

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	October 18, 2022
TIME:	7:00 P.M.
PLACE:	Sarah Noble Intermediate School Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. NMPS Stars of the Month: Claudia DeMoura, Gina Fabiano, Jaimee Keppel, Chantel Kitzke

B. NMPS Retirees: Betsey Thibodeau, Laurie Thornton

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Regular Meeting Minutes September 20, 2022

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. DISCUSSION AND POSSIBLE ACTION

A. NMPS 2022 Superintendent Search Leadership Profile

B. Monthly Reports

1. Budget Position dated September 30, 2022

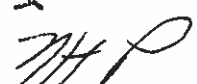
2. Purchase Resolution: D-763

3. Request for Budget Transfers

C. Gifts & Donations

1. PTO-Exhibit B

RECEIVED
TOWN CLERK
2022 OCT 14 A 9:45
NEW MILFORD, CT



D. Policies Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311:

1. 5158 Policy to Improve Completion Rates of the Free Application for Federal Student Aid (FAFSA)
2. 6142.1 Curricular Exemptions
3. 6144 Policy for the Equitable Identification of Gifted and Talented Students

E. New Milford High School Graduation Date 2023

F. NMHS Woodshop HVAC Grant

G. Lillis Building

10. ITEMS FOR INFORMATION AND DISCUSSION

A. Employment Report: September - October (Revised)

B. Regulation 5158 Administrative Regulation Addressing Improving the Completion Rates of FAFSA

C. BOE Annual Report 2021-22

11. DISCUSSION AND POSSIBLE ACTION

A. Discussion and possible action regarding potential post-retirement agreement with Administrative Assistant to the Superintendent of Schools. Executive session anticipated. The Board may take action when it returns to public session.

B. Discussion and possible action regarding attorney-client privileged communication relating to student transportation contract and potential issuance of request for proposals regarding same. Executive session anticipated. The Board may take action when it returns to public session.

12. ADJOURN

ITEMS OF INFORMATION

Facilities Subcommittee Meeting Minutes - October 11, 2022

Operations Subcommittee Meeting Minutes - October 11, 2022

Policy Subcommittee Special Meeting Minutes - October 13, 2022

Committee on Learning Special Meeting Minutes - October 13, 2022

**New Milford Board of Education
Regular Meeting Minutes
September 20, 2022
Sarah Noble Intermediate School Library Media Center**

Page 1

Present:	Mrs. Wendy Faulenbach Mr. Eric Hansell Mr. Pete Helmus Mr. Brian McCauley Mrs. Tammy McInerney Mr. Tom O'Brien Mrs. Leslie Sarich
Absent:	Mrs. Olga I. Rella Mr. Keith A. Swanhall Jr.

Also Present:	Dr. JeanAnn C. Paddyfote, Interim Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Ms. Rebecca Adams, Human Resources Director Mr. Matthew Cunningham, Facilities Director Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Jeffrey Turner, Technology Director Mrs. Gwen Gallagher, Northville Elementary School Principal Mr. Eric Williams, Hill and Plain Elementary School Principal Nicholas Carroccio, Student Representative Mayor Pete Bass, Ex Officio
----------------------	--

1.	Call to Order	Call to Order
A.	Pledge of Allegiance	A. Pledge of Allegiance
	The regular meeting of the New Milford Board of Education was called to order at 7:00 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed.	
2.	Recognition	Recognition
A.	NMPS Teacher of the Year for 2022-23: Ms. Jenna Giudice	A. NMPS Teacher of the Year for 2022-23: Ms. Jenna Giudice
	<ul style="list-style-type: none"> Dr. Paddyfote congratulated Ms. Giudice on this honor. 	
B.	NMPS Retiree Mrs. Susan Harris	B. NMPS Retiree Mrs. Susan Harris
	<ul style="list-style-type: none"> Dr. Paddyfote congratulated Mrs. Harris on her 	

	retirement and thanked her for her many years of service.	
3.	Public Comment <ul style="list-style-type: none"> Abigail Bollaro, a student at SNIS, encouraged her classmates to be polite when dealing with conflicts. 	Public Comment
4.	PTO Report <ul style="list-style-type: none"> Mrs. Byrd said the Town-wide PTO met last night and approved two grants: one for Living Lincoln at SNIS and one for two tablets for the Yearbook Club at SMS. Picture days at NMHS and SMS are complete and the other schools are coming up. Welcome back events for staff were very successful and much appreciated. PTOs have hosted an ice cream social at NES and a Fun Fest at SNIS. HPS will have their Fall Fest this Friday. Flamingo flocking is coming back to SMS, and the high school is also looking to host in-school paper flamingo flocking. 	PTO Report
5.	Student Representatives' Report <ul style="list-style-type: none"> Nicholas Carroccio, student representative, reported on happenings at the high school. Underclass photos took place on September 8, 9 and 16. Open House is September 21. The Marching Band Home Show is this Saturday, September 24. Senior Planning Night will be held on September 27. 	Student Representatives' Report
6.	Approval of Minutes <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Special Meeting Minutes August 16, 2022</p>	Approval of Minutes <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Special Meeting Minutes August 16, 2022</p>

	<p>Mr. McCauley moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes August 16 2022, seconded by Mr. Hansell.</p> <p>The motion passed 6-0-1, with Mrs. Sarich abstaining.</p> <p>2. Special Meeting Minutes September 1, 2022</p> <p>Mr. McCauley moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes September 1, 2022, seconded by Mr. Helmus.</p> <p>The motion passed 6-0-1, with Mr. Hansell abstaining.</p>	<p>Motion made and passed to approve the following Board of Education Meeting Minutes: Special Meeting Minutes August 16, 2022.</p> <p>2. Special Meeting Minutes September 1, 2022</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Special Meeting Minutes September 1, 2022.</p>
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote said there are two new fundraisers this month - both at HPS. PTO is selling school merchandise and the Art Department is turning student artwork into items to purchase, with funds earned to enhance the HPS art show. • Current enrollment is at 3676. The projection used for budgeting was 3708 so it is pretty close to the target. • Today was the eleventh day of school and it is nice to be out in the schools as students and staff settle in for what we hope will be a normal school year. 	<p>Superintendent's Report</p>
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said the Board should have received calendar invites for all the Search Committee meetings coming up. She said Policy and COL subcommittee dates have shifted as well, from October 4 to October 13. • She said if the Board had no objection, she would like to move up a couple of items on the agenda to accommodate guests present this evening. 	<p>Board Chairman's Report</p>

<p>9.</p> <p>K.</p>	<p>Discussion and Possible Action</p> <p>Wastewater Management Plan for SMS Septic</p> <p>Mr. Helmus moved to make a request of the Town Council and Board of Finance to take up to \$20,000.00 from the BOE Capital Reserve account for the Wastewater Management Plan for SMS Septic, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> Mrs. Faulenbach said this is a last minute issue that surfaced after the Facilities meeting took place and action is needed prior to the end of the month. Mayor Bass said Matt Cunningham and Jack Healy have been working closely on this project. The nature of the findings uncovered is leading to a more extensive plan that will require specific expertise. That is why the \$20,000 is needed. The ultimate goal is to not have to go through this again in the future. Mrs. Faulenbach said this is a time sensitive, unbudgeted item. <p>The motion passed unanimously.</p>	<p>Discussion and Possible Action</p> <p>K. Wastewater Management Plan for SMS Septic</p> <p>Motion made and passed unanimously to make a request of the Town Council and Board of Finance to take up to \$20,000.00 from the BOE Capital Reserve account for the Wastewater Management Plan for SMS Septic.</p>
<p>10.</p> <p>E.</p>	<p>Items for Information and Discussion</p> <ul style="list-style-type: none"> Mrs. Faulenbach said there are no anticipated motions for these items tonight. They are follow up from the Facilities Subcommittee meeting regarding the projects and estimated costs. <p>NMHS Woodshop</p> <ul style="list-style-type: none"> Regarding the woodshop spreadsheet, Mr. O'Brien noted that there was no description provided of the scope of the work. Mr. Cunningham said that would come with the creation of the bid package. Mrs. McInerney asked if it was expected that this cost would come out of capital reserve and not from the Town. Mrs. Faulenbach said the funding source has not been determined by the Board yet, but it is her 	<p>Items for Information and Discussion</p> <p>E. NMHS Woodshop</p>

	<p>understanding that this is viewed as a Board expense.</p> <ul style="list-style-type: none">• Mayor Bass said they are discussing how best to do projects, including the relocation of offices, and should be looking at all options.• Mrs. Faulenbach said the more than \$200,000 expense for this project is unbudgeted and she suggested the Board wait to make a decision on funding until later in the year when they can look at end of year balance favorability.• Mrs. McInerney said she would prefer to act now to get the woodshop back up to full speed. She said it is important to at least get the project underway.• Mrs. Faulenbach asked Mr. Cunningham to estimate a timeframe for completion. He said the bid package and choice of contractor would take six to eight weeks, then the actual work a few months, depending on supply chain issues.• Mrs. Faulenbach asked how the shop is currently being utilized.• Ms. Hollander said students are happily back in the room. Large machinery is not being used but they are having other experiences with smaller tools that meet the curriculum requirements. They have also developed a relationship between classes and the carpenters' union for enrichment. The class is fully enrolled and sustainable in its current form for now.• Mr. Helmus said he supports the initiative to get the shop fully functional again. He is still disturbed that the shop was fully functioning until the fire happened and now is suddenly out of code. He feels it should have been a covered expense.• Mrs. McInerney said she would like to see funding come from the capital reserve to move this forward now.• Ms. Hollander said the curriculum is in place for this year and asked that if changes are made, time be given to the teacher and administration to review any changes.• Mrs. Faulenbach said this topic is on for discussion only tonight but eventually a motion will be needed to account for this and other projects that are also in the planning stage.	
--	--	--

