



POR VIDA ACADEMY
CHARTER DISTRICT
FOR LIFE

Tuesday, October 18, 2022, at 10:00 am.

1135 Mission Road, SA TX 78210

Agenda of Regular Called Board Meeting

I. Call to Order and Establishment of Quorum

- a. Roll Call & Recording of Board Members Present - Declaration of Quorum Present.
Odilia Korenek, Steve Langseth and Fred Catala
- b. Recording of the Executive Director/Superintendent and Staff Members Present.
Joseph G. Rendon, Loren Franckowiak, Sandra Valencia, Mariza Loreda, Marilyn Dovalina, Danette Salazar, Angela Cruz-Garcia
- c. Others Present: Mike Del Toro, Armondo Melgoza

II. Closed Session: None

III. Pledge of Allegiance

IV. Salute to the Texas Flag- "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

V. Public Comment: None

VI. Approval of Minutes: April 28, May 5, August 19, August 31 Steve Langseth moved to approve the minutes of April 28, May 5, August 19, and August 31: Fred Catala seconded the motion. April 28, May 5, August 19, and August 31 minutes were approved as presented.

VII. Superintendent Items:

- a. Campus Reports – Student Progress & Teacher Expectations
 - i. Mrs. Valencia noted that PVACC has 47 students enrolled. We have had and have more college tours scheduled. Last month we did a tour of Del Mar's HVAC department. As a result of that visit, we have one student who will be taking dual credit classes for HVAC starting in the spring. We have a tour scheduled of Del Mar's computer graphics department for today. We are in the process of finalizing the PTECH (Pathways and Technology Early College Highschool) application. On November 2nd we have a group of people coming for a PTECH site visit. This program became available last year through Decision 9. Mrs. Valencia stated that our campus decided to apply since the program closely aligned with what we were already doing in the sense of guiding students in such a way that the transition from high school to a post-secondary environment is not as abrupt as it has typically been and to give students an opportunity to get industry-based certifications or degrees in

areas very relevant in our area. We are currently in our planning year, and as part of that planning year we need to decide what area of study we want to offer. We looked at TEA's list of industry-based certifications and considered the local job market as well as what types of jobs are needed. We decided that the focus of our PTECH program will be the Law and Public Safety Career cluster. We recently hosted a luncheon for local high school councilors to help foster interest in our campus and the PTECH program. The response from them was very positive. We are looking to do the same for the middle school counselors. We are using the same processes to gather and review data that we used last year. We have been utilizing the weekly pre and post-tests as well as reviewing the results in our weekly unit meetings to analyses the data. Mrs. Garza noted our tests scores have shown improvement.

- ii. Ms. Loredo noted that PVA has 87 students enrolled with 7 more expected to start soon. We have a lot of exciting things happening on campus right now. The school's website has been revamped to better keep parents in the loop. We now have a college and career prep program as part of our after-school program. STAAR testing is now 100% online. Our students have only ever tested on paper. To prepare our students for the online testing we have typing activities in the after-school program. Mrs. Noel, the English teacher, has moved to online instruction. We have also put computers in every class. For those students who have not been participating in the after-school tutoring, we have started pulling them from their elective period for additional computer and typing training. We will be starting a dual credit program with Alamo Colleges next semester. We have 3 students currently in the program. We had 1 student pass the TSI English section last week and they are taking the Math section today. We have scheduled a college career fair in February. We have started discussions with people in different fields to encourage them to attend. We have people from cosmetology, welding & A/C, as well as some dental professionals committed to attending. Ms. Loredo noted that both the TCLAS after-school program as well as the TIA program require a lot of data collection but both programs require relatively similar data. By reviewing all the data collected for both programs we have been able to determine that students who participate in the tutoring program are getting higher scores than those who are not. This is a point we have been making sure to mention when we contact parents. All data is reviewed and analyzed with Mrs. Ramone who is our campus teacher leader in the weekly leadership meetings on Wednesdays. We then bring the results of the reviews to the unit meetings with the teachers on Thursdays. Our data is looking pretty good now, but we will have a better picture of where we are at after the December testing. To prepare our students for the online testing we have typing activities in the after-school program. Mrs. Noel, the English teacher, has moved to online instruction. We have also put computers in every class. For those students who have not been participating in the after-school tutoring, we have started pulling them from their elective period for additional computer and typing training.
- b. Safety and Security Audit Update – Mrs. Franckowiak noted that the State has been conducting random Safety and Security Audits for all districts. Each district as well as each campus was required to submit an EOP (Emergency Operational Procedures) for review. The superintendent is contacted and ask questions about the district and campus policies. PVA received notice back in September about the audit site visit. After their visit we were informed verbally that we received no findings. We were

told that we would receive the results of the audit within 30 days, but we have not yet received them. We are unsure of when they plan to visit the PVACC campus and that may be what is holding up our results notification. Mrs. Garza stated that the PVACC campus is prepared for whenever the State is ready to conduct their visit. Mr. Langseth asked if there is an update on the School Marshall Training for those staff who wished to carry on campus. Mrs. Valencia stated that she has investigated getting the training but has not found anyone who offers it locally. She also informed the board that no staff member is currently carrying on campus since they have been unable to receive the requested training. Mr. Rendon noted that when he took the training there was only one entity who provided School Marshal training and it was held in Dallas. He also noted that he would help set up the training for any staff member interested.

