



SECOND MESA DAY SCHOOL

“ITAH TSATSAYOM MOPEKYA”

Paulesha Sewemaenewa, *Board President*
Sherry Lomayestewa, *Board Member*
Lowell Talashoma, *Board Member*
Jasmine Dashee, *Board Member*
VACANT, *Board Member*
Kimberly K. Thomas, *Chief School Administrator*

Second Mesa Day School Governing Board

Special School Board Meeting

Date: November 9, 2023

Time: 5:30 PM

Location: SMDS Library

Zoom Dial-In Number: (719) 359-4580 or (720) 707-2699

Meeting ID: 823 1907 1106

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. CALL TO PUBLIC

V. READING AND APPROVAL OF MINUTES:

- a. None

VI. OLD BUSINESS:

- a. Review, Discussion and Possible Approval to Amend Position Description for School Principal to Chief School Administrator for SY 2023-2024. (Final Approval)

VII. NEW BUSINESS:

- a. Review, Discussion and Possible Action to Approve Brief Leave of Absences for Governing Board Member, Sherry Lomayestewa. (Possible Executive Session) (Advisement from Legal Counsel)
- b. Review, Discussion and Possible Action of Selection of Appointment of School Board Member for SY 2023-2024. (Possible Executive Session) (Advisement from Legal Counsel)
- c. Review, Discussion and Possible Approval for Out-of-State Travel to attend Mathematics in a PLC at Work Summit in Las Vegas, NV on December 11-13, 2023, for Kimberly Thomas, CSA; Kassondra Yaiva, Teacher; and Gazel Naha, Teacher.
- d. Review, Discussion and Possible Approval for Out-of-State Travel to attend NAGSA Winter Conference in Las Vegas, NV on December 14-16, 2023, for Governing Board Members and Administrators.
- e. Review, Discussion and Possible Approval for Overnight Travel to attend ASBA-ASA 66th Annual Conference in Phoenix, AZ on December 6-8, 2023, for Governing Board Members and Administrators.
- f. Review, Discussion and Possible Approval for Out-of-State Travel to attend 2024 CEC Special Education Convention and Expo on March 13-16, 2023, for Romancita Adams, ESS Teacher; Kassondra Yaiva, Teacher; Gazel Naha, Teacher; Lisa Toney, Teacher; and Kimberly Thomas, CSA.
- g. Review, Discussion and Possible Approval of Supplemental Agreement within the Business Services Dept. for Dakota Francis, HR/Payroll Manager and Alice Snyder, Procurement Technician.
- h. Review, Discussion and Possible Approval of Title II Retention Stipend for Returning Certified Teachers, School Counselor and CSA for SY 2023-2024.
- i. Review, Discussion and Possible Approval of Salary Adjustment/Increase for CSA for SY 2023-2024. (Possible Executive Session)
- j. Review, Discussion and Possible Approval of Salary and Wage Proposal for SY 2023-2024.

VIII. PERSONNEL:

- a. Review, Discussion and Possible Approval to Amend Employment Contracts for SY 2023-2024. (Contingent based on the approval of the Salary & Wage Proposal).
- b. Review, Discussion and Possible Approval to Amend Employment Contract for Kimberly K. Thomas, Chief School Administrator for SY 2023-2024.
- c. Review, Discussion of Other Items of Concerns.

IX. REPORTS (Written Reports): (NONE)

- a. School Principal – K. Thomas
- b. Network Administrator – W. Fowler
- c. Human Resources/Payroll Manager – D. Francis
- d. ESS Teacher/Coordinator – R. Adams
- e. Food Services Manager - N. Albert
- f. Facilities Manager – F. Kinlacheeny
- g. Business Services Consultant – K. Honie
- h. Lead School Bus Driver – T. Fred

X. INFORMATIONAL ITEMS:

- a. None

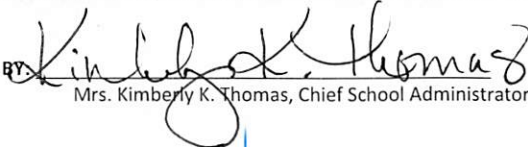
XI. ANNOUNCEMENTS:

- a. Upcoming Holiday (No School/Work) – Observed for Veteran’s Day on November 10th, 2023.

XII. ADJOURNMENT:

- a. None

DURING THE COURSE OF THE MEETING, THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S 38-431-03 (A) (1) OR WHEN SPECIFICALLY, IDENTIFIED UNDER PERSONNEL OR ELSEWHERE ON THE AGENDA. EXECUTIVE ON THE AGENDA. EXECUTIVE SESSIONS MAY BE HELD FOR CONSIDERATION OF PERSONNEL MATTERS, LEGAL MATTERS AND THE RECEIPT OF CONFIDENTIAL INFORMATION.

REVIEWED/CONCURRED BY: 
Mrs. Kimberly K. Thomas, Chief School Administrator

POSTED DATE: November 8, 2023 @4:30 pm