	<p>While the ultimate goal is to get the shop fully up and running, it is a balancing act with funds.</p> <ul style="list-style-type: none"> • Mr. Giovannone said that if funding is considered as an end of year project, that would typically be discussed in March 2023 and then would require a quick turnaround to order and invoice by June 30, 2023. There is more flexibility if the funds are taken from capital reserve. • Mr. O'Brien asked if pushing this out to the future will prolong receipt of the needed equipment. • Mr. Cunningham said probably but that realistically we are already looking at this as a summer project. • Mr. Hansell said that whatever is decided we should make sure that twenty years from now we don't mysteriously appear out of code again. • Mr. O'Brien said he started out as an apprentice carpenter so is in support of this project, but he also doesn't want to rush into anything. He hopes that a less expensive solution can still be found. He said students are currently learning how to use small tools and that should be the first step for all regardless of the room. There is no need to rush or disrupt that learning. He recommends doing the project over the summer. • Mr. McCauley agreed, saying the program is solid right now and shouldn't be uprooted mid-year. 	
F.	<p>Relocation of Administrative Offices to SNIS</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said when we are talking about school buildings and usage, the Town has a piece in the discussion so she was pleased to have Mayor Bass present. She said this conversation has been going on for years. It was past time to move out of East Street and that will require working with the Town. The current estimate for relocation has been scaled down significantly from the previous one. Discussion at the Facilities meeting included the request for pricing on an elevator to provide ADA access while keeping the separation in place from SNIS school use. 	<p>F. Relocation of Administrative Offices to SNIS</p>

- Mr. Helmus said this is the most reasonable plan he has seen so far after very long discussion and in his opinion we need to proceed with it.
- Mrs. Faulenbach said her concern would be with wiping out the Board's capital reserve account with this project. There are still many other capital projects planned that will need funding too.
- Architect Dean Petrucelli said the current proposal is a simplified, scaled down version that salvages and reuses as many current systems and materials as possible. He has researched the cost of the elevator and its inclusion raises the cost to roughly \$1,352,000 for the Town share.
- Mrs. Faulenbach said the capital reserve is not sustainable for all these projects.
- Mayor Bass said we cannot look at all these projects as separate. Both the Town and BOE have multi year capital plans which include two new roofs, one at HPS and one at NES, within three to five years. The Town has over 70 bridges to maintain as well as the roads infrastructure. We need to mesh the capital plans together for productivity going forward and work together strategically on how to tackle the projects economically and cost effectively for all.
- Mrs. Faulenbach said she would welcome strategic meetings to discuss this and review budgetary impacts. She asked Mr. Giovannone what the savings would be if East Street is released.
- Mr. Giovannone said approximately \$200,000 in cost offsets.
- Mr. Petrucelli provided additional information regarding the woodshop project. He said the cost estimate includes fixing heating issues, non-compliant dust collection, and non-compliant spray booth. Mechanical units have a 30/40 week delivery date currently so even if the project moves ahead soon, getting it done this summer might be a stretch.
- Mayor Bass thanked the Board, district administrators and the first responders who

	pulled together to get the high school back in line and open for students.	
9.	<p>Discussion and Possible Action</p> <p>A. Policies for Approval</p> <p>Mrs. McInerney moved to approve the following policies:</p> <ol style="list-style-type: none"> 1. 3453 School Activity Funds 2. 4111.1/4211.1 Equal Employment Opportunity 3. 4118.25/4218.25 Reporting Child Abuse and Neglect 4. 5113 Truancy 5. 5141.21 Administration of Medication <p>Seconded by Mr. O'Brien.</p> <p>The motion passed unanimously.</p> <p>B. Policy for Deletion</p> <p>Mr. McCauley moved to delete the following policy:</p> <ol style="list-style-type: none"> 1. 3453.1 Unexpended Class Funds <p>Seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p> <p>C. Approval of Curriculum</p> <ol style="list-style-type: none"> 1. Honors Biology <p>Mr. McCauley moved to approve the following curriculum: Honors Biology, seconded by Mr. Hansell.</p> <p>The motion passed unanimously.</p> <p>D. Five-Year Curriculum Plan (2022-2027)</p> <p>Mr. O'Brien moved to approve the Five-Year</p>	<p>Discussion and Possible Action</p> <p>A. Policies for Approval</p> <p>Motion made and passed unanimously to approve the following policies:</p> <ol style="list-style-type: none"> 1. 3453 School Activity Funds 2. 4111.1/4211.1 Equal Employment Opportunity 3. 4118.25/4218.25 Reporting Child Abuse and Neglect 4. 5113 Truancy 5. 5141.21 Administration of Medication <p>B. Policy for Deletion</p> <p>Motion made and passed unanimously to delete the following policy:</p> <ol style="list-style-type: none"> 1. 3453.1 Unexpended Class Funds <p>C. Approval of Curriculum</p> <ol style="list-style-type: none"> 1. Honors Biology <p>Motion made and passed unanimously to approve the following curriculum: Honors Biology.</p> <p>D. Five-Year Curriculum Plan (2022-2027)</p> <p>Motion made and passed</p>

	<p>Curriculum Plan (2022-2027), seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mr. Hansell said he noticed that Advanced AutoCad was being reviewed earlier than Basic AutoCad and wondered if it shouldn't be the other way around. • Ms. Hollander said it is just where it falls in the cycle for revision. • Mrs. Faulenbach noted that the entire document is fluid. <p>The motion passed unanimously.</p>	<p>unanimously to approve the Five-Year Curriculum Plan (2022-2027).</p>
E.	<p>Teacher and Administrator Evaluation Waiver</p> <p>Mr. O'Brien moved to approve the Teacher and Administrator Evaluation Waiver, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p>	<p>E. Teacher and Administrator Evaluation Waiver</p> <p>Motion made and passed unanimously to approve the Teacher and Administrator Evaluation Waiver.</p>
F.	<p>Request for Budget Transfers</p> <p>Mrs. McInerney moved to approve the Request for Budget Transfers, seconded by Mr. O'Brien.</p> <p>The motion passed unanimously.</p>	<p>F. Request for Budget Transfers</p> <p>Motion made and passed unanimously to approve the Request for Budget Transfers.</p>
G.	<p>Tuition Rates 2022-2023</p> <p>Mrs. McInerney moved to approve Tuition Rates for 2022-2023 as follows:</p> <p>New Milford High School: \$13,877.00 Schaghticoke Middle School: \$12,020.00 Sarah Noble Intermediate School and Elementary Schools: \$11,862.00</p> <p>Seconded by Mr. Hansell.</p> <p>The motion passed unanimously.</p>	<p>G. Tuition Rates 2022-2023</p> <p>Motion made and passed unanimously to approve Tuition Rates for 2022-2023 as follows:</p> <p>New Milford High School: \$13,877.00 Schaghticoke Middle School: \$12,020.00 Sarah Noble Intermediate School and Elementary Schools: \$11,862.00</p>
H.	<p>Myke Foo Media Contract</p> <p>Mr. Hansell moved to approve the contract with Myke Foo Media for 2022-23, seconded by Mr.</p>	<p>H. Myke Foo Media Contract</p> <p>Motion made and passed unanimously to approve the contract</p>

	<p>McCauley.</p> <p>The motion passed unanimously.</p> <p>I. Theater Stipends</p> <p>Mrs. McInerney moved to approve theater stipends in the amount of \$34,077.00, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Dr. Paddyfote distributed a handout of stipend positions and amounts. She said this represents a third attempt to present the final recommendation to the Board and includes five original theater stipends and seven new requests. She presented the background to the request as she understands it. Dr. Paddyfote said she believes the request originated in the 2020-21 school year but did not get moved forward. In 2021-22, the request resurfaced with \$18,500 in additional funding added to the budget request for a total of \$32,885. Dr. Paddyfote said that when she was reviewing the background attached to the memo in the Board packet she asked how the dollar figures aligned with the appendix for extracurriculars in the teacher contract. She said on further investigation, it appears that the procedure for this recommendation was followed in part, but due to a lack of institutional knowledge regarding the 2007 Stipend Committee rubrics that were endorsed by the Association and the Board, not linked to that. Typically activities start with a volunteer coming forward. Then the activity is evaluated for success, and if warranted, the administrator brings forward a request for funding in subsequent budgets in accordance with the rubrics. That alignment has been completed over the last few days, in conjunction with the theater instructor and union representative, to determine this final recommendation and ensure agreement. The final recommendation is an increase of \$1,192 over the budgeted amount. • Mrs. McInerney asked where the additional money will come from. 	<p>with Myke Foo Media for 2022-23.</p> <p>I. Theater Stipends</p> <p>Motion made and passed to approve theater stipends in the amount of \$34,077.00.</p>
--	--	---

- Mr. Giovannone said that has not been determined but he is confident it can be funded.
- Mrs. Sarich asked how much money the new stipends represent. She also questioned why it doesn't just stay volunteer.
- Dr. Paddyfote said the evolution of starting as volunteers is not uncommon. She said the theater program is evolving, especially in regards to the fall drama production. It is felt that the Drama Club is not having the same experience as students in the spring musical.
- Mr. McCauley said the Board already approved the general concept in the budget.
- Mrs. Faulenbach said that is correct. Now, the historical process is that the actual stipends come to the Operations Subcommittee then on to the Board for approval.
- Mr. Helmus said in January the Board approved the proposal with the understanding that parties would go back and flesh out the actual details to clean up and correct as needed. That has happened. At budget, we heard how these types of activities lead to increased student engagement and improved gpa and test scores. He supports this proposal as is.
- Mr. Hansell asked if the new funding was primarily to support the fall program.
- Dr. Paddyfote said yes and that there is also some current drama money in the appendix that is being incorporated here.
- Mrs. Faulenbach said the necessary work has been done to drill down and work with the union as well. She is not happy with the differential cost but will support.
- Mr. McCauley said the fall production is very different from the spring musical and it is nice to have a variety. It gives students with different interests a place.
- Mrs. McNerney agreed, saying the productions appeal to different students. She noted that theater is a program, not a department, and they raise a lot of money through performances too. Those involved spend many, many hours. She supports the proposal.

