

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – Special Board Meeting July 13, 2021

The Jamestown Area School Board conducted a Special Board Meeting on July 13, 2021 at 5:00 PM with President David Volosin presiding.

Members Present: Jered McElhaney, Bev Riley, Tracie Runyon, Jerry Routh, Brenda Stevenson, John Tucker, David Volosin and Jennifer Woyt

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

Guests Present: Jeremy Allen, Frank Connelly, Bob Englebaugh

New Business

FINANCE

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the replacement of HVAC ceiling units and floor mounted unit ventilators with electrical costs at Jamestown Elementary School with an approximate cost of \$177,190 to be paid with ESSER funds. Motion passed by a 7 – 2 roll call vote.

Mayer – yes, McElhaney – yes, Riley – no, Routh – no, Runyon – yes, Stevenson – yes, Tucker – yes, Volosin -yes, Woyt - yes

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the demolition of the high school chimney by S&N Industries, LLC in the amount of \$43,500 to be paid with Capital Reserve funds. Motion passed by 8 - 1 voice vote.

Mayer – yes, McElhaney – yes, Riley – yes, Routh – no, Runyon – yes, Stevenson – yes, Tucker – yes, Volosin -yes, Woyt - yes

Motion by Mrs. Stevenson, seconded by Mrs. Mayer to replacing 15 bricks and caulking of deteriorating areas at the elementary school by S&N Industries, LLC in the amount of \$6,200 to be paid with Capital Reserve funds. Motion passed by a 7 – 2 roll call vote.

Mayer – yes, McElhaney – yes, Riley – no, Routh – no, Runyon – yes, Stevenson – yes, Tucker – yes, Volosin -yes, Woyt - yes

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the replacement of the high school auxiliary gym exterior doors with an estimated cost of \$8,150 to be paid with ESSER III funds. Motion passed by unanimous roll call vote.

Mayer – yes, McElhaney – yes, Riley – yes, Routh – yes, Runyon – yes,
Stevenson – yes, Tucker – yes, Volosin -yes, Woyt - yes

ADJOURNMENT

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to adjourn the meeting at 5:35 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting July 19, 2021

The Jamestown Area School Board conducted a Board Meeting on July 19, 2021 at 6:00 PM with President David Volosin presiding.

Members Present: Jered McElhaney, Bev Riley, Tracie Runyon, Jerry Routh, Brenda Stevenson, John Tucker, David Volosin and Jennifer Woyt

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

Guests Present: Danielle Cerroni, Alyssa Nichols

MINUTES

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the minutes of the meetings held on June 24, 2021 and July 13, 2021. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Stevenson, seconded by Mrs. Runyon to approve Jamestown Area School District's Health & Safety plan due to the COVID-19 pandemic for the 2021-22 school year. Motion passed by a 7-2 roll call vote.

Mayer – no, McElhaney – yes, Riley – yes, Routh – no, Runyon – yes, Stevenson – yes, Tucker – yes, Volosin – yes, Woyt - yes

ACADEMIC

Motion by Mrs. Stevenson, seconded by Mrs. Riley to approve Dual Enrollment Agreement with Penn State University – Shenango Campus for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker to approve a two-year Cooperative Athletic Agreement for girls and boys soccer with the Greenville Area School District beginning Fall 2021. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Stevenson, seconded by Mrs. Runyon to approve a FMLA for Brian Keyser from June 28, 2021 through August 13, 2021. Motion passed by a majority voice vote 8-1 (Routh-no).

Motion by Mrs. Runyon, seconded by Mr. Routh to approve hiring Danielle Cerroni as STEAM teacher (MA Step 1 \$46,575) effective the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker to approve hiring Alyssa Nichols as a Math teacher (BA Step 1 \$44,475) effective the 2021-22 school year. Motion passed by a majority voice vote 8-1 (Mayer-no).

Motion by Mrs. Riley, seconded by Mr. Routh to approve hiring Austin Kilgore as a full-time Maintenance Department Custodian at a rate of \$16.26/hour effective August 2, 2021. Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Riley, seconded by Mrs. Mayer to approve the financial statements for June 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker to approve payment of bills for June and July 2021. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley to approve the following budget transfer requests:

\$35,544.48 from 1110-300 Purchased Prof & Tech
to 1110-100 Svc Salaries

\$1,405.80 from 1110-800 Other Objects
to 1110-600 Supplies

\$2,090.00 from 1230-500 Other Purchased service
to 1230-300 Purchased Prof & Tech

\$19,657.19 from 1240-100 Salaries
to 1240-500 Other Purchased services

\$100.00 from 2130-200 Benefits
to 2130-100 Salaries

\$559.70 from 2140-600 Supplies
to 2140-500 Other purchased services

\$363.35 from 2310-800 Other Objects
to 2310-500 Other Purchased Services

\$2.93 from 2330-500 Other Purchased Services
to 2330-300 Purchased Prof. & Tech

\$9,697.92 from 2350-300 Legal
to 4600 -300 Legal

\$13,017.41 from 2510-200 Benefits
to 2510-100 Salaries

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve offering Voluntary Student Insurance coverage for the 2021-22 school year with AG Administrators (no increase from 2019 / 2020)

School time coverage - \$70.00

24-Hour coverage - \$150.00

Motion passed by unanimous voice vote.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs Runyon, to adjourn the meeting at 6:55 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting August 12, 2021

The Jamestown Area School Board conducted a Board Meeting on August 12, 2021 at 6:00 PM with President David Volosin presiding.

Members Present: Kelly, Mayer, Jered McElhaney, Jerry Routh, Brenda Stevenson, John Tucker, David Volosin and Jennifer Woyt

Members Absent: Bev Riley, Tracey Runyon

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Stevenson, seconded by Mr. Routh, to approve the minutes of the meetings held on July 19, 2021. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Stevenson, seconded by Mr. Tucker to approve Jamestown Area School District's Health & Safety plan due to the COVID-19 pandemic for the 2021-22 school year. Motion passed by a majority voice vote 6-1 (Mayer-no).

