**ST. EDWARD EDUCATION COMMITTEE MEETING**

**AGENDA**

**Tuesday, March 16, 2021**

**6:00 - 8:00 pm**

I. Opening Prayer-Fr. Todd Petersen

II. Roll Call-Shannon Gossen, Erika Gorecki, Fr. Todd Petersen, Teresa Myhre, Julie Pohlen, Jaci Garvey, Nikki Traen, Michael Ludwikoswki, Mary Kampa, Brad Hennen, Sara Gorecki

III. Acceptance of Agenda -accepted

IV. Approval of Minutes from Last Meeting-approved

V. Comments from Audience/Open Forum (15 min)-none

VI. Review of Budget-no updates; Jaci mentioned there is Covid money available-but there are specific items that it has to be used for; Jaci and Fr. Petersen are reviewing the preschool tuition to propose a small increase to be comparable to public school preschool for that and also propose, also proposed a $155 increase per student tuition for K-8 students for the 2021-2022 school year; tuition has not increased in almost 6 years, the diocese typically says that for a school to be supported 1/3 of funds come from tuition, 1/3 from church, and 1/3 from fundraising; school at this time runs off of 20% of tuition costs

VII. Unfinished Business

1. Children’s House Bathroom Project-Wayne Wyffels will be general contractor for the project; he would like to start on this project the first week after school is done (as there wouldn’t be students since summer school would not have started); he does not anticipate the need to turn off water; there will be a need for volunteers and Jaci will begin sharing the project with families and eventually create a sign-up genius

VIII. Reports

1. Principal and Staff Report-Jaci
   1. Staff – letters of intent were received from all staff except Miss Hohfeld, she will be going back to Germany, Jaci has said that position does not have to be a licensed teacher, they could be an assistant, but would be requested that they have some Montessori training, Jaci would like to get this position posted soon and would like to use various methods of recruitment, Mrs. Rybinski wants to have her room, Trudy wants one day off every week, Miss Evers is not sure where she will be next year, Sarah DeCock has her teaching license,
   2. Summer Program-still in search of staffing for this position
   3. Conferences-went well, no need for classroom sessions at this time, but would like to offer some classroom picnics-will discuss dates/ideas/times for the April agenda
   4. COVID update-have noticed a slight increase in the last several weeks, Jaci asked the group about recommendations for the school handbook and the Covid handbook, recommendation was to keep them separate at least for this next school year, but may incorporate some aspects of the two
   5. Fireside Training-how to better serve special needs children; 10 elements of inclusion and Jaci would like to have a them for each month based on inclusivity
2. Religious Education and Adult Formation/RCIA-Tina-Totus Tuus (2nd week of summer program-early June)
3. PEACE Report-no updates
4. Scrip Report - Julie Pohlen-will plan to update the board in the church, no other updates
5. Marketing Report
   1. Enrollment Plan
      1. Preschool/Kindergarten Information Session-Kindergarten round up is tomorrow March 17th at 4:30 via Zoom-Jaci won’t be able to join due to snowstorm/flight disruptions; Shannon, Erika, Fr. Todd and Teresa will help to facilitate; discussion about the promotional video
      2. Promotional Video-discussion about legal use -the school will have one version with “All the People said Amen” and another version with a different song to be shared on social media and outside of school
      3. St. Edward Open House on Thursday March 25th with appointments
   2. Community Events:
   3. Round Table Discussions
      1. Classroom/Parent Sessions-this will include tomorrow for Preschool/Kindergarten round up and then in April the “State of the School”
   4. Fundraising
      1. Catholic United Financial Raffle Tickets, goal was $6,000, amount raised was over $7,000-reward day will be a visit out to Camden-discussion on how this will work for transportation, weather, and making sure this can happen this year with all the Covid restrictions, Jaci mentioned that they still owe the students a trip to the Y.
      2. Flurry of Fun-live auction is going on right now, 7 pm on Sunday will be a live video footage, live auction will go until 9 p.m., Silent auction and gun raffle both end Saturday at 5 p.m, need a credit card for bidding, can pay online or with a check, Nikki has been doing a lot of Facebook Live videos, Wyatt and Julie are working on a video, Nikki will email Trudy about announcements to families
      3. Fish Fry-education committee fish fry is March 26th, it will be a drive thru one, the last one they served 313 people, the biggest need will be for boxing up meals, and condiments, Michel will not be there but will send the sign-up genius out
   5. Promotional Items – Cookbook, Lanyards, Water Bottles, Laptop Bags-no updates
6. Technology Report
   1. Website -continuing to work on this, Jaci would like to have a system to make sure things are updated, Jaci will work with Julie so she can put information for scrip on the website
7. Grants
   1. Dollar General-no updates
   2. RHI Hub – Small Rural School Achievement Program-no eligible
   3. Lyon/Lincoln Electric-no updates
   4. Midco-no updates
8. Building Updates
   1. Painting-Tom Bothman will do the main room, but the lockers will need to get done this summer
9. Signage-Erika continues to work on these
   1. “Love your Neighbor”
   2. Marathon

IX. New Business-none

X. Prayer

Next Meeting – April 20, 2021