	<p>The motion passed 6-1-0, with Mrs. Sarich opposed.</p> <p>J. Bid Award</p> <p>1. District Security Services</p> <p>Mr. Hansell moved to award the bid for District Security Services to Securitas for a period of one year, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>K. Wastewater Management Plan for SMS Septic</p> <p>This item was discussed earlier this evening.</p> <p>L. Policy Services</p> <p>Mrs. McNerney moved to approve \$3,500.00 for Shipman and Goodwin policy services, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Dr. Paddyfote said Policy always seems to be on the backburner for many districts, but in reality it is the guidebook for the Superintendent. Policies should be clear and concise and then regulations should be used to back them up. Shipman and Goodwin provide a full service and dedicated staff for policy services. Access to their website will be given to the Superintendent and Policy Chair. Dr. Paddyfote said that several of the Board's current policies are outdated or not being followed because they are so numerous and people aren't aware. This service will help clean that up. There is a \$1,000 annual renewal fee after the initial cost. • Mrs. McNerney said Policy is a major work of the Board and it is vital we are compliant. • Mr. O'Brien asked if this will result in savings in the legal line. • Mrs. Faulenbach said possibly but that it is also cost avoidance. • Mrs. McNerney asked if we pay any money to CABA for policy services. • Dr. Paddyfote said yes \$350, but CABA is also transitioning its service due to a retirement. 	<p>J. Bid Award</p> <p>1. District Security Services</p> <p>Motion made and passed unanimously to award the bid for District Security Services to Securitas for a period of one year.</p> <p>K. Wastewater Management Plan for SMS Septic</p> <p>L. Policy Services</p> <p>Motion made and passed unanimously to approve \$3,500.00 for Shipman and Goodwin policy services.</p>
--	---	--

	<p>The motion passed unanimously.</p> <p>M. New Milford High School Graduation Date 2023</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said no motion is recommended at this time. She said the Board normally approves the graduation date at the September meeting in order to secure the O'Neill Center, however, the O'Neill Center is no longer hosting graduations. The NMHS graduation ceremony will be held in New Milford in 2023, so there is an opportunity for discussion. • Dr. Paddyfote asked Mr. Manka to survey area schools as to their plans. She distributed the survey to Board members. She said statute says you can't set a graduation to take place before the 185th day of school. For New Milford this year, that would be Friday, June 23. • Mrs. Faulenbach noted in looking at the survey that many districts wait until April to set the date. That gives a clearer picture of what the actual last day of school will be but at the same time gives families less time to plan. • Mrs. McInerney said she is concerned about waiting until the spring. Families like the ability to plan for graduation and vacations as well. It also gives people a chance to put in time off requests. She likes Saturday as the day and thinks it is easier for families. She would also like to hear from the Grad Party as to what they think. • Mrs. Faulenbach said there is also the decision of whether or not to have a rain date or consider inside set up with limited tickets. • Dr. Paddyfote said moving inside and using the theater or large gym or both would have many ramifications. • Mrs. McInerney asked Dr. Paddyfote if she had a recommendation. • Dr. Paddyfote said she likes the last day of school idea due to the fear of having too many snow days and having seniors still in school if a specific date turns out to be too early. • Mrs. Sarich said she has no problem with inviting seniors back after graduation. 	<p>M. New Milford High School Graduation Date 2023</p>
--	---	---

	<ul style="list-style-type: none"> • Mr. Helmus agreed he likes the last day of school too with a rain date of the following Saturday and Sunday. • Mrs. Faulenbach said she favors an evening ceremony if the last day of school is chosen. • Mr. Hansell said the last day of school might be tough for the Grad Party. He likes the first Saturday after the last day of school as a choice with a rain date of Sunday. • It was decided that the Grad Party would be consulted and follow up take place after that. 	
10.	<p>Items for Information and Discussion</p> <p>A. Employment Report: August - September (Revised)</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated August 31, 2022 2. Purchase Resolution: D-762 <ul style="list-style-type: none"> • Mr. Helmus asked where the staff hired with ESSER funds show up for tracking purposes. • Mr. Giovannone said they are not on the monthly reports because those report on the operating budget. They had presented breakdowns of ESSER funding use previously. • Ms. Adams said they will provide a staffing list to the Board. <p>C. Tuition Students</p> <p>D. Regulations for Revision:</p> <ol style="list-style-type: none"> 1. 3453.1 Unexpended Class Funds 2. 4111.1/4211.1 Procedures for Employee Complaints of Discrimination 3. 5141.21 Administration of Medications <p>E. NMHS Woodshop</p> <p>This item was discussed earlier this evening.</p>	<p>Items for Information and Discussion</p> <p>A. Employment Report: August - September (Revised)</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated August 31, 2022 2. Purchase Resolution: D-762 <p>C. Tuition Students</p> <p>D. Regulations for Revision:</p> <ol style="list-style-type: none"> 1. 3453.1 Unexpended Class Funds 2. 4111.1/4211.1 Procedures for Employee Complaints of Discrimination 3. 5141.21 Administration of Medications <p>E. NMHS Woodshop</p>

F.	Relocation of Administrative Offices to SNIS This item was discussed earlier this evening.	F. Relocation of Administrative Offices to SNIS
11.	Discussion and Possible Action A. Discussion and possible action concerning proposed collective bargaining agreement between the New Milford Board of Education and the New Milford School Administrators Association covering the period from July 1, 2023 to June 30, 2026. Executive session anticipated. The Board may take action when it returns to public session. Mr. Hansell moved that the Board enter into executive session to discuss the proposed collective bargaining agreement between the New Milford Board of Education and the New Milford School Administrators Association covering the period from July 1, 2023 to June 30, 2026 and to invite into the session Interim Superintendent Dr. JeanAnn Paddyfote, Mr. Anthony Giovannone and Ms. Rebecca Adams, seconded by Mr. McCauley. The motion passed unanimously. The Board entered executive session at 8:55 p.m. The Board returned to public session at 9:05 p.m. Mr. Hansell moved that the Board ratify the proposed collective bargaining agreement between the New Milford Board of Education and the New Milford School Administrators Association and authorize the Chairperson of the Board to sign the agreement subject to any necessary further legal review, seconded by Mr. O'Brien. The motion passed unanimously.	Discussion and Possible Action A. Discussion and possible action concerning proposed collective bargaining agreement between the New Milford Board of Education and the New Milford School Administrators Association covering the period from July 1, 2023 to June 30, 2026. Executive session anticipated. The Board may take action when it returns to public session. Motion made and passed unanimously that the Board enter into executive session to discuss the proposed collective bargaining agreement between the New Milford Board of Education and the New Milford School Administrators Association covering the period from July 1, 2023 to June 30, 2026 and to invite into the session Interim Superintendent Dr. JeanAnn Paddyfote, Mr. Anthony Giovannone and Ms. Rebecca Adams. Motion made and passed unanimously that the Board ratify the proposed collective bargaining agreement between the New Milford Board of Education and the New Milford School Administrators Association and authorize the Chairperson of the Board to sign the agreement subject to any necessary

<p>B.</p>	<p>Discussion and possible action regarding proposed memorandum of understanding between the New Milford Board of Education and the New Milford School Administrators Association regarding administrator overpayment. Executive session anticipated. The Board may take action when it returns to public session.</p> <p>Mrs. McNerney moved that the Board enter into executive session to discuss the proposed memorandum of understanding between the New Milford Board of Education and the New Milford School Administrators Association regarding administrator overpayment and to invite into the session Interim Superintendent Dr. JeanAnn Paddyfote and Mr. Anthony Giovannone, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 9:07 p.m.</p> <p>The Board returned to public session at 9:32 p.m.</p> <p>Mr. Helmus moved that the Board execute the proposed memorandum of understanding between the New Milford Board of Education and the New Milford School Administrators Association pursuant to the general terms discussed by the Board in executive session and to authorize the Chairperson of the Board to sign the memorandum of understanding pending further legal review, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p>	<p>further legal review.</p> <p>B. Discussion and possible action regarding proposed memorandum of understanding between the New Milford Board of Education and the New Milford School Administrators Association regarding administrator overpayment. Executive session anticipated. The Board may take action when it returns to public session.</p> <p>Motion made and passed unanimously that the Board enter into executive session to discuss the proposed memorandum of understanding between the New Milford Board of Education and the New Milford School Administrators Association regarding administrator overpayment and to invite into the session Interim Superintendent Dr. JeanAnn Paddyfote and Mr. Anthony Giovannone.</p> <p>Motion made and passed unanimously that the Board execute the proposed memorandum of understanding between the New Milford Board of Education and the New Milford School Administrators Association pursuant to the general terms discussed by the Board in executive session and to authorize the Chairperson of the Board to sign the memorandum of understanding pending further legal review.</p>
<p>12.</p>	<p>Adjourn</p> <p>Mr. O'Brien moved to adjourn the meeting at</p>	<p>Adjourn</p> <p>Motion made and passed</p>