Motion by Mr. Tucker, seconded by Mrs. Mayer to approve the Administrative Manual for the 2021-22 school year. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Stevenson, seconded by Mr. Tucker to approve the 2021-22 JHS and JES student handbooks. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Mayer to approve the Elementary PTO officers and fundraisers for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Mayer to approve the Friends of Muskie Music Boosters officers and fundraisers for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Mayer to approve the All Sports Boosters officers and fundraisers for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Mayer to approve a contract with Northwest Tri-County Intermediate Unit 05 for Language Instructional Education Program Services for the 2021-22 school year at a rate of \$55.90/hour. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Tucker, seconded by Mr. Routh to approve the resignation of Lindsey Carr from the Head Cook position within the Food Services Department effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh to approve hiring Mary Thall, pending receipt of all clearances, as a 3 hour per day Food Service Department employee at a rate of \$11.79/hour. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh to approve an intermittent FMLA for Christina Pander beginning August 23, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Stevenson to approve the resignation of Jennifer Klink effective August 12, 2021. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Stevenson to approve the advertising and hiring of a teacher to fill Jennifer Klink's vacancy. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh to approve the following mentor teachers for the 2021-22 school year: Heidi Grinnell for Danielle Cerroni, David Frew for Alyssa Nichols. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh to approve Danielle Cerroni as Sophomore class advisor. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh to approve Alyssa Nichols as Students For Charity advisor. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Mayer to approve Christine Garvey as Senior Class advisor. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh to approve the following Kelly Services teacher substitutes for the 2021-22 school year: James Brown, Dale Anderson, Karen Martin, Todd Anderson, Mary Jean Uplinger. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh to approve the resignation of Melissa Potase as Elementary Cross Country Head Coach effective for the 2021 Cross Country season. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Stevenson to approve the resignation of Angela Miller from the Food Service Department effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh to approve the advertising and hiring of a candidate to fill a vacancy in the Food Service Department up to 20 hours per week. Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Stevenson, seconded by Mrs. Mayer to approve the financial statements for July 2021. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker to approve payment of bills for July and August 2021. Motion passed by unanimous roll call vote.

Mayer – yes, McElhaney – yes, Routh – yes, Stevenson – yes,
Tucker – yes, Volosin – yes, Woyt – yes

TRANSPORTATION

Motion by Mrs. Stevenson, seconded by Mrs. Mayer to approve bus drivers and bus equipment lists for the 2021-22 school year. Motion passed by unanimous voice vote

ADJOURNMENT

Motion by Mrs. Stevenson, seconded by Mrs. Mayer, to adjourn the meeting at 7:08 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting September 20, 2021

The Jamestown Area School Board conducted a Board Meeting on September 20, 2021 at 6:00 PM with President David Volosin presiding.

Members Present: Jered McElhaney, Bev Riley, Jerry Routh, Tracie Runyon, Brenda Stevenson, John Tucker, David Volosin and Jennifer Woyt

Members Absent: Kelly Mayer

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to approve the minutes of the meeting held on August 12, 2021. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Stevenson, seconded by Mrs. Runyon to approve the Emergency Instructional Time Template for the 2021-22 school year. Motion passed by a unanimous voice vote.

ACADEMIC

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the School Wide Title I plan for the 2021-22 school year, retroactive to August 12, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve the proposed list of field trips for the 2021-22 school year. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Stevenson, seconded by Mrs. Runyon to approve the following changes to the substitute rates effective immediately:

Food Service Substitute from \$9.00/hour to \$11.79/hour
Paraprofessional Substitute from \$9.00/hour to \$12.40/hour
LPN Substitute from \$12.00/hour to \$17.65/hour
Maintenance Substitute from \$13.74/hour to \$16.26/hour

Teaching Substitute from \$90/day to \$100/day
Long-Term Teaching Substitute from \$90/day to \$110/day
Principal Substitute from \$100/day to \$125/day

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve hiring Jamie Unger for the Head Cook position within the Food Services Department at an hourly rate of \$14.00, effective August 12, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh to approve the following substitutes for the Food Service Department at an hourly rate of \$11.79:

Tabatha Penfield	Carlene Waite
Maureen McClimans	Lindsey Carr

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh to approve the resignation of Allison Polley effective August 13, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson to approve the resignation of Phylicia Cooper effective August 16, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson to approve the resignation of Jill Jones as assistant Elementary Cross Country coach effective August 13, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the resignation of Colton Randall from the position of Paraprofessional effective August 27, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh to approve the hiring of Brittany Bruce as a Paraprofessional effective August 26, 2021, to replace Colton Randall, at an hourly rate of \$13.82. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve hiring Melanie Fosco as a Paraprofessional effective August 23, 2021, to replace Megan Griffin, at the rate of \$12.40 an hour. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon to approve the hiring of Ashley Stubbs as a teacher at a Step 1 level of \$44,475 to replace Allison Polley. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon to approve the hiring of Justin Walter as a teacher at the Step 1 level of \$44,475 to replace Phylicia Cooper. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon to approve the hiring of Kaitlyn Miller as a teacher at the Step 1 level of \$44,475 to replace Jennifer Klink's position. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson to approve the following Kelly Services substitutes for the 2020-21 school year:

James Domnick

Jeff Petrilli

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the following Thiel College mentoring students:

Cecilia Shellenberger with Mrs. Jill Jones
Chyenne Welch with Mrs. Kristen McClure
Janelle Mudry with Mr. Ben Winkle
Gabby Valesky with Mr. Brad Trezona

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the hiring of Justin Walter as Elementary Cross Country head coach. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Stevenson to approve the hiring of Taylor Hinton as Elementary Cross Country assistant coach. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the hiring of Scott Taylor as Junior High Boys Basketball head coach. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh to approve the hiring of Mary Uplinger as Girls Basketball Varsity/JV assistant coach. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson to approve the resignation of Mark Wyant as Junior High FISH Club advisor effective August 23, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh to approve the hiring of Jennifer Arnett as Junior High FISH Club advisor. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Stevenson to approve the resignation of Kathy King as Junior Class co-advisor effective August 18, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh to approve the hiring of Melissa Potase as Junior Class co-advisor effective August 18, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the following unpaid days for Julie DeMarco:

September 14, 2021 – ½ day
October 10-11, 2021 – 2 unpaid days

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Stevenson to approve the hiring of Kathy Colquhoun as an LPN/Paraprofessional substitute at a rate of \$17.65 per hour. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon to approve the hiring of Donna Hineman as a long-term substitute LPN/Paraprofessional beginning October 4, 2021 through the end of the school year at a rate of \$17.65 per hour. Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve the financial statements for August 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve payment of bills for August and September 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve the purchase of an electric tilting skillet braising pan for the Food Service department to be paid partially with grant funding in the amount of \$34,121.48 and a district contribution of \$10,831.48. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker to approve a \$1.00 increase to the hourly rate outlined in the SRO agreement from \$34 to \$35 per hour, effective immediately. Motion passed by unanimous voice vote.

An executive session occurred from 7:05 pm and ended at 7:32 pm to discuss personnel matters.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 7:00 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting October 18, 2021

The Jamestown Area School Board conducted a Board Meeting on October 18, 2021 at 6:00 PM with President David Volosin presiding.

Members Present: Kelly Mayer , Jered McElhaney, Jerry Routh, Tracie Runyon, John Tucker, David Volosin and Jennifer Woyt

Members Absent: Bev Riley, Brenda Stevenson

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve the minutes of the meeting held on September 20, 2021. Motion passed by unanimous voice vote.

