

Pittsburg School Board Meeting Minutes							
Date		December 13, 2021					
Time		6:00 p.m.					
Location		Pittsburg School Library Computer Lab					
Chairperson		Toby Owen					
Attendance							
Attendance Legend: P – Present A – Absent E – Excused C – Cell Phone							
School Board Members			Principals			SAU Members	
P	Jamie Gray	P	Toby Owen	P	Debbie Lynch	P	Debra Taylor
P	Lindsey Gray	P	Reggie Parker			P	Cheryl Covill
P	Bob Ormsbee						
Clarksville School Board Members							
A	Erin Blanchard	A	Michael Dionne	A	Heather Mitchell		
Public in Attendance:							

Roll Call / Pledge of Allegiance: The meeting was called to order at 6:03 pm by Toby Owen and opened with the Pledge of Allegiance.

Adjustments to the Agenda: None

Hearing of the Public: None

Reading of the Minutes: School Board Meeting minutes of November 22, 2021

J. Gray / R. Parker: Motion to approve the minutes of November 22, 2021 as presented.

VOTE: MOTION CARRIES

Special Reports: None

Policy Review: None

Connecticut River Collaborative Committee: No meeting

School Administrator’s Report: Debbie Lynch

- December Report – Upcoming events include a game against Groveton on the 14th. The girls have won all of their games and are 3-0 for this year.
- On Friday, the Bureau of Career Development will be here to do a CTU presentation for our student’s grades 9 to 11. There will also be a tag sale for students where they can get presents for their family members. Students will be on hand to wrap these gifts as well.
- Marty from Marty’s Art Studio has reached out to see if there were students who would be interested in doing some art projects. The projects will be paintings on canvas and the whole school will be participating in this. The art will be displayed in her studio for sale. The students will be pricing their own artwork. The profit from any sales will go toward the Pittsburg School Art Department.

- NESN Sports has agreed to cover all of our games this season, which will be 18 games at \$400 a night. Holly has done a great job reaching out to local businesses for help with sponsorships. We have collected \$3,800 so far. Kevin Trask who is in charge of NESN has agreed not to bill us yet to give us time to collect more sponsors. We have reached out to Canaan to see if they are willing contribute as well.
- We have three fundraisers happening this month. Two classes are selling tickets for a wreath and the Key Club is selling raffle tickets for Christmas desserts. These desserts have been donated by local businesses.
- As a result of a middle school staff discussion a decision has been made to participate in PBIS, Positive Behavior Intervention, which concentrates more on what children are doing right instead of what they did wrong. Discussed second semester classes and are looking at separating 7th and 8th grade during the day. This has come together except for one period, which they are still working on. We are confident that this will help with behavior issues. Mrs. Lynch has attached a copy of the Sunday Snapshot, which she sends to all teachers every Sunday and the parent newsletter from the principal, which is on the Pittsburg website under the principal's page. Friday night there will be a group of staff that will gather at the Time Out Tavern and celebrate the holidays if anyone would like to join. There will also be an ornament swap-taking place.
- Cheryl stated that a public hearing will need to take place to accept the funds received that will go towards the cost of NSN.

Superintendent's Report: Debra Taylor

- December Report – Superintendent Taylor thanked Principal Lynch for initiating the parent/teacher newsletters.
- Shane Cloutier who is the new Tech Director has been to Pittsburg and done a tour of the school and is now looking at all of the systems. He has a lot of experience in training teachers.
- Many wonderful things are happening and we want to continue to celebrate our staff and students throughout the year.
- There is one request for the board, which is due to the change of principals requiring a resolution from the bank for the Activity Fund to change Debbie Lynch to signatory on that account. A formal motion is required for this.

R. Parker / T. Owen: Motion to approve Principal Debbie Lynch as signatory on the Activity Fund.

VOTE: MOTION CARRIES

- The interviews for the Business Administrator will reconvene in January. Toby will be the main person who attends these interviews.
- There was a clinic held last Friday for staff and students to receive COVID-19 or flu vaccines. There were roughly 9 students that participated.
- There will not be a holiday concert this year but are looking at the possibility of a spring performance.

Business Administrator's Report: Cheryl Covill

- A couple of months ago this board approved purchasing a module for the air-handling unit, as the one in the gymnasium is not functioning. Would like to have this board consider a vote on purchasing the expanded module that would allow for online services with the company out of Manchester to be able to control the system. This will be an additional \$9,700. This is imperative because we do not have anyone local who can handle this system.

R. Parker / J. Gray: Motion to approve the purchase of the module for the air-handling unit.

VOTE: MOTION CARRIES

Unfinished Business: None

New Business:

- Retirement – Received a letter on November 29th from David Covill stating his intent to retire after the 2023/2024 school year.

R. Parker / L. Gray: Motion to accept the retirement notification from David Covill

VOTE: MOTION CARRIES

- RFP – Audio/Visual – Have not received any bids or quotes for the purchase of these items. Will revisit the specifications and send these out again. Shane has another vendor that we can send the bid out to as well.
- RFP – HVAC – Grant was to have an engineer come in and assess the system. Only received one bid from CX Associates. Evaluation of the system is bid at \$10,305 which exceeds our budget and HVAC design, construction and administration is anywhere between \$37,000 and \$62,000. The cost is more than anticipated would like to recommend reviewing the proposal and sending out for an hourly rate.

B. Ormsbee / T. Owen: Motion to reject the bid from CX Associates

VOTE: MOTION CARRIES

- Authorize the transfer of IDEA funds to the SAU for psychological and case management services. Every year it is brought up at the SAU meeting to cover salaries for case management, school psychologist however, was an oversight at this year's meeting, and a vote is needed in order to fund this position for this year. The amount for this year is \$44,000 for all districts.

J. Gray / R. Parker: Motion to fund the psychological and case management services for this year.

VOTE: 1 ABSTENTION, 4 YES

- Budget 2022-2023 – Reviewed the Power Point that Cheryl put together. Will review again at next week's meeting.
- Have received clearance from the Department of Safety for the new bus driver to take his school bus test.

Other Business: None

Information: None

Non-Public Session: None

Meetings:

- Pittsburg School Board Meeting: Monday, December 20, 2021 @ 6:00 pm – Pittsburg School library computer Lab

Adjournment:

J. Gray / R. Parker: Motion to adjourn the meeting at 7:18 pm.

VOTE: MOTION CARRIES

Respectfully Submitted,
Billie Paquette
Minute Taker

Adopted 12/20/2021