**New Milford Board of Education
Regular Meeting Minutes
September 20, 2022
Sarah Noble Intermediate School Library Media Center**

Page 17

	9:33 p.m., seconded by Mrs. Sarich. The motion passed unanimously.	unanimously to adjourn the meeting at 9:33 p.m.
--	--	--

Respectfully submitted:



Tammy McInerney, Assistant Secretary
New Milford Board of Education



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	30,920,462	0	30,920,462	4,194,249	26,156,494	569,719	98.16%
100'S	SALARIES - NON CERTIFIED	9,964,002	55,000	10,019,002	1,497,505	5,684,651	2,836,846	71.69%
200'S	BENEFITS	11,165,730	0	11,165,730	4,245,870	5,905,931	1,013,929	90.92%
300'S	PROFESSIONAL SERVICES	4,147,549	-55,000	4,092,549	946,151	2,150,566	995,832	75.67%
400'S	PROPERTY SERVICES	963,512	0	963,512	210,445	376,933	376,133	60.96%
500'S	OTHER SERVICES	9,535,698	0	9,535,698	1,542,082	7,373,699	619,917	93.50%
600'S	SUPPLIES	2,699,331	0	2,699,331	346,686	1,572,590	780,056	71.10%
700'S	CAPITAL	22,784	0	22,784	2,695	178	19,911	12.61%
800'S	DUES AND FEES	93,268	0	93,268	58,864	2,408	31,996	65.69%
900'S	REVENUE	-1,745,047	0	-1,745,047	-121,477	0	-1,623,570	6.96%
GRAND TOTAL		67,767,289	0	67,767,289	12,923,070	49,223,449	5,620,770	91.71%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	535,390	0	535,390	985	0	534,405	0.18%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,188,657	0	2,188,657	271,251	1,729,224	188,182	91.40%
51202	SALARIES - NON CERT - SUBSTITUTES	971,737	0	971,737	37,638	0	934,099	3.87%
51210	SALARIES - NON CERT - SECRETARY	2,093,451	55,000	2,148,451	414,835	1,449,210	284,405	86.76%
51225	SALARIES - NON CERT - TUTORS	260,695	0	260,695	1,428	0	259,267	0.55%
51240	SALARIES - NON CERT - CUSTODIAL	1,971,159	0	1,971,159	416,498	1,202,458	352,202	82.13%
51250	SALARIES - NON CERT - MAINTENANCE	950,613	0	950,613	201,782	553,544	195,287	79.46%
51285	SALARIES - NON CERT - TECHNOLOGY	508,703	0	508,703	92,865	393,349	22,490	95.58%
51336	SALARIES - NON CERT - NURSES	483,597	0	483,597	60,223	356,865	66,509	86.25%
TOTAL		9,964,002	55,000	10,019,002	1,497,505	5,684,651	2,836,846	71.69%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	622,565	0	622,565	109,814	0	512,751	17.64%
52201	BENEFITS - MEDICARE	531,498	0	531,498	83,670	0	447,828	15.74%
52300	BENEFITS - PENSION	929,692	0	929,692	929,692	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	33,000	0	33,000	0	0	33,000	0.00%
52810	BENEFITS - HEALTH INSURANCE	8,397,600	0	8,397,600	2,972,715	5,424,885	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	125,000	0	125,000	26,531	98,469	0	100.00%
52830	BENEFITS - LIFE INSURANCE	126,000	0	126,000	26,719	94,281	5,000	96.03%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	400,375	0	400,375	96,728	288,297	15,349	96.17%
TOTAL		11,165,730	0	11,165,730	4,245,870	5,905,931	1,013,929	90.92%

*EXPENDITURES*

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	30,920,462	0	30,920,462	4,194,249	26,156,494	569,719	98.16%
51200	NON-CERTIFIED SALARIES	9,964,002	55,000	10,019,002	1,497,505	5,684,651	2,836,846	71.69%
52000	BENEFITS	11,165,730	0	11,165,730	4,245,870	5,905,931	1,013,929	90.92%
53010	LEGAL SERVICES	238,553	0	238,553	4,563	233,990	0	100.00%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	4,045	0	70,955	5.39%
53200	PROFESSIONAL SERVICES	2,406,345	0	2,406,345	620,352	1,418,852	367,141	84.74%
53201	MEDICAL SERVICES - SPORTS	52,700	-50,000	2,700	0	0	2,700	0.00%
53210	TIME & ATTENDANCE SOFTWARE	10,500	0	10,500	0	0	10,500	0.00%
53220	IN SERVICE	114,450	0	114,450	29,905	2,019	82,526	27.89%
53230	PUPIL SERVICES	576,592	0	576,592	66,317	335,469	174,807	69.68%
53300	OTHER PROF/ TECH SERVICES	46,785	0	46,785	11,480	1,518	33,787	27.78%
53310	AUDIT/ACCOUNTING	41,250	0	41,250	41,250	0	0	100.00%
53500	TECHNICAL SERVICES	238,871	0	238,871	146,660	44,079	48,132	79.85%
53530	SECURITY SERVICES	228,503	0	228,503	10,944	114,639	102,920	54.96%
53540	SPORTS OFFICIALS SERVICES	118,000	-5,000	113,000	10,636	0	102,364	9.41%
54101	CONTRACTUAL TRASH PICK UP	93,016	0	93,016	21,142	63,786	8,088	91.30%
54301	REPAIRS & MAINTENANCE	475,762	0	475,762	125,927	186,998	162,837	65.77%
54302	FIRE / SECURITY MAINTENANCE	1,700	0	1,700	0	1,074	626	63.18%
54303	GROUND MAINTENANCE	12,700	0	12,700	5,617	1,383	5,700	55.12%
54310	GENERAL REPAIRS	43,170	0	43,170	516	5,484	37,170	13.90%
54320	TECHNOLOGY RELATED REPAIRS	41,637	0	41,637	7,690	1,000	32,947	20.87%
54411	WATER	68,195	0	68,195	5,669	62,526	0	100.00%
54412	SEWER	15,559	0	15,559	11,272	4,287	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	211,773	0	211,773	32,613	50,395	128,765	39.20%
55100	PUPIL TRANSPORTATION - OTHER	175,790	0	175,790	4,489	47,771	123,530	29.73%
55101	PUPIL TRANS - FIELD TRIP	22,750	0	22,750	-990	0	23,740	-4.35%
55110	STUDENT TRANSPORTATION	5,053,987	0	5,053,987	615,006	4,352,438	86,544	98.29%
55200	GENERAL INSURANCE	306,689	0	306,689	306,689	0	0	100.00%
55300	COMMUNICATIONS	39,440	0	39,440	6,124	33,316	0	100.00%
55301	POSTAGE	32,750	0	32,750	4,411	28,339	0	100.00%
55302	TELEPHONE	80,966	0	80,966	33,985	46,981	0	100.00%

*EXPENDITURES*

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	8,000	0	8,000	737	0	7,263	9.22%
55505	PRINTING	31,210	0	31,210	12,018	1,360	17,832	42.87%
55600	TUITION - TRAINING	30,000	0	30,000	-900	0	30,900	-3.00%
55610	TUITION - PUBLIC PLACEMENTS	1,129,164	0	1,129,164	139,425	949,389	40,351	96.43%
55630	TUITION - PRIVATE PLACEMENTS	2,578,401	0	2,578,401	415,746	1,914,106	248,549	90.36%
55800	TRAVEL	46,551	0	46,551	5,342	0	41,209	11.48%
56100	GENERAL INSTRUCTIONAL SUPPLIES	168,026	0	168,026	27,700	42,031	98,295	41.50%
56110	INSTRUCTIONAL SUPPLIES	397,899	0	397,899	73,790	104,063	220,046	44.70%
56120	ADMIN SUPPLIES	31,918	0	31,918	1,543	6,132	24,243	24.05%
56210	NATURAL GAS	219,960	0	219,960	16,428	203,532	0	100.00%
56220	ELECTRICITY	1,021,171	0	1,021,171	127,873	797,117	96,182	90.58%
56230	PROPANE	4,251	0	4,251	0	0	4,251	0.00%
56240	OIL	238,503	0	238,503	0	215,440	23,063	90.33%
56260	GASOLINE	38,375	0	38,375	3,286	8,814	26,275	31.53%
56290	FACILITIES SUPPLIES	320,428	0	320,428	33,144	154,853	132,431	58.67%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	-329	8,167	8,637	47.58%
56292	UNIFORMS/ CONTRACTUAL	13,222	0	13,222	4,249	7,549	1,424	89.23%
56293	GROUNDKEEPING SUPPLIES	22,585	0	22,585	1,381	6,619	14,585	35.42%
56410	TEXTBOOKS	63,639	0	63,639	32,912	4,963	25,764	59.52%
56411	CONSUMABLE TEXTS	27,126	0	27,126	4,792	7,613	14,721	45.73%
56420	LIBRARY BOOKS	52,049	0	52,049	6,273	4,870	40,905	21.41%
56430	PERIODICALS	17,224	0	17,224	9,902	0	7,322	57.49%
56460	WORKBOOKS	1,900	0	1,900	0	0	1,900	0.00%
56500	SUPPLIES - TECH RELATED	44,580	0	44,580	3,741	827	40,012	10.25%
57345	INSTRUCTIONAL EQUIPMENT	7,154	0	7,154	1,280	0	5,874	17.90%
57400	GENERAL EQUIPMENT	2,500	0	2,500	485	178	1,837	26.52%
57500	FURNITURE & FIXTURES	13,130	0	13,130	930	0	12,200	7.08%
58100	DUES & FEES	93,268	0	93,268	58,864	2,408	31,996	65.69%
EXPENDITURE TOTAL		69,512,336	0	69,512,336	13,044,548	49,223,449	7,244,339	89.58%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,301,689	0	-1,301,689	0	0	-1,301,689	0.00%
43105	MEDICAID REIMBURSEMENT	-60,507	0	-60,507	-79,191	0	18,684	130.88%
44105	FOI & FINGERPRINTING FEES	-1,900	0	-1,900	0	0	-1,900	0.00%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-15,551	0	-39,449	28.27%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-6,736	0	-21,216	24.10%
44800	REGULAR ED TUITION	-116,000	0	-116,000	-20,000	0	-96,000	17.24%
44822	SPECIAL ED TUITION	-29,900	0	-29,900	0	0	-29,900	0.00%
49103	DCF TUITION	-85,000	0	-85,000	0	0	-85,000	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	0	0	-25,400	0.00%
44861	PARKING PERMIT FEES	-41,700	0	-41,700	0	0	-41,700	0.00%
REVENUE TOTAL		-1,745,047	0	-1,745,047	-121,477	0	-1,623,570	6.96%