New Business

BOARD

First reading of the following board policies (no action required)

POLICY 006 – Meetings

POLICY 137.1 – Extracurricular Participation by Home Education Students

POLICY 150 – Title I – Comparability of Services

POLICY 252 – Dating Violence

POLICY 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers

POLICY 810.3 – School Vehicle Drivers

POLICY 903 – Public Participation in Board Meetings

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the following conference and/or workshop request:

Danielle Cerroni, CS Fundamentals Intro Workshop, 10/27/21, Butler Intermediate High School, Cost \$100.00 (substitute). Motion passed by a unanimous voice vote.

ACADEMIC

Motion by Mr. Tucker, seconded by Mrs. Runyon to approve forming a new high school Astronomy Club with an advisor stipend of \$199.00 that will be added to the current Collective Bargaining Agreement. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Runyon, seconded by Mr. Tucker to approve the following unpaid days for Shaina Hart:

September 15, 2021 – ½ day
September 17, September 20-23, 2021 – 5 unpaid days
October 11, 2021 – 1 unpaid day

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker to approve three (3) unpaid days for Melissa Potase:

April 11-13, 2022

Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve Kamryn White, Butler County Community College student to observe English Language Development lessons for five (5) hours at Jamestown Elementary. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker, to approve Kaitlyn Miller as Student Council advisor for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon to approve the resignation of Malissa Rhoades from the position of Cheerleading Coach effective September 19, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve hiring Julie DeMarco to serve as the Cheerleading Coach for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker to approve hiring Christine Garvey as the new Astronomy Club advisor for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh to approve the following Kelly Services substitutes for the 2021-22 school year:

Bridget Maile

Kasey Copeland

Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the financial statements for September 2021. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker to approve payment of bills for September and October 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve transferring district phone service from Windstream to Armstrong/NexVortex at a base cost of \$11,544,24 per year for three (3) years. (Cost savings to the district of approximately \$8,609.76. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker to approve a disabled Veterans Real Property Tax Exemption Certificate for:

Glenn Scovil, 817 East Jamestown Road, Jamestown, PA

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve an agreement with BerkOne for Crawford County Act 1 Mailings for the current fiscal year (9.8% increase, approximately \$30.00 total). Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Routh to approve an agreement with the Midwestern Intermediate Unit IV for the implementation of the Individuals with Disabilities Act (IDEA Pass through Funds) for the 2021-22 fiscal year. Motion passed by unanimous voice vote.

An executive session will occur on October 21, 2021 at 5 pm to discuss personnel matters.

ADJOURNMENT

Motion by Mr. Routh, seconded by Mrs. Runyon, to adjourn the meeting at 6:27 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting November 15, 2021

The Jamestown Area School Board conducted a Board Meeting on November 15, 2021, at 6:00 PM with President David Volosin presiding.

Members Present: Kelly Mayer, Jered McElhaney, Bev Riley, Jerry Routh, Brenda Stevenson, Tracie Runyon, John Tucker, David Volosin and Jennifer Woyt

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Brian Keyser, High School Principal, Kristin Hope, Elementary Principal, and Lisa Nuhfer, Board Secretary

Others Absent: Gary Kinnear, Scott Korba

MINUTES

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the minutes of the meeting held on October 18, 2021. Motion passed by unanimous voice vote.

New Business

BOARD

Second reading of the following board policies (no action required)

POLICY 006 – Meetings

POLICY 137.1 – Extracurricular Participation by Home Education Students

POLICY 150 – Title I – Comparability of Services

POLICY 252 – Dating Violence

POLICY 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers

POLICY 810.3 – School Vehicle Drivers

POLICY 903 – Public Participation in Board Meetings

Motion by Mrs. Stevenson, seconded by Mrs. Riley to approve the following conference and/or workshop requests:

Kaitlyn Miller, Student Assistance Program (SAP) Training, 11/3/2021, 11/10/2021, 11/17/2021, Online Training, Total Cost \$595.00. Registration - \$295.00. Substitute - \$300.00

Kristy Zarecky, Gifted/Academic Games Training, 12/9/2021 and 5/9/2022, Total Cost \$0.00, No substitute needed.

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve the Threat Assessment Team and Plan in accordance with the Pennsylvania School Code. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mr. Tucker to approve Lindsey Carr as a substitute custodian and paraprofessional. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Mayer to approve Clare Redick as a substitute paraprofessional pending all clearances. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley to approve a Family Medical Leave for Kayla Melton, paraprofessional, beginning approximately December 18, 2021, through mid-March. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Stevenson, to approve a personal necessity leave of absence for Melanie Fosco from her paraprofessional position, beginning November 3, 2021, through November 17, 2021. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer to employ Beth Boylan as Business Manager from November 26, 2021, through June 30, 2023 with a starting salary of \$65,000.00, pro-rated for the 2021-22 school year. Motion passed by unanimous roll call vote.

Mayer – yes, McElhaney – yes, Riley – yes, Routh – yes, Runyon – yes,
Tucker – yes, Volosin – yes, Woyt - yes

Motion by Mr. Routh, seconded by Mrs. Mayer to approve the attached job description for the Assistant to the Business Manager position. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to employ Austin Stofferahn as Assistant to the Business Manager effective December 13, 2021, at a yearly salary of \$44,511.60, to be pro-rated for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker to approve a personal necessity leave of absence for Gail Allen from her food service position effective November 17, 2021, following her use of available sick and personal days. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve Justin Walter as the elementary Head Wrestling Coach for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve Bob Watt as a voluntary elementary Assistant Wrestling Coach for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Mayer to employ Jill Taylor as the Federal Programs coordinator for the 2021-22 school year at a salary of \$4,000.00. Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the financial statements for October 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker to approve payment of bills for October and November 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve authorizing the payment of food service and general fund bills that are due prior to the January board meeting. Lists will be presented to the board for final approval. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon to appoint Beth Boylan as primary voting delegate to the Tax Collection Committee for Crawford County effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley to appoint Beth Boylan as Custodian of the General Fund, Payroll, Athletics, Activities, Cafeteria, Health Care and Capital Reserve Accounts, with appropriate bonds, effective November 26, 2021 for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve a disabled Veterans Real Property Tax Exemption Certificate for:

Rebecca Ankenbauer, 1578 Bonnie Drive, Jamestown, PA

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve participation in the Midwestern Intermediate Unit IV Joint Purchasing consortium for the 2022-23 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve a third-party letter of agreement for nonpublic Title I services with the Midwestern Intermediate Unit IV for the 2021-22 school year (Cost \$4,422.00). Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve a contract with The Wilkins Co., Inc. for fire security equipment and alarm services. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon to rescind the 3-year agreement with Armstrong One-Wire for the analog phone lines for the high school and elementary school. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker to approve a one-month agreement with Armstrong One-Wire for the analog phone lines for the high school and elementary school. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the following appointments and appropriate bonds for the 2021-22 school year:

Austin Stofferahn

Custodian of Cafeteria Account

Motion passed by unanimous voice vote.

TRANSPORTATION

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the list of bus drivers for the 2021-22 school year. Motion passed by unanimous voice vote.

