reading labs in several schools. Doug Elliott would be the contact person for districts that may want to visit about projects they can help with. Although they are "Weld County", if there are schools in adjacent counties that we represent, we can visit about CBOCES partnering with those schools to get the projects moving forward.
- CBOCES got off to a good start this school year. Dr. Zila thanked all the Directors for their hard work. We continue to grow and learn as we service all our districts. A special thank you to Terry Buswell for stepping up to help in the financial office while Erich Dorn is on family leave. We appreciate you all very much.

- b. Terry Buswell, Financial Officer – Written report provided
- c. Maria Castillo Saenz, Federal Programs Department – Written report provided
- d. Mark Rangel, Innovative Education Services Department – Written report provided
  - a. Mark visited about the accreditation for the CBOCES High Schools, at a national level. Our Alternative high schools had insufficient data due to enrollment size and it being an alternative education campus. The data will give CBOCES High Schools a more accurate number as to how they are doing with the Alternative high schools.
- e. Jocelyn Aldridge, Special Education Department – Written report provided

## 5.0 Action Items

## 6.0 Updates/Announcements

## 7.0 Adjournment

Adjournment was made at 7:47 p.m. and approved by acclamation

Next meeting will be November 21, 2024

Centennial BOCES  
BOARD OF DIRECTORS  
MEETING MINUTES  
September 19, 2024

Respectfully Submitted,

Patti Greenlee

Centennial BOCES Executive Administrative Assistant  
Board Secretary