GRAND TOTAL	67,767,289	0	67,767,289	12,923,070	49,223,449	5,620,770	91.71%
--------------------	-------------------	----------	-------------------	-------------------	-------------------	------------------	---------------

<u>BOE Capital Reserve Acct #43020000-10101</u>	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Aside	201,875
TOTAL AS OF 9/30/22*	1,811,670

* before any fiscal year end 21/22 deposit from BOE

<u>Turf Field Replacement Acct #43020000-10130</u>	
CONTRIBUTION - FROM BOE 17.18 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE 18.19 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S & BANNER SALES	10,225
CONTRIBUTION - FROM TOWN DATED 6/4/20	50,000
CONTRIBUTION - FROM TOWN DATED 6/16/21	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 6/23/21	3,765
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 9/29/21	1,890
CONTRIBUTION - FROM BOE 20.21 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN DATED 6/9/22	50,000
TOTAL AS OF 9/30/22*	365,880



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	SPED	SOLACLUM FULSHEAR LLC	22/23 YEARLY - SCHOOL YEAR TUITION	\$ 190,800.00	55630
GENERAL	SPED	THE MARVELWOOD SCHOOL	22/23 YEARLY - SCHOOL YEAR TUITION	\$ 80,000.00	55630
GENERAL	FACILITIES	SIEMENS INDUSTRY	SERVICE AGREEMENT RENEWALS	\$ 53,172.00	54301
GENERAL	DOI	LEARNING A-Z	K-5 YEARLY SUBSCRIPTION	\$ 47,198.11	53220
GENERAL	TECH	SEVERIN INTERMEDIATE HOLDINGS	POWER SCHOOL S.I.S. SUBSCRIPTION	\$ 37,866.35	53200
GENERAL	TECH	SHI INTERNATIONAL	MICROSOFT LICENSE RENEWALS	\$ 32,774.00	53500
GENERAL	DOI	CURRICULUM ASSOCIATES	K-8 MATH & READING ASSESSMENT PLUS 9-10 ASSESSMENT	\$ 30,083.60	56110
GENERAL	NMHS	JTR TRANSPORTATION	22/23 YEARLY - TRANSPORTATION TO ATHLETIC EVENTS	\$ 25,000.00	55100
GENERAL	NMHS	TOWN OF NEW MILFORD	22/23 YEARLY - POLICE AT FOOTBALL, BASKETBALL & HOCKEY	\$ 20,500.00	53540
GRANT	SPED	WILSON LANGUAGE TRAINING	FUNDATIONS - WILSON LANGUAGE PLAN	\$ 14,691.00	53220
GENERAL	TECH	SHI INTERNATIONAL	ADOBE SIGN & ADOBE CREATIVE CLOUD LICENSE RENEWALS	\$ 11,375.00	53500
GENERAL	SPED	ALL STAR TRANSPORTATION	22/23 YEARLY - LEASE OF 2008 CHEVROLET MID BUS	\$ 11,158.32	54420
GENERAL	NMHS	LAND JET	22/23 YEARLY - TRANSPORTATION TO ATHLETIC EVENTS	\$ 10,000.00	55100
GENERAL	NMHS	COACH TOURS	22/23 YEARLY - TRANSPORTATION TO ATHLETIC EVENTS	\$ 10,000.00	55100
GRANT	SPED	JEFFREY LANDAU	22/23 YEARLY - PSYCHIATRIC EVALUATIONS	\$ 10,000.00	55500
GENERAL	TECH	LIMINEX INC	GOGUARDIAN TEACHER & VIDEO CONFERENCING	\$ 9,976.00	53500
GENERAL	FACILITIES	JD MUSE ENTERPRISES	STAFF UNIFORM PURCHASE AS PER BARGAINING CONTRACT	\$ 8,297.70	56292
GRANT	NMHS	READYCT	CAREER THEMED CONSULTING SERVICES AT NMHS	\$ 8,000.00	53300
GENERAL	TECH	INTRADO INTERACTIVE SERVICES CORP.	SCHOOLMESSENGER RENEWAL	\$ 7,992.96	53500
GRANT	NMHS	AMAZON	WOODSHOP TOOLS & SUPPLIES	\$ 7,371.31	56110
GENERAL	FACILITIES	FIRE PROTECTION TESTING	EXTINGUISHER INSPECTIONS & REPAIRS - ALL LOCATIONS EXCEPT NMHS	\$ 6,695.15	54301
GENERAL	DOI	EDADVANCE	EXPULSED STUDENT TUITION	\$ 6,350.00	55105
GRANT	NMHS	CDW GOVERNMENT	SMARTBOARDS (2) WITH MOUNT & INSTALLATION	\$ 5,458.12	57400
GRANT	DOI	EDADVANCE	ELL SUPPORT SERVICES	\$ 5,400.00	53300
GENERAL	NMHS	CERAMIC SUPPLY	ART SUPPLIES - MULTIPLE GLAZES	\$ 5,332.24	56110
GENERAL	NMHS	ALL STAR TRANSPORTATION	22/23 YEARLY - TRANSPORTATION TO ATHLETIC EVENTS	\$ 5,000.00	55100

Orders listed below are over \$5,000 threshold and have been processed by the Board of Education.

These have been submitted to the Town to be part of the joint claim through CIRMA along with any orders below \$5,000 (not shown).

Funding	Location	Vendor Name	Description	Amount	Object Code
FIRE	TECH	CDW GOVERNMENT	LAPTOPS (12) / CHROMEBOOKS (2) / DOCKING STATIONS (103) & CORDS	\$ 37,166.00	57999
FIRE	NMHS	STAPLES	MESH BACK STAFF CHAIRS (100)	\$ 9,152.00	57999
FIRE	FACILITIES	SARTRON	AHU-4 VARIABLE-FREQUENCY DRIVE (VFD) REPLACEMENT	\$ 5,744.00	57999
FIRE	FACILITIES	SARTRON	AHU-7 VARIABLE-FREQUENCY DRIVE (VFD) REPLACEMENT	\$ 5,744.00	57999
FIRE	FACILITIES	FIRE PROTECTION EXTINGUISHERS	EXTINGUISHER INSPECTIONS & REPAIRS - NMHS ONLY	\$ 5,015.80	54999



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3A-3
OCTOBER 2022 MEETING

	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
Requesting Approval Across MOC				NONE AT THIS TIME					

	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
Informational Within Major Object Code				NONE AT THIS TIME					

New Milford PTO
Parent Teacher Organization
PO Box 1343
New Milford, CT 06776

October 11, 2022

Dr. JeanAnn Paddyfote
Interim Superintendent
50 East Street
New Milford, CT 06776

Dear Dr. Paddyfote:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for this gift to be placed on the agenda at the next Board of Education meeting.

Sarah Noble Intermediate School:

\$1,595.00 for Living Lincoln Assembly for the 5th Grade. This assembly provides a first-person narrative of Abraham Lincoln's life and connection with the Lens fo History ELA Unit.

\$1,595.00 Grand Total

Sincerely,
Megan Byrd
NMPTO President

**RECOMMENDED FOR REVISION AND
APPROVAL AT INITIAL BOARD PRESENTATION**

Note from Shipman & Goodwin:

Policy to Improve Completion Rates of the FAFSA (NEW – June 2022)

Public Act No. 21-199 directs boards of education, not later than July 1, 2022, to adopt a policy to improve completion rates of the FAFSA by students enrolled in grade twelve or an adult education program maintained by the board. We have drafted a policy that meets statutory requirements, as well as administrative regulations that offer suggestions for how to implement the policy. The suggested procedures are not required by law.