An executive session occurred from 6:25 to 6:39 to discuss personnel matters.

ADJOURNMENT

Motion by Mr. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 6:49 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – December 2, 2021

The Jamestown Area School Board met on December 2, 2021, at 6:00 PM with President Dave Volosin presiding.

Members Present: Eric Dell, Bob Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Bev Riley, Jerry Routh, Tracie Runyon, and David Volosin

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Brian Keyser, High School Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

REORGANIZATION

Appointment of Temporary Chairperson

Mrs. Runyon nominated Mrs. Riley as to serve as temporary chairperson to conduct nominations for the presidency and vice presidency. Motion by Mr. Routh, seconded by Mrs. Runyon, to close nominations. Motion passed by unanimous voice vote. Mrs. Riley was appointed as temporary chairperson.

Oath of Office for New Board Members administered by Board Secretary

Election of President

Mr. Routh nominated Mr. Volosin to serve as President until December 2022. Motion by Mr. Routh, seconded by Mrs. Mayer, to close nominations. Motion passed for Mr. Volosin to serve as President until December 2022 by unanimous voice vote.

Election of Vice President

Mr. Routh nominated Mrs. Runyon to serve as Vice President until December 2022. Motion by Mr. Routh, seconded by Mrs. Mayer, to close nominations. Motion passed for Mrs. Runyon to serve as Vice President until December 2022 by unanimous voice vote.

Mr. Volosin presided over the remainder of the meeting.

Motion by Mrs. Mayer, seconded by Mr. Routh, to set meeting dates, times, and meeting place for work sessions and board meetings for 2022 as follows and authorize advertising of same. Motion passed by unanimous voice vote.

Meeting Place – Jamestown High School
Meeting Times – 6:00 PM

Board Workshops

Board Meetings

	January 13
	February 10
March 17	March 21
April 18	April 21
May 12	May 16
	June 16
	July 14
	August 11
	September 12
	October 13
November 10	November 14
	December 1

It was noted that committees for 2022 will be set at the January meeting. If any issues arise until the committees are set, last year's committees shall step in and take action.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to appoint Mr. Routh as PSBA legislative representative and Mrs. Riley as an alternate. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to appoint Mr. Hutchinson as the Mercer County Career Center representative and Mr. Volosin as an alternate. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to appoint Mrs. Mayer as the Board's representative to the Jamestown Foundation Board. Motion passed by unanimous voice vote.

New Business

PERSONNEL

Motion by Mr. Routh, seconded by Mrs. Mayer to approve the resignation of Taylor Hinton from her Middle School English Position. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer to advertise and hire a Middle School English Teacher (replacing Taylor Hinton). Motion passed by unanimous voice vote.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Dell, to adjourn the meeting at 6:13 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting January 13, 2022

The Jamestown Area School Board conducted a Board Meeting on January 13, 2022, at 6:00 PM with President David Volosin presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Jerry Routh, Tracie Runyon and David Volosin

Members Present on Teleconference: Bev Riley

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Brian Keyser, High School Principal, Kristin Hope, Elementary Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve the minutes of the meetings held on November 15 and December 2, 2021. Motion passed by unanimous voice vote.

New Business

BOARD

Appointment of Board Committees (no action required)

Athletics – J. McElhaney-Chairperson, Dell, Hutchinson

Buildings & Grounds and Safety – Full Board

Budget & Finance – J. Routh-Chairperson, Hutchinson, Volosin

Personnel/Negotiations – T. Runyon-Chairperson, Mayer, Volosin

Superintendent Evaluation – B. Riley-Chairperson, Mayer, Runyon

Technology – J. McElhaney-Chairperson, Dell, B. McElhaney

Transportation – B. Riley-Chairperson, B. McElhaney, Routh

Final reading of the following board policies (no action required)

POLICY 006 – Meetings

POLICY 137.1 – Extracurricular Participation by Home Education Students

POLICY 150 – Title I – Comparability of Services

POLICY 252 – Dating Violence

POLICY 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers

POLICY 810.3 – School Vehicle Drivers

POLICY 903 – Public Participation in Board Meetings

Motion by Mr. Routh, seconded by Mrs. Runyon to adopt the Board Resolution regarding Act 1 for 2022-2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh to approve revisions to the Health & Safety Plan in response to the Pandemic. Motion passed by an 8-1 roll call vote.

Dell-yes, Hutchinson-yes, Mayer-no, Ben McElhaney-yes, Jered McElhaney-yes, Bev Riley-yes, Jerry Routh-yes, Tracie Runyon-yes, David Volosin-yes

Motion by Mrs. Mayer, seconded by Mrs. Runyon to approve the following volunteers:

Cole Potase, 1 Vineyard Circle, Slippery Rock, PA ~ Guest Volunteer
Tara Floch, 74 Mud College Road, Greenville, PA ~ Guest Volunteer
Timothy Floch, Jr., 74 Mud College Road, Greenville, PA ~ Guest Volunteer
Renda Sum, 5396 US Hwy 322, Jamestown, PA ~ Guest Volunteer
Kelci Matters, 7840 Hurlbert Road, Jamestown, PA ~ Position Volunteer

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Routh to approve an In Lieu of Expulsion Agreement with a student dated December 17, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the following conference and/or workshop requests:

Beth Boylan, PASBO Annual Conference, March 8-11, 2022,
Total Cost \$922.00. Registration - \$349.00. Meals - \$195.00. Lodging - \$378.00.

Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Mayer, seconded by Mrs. Runyon to retroactively approve the following conference and/or workshop request:

Kate Evans-Haines, Mercer County Counselors Meeting, 12/10/2021, Total Cost \$0.00,
No substitute needed.

Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve four and a half (4-1/2) unpaid days for Kristen McClure. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon to approve the following unpaid days for Paraprofessionals:

Jennifer Arnett: eight (8) days
Melanie Fosco: three and a half (3-1/2) days
Rebecca Ferguson: three (3) days
Shaina Hart: two (2) days

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh to approve the resignation of Melissa Potase from her role as Co-Advisor of the Junior Class effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following substitutes:

Lydia Songer - School Resource Officer
Janet Schildkamp – Kelly Services substitute
Hannah Uschock – Kelly Services substitute
Marcia Menk – Kelly Services substitute
Kara McKelvey – Paraprofessional
Mary Ellen Unger – Food Services

Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer to approve hiring Jordan Steiner as a Middle School Language Arts Teacher at a Step 1 salary of \$44,475 (replacing Taylor Hinton). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Routh to approve Brad Trezona to serve as a Mentor to Jordan Steiner. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve an uncompensated leave of absence for Pam Brown from her Food Service position. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Jered McElhaney to retroactively approve the advertising and hiring of a Girls Assistant Softball Coach. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve Ashley Stubbs as Girls Assistant Softball Coach. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer to retroactively approve Lisa Nuhfer for the position of Board Secretary to include duties described in Section 433 of the PA School Code for a term of December 1, 2021, through November 30, 2022, with a stipend of \$1,236.00 (3% increase). Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the resignation of Robert Hutchinson from his paid position as Junior High Volleyball Coach effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve Robert Hutchinson as a volunteer Junior High Volleyball Coach effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve Kurt Groover as Junior High Boys Basketball assistant coach with a prorated salary. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the resignation of Paraprofessional Brittany Bruce effective January 28, 2022. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mrs. Mayer to approve the financial statements for November and December 2021. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon to approve the revised financial statements for July through October 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh to approve payment of bills for December 2021 and January 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon to approve authorizing the payment of food service and general fund bills that are due prior to the January board meeting. Lists will be presented to the board for final approval. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Routh to approve the Audit report for the year ending June 30, 2021. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer to approve payment from the General Fund to pay off the PENVEST loan in the amount of approximately \$181,000.00 and a transfer of approximately \$90,876.00 from the General Fund to the Capital Reserve Fund. Total of payment and transfer not to exceed \$272,676.00. Motion passed by unanimous voice vote.