- c. TEAL Alternate Approver – Mr. Rendon stated that TEAL is a system that the state uses to allow school districts to submit information and documents as well as review and receive information and documentation from the state. He noted that he is unable to give up his superintendent role status but there should be a way to transfer the authority to process all submissions that he would normally complete himself to Mrs. Franckowiak. He then requested the board to approve the transfer of authority from himself to Mrs. Franckowiak. He also noted that if approved he would work on getting the process transferred before the next board meeting and if there were any issues, he would then update the board at the next meeting. Mr. Langseth moved to have Mrs. Franckowiak become the TEAL alternate approver. Mr. Catala seconded the motion. Mrs. Franckowiak was approved to become the TEAL alternate approver.
- d. Emergency Remodel – Mrs. Franckowiak stated that we have been having issues with the ramp and decking outside the portables. We have painted and put down non-slip grip on the decking to try to make it less slippery, but the wood is very old and has been exposed to the elements. The portable Central Admin is using is in just as bad a condition including having one wall in one of the offices almost completely rotten. It has been very difficult to obtain 3 companies to provide quotes. We received a quote to demolish the current central admin portable, the nurses portable and the decking which includes removing all debris as well as renovate the third portable for office space including restroom facilities for \$87,000. We received another quote to demolish just one portable for \$15,000 to \$25,000 and a separate quote for a brand new portable for around \$200,000. Mrs. Franckowiak noted that last week she fell through a portion of the decking and just this morning Mr. Rendon stepped in front of the door to the office and that section of the deck dropped about six inches. Prior to these incidents, we contacted the attorneys regarding the issue. They informed us that if the situation is a considered dangerous to the safety of staff, we could bring it to the board and if approved we could bypass the three quotes and competitive bidding process. She then requested that the board approve to bypass the competitive bidding process for the safety improvement renovation of the central admin office. Mr. Langseth moved to approve bypassing the competitive bidding process for the safety improvement renovation of the central admin office. Mr. Melgoza seconded the motion. The request to bypass the competitive bidding process for the safety improvement renovation of the central admin office was approved.
- e. Approve New Board Member Mr. Armando Isai Melgoza – Mr. Melgoza introduced himself and discussed his history with the school. Mr. Langseth moved to add Mr. Melgoza as a board member. Sr. Odilia Korenek seconded the motion. Mr. Melgoza was approved to be a board member.

- f. TEA Audit Letter – Mr. Deltoro noted that TEA reviews all annual audit submissions and has started using AI to verify the submissions. The letter received states that one of the required schedules – the ownership of capital assets which includes if those assets was purchased with Local, State, or Federal funds – was not submitted with the supporting documentation. ABIP has previously put this information as footnote disclosure number 3. The information was included in the submission just not as a separate schedule. Mr. Deltoro stated that the information was put into a schedule and sent to Mrs. Dovalina who will forward it to TEA clearing their request for additional information from the 20-21 audit review. We will make sure to include this schedule in the supporting documentation going forward.

VIII. **Financials:** September Financials, Budget Amendment Approval – Mrs. Dovalina presented the budget amendment. The differences were explained to the board. Mr. Langseth moved to approve the budget amendment. Mr. Catala seconded the motion. The budget amendment was approved as presented. Mrs. Dovalina presented the September Financials. Mr. Langseth moved to approve the September Financials. Mr. Catala seconded the motion. The September financials were approved as presented.

IX. **Board Items:** Schedule Next Board Meeting – Next board meeting was scheduled for November 29, 2022, at 10:00 am. Mr. Rendon noted that the November board meeting would be the final meeting that Mr. Catala would be able to physically attend. The board discussed and agreed that Mr. Catala could be a financial advisor to the board until such time that a person with a financial background could become a member of the board.


X. **Adjournment** Sr. Odilia Korenek adjourned the meeting at 11:15 a.m.

Odilia Korenek

Dec 6, 2022

Sr. Odilia Korenek
President

Date


Steven Langseth (Dec 6, 2022 12:35 CST)

Steve Langseth
Vice-President

Dec 6, 2022

Date










October 18 Minutes

Final Audit Report

2022-12-06

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