

# York West End Junior High School POLICY MANUAL

Dr. Cynthia Jemison, Principal



Prepared with the assistance of  
Dr. Cassandra Compton  
York West End Library Media Specialist  
and Ms. Vershondria Lake  
Secretary

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YORK WEST END JUNIOR HIGH SCHOOL

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## **Section I: Faculty, Staff and Assignments**

### **Administration**

Dr. Cynthia Jemison

### **Secretary**

Ms. Vershondria Lake

### **Counseling Service**

Ms. Twyla Harris

### **Teachers**

Mrs. Brenda Harris - Pre-K

Ms. Belvia Finch - Pre-K

Ms. Tinnie Hall - Kindergarten

Mr. Wayburn Hall - Kindergarten

Ms. Monica Brown - First Grade

Ms. Andranetta Hardy - First Grade

Mrs. Natasha Jones - Second Grade

Mrs. Patricia Bohannon Mitchell - Second Grade

Mrs. Natalie Adams - Third Grade

Ms. Yolanda Randolph - Third Grade

Ms. Ashley Johnson - Fourth Grade

Ms. Ruby Merriweather - Fourth Grade

Mr. Larry Robinson - Fifth Grade

Ms. Satia Dees - Fifth Grade Sub

### **Teachers**

Ms. Be'Ana Wade - ELA - Grades 6-8

Mrs. Anne Spree - Math - Grades 6-8

Dr. Nashondra Ruffin Brown - Science - Grades 6-8

Mrs. Fredricka Jennings - Social Studies - Grades 6-8

### **Reading Specialists**

Mrs. Tonya Hutchins

Mrs. Carla Landrum

### **Library Media**

Dr. Cassandra Compton – Coding

Mrs. Natashia Hutchins – Thompson

### **Resource Education**

Erin Williams – Grades K-3 Resource Teacher

Angela Nicholson – Grades 4-6 Resource Teacher

Devante Giles – Grades 7-8 Resource Teacher

### **Custodians**

Mr. Zellius Holder

Mr. Willie Woodard

### **Physical Education**

Mr. Benjamin Brooks - PreK-5

Mr. Nichola Wiggins - 6-8

**Children Nutrition Staff**

Ms. Dorothy Lake – Manger

Ms. Willie Robinson – Manger

Ms. Carol Hull

Mr. Andrew Lewis

**Nursing Service**

Mr. Jeremy Inge

## **Section II: Mission, Vision, Values and Beliefs of the Sumter County School System**

### **Mission:**

The mission of the Sumter County School System is to use all available resources to provide all students with a challenging and quality education that will improve the quality of their lives and allow students the greatest opportunity for success after graduation.

### **Vision:**

We envision a school system where students are empowered by a challenging Curriculum taught by highly qualified, committed teachers and led by skilled and competent administrators who work daily to promote student achievement and prepare students academically, mentally, and socially for success in this ever-changing technological world.

### **Values / Beliefs:**

The Sumter County School System values the students, parents, and each school community.

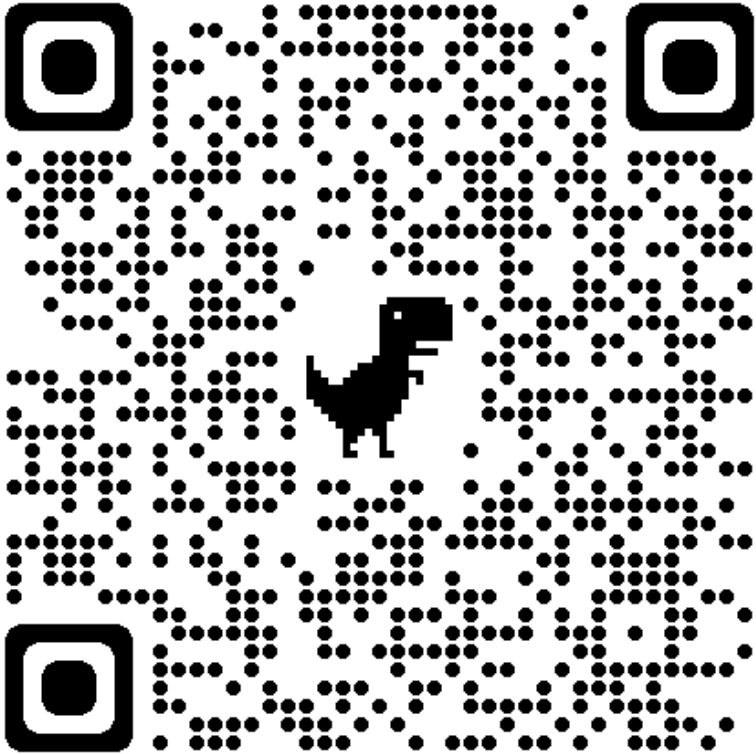
The Sumter County School System believes it is our job to ensure student achievement so that students are prepared for every phase of their academic experience.

The Sumter County School System believes each child must receive a quality education to improve their lives.

The Sumter County School System believes each child is unique and to help them reach their true potential, we must value and support their individuality.

The Sumter County School System believes the school system must provide a challenging curriculum which affords equal opportunity for all students regardless of their life circumstances.

Section III: Calendar





## **Section IV: Daily Schedule**

7:10	Student Arrival
7:10 – 7:45	Student Check in / Breakfast
7:45	Classroom Instructions Begins
8:00 – 8:30	PreK Breakfast
3:00 – 3:15	Student Dismissal

### **LUNCH**

10:30 – 11:00	PreK – 1 <sup>st</sup> Grade
11:00 – 11:30	2 <sup>nd</sup> – 5 <sup>th</sup> Grade
11:30 – 12:00	6 <sup>th</sup> – 8 <sup>th</sup> Grade

### **RECESS**

11:05 – 11:35	Kindergarten
11:15 – 11:45	First Grade
11:25 – 11:55	Second Grade
11:35 – 12:05	Third Grade
11:45 – 12:15	Fourth Grade
11:55 – 12:25	Fifth Grade
3:15	Student Dismissal
3:15	Staff Dismissal

## **Section V: Letter**

Dear Parents and Students,

Welcome to the 2023-2024 school year! I am Dr. Cynthia Jemison, principal of York West End Junior High School. It is my goal to make sound educational decisions to support children's academic growth and success.

York West End will work together as a team to build strong relationships providing our students a world-class education. Students in grades PreK utilize a program called Creative Curriculum; and grades Kindergarten through fifth uses Open Court Reading and Envision Math for core subjects. Teachers are provided board approved professional development and training in all core subjects.

Communication is a priority for York West End. This school policy manual will provide information regarding school policies and procedures. Please read this handbook and discuss it with your child. If you have any questions, do not hesitate to contact my office. We will be happy to address your concerns.

Together, WE can achieve more. Let's make 2024 the best school year ever!

Sincerely,

Dr. Cynthia Jemison  
Principal