An executive session was held from 7:10 to 8:00 PM to discuss a legal matter.

ADJOURNMENT

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to adjourn the meeting at 8:00 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting February 10, 2022

The Jamestown Area School Board conducted a Board Meeting on February 10, 2022, at 6:00 PM with President David Volosin presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Jered McElhaney, Jerry Routh, Tracie Runyon, and David Volosin

Members Present on Teleconference: Bev Riley

Members Absent: Ben McElhaney

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Brian Keyser, High School Principal, Kristin Hope, Elementary Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the minutes of the meetings held on January 13, 2022. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the following board policies:

POLICY 006 – Meetings

POLICY 137.1 – Extracurricular Participation by Home Education Students

POLICY 150 – Title I – Comparability of Services

POLICY 252 – Dating Violence

POLICY 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers

POLICY 810.3 – School Vehicle Drivers

POLICY 903 – Public Participation in Board Meetings

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the proposed school calendar for the 2022-23 school year. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve to approve the following conference and/or workshop request:

Kate Evans-Haines, Counselor Information Day, April 22, 2022.

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the Chapter 339 Guidance Plan which will be in effect from 2022-2027. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the following field trip for the 2021-22 school year:

Elementary Life Skills class to Kraynak's – date to be determined (late March/early April).

Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve hiring Sara Schreiber for a three hour per day position in the Food Services department at an hourly rate of \$11.79. Motion defeated 8 – 0 by roll call vote.

Dell – no, Hutchinson – no, Mayer – no, J. McElhaney – no, Riley – no,
Routh – no, Runyon – no, Volosin – no

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the following unpaid days for Paraprofessionals:

Melanie Fosco: two (2) unpaid 1/2 days

Rebecca Ferguson: four (4) unpaid days

Julie DeMarco: one (1) unpaid 1/2 days

Jennifer Arnett: one (1) unpaid 1/2 days

FINANCE

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the financial statements for January 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve payment of bills for January and February 2022. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer to approve a transfer of funds from the General Fund to the Capital Reserve Fund in the amount of \$34,121.48 due to reimbursement from the Food Service Equipment Grant. Motion passed by unanimous voice vote.

TRANSPORTATION

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following substitute drivers for AC Services/Anderson's:

Andrew Anderson

Gary Landfried

Linda Reese

Motion passed by unanimous voice vote.

An executive session was held from 6:30 to 7:40 PM to discuss a personnel matter.

ADJOURNMENT

Motion by Mr. Routh, seconded by Mrs. Mayer, to adjourn the meeting at 7:40 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting March 21, 2022

The Jamestown Area School Board conducted a Board Meeting on March 21, 2022, at 6:45 PM with President David Volosin presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Jerry Routh, Tracie Runyon, and David Volosin

Members Absent: Bev Riley

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Brian Keyser, High School Principal, Kristin Hope, Elementary Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

Visitors: Josh Rausch, Kate Evans-Haines, Heidi Grinnell - School Counseling/Chapter 339 Programs

An Executive Session occurred on March 17, 2022, from 6:00 – 6:30 pm to discuss Negotiations. An Executive Session occurred on March 21, 2022, from 6:00 – 6:40 pm to discuss Negotiations.

MINUTES

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the minutes of the meetings held on February 10, 2022. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the attached Memorandum of Understanding between the Jamestown Education Association and the District increasing the early retirement incentive to \$40,000 from \$30,000 effective January 1, 2022, for eligible employees retiring before June 30, 2022, provided they deliver an irrevocable letter of retirement to the Superintendent's office no later than 3:00 p.m. on or before April 1, 2022. Motion failed by roll call vote.

Dell – yes, Hutchinson – no, Mayer – yes, B. McElhaney – no, J. McElhaney – no, Routh – no, Runyon – yes, Volosin – yes

ACADEMIC

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve to approve the following conference and/or workshop request:

Josh Rausch, County Counselors Meeting, February 25, 2022

Josh Rausch, SAP Maintenance and Refresher, March 8, 2022

Kate Evans-Haines, Mercer County Counselors Association Meeting, April 8, 2022

Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the resignation of Ashley Lohr from the Food Service Department effective February 23, 2022. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Dell, to approve the following food service positions:

Melanie Franz – 3 hour per day position

Sarah Kilgore – 4 hour per day position pending receipt of all clearances

Amber Carter – substitute pending receipt of all clearances

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the following unpaid days:

Kristen McClure, teacher: one (1) unpaid 1/2 day

Rebecca Ferguson, paraprofessional: one (1) unpaid day

Jennifer Arnett, paraprofessional: five (5) unpaid days

Melanie Fosco, paraprofessional: one (1) unpaid day

Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve Tennille McElhaney as a Paraprofessional at a rate of \$12.40 per hour (replacing Brittany Bruce). Motion passed by unanimous voice vote, with Mr. Jered McElhaney abstaining.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve Alyssa Nichols as the Assistant Junior High Girls Volleyball Coach. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the resignation of Scott McElhinny as Boys Basketball Assistant Coach. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon, to table the motion to approve a letter of intent to retire for Doug Hunter, effective June 3, 2022. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon, to table the motion to approve a letter of intent to retire for Scott Taylor, effective June 3, 2022. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the financial statements for February 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve payment of bills for February and March 2022. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the 2022-23 Midwestern Intermediate Unit IV General Operating Budget. Motion passed by unanimous roll call vote.

Dell – yes, Hutchinson – yes, Mayer – yes, B. McElhaney – yes,
J. McElhaney – yes, Routh – yes, Runyon – yes, Volosin – yes

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the Mercer County Career Center budget for 2022-2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve the purchase of video surveillance equipment in the amount of \$98,987.50 to be paid for by ARP-ESSER III funds. Motion passed by a 6 – 2 roll call vote.