Series 5000 Students

New # 5158

**POLICY TO IMPROVE COMPLETION RATES OF THE FREE APPLICATION
FOR FEDERAL STUDENT AID (FAFSA)**

The New Milford Board of Education (the “Board”) understands that completion of the Free Application for Federal Student Aid (“FAFSA”) is an important step in the path to postsecondary education and is associated with higher rates of college enrollment. The Board is committed to improving the completion rates of the FAFSA for students enrolled in the New Milford Public Schools (the “District”).

In order to improve the completion rates of the FAFSA by students enrolled in grade twelve in the District, and students enrolled in the District’s adult education program, the District shall develop a systematic program through which such students are educated about the purpose and content of the FAFSA, encouraged to complete the FAFSA, and assisted in the completion of the FAFSA, as may be necessary and appropriate. The Board directs the Superintendent or designee to develop administrative regulations in furtherance of this policy. The Board further directs the Superintendent or designee to conduct periodic assessments of such regulations, at least annually, to determine effectiveness in improving completion rates of the FAFSA.

Any information contained in a FAFSA, held by the Board, shall not be a public record for purposes of the Freedom of Information Act and thus shall not be subject to disclosure under the provisions of section 1-210 of the Connecticut General Statutes.

Each year, the Superintendent or designee will report to the Board the FAFSA completion rate for each high school in the District and for the District’s adult education program.

The Board may accept gifts, grants and donations, including in-kind donations, to implement the provisions of this policy.

Legal Reference:

Conn. Gen. Stat. § 10a-11i
Conn. Gen. Stat. § 10-223m

Policy adopted:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

<p style="text-align: center;">RECOMMENDED FOR REVISION AND APPROVAL AT INITIAL BOARD PRESENTATION</p>

Note from Shipman & Goodwin:

Curricular Exemptions (September 2022)

We have revised this policy to include “firearm safety programs” on the list of curricular exemptions. This exemption is an existing requirement under state law, but had not previously been included in our model policy because many boards did not provide instruction in this area. Boards of education are required, by statute, to provide HIV/AIDS instruction and implement the sexual abuse and assault awareness and prevention program described in this policy. Boards of education may, but are not required to, provide family life education and firearms safety programs. For instruction in any of these areas, as well as dissection, state law provides that parents and guardians may submit a written request for a curricular exemption, which must be granted in accordance with specific statutory requirements. We have revised this policy to address firearms safety programs and exemption from such instruction.

This policy will replace the current Policy 6142.1 Exemption from Instruction in its entirety.

Series 6000 Instruction

6142.1

CURRICULAR EXEMPTIONS

Mandatory Curricular Exemptions:

Upon the written request of a parent or guardian received by the school district prior to planned instruction in the areas set forth below, the New Milford Board of Education (the “Board”) shall permit curricular exemptions for instruction in the following areas:

1. Dissection;
2. Family life education;
3. HIV/AIDS;
4. Sexual abuse and assault awareness and prevention program; or
5. ~~Firearms safety programs.~~ (Deleted as this is not part of our curriculum.)

Definitions:

“Dissection Instruction” is defined as instruction in which a student must participate in, or observe, the dissection of any animal.

“Family Life Education Instruction” is defined as instruction pertaining to family planning, human sexuality, parenting, nutrition and the emotional, physical, psychological, hygienic, economic and social aspects of family life.

“HIV/AIDS Instruction” is defined as ongoing and systematic instruction on Acquired Immune Deficiency Syndrome (AIDS) offered by the district pursuant to state law.

CURRICULAR EXEMPTIONS

“Sexual abuse and assault awareness and prevention program” is defined as the state-wide program identified or developed by the Department of Children and Families, in collaboration with the Department of Education and Connecticut Sexual Assault Crisis Services, Inc. (or a similar entity) that includes age-appropriate educational materials designed for children in grades kindergarten to twelve, inclusive, regarding child sexual abuse and assault awareness and prevention that may include, but not be limited to, (A) the skills to recognize (i) child sexual abuse and assault, (ii) boundary violations and unwanted forms of touching and contact, and (iii) ways offenders groom or desensitize victims, and (B) strategies to (i) promote disclosure, (ii) reduce self-blame, and (iii) mobilize bystanders.

Written Request for Mandatory Exemption:

Parents who wish to exercise such exemptions must notify the school district in writing in advance of the instruction to be provided.

Permissive Curricular Exemptions:

Except for the mandatory curricular exemptions noted above, or otherwise required by law, the Board does not require teachers to exempt students from any other aspect of the curriculum.

Alternative Assignments:

1. Any student excused from participating in, or observing, the dissection of any animal as part of classroom instruction shall be required to complete an alternate assignment to be determined by the teacher.
2. Any student excused from participating in the sexual abuse and assault awareness and prevention program ~~or a firearm safety program~~ shall be provided, during the period of time in which the student would otherwise be participating in such program, an opportunity for other study or academic work as determined by the teacher.
3. Any student excused from any other aspect of the curriculum may be required by the teacher to complete an alternative assignment as determined by the teacher.

Legal References:

Conn. Gen. Stat. § 10-16c.
Conn. Gen. Stat. § 10-16e.
Conn. Gen. Stat. § 10-18c.
Conn. Gen. Stat. § 10-18d.
Conn. Gen. Stat. § 10-19(b).
Conn. Gen. Stat. § 17a-101q.

CURRICULAR EXEMPTIONS

NEW MILFORD BOARD OF EDUCATION

Curricular Exemption Request Form

I request that my child be exempted from instruction in the following areas:

Check all that apply:

1. Dissection _____
2. Family life education _____
3. HIV/AIDS _____
4. Sexual abuse and assault awareness and prevention program _____
5. ~~Firearm safety program~~ _____

I recognize that teachers may require my child to complete alternative assignments in lieu of the curricular instruction planned in the area of exemption.

This form must be completed annually and returned to the school principal prior to the planned instruction.

Name of Student (Please Print)

Parent's/Guardian's Signature

Date

Or

Student's Signature (if 18 years of age)

Date

Policy adopted:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

<p style="text-align: center;">RECOMMENDED FOR REVISION AND APPROVAL AT INITIAL BOARD PRESENTATION</p>

Note from Shipman & Goodwin:

Equitable Identification of Gifted and Talented Students (NEW – May 2022)

Last year, the Connecticut Legislature passed Public Act No. 21-199, which requires boards of education, not later than July 1, 2022, to adopt a policy for the equitable identification of gifted and talented students. Such policy must require the use of multiple methods of identification of gifted and talented students that are in compliance with guidance provided by the Connecticut State Department of Education (CSDE). CSDE released guidance on this topic in 2019. We have developed a model policy that reflects the legislative requirements.

Series 6000 Instruction

New # 6144

**POLICY FOR THE EQUITABLE IDENTIFICATION OF GIFTED AND
TALENTED STUDENTS**

The New Milford Board of Education (the “Board”) will use equitable methods to identify students enrolled in the New Milford Public Schools (the “District”) that have an extraordinary learning ability and/or outstanding talent in the creative arts, the development of which requires programs or services beyond the level of those ordinarily provided in regular school programs. Such students will be identified as gifted and/or talented.

I. Definitions

For purposes of this policy:

“Extraordinary learning ability” means a child identified by the planning and placement team as gifted and talented on the basis of either performance on relevant standardized measuring instruments, or demonstrated or potential achievement or intellectual creativity, or both.

“Gifted and talented” means a child identified by the planning and placement team as (A) possessing demonstrated or potential abilities that give evidence of very superior intellectual, creative or specific academic capability and (B) needing differentiated instruction or services beyond those being provided in the general education program in order to realize the child’s intellectual, creative or specific academic potential. The term includes children with extraordinary learning ability (“gifted”) and children with outstanding talent in the creative arts (“talented”).

“Outstanding talent in the creative arts” means a child identified by the planning and placement team as gifted and talented on the basis of demonstrated or potential achievement in music, the visual arts or the performing arts.

“Planning and placement team (“PPT”),” for purposes of the evaluation, identification or determination of the specific educational needs of a child who may be gifted or talented, means a group of certified or licensed professionals who represent each of the teaching, administrative, and pupil personnel staffs, and who participate equally in the decision making process.

POLICY FOR THE EQUITABLE IDENTIFICATION OF GIFTED AND TALENTED STUDENTS**II. Referral**

Any student enrolled in grades kindergarten through twelve, inclusive, in a District school may be referred to the PPT to determine eligibility as gifted and talented. A referral may come from any source, including the student's teacher, an administrator, the student's parent/guardian, or the student.

III. Evaluation and Identification

The PPT shall be responsible for conducting evaluations and identifying whether students are eligible as gifted and talented, and shall meet, as needed during the school year to determine the eligibility of groups of children for whom evaluation and identification as gifted and talented are planned. When a child has been individually referred to the PPT for consideration as a gifted and talented child, the PPT shall provide the student's parent(s)/guardian(s) with written notice of the referral.

The Board requires the use of multiple methods of identification of gifted and talented students. The PPT will use the following methods of evaluation in determining whether a student is eligible as gifted and talented:

Group Assessment. The PPT may use an appropriate standardized test administered to all students in a particular grade. In administering standardized tests, the PPT will use a locally normed cut score to identify students for consideration for gifted and talented classification. Parent/guardian consent is not required prior to the administration of a group assessment.