Dell – yes, Hutchinson – yes, Mayer – no, B. McElhaney – no,
J. McElhaney – yes, Routh – yes, Runyon – yes, Volosin – yes

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the purchase of Read 180/System 44 Reading Intervention program with a two (2) year license agreement to be paid for by ARP-ESSER III funds with the following breakdown:

Grades 3 to 6 - \$397.14 Grades 7 to 8 - \$12,443.358

Motion passed by unanimous roll call vote.

Dell – yes, Hutchinson – yes, Mayer – yes, B. McElhaney – yes,
J. McElhaney – yes, Routh – yes, Runyon – yes, Volosin – yes

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve client support hours from Reeves Information Technology, Inc. in the amount of \$20,000 to be paid for by ARP-ESSER III funds. Motion failed by roll call vote.

Dell – no, Hutchinson – yes, Mayer – no, B. McElhaney – yes,
J. McElhaney – no, Routh – no, Runyon – yes, Volosin – yes

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve a disabled Veterans Real Property Tax Exemption Certificate for:

Norman P. Schohn, Jr., 6000 Smith Drive, Jamestown, PA

Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve a resolution to appoint the Business Manager as the authorized representative to make requests upon and receive any and all tax information and records from Berkheimer, relative to the collection of taxes for Jamestown Area School District, as desired and deemed necessary by Jamestown Area School District. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve participation in the Midwestern Intermediate Unit IV Federal Programs Consortium at a cost of 4.4% of the total allocation of federal Title funds. (i.e. 2020-2021 allocation \$227,094.00) Motion passed by unanimous roll call vote.

Dell – yes, Hutchinson – yes, Mayer – yes, B. McElhaney – yes,
J. McElhaney – yes, Routh – yes, Runyon – yes, Volosin – yes

TRANSPORTATION

Motion by Mrs. Mayer, seconded by Mr.Dell, to approve the following substitute drivers for AC Services/Anderson's:

Emily Kovach

Catherine Moore

Melodi Peabody

Motion passed by unanimous voice vote.

ADJOURNMENT

Motion by Mr. Ben McElhaney, seconded by Mrs. Runyon, to adjourn the meeting at 8:05 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting April 21, 2022

The Jamestown Area School Board conducted a Board Meeting on April 21, 2022, at 6:00 PM with President David Volosin presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Bev, Riley, Jerry Routh, Tracie Runyon, and David Volosin

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

An Executive Session occurred on April 13, 2022, from 6:00 – 7:00 pm to discuss Negotiations.

MINUTES

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the minutes of the meetings held on March 21, 2022. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the following volunteers (pending receipt of all clearances):

Joseph Arnett, 4723 Ralston Road, Jamestown, PA ~ Position Volunteer

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve an Intergovernmental Agreement with Midwestern Intermediate Unit IV for the 2022-2023 school year. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve a field trip to Penn State Behrend for the Astronomy Club during Spring 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve a field trip to a Mexican restaurant for the Spanish Club during Spring 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the Senior Class trip to Kennywood Park on May 31, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve adding a full-year high school course credit (1.0) to any 8th grade student who completes Algebra I and/or Foundations of Life (Ecology) by achieving at least a 73% beginning with the 2022-2023 school year. (Enrollment eligibility applies. The course will not be used for cumulative percentages or class rank purposes). Motion passed by an 8 – 1 roll call vote.

Dell – yes, Hutchinson – yes, Mayer – no, B. McElhaney – yes,
J. McElhaney – yes, Riley – yes, Routh – yes, Runyon – yes, Volosin – yes

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the Mercer County Camp KIDS Service Agreement with the Mercer County Behavioral Health Commission for Summer 2022. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following unpaid days:

Jennifer Arnett, Paraprofessional – two (2) unpaid days
Melanie Fosco, Paraprofessional – one (1) unpaid day
Shaina Hart, Paraprofessional – one (1) unpaid day
Kayla Melton, Paraprofessional – one (1) unpaid day
Kristen McClure – one half (1/2) unpaid day

Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve a letter of intent to retire for Scott Taylor, effective June 3, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve a letter of intent to retire for Doug Hunter, effective June 3, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the advertising and hiring of a Physical Education teacher (replacing Scott Taylor) at a Step 1 Level. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the advertising and hiring of an English teacher (replacing Doug Hunter). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve a letter of intent to retire at the end of the 2021-2022 school year from Andrea Hutton, Paraprofessional. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the advertising and hiring of a Paraprofessional to replace Andrea Hutton. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve hiring Jadon Ferguson for summer employment to assist with Technology Department needs at a rate of \$12.00 per hour for 17 weeks (Pending required clearances). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following Grove City College student teacher placement:

Tessa Carlin with Ben Winkle – Spring 2023

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Julie DeMarco as the director of the 2022 Camp KIDS Summer Camp program at the rate of \$15.00 per hour from July 25, 2022, through August 4, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve a Cooperative Work Agreement between Mercer County Career Center and JASD Food Services department for the remainder of the school year for the following students: Olivia Allen and Marley Woyt. Each student will be paid an hourly rate of \$11.79. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the hiring of Kurt Groover as JV/Varsity Boys Basketball Assistant Coach. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the financial statements for March 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve payment of bills for March and April 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve a contract with the Northwestern Tri-County Intermediate Unit for Language Instructional Education Program (LIEP) services for the 2022-2023 school year at a cost of \$62.84 per hour. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve utilizing the American Rescue Plan Pass-Thru grant funding in the amount of \$17,689.88 to pay for classroom items to support the middle school Read180 intervention program (see attached list). Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the attached additional expenditures associated with the American Rescue Plan-ESSER grant funding. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve an Agreement for the Director of Food Services with Greenville Area School District for the 2022-2023, 2023-2024, and 2024-2025 school years. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve an Agreement with WallacePancher Group for engineering services described in the attached documents in preparation for a repaving project for the high school parking areas in the amount of \$21,250.00 to be paid for out of the Capital Reserve Fund. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the following budget transfer requests:

\$23,200.00	From 3250-300	Athletics / Purchased Prof & Tech
	To 3250-800	Athletics / Other Objects
\$150.00	From 3250-600	Athletics / Supplies Expense
	To 3250-400	Athletics / Purchased Property Services
\$64,220.00	From 2850-500	ESSER Capture Fund
	To 2610-400	Maintenance/ Repairs & Maintenance Services
\$61,000.00	From 2850-500	ESSER Capture Fund
	To 2220-600	Technology Support / Supplies Expense
\$55,000.00	From 1211-500	Life Skills Support / Other Purchased Services
	To 1442-500	Alternative Ed. Program / Other Purchased Services
\$73,297.61	From 2850-500	ESSER Capture Fund
	To 1110-600	Reg. Programs / Supplies Expense
\$12,812.71	From 2850-500	ESSER Capture Fund
	To 1110-400	Reg. Programs / Purchased Property Services
\$3,715.00	From 2850-500	ESSER Capture Fund
	To 2410-600	Nursing Services / Supplies Expense

Motion passed by unanimous voice vote.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Routh, to adjourn the meeting at 6:40 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting May 16, 2022

The Jamestown Area School Board conducted a Board Meeting on May 16, 2022, at 6:00 PM with President David Volosin presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Bev, Riley, Jerry Routh, Tracie Runyon, and David Volosin

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

Guests Present: Jennifer Arnett and Janeen Mihoci

MINUTES

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the minutes of the meetings held on April 21, 2022. Motion passed by unanimous voice vote.

New Business

BOARD

First reading of the following board policies (no action required)

POLICY 218 – Student Discipline
POLICY 218.1 – Weapons
POLICY 218.2 – Terroristic Threats
POLICY 226 – Searches
POLICY 227 – Controlled Substances/Paraphernalia
POLICY 246 – School Wellness
POLICY 249 – Bullying/Cyberbullying
POLICY 610 – Purchases Subject to Bid/Quotation
POLICY 611 – Purchases Budgeted
POLICY 626 – Federal Fiscal Compliance
POLICY 808 – Food Services

Motion by Mrs. Mayer, seconded by Mr. Jered McElhaney, to approve the revised Athletic Manual. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the following Camp KIDS field trips:

July 28, 2022, to Olympic Fun Center, Hermitage, PA
August 2, 2022, to Eastwood Field, Niles, OH

Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following conference and/or workshop requests:

Heidi Grinnell, U.S. Navy Educator's Orientation Visit, May 17-20, 2022, Coronado North Island Naval Base, San Diego, CA

Joshua Rausch, CPA Press Conference, May 13, 2022, Mercer County Behavioral Health Commission, Mercer, PA

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve a field trip to Underground Barbeque, Erie, PA, for the Entrepreneurship students on May 25, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the list of graduating seniors of the Class of 2022 pending completion of all requirements. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following unpaid days:

Jennifer Arnett, Paraprofessional: one (1) unpaid day
Julie DeMarco, Paraprofessional: one (1) unpaid day
Melanie Fosco, Paraprofessional: one (1) unpaid day
Kayla Melton, Paraprofessional: eight (8) unpaid days

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the following Grove City College student teacher placement:

Haley Tucker with Melissa Potase – Spring 2023

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following Thiel College student teacher placements:

Noah Toy with Brad Trezona – Spring 2023
Brandon Forrest with David Frew – Spring 2023

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve hiring Mary Uplinger at a Step 1 Level beginning with the 2022-2023 school year (replacing Scott Taylor). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve Kristy Zarecky to serve as a mentor for Mary Uplinger beginning with the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve a letter of intent to retire at the end of the 2021-2022 school year from Elizabeth Buchholz, Paraprofessional. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve a letter of resignation, effective June 2, 2022, from Melanie Fosco, Paraprofessional. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve advertising and hiring Paraprofessionals to replace Elizabeth Buchholz and Melanie Fosco. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the financial statements for April 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve payment of bills for April and May 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the purchase of a lawn tractor from M & R Power Equipment in the amount of \$12,078.99 to be paid out of Capital Reserve funds. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to make the Proposed General Fund Budget for the fiscal year 2022-23 available for public inspection. The budget contains total Revenues of \$10,840,246.00, total Expenses of \$11,340,246.00, and the following proposed tax levies for rebalancing:

64.83 mills on real estate in Mercer County (.23 mill increase)
45.28 mills on real estate in Crawford County (+/- 0.00 no change in mills)

\$5.00 per capita under Section 679
\$5.00 per capita under Act 511
One-half percent (.5%) earned income tax under Act 511 (wage tax)
One percent (1%) real estate transfer tax

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to grant permission to the following organizations to apply for gaming licenses for the 2022-23 school year:

Jamestown All-Sports Booster Club
Jamestown Parent Teacher Organization
Jamestown Band Booster Club

Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the following budget transfer requests:

\$120.00	From	2100-500 Support Svcs-Students / Other Purchased Svcs
	To	1200-500 Special Programs / Other Purchased Svcs
\$1,200.00	From	2100-600 Support Svcs-Students / Supplies
	To	2100-700 Support Svcs-Students
\$2,000.00	From	2400-600 Support Services / Supplies
	To	2500-400 Support Services / Purchased Property Svcs
\$6,000.00	From	2800-500 ESSER Capture Fund / Other Purchased Svcs
	To	2600-400 Support Svcs
\$6,335.32	From	2300-600 Support Svcs / Supplies
	To	2300-300 Support Svcs / Professional Svcs
\$12,000.00	From	2100-600 Support Svcs / Supplies
	To	1200-600 Spec Programs / Supplies
\$70,000.00	From	2800-500 ESSER Capture Fund / Other Purchased Svcs
	To	1400-500 Cyber Charter Schools / Other Purchased Svcs

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve membership dues (\$4,863.94), payable to PSBA, for policy maintenance and a standard district membership for the 2022-2023 school year (increase of \$122.21 from 2021-2022) Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to adopt the Homestead and Farmstead Exclusion Resolution for 2022-2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve a Disabled Veteran Real Property Tax Exemption Certificate for:

Edmund R. Westcott, 2308 Westford Road, Jamestown, PA 16134

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve a contract with Government Software, Inc. for the 2022-2023 school year (\$125.00 cost increase from 2021-2022). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve an engagement letter with McGill. Power, Bell and Associates, LLP to perform our local audit for the fiscal year 2022-2023. Motion passed by unanimous voice vote.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Routh, to adjourn the meeting at 6:43 PM. Motion passed by unanimous voice vote.

An Executive Session was held from 6:44 PM to 7:45 PM to discuss Negotiations.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting June 16, 2022

The Jamestown Area School Board conducted a Board Meeting on June 16, 2022, at 6:00 PM with President David Volosin presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Ben McElhaney, Bev, Riley, Jerry Routh, Tracie Runyon, and David Volosin

Members Absent: Jered McElhaney

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the minutes of the meetings held on May 16, 2022. Motion passed by unanimous voice vote.

New Business

BOARD

Second reading of the following board policies (no action required)

POLICY 218 – Student Discipline
POLICY 218.1 – Weapons
POLICY 218.2 – Terroristic Threats
POLICY 226 – Searches
POLICY 227 – Controlled Substances/Paraphernalia
POLICY 246 – School Wellness
POLICY 249 – Bullying/Cyberbullying
POLICY 610 – Purchases Subject to Bid/Quotation
POLICY 611 – Purchases Budgeted
POLICY 626 – Federal Fiscal Compliance
POLICY 808 – Food Services

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following volunteers:

Thomas Kauffman, 728 Green Grove Road, Spring Mills, PA ~ Position Volunteer

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the PDE Emergency Instructional Time Template for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the following Marching Band field trip:

August 17, 2022, to Erie Seawolves baseball game, Erie, PA

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the JEA Contract dated July 1, 2022 – June 30, 2026. Motion passed by a 7-1 roll call vote.