Individual Evaluation. Individual evaluations may be recommended by the PPT in appropriate circumstances, such as when there is a possibility of identifying the student as gifted and talented in areas that are not typically addressed by large-scale standardized tests, such as social studies, a technical discipline, music, creative arts, or performing arts. The PPT may also recommend an individual assessment for a student referred to the PPT for an evaluation when the student is in a grade level in which group assessments are not administered. Before a student is individually evaluated for identification as gifted or talented, the PPT must secure the written consent from a parent/guardian.

After the PPT has determined from an individual or group assessment that a student has potential for or has demonstrated extraordinary learning ability or outstanding talent in the creative arts, the student will be identified as gifted and talented only if the PPT determines that the child requires differentiated instruction or services beyond those provided in the general education program in order to realize the child's intellectual, creative or specific academic potential.

POLICY FOR THE EQUITABLE IDENTIFICATION OF GIFTED AND TALENTED STUDENTS

The results of the PPT meeting concerning a determination of the child's identification as gifted or talented shall be provided to the parent or guardian electronically or, if the District does not have the parent or guardian's e-mail address on file, in writing. Such notice shall include, but is not limited to, (1) an explanation of how such student was identified as gifted and talented; and (2) the contact information for (A) the District employee in charge of the provision of services to gifted and talented students, or, if there is no such employee, the District employee in charge of the provision of special education and related services, (B) the employee at the Connecticut State Department of Education who has been designated as responsible for providing information and assistance to boards of education and parents or guardians of students related to gifted and talented students and, (C) any associations in the state that provide support to gifted and talented students.

If a parent/guardian disagrees with the results of the evaluation conducted by the PPT, the parent/guardian has a right to a hearing.

The District may identify up to ten (10) percent of the total student population for the District as gifted and talented.

IV. Provision of Services

The provision of services for gifted and talented students by the Board is discretionary.

Legal Reference:

Conn. Gen. Stat. § 10-76a
Conn. Gen. Stat. § 10-76xx

Conn. Agencies Regs. § 10-76a-1
Conn. Agencies Regs. § 10-76a-2
Conn. Agencies Regs. § 10-76d-1
Conn. Agencies Regs. § 10-76d-9(c)

Connecticut State Department of Education, *Gifted and Talented Education: Guidance Regarding Identification and Service* (March 2019), available at <https://portal.ct.gov/-/media/SDE/Gifted-and-Talented/Gifted-and-Talented-Education---Guidance.pdf>

Policy adopted:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Memo

To: Dr. Paddyfote
From: Raymond Manka
Date: 10/07/2022
Re: New Milford High School Class of 2023 Graduation

Based on the current 2022-2023 school calendar, it is my recommendation that we set the date and time of graduation for the Class of 2023 for Saturday June 24, 2023 with a 4pm start time.

We have received notice that the Western Connecticut State University O'Neill Center is not hosting graduations for the 2023 season. As a result I recommend that the graduation ceremonies for the Class of 2023 take place at Joe Wiser Stadium on the New Milford High School campus.

Reference Board Policy listed below:

*6111 Instruction
School Calendar*

The Board, in establishing a graduation date, may establish for any school year a firm graduation date which is no earlier than the one-hundred eighty-fifth day in the adopted school calendar. The graduation date may be modified, if necessary, after April first in any school year by the Board establishing a firm graduation date which, at the time of such establishment, provides for at least 180 days of school.

NEW MILFORD PUBLIC SCHOOLS

EMPLOYMENT REPORT

Regular Meeting of the Board of Education
New Milford, Connecticut

October 18, 2022

**As of October 14, 2022

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. **Mrs. Jennifer Andrea**, Kindergarten Teacher, Hill and Plain School effective June 30, 2023.

Retirement

2. CERTIFIED STAFF

b. NON-RENEWALS

1. None currently

3. CERTIFIED STAFF

c. APPOINTMENTS

1. **Ms. Jennifer Moriarty**, Grade 6 English, Schaghticoke Middle School effective September 28, 2022.

Education History:

BS: University of Maryland
Major: Elementary Education
MA: Grand Canyon University
Major: Curriculum & Instruction

Work Experience:

4 yrs. Maryland

Rep: A. Ackley

4. NON-CERTIFIED STAFF AND LICENSED STAFF

a. RESIGNATIONS

1. **Mrs. Cheryl Caridad**, Secretary to the Director of Food and Nutrition Services effective September 16, 2022.

Personal Reasons

5. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

1. ****Mrs. Michelle Briggs**, School Nurse, Sarah Noble Intermediate School effective November 2, 2022.
2022-2023 Salary - \$47,674, prorated to start date, plus \$1,750 for BS.

Education History:

BSN: SUNY, Brockport
Major: Nursing
MBA (pending): University of Texas
Major: Business

Work Experience:

9 yrs. Yale New Haven Hospital

Rep. B. Thibodeau

2. **Mr. Michael DeLaVergne**, Assistant Director of Facilities, effective October 17, 2022.

\$80,000 pro-rated to start date

3. ****Mr. Jason Rivera**, Custodian, Hill and Plain School effective October 31, 2022.

\$24.32 per hour

Rep. G. Bahr

<p>4. **Mrs. Deborah Silva, School Nurse, Northville Elementary School effective November 1, 2022. 2022-2023 Salary - \$52,605, prorated to start date.</p> <p>5. **Ms. Teresa Torre, Paraeducator, Sarah Noble Intermediate School effective October 11, 2022.</p>	<p><i>Education History:</i> BSN: WCSU Major: Nursing</p> <p><i>Work Experience:</i> 25 yrs. Danbury Hospital</p>
	<p>Rep. P. Farquharson</p>
	<p>\$17.31 per hour – Job Rate 7 hours per day</p>
	<p>Rep. M. Lamorte</p>
<p>6. ADULT EDUCATION STAFF</p>	
<p>a. RESIGNATIONS</p>	
<p>1. None</p>	
<p>7. ADULT EDUCATION STAFF</p>	
<p>b. APPOINTMENTS</p>	
<p>1. None</p>	
<p>8. BAND STAFF</p>	
<p>a. RESIGNATIONS</p>	
<p>1. None</p>	
<p>9. BAND STAFF</p>	
<p>b. APPOINTMENTS</p>	
<p>1. None</p>	
<p>10. COACHING STAFF</p>	
<p>a. RESIGNATIONS</p>	
<p>1. Mr. Cody Madden, Freshman Boys' Basketball Coach, New Milford High School effective August 25, 2022.</p>	<p>Personal Reasons</p>
<p>2. Mr. Michael Silvestri, Assistant Wrestling Coach, New Milford High School effective September 15, 2022.</p>	<p>Personal Reasons</p>
<p>3. Mr. Michael Silvestri, Girls' Varsity Tennis Coach, New Milford High School effective September 15, 2022.</p>	<p>Personal Reasons</p>
<p>11. COACHING STAFF</p>	
<p>b. APPOINTMENTS</p>	
<p>1. Mrs. Danielle Brooks, Intramural Girls' & Boys' Grade 3 Kickball Coach, Sarah Noble Intermediate School effective November 1, 2022.</p>	<p>2022-2023 stipend: \$1985 Current staff member</p>

- | | |
|--|---|
| 2. Mrs. Danielle Brooks , Intramural Girls' & Boys' Grade 5 Basketball Coach, Sarah Noble Intermediate School effective November 2, 2022. | 2022-2023 stipend: \$1985
Current staff member |
| 3. Mr. David Mumma , Intramural Girls' & Boys' Grade 3 Kickball Coach, Sarah Noble Intermediate School effective November 1, 2022. | 2022-2023 stipend: \$1985
Current staff member |
| 4. Mr. David Mumma , Intramural Girls' & Boys' Grade 5 Basketball Coach, Sarah Noble Intermediate School effective November 2, 2022. | 2022-2023 stipend: \$1985
Current staff member |
| 5. Mr. Matthew Wall , Intramural Girls' and Boys' Grade 6 Flag Football Coach, Schaghticoke Middle School effective October 1, 2022. | 2022-23 stipend: \$992
Current staff member |

12. LEAVES OF ABSENCE

- 1. None**

ITEM OF INFORMATION

Note from Shipman & Goodwin:

Administrative Regulation Addressing Improving the Completion Rates of FAFSA (NEW – June 2022)

Boards of education are required to adopt a policy to improve the completion rates of the Free Application for Federal Student Aid (“FAFSA”). The specific measures that the Board and the District will take to improve the completion rates are left up to the Board and the District. We recommend that the Board and the District consider what works best for the specific student population and implement measures accordingly. The measures in these administrative regulations are designed to be suggestions and are not required by law.

Series 5000 Students

New # 5158

ADMINISTRATIVE REGULATION ADDRESSING IMPROVING THE COMPLETION RATES OF FAFSA

In order to improve the completion rates of the Free Application for Federal Student Aid (“FAFSA”) by students enrolled in the New Milford Public Schools (the “District”), and students enrolled in the District’s adult education program, the District will:

- Develop a school based FAFSA Task Force to identify challenges, successes, and next steps in improving the completion rates of the FAFSA among students in grade twelve and students enrolled in the District’s adult education program.
- Track data from such students regarding FAFSA completion, including date of completion.
- Identify FAFSA coaches who will be assigned a caseload of students to assist students in completing the FAFSA and monitor their completion rates.
- Provide incentives to students who have completed the FAFSA, which may include but are not limited to, spirit days and giveaways, if funding permits.
- Conduct annual presentations to students about the purpose and importance of the FAFSA and the District’s resources available to help students in completing the FAFSA.
- Provide professional development to identified District staff regarding the FAFSA and best practices for supporting students in completing the FAFSA.