Dell - yes, Hutchinson – yes, Mayer - yes, B. McElhaney – yes, Riley – yes,
Routh – no, Runyon – yes, Volosin - yes

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the addition of a Flag-Line to the JHS band beginning with the 2022-2023 school year with an advisor stipend of \$181.00. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the revised school calendar for the 2022-2023 school year. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the All-Sports Boosters officers and fundraisers for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following conference and/or workshop requests:

Danielle Cerroni, Pittsburgh Fab Institute, June 13-16, 2022
Beth Boylan, PASBO School District Taxation Webinar, May 25, 2022, Total Cost \$75.00

Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following unpaid days:

Stacy Sasala, Paraprofessional – one (1) unpaid day
Tenille McElhaney, Paraprofessional – one (1) unpaid day

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve Sarah Peters and Megan Boozer to provide approximately 20 hours of Extended School Year (ESY) for a Special Education student. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve letters of resignation from the following:

Austin Stofferahn, Assistant to the Business Manager, effective July 1, 2022
Jennifer Arnett, Paraprofessional, effective June 3, 2022
Jadon Ferguson, Summer IT Assistance, effective immediately
Melanie Franz, Food Service Employee, effective June 2, 2022
Jason Floch, Varsity Boys Baseball coach, effective immediately
Marilyn Hutchinson, Varsity Assistant Volleyball coach, effective immediately
Scott Taylor, Jr. High Girls Head Basketball coach, Jr. High Boy Head Basketball coach,
Elementary Girls Head Basketball coach

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the advertising and hiring for the following positions:

Assistant to the Business Manager to replace Austin Stofferahn
Paraprofessional to replace Jennifer Arnett
Food Service Employee to replace Melanie Franz

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve Katy Miller to serve as Flag-Line Advisor for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve a job shadowing experience through Edinboro University for Kayla Melton to shadow with Alyssa Nichols during the Fall 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the hiring of the following:

Ashley Stubbs as Varsity Assistant Volleyball coach, replacing Marilyn Hutchinson.
Mary Uplinger as Head Jr. High Girls Basketball coach

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the hiring of Jared Stence to assist in the Technology Department for the summer of 2022 at a rate of \$7.25 per hour (replacing Jadon Ferguson). Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the financial statements for May 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve payment of bills for May and June 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve levying the following taxes to support the 2022-2023 General Fund Operating Budget:

64.83 mills on real estate in Mercer County (.23 mill increase)
45.28 mills on real estate in Crawford County (+/- 0.00 no change in mills)
\$5.00 per capita under Section 679
\$5.00 per capita under Act 511
One-half percent (.5%) earned income tax under Act 511 (wage tax)
One percent (1%) real estate transfer tax

Motion passed by unanimous roll call vote.

Dell - yes, Hutchinson – yes, Mayer - yes, B. McElhaney – yes, Riley – yes,
Routh – yes, Runyon – yes, Volosin - yes

Motion by Mr. Routh, seconded by Mrs. Mayer, to adopt the Final General Fund Budget for the fiscal year 2022-2023. The budget contains total Revenues of \$10,840,246.00, and total Expenses of \$11,340,246.00.

Motion passed by unanimous roll call vote.

Dell - yes, Hutchinson – yes, Mayer - yes, B. McElhaney – yes, Riley – yes,
Routh – yes, Runyon – yes, Volosin - yes

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve payment of any remaining obligations for the 2021-2022 fiscal year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to authorize budget transfers, as necessary, for auditor's adjustments to close out the 2021-2022 fiscal year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the following budget transfers:

\$1,500.00	From 1100-600 To 1200-600	Regular Programs / Supplies Spec Programs / Supplies
\$9,600.00	From 1100-600 To 2200-600	Regular Programs / Supplies Support Services - Instruction / Supplies
\$5,000.00	From 1100-100 To 2400-100	Regular Programs / Personal Svcs - Salaries Public Health /
\$8,000.00	From 1100-200 To 2400-200	Regular Programs / Employee Benefits Public Health / Employee Benefits
\$10,000.00	From 1100-100 To 2500-100	Regular Programs / Personal Svcs - Salaries Support Services / Personal Svcs - Salaries
\$1,500.00	From 2600-300 To 2500-300	OP/Maint Plant svc / Purchased Prof & Tech Support Services / Purchased Prof & Tech
\$800.00	From 2600-300 To 2500-400	OP/Maint Plant svc / Purchased Prof & Tech Support Services / Purchased Property Services
\$1,000.00	From 2600-600 To 2600-40	OP/Maint Plant svc / Supplies OP/Maint Plant svc / Purchased Property Services
\$2,500.00	From 3200-500 To 3200-600	Student Activities / Other Purchased Services Student Activities / Supplies

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer to approve the board of directors and administrators to travel within the state from July 1, 2022, through June 30, 2023, to participate in various conferences and workshops sponsored by such organizations as PDE, PARSS, PSBA, PASBO, Intermediate Unites, and other professional organizations. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to renew the following appointments and appropriate bonds for the 2022-2023 school year:

Brian Keyser	Custodian of High School Athletics Account Custodian of High School Student Activities Account
Kristin Hope	Custodian of Elementary Athletics Account Custodian of Elementary Student Activities Account
Beth Boylan	Custodian of General Fund, Cafeteria, Health Care, and Capital Reserve Accounts Custodian of Cafeteria Account

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve payment of utility bills, insurance premiums, registration fees, loan payments, lease payments and discounted invoices with due dates falling between regularly scheduled board meetings. All payments will be included in the manual payment list presented at the subsequent board meeting. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve insurance coverage through Reinhardt's Insurance Agency for the 2022-2023 school year for automobile, worker's compensation, property/liability, school leader's liability and umbrella coverage for a total annual premium of \$52,619.00 (increase of \$1,937). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the district participating in the school-based ACCESS program for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the Central Susquehanna Intermediate Unit Computer Service Rates for 2022-2023 (\$75 increase from 2021-2022). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve a one-year renewal contract with Tri-County Industries, Inc. for trash removal effective July 31, 2022, at a cost of \$485.05 per month (\$40.05 increase). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the renewal rates for dental insurance coverage for the 2022-2023 school year with Core Source – Oasis Trust. (Class I & II coverage is provided by the district. Employees electing Class III & IV coverage are responsible for the difference in premiums). Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to award the milk/dairy bid to Turner's Dairy Farm, Inc. for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve Mid-American Energy Services retail electric supplier agreement at a variable price +\$0.00085. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to appoint First National Bank of PA as depository for the Jamestown Area School District for the period of July 1, 2022, through June 30, 2023. Funds to be insured with FDIC per school code, Section 623. Motion passed by unanimous voice vote.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs. Mayer, to adjourn the meeting at 6:43 PM. Motion passed by unanimous voice vote.

An Executive Session was held on May 25, 2022, from 5:30 PM to 7:00 PM to discuss Personnel and Negotiations.



Lisa Nuhfer, Board Secretary