Legal Reference:

Conn. Gen. Stat. § 10-223m

Regulation adopted:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

NEW MILFORD BOARD OF EDUCATION



ANNUAL REPORT **2021 – 2022**

NEW MILFORD PUBLIC SCHOOLS
50 East Street
New Milford, Connecticut 06776

NEW MILFORD BOARD OF EDUCATION

Mrs. Wendy Faulenbach, Chairperson

Mr. Joseph Failla, Vice Chairperson (through 11/30/21)

Mr. Pete Helmus, Vice Chairperson

Mrs. Olga I. Rella, Secretary

Mrs. Tammy McInerney, Assistant Secretary

Mr. Eric Hansell

Mr. Brian McCauley

Mrs. Eileen P. Monaghan (through 11/30/21)

Mr. Tom O'Brien

Mrs. Leslie Sarich

Mr. Keith A. Swanhall Jr.

Board of Education Annual Report 2021 – 2022

The New Milford Public Schools served 3,690 students in PreK through grade 12 during the 2021-22 academic year with a staff of 346.31 teachers, 17.15 building administrators, and 243.6 support staff (non-certified staff). The operating budget for the New Milford Public Schools for 2021-22 totaled \$65,846,024.

July 2021

- At a special meeting on July 7, the Board approved the appointment of Matthew Cunningham to the position of Facilities Director. The Board also approved a request to the Town Council and Board of Finance to remove no more than \$250,000.00 from the Capital Reserve account to fund supplemental financials needed for the NMHS Roof Replacement project.
- At its Regular Meeting of July 20, the Board approved an Authorized Signature Change Request, heard updates on summer projects, reviewed new guidance on masks, and discussed School Based Health Centers.

August 2021

- At a special meeting on August 10, the Board entered into executive session for the following purposes: 1) to discuss pending litigation and related strategy pertaining to a claim filed with the CHRO by a former employee of the Board alleging discriminatory and retaliatory conduct; 2) to discuss a personnel issue pertaining to the terms of employment, including duties, performance and compensation, of a Central Office staff member; 3) to discuss a proposal from the Connecticut Institute for Communities and the Board legal counsel's written opinion and/or drafts of proposed contracts pertaining to same; and 4) reports and statements of status and/or strategy pertaining to collective bargaining.
- Following the executive session, the Board authorized the Board Chair, the Superintendent of Schools, and the Board's legal counsel to negotiate on behalf of the Board with the Connecticut Institute for Communities, Inc. and with the Town of New Milford regarding the proposed school health-site services and the contracts relating to same on the terms discussed in executive session.
- The Board approved the following curriculum:
 - Health Grade 6
 - Health Grade 7
 - Health Grade 8
 - Developmental Guidance Grade 3
 - Developmental Guidance Grade 4
 - Developmental Guidance Grade 5
 - AP Computer Science
 - Intro to Programming
 - Personal Finance I

- Accounting II
- Plant Science I
- Plant Science II
- AP World History
- Forensic Psychology
- History Through Film
- Literature and Media Studies
- Algebra I CP
- Algebra I Honors
- Advanced Chorus
- Chorus 9-12
- Superintendent DiCorpo and Central Office staff provided updates on the ESSER III grant, ESG/NV5 Solar and a Boys' Volleyball proposal.
- At its Regular Meeting of August 17, the Board approved revisions to policies:
 - 1324 Fundraising by Students
 - 1331 Smoking
 - 4111.1/4211.1 Equal Employment Opportunity
 - 5111 Admission/Placement/Age of Entrance
 - 5113 Truancy
 - 5114 Removal/Suspension/Expulsion
 - 5124 Reporting to Parents/Guardians - Report Cards
 - 5131.911 Safe School Climate Plan/Bullying
 - 5141.3 Health Assessments and Immunizations
- Bids were awarded to:
 - Wade's Dairy for Milk for the 2021-22 school year
 - New England Ice Cream Corporation for Frozen Dessert for the 2021-22 school year
- The Board approved a Teacher and Administrator Evaluation Waiver.
- Superintendent DiCorpo and Central Office staff provided updates regarding the Safe Return to In-Person Instruction and Continuity of Services Plan (Updated August 2021) and Facilities and Technology projects.

September 2021

- At its Regular Meeting on September 21, the Board congratulated **Mrs. Lisa Montemurro**, New Milford's Teacher of the Year for 2021-22.
- The Board approved the following policies:
 - 1325 Advertising and Promotion
 - 3240 Tuition Fees
 - 3260 Sales & Disposal of Books, Equipment & Supplies
 - 1900/4900/5900/6900 Wearing Masks and Face Coverings During the COVID-19 Pandemic
 - 4300 COVID-19 Staff Vaccination Policy
 - 6141.6 Weighted Grading for Advanced High School Courses
- The Board approved the Five-Year Curriculum Plan (2021-2026)
- The Board approved the Educational Specifications for the SNIS oil tank as dated September 14, 2021.

- The Board approved Tuition Rates for 2021-2022 as follows:
 - New Milford High School: \$13,562.00
 - Schaghticoke Middle School: \$11,703.00
 - Sarah Noble Intermediate School and Elementary Schools: \$11,663.00
- The New Milford High School Graduation Date for 2022 was approved for Saturday, June 11, 2022 at 2:00 p.m.
- The Board approved the Twin Lakes contract for PowerSchool support and the contract with Myke Foo Media.
- At a special meeting on September 23, 2021, the Board ratified the proposed successor collective bargaining agreement between the New Milford Board of Education and the CEA-New Milford and authorized the Chairperson of the Board to sign the successor collective bargaining agreement on its behalf pending further legal review. The Board also entered Executive Session for the purpose of review and consideration of attorney-client privileged communication regarding employee COVID-19 testing requirements and Executive Order # 13G.
- On September 28, 2021, the Board held a special meeting to hear presentations of the Ten-Year Enrollment Projection & School Facility Utilization Study and BOE Offices Relocation Study. The Board approved the appointment of Dr. Robert Tremaglio as Interim Schaghticoke Middle School Principal effective October 7, 2021.

October 2021

- On October 12, at a Special Meeting, the Board held an executive session in order to review documents and discuss matters relating to strategy and/or settlement concerning collective bargaining matters pursuant to Connecticut General Statutes Section 1-200(6)(E) and 1-210(b)(9).
- At its regular meeting on October 21, the Board recognized:
 - NMPS Retirees Kathleen Calabrese, Sandra Cipolla, Cindy Gallagher, Daisy Norlander, Kathleen Sanders
 - NMPS Stars of the Month Christine Arias-Santos, Scott Hoffman, Carol Schroedel
- The Board of Education accepted the following Gifts:
 - New Milford PTO in the amount of \$1,400.00
- The Board approved the direct hire of an athletic trainer.
- The Board voted to make a request of the Town Council and Board of Finance to remove \$11,975.00 from the capital reserve account to fund NMHS Alarm System upgrades.
- The Board voted to make a request of the Town Council and Board of Finance to deposit \$6,250.00 into the capital reserve account as a result of an Eversource rebate associated with the MUNIS capital project #000500 for the SNIS Roof Top Cooling Unit #1 replacement that was funded via the capital reserve account during the 2020-2021 Fiscal Year.
- The BOE Annual Report for 2020-21 was distributed.
- The Board voted to ratify the proposed successor collective bargaining agreement between the New Milford Board of Education and the New Milford Educational Secretaries Association Chapter of Local 136, I.F.P.T.E. and authorize the Chairperson of the Board to sign the successor collective bargaining agreement on its behalf pending further legal review.
- The Board voted to ratify the proposed successor collective bargaining agreement between the New Milford Board of Education and the New Milford Board of Education School

Nurses Local 1303-154 of Council #4 AFSCME, AFL-CIO and authorize the Chairperson of the Board to sign the successor collective bargaining agreement on its behalf pending further legal review.

November 2021

- At a Special Meeting on November 4, the Board approved the appointment of **Linda Scoralick** as Interim Schaghticoke Middle School Principal, and **Jeffrey Turner** as Technology Director.
- At its Regular Meeting of November 16, the Board recognized NMPS Stars **Keri Loth, Laura Lyon, and Dana O'Rourke**.
- The Board approved revisions to policies 4300COVID-19 Staff Vaccination and 1212 School Volunteers.
- The Board ratified the proposed successor collective bargaining agreement with the UPSEU Local 424-Unit 107 New Milford BOE Paraeducators.

December 2021

- The Board held a Public Hearing on December 7th to hear presentations on topics related to the 2022-23 Superintendent's Proposed Budget.
- The Board held its Annual meeting on December 21st and elected the following officers:
 - Chairperson – **Mrs. Wendy Faulenbach**
 - Vice Chairperson – **Mr. Pete Helmus**
 - Secretary – **Mrs. Olga I. Rella**
 - Assistant Secretary – **Mrs. Tammy McInerney**
- At its regular meeting, the Board recognized: NMPS Retirees **Danette Lambiase, Eileen Mangin and Kenneth O'Neil**.
- The Board recognized NMPS Stars **April Breidster, Corinne Palmer and Jennifer Travers-Hartglass**.
- The Board approved the Perkins grant in the amount of \$41,171.00.
- The Board deleted policies:
 - 3270 Disposition and Rental of Real Property
 - 3313.1 Local Purchasing
- The Board approved policies:
 - 3280 Gifts to the School
 - 3281 School Fundraisers
 - 3313 Relations with Vendors
 - 6145.3 Development or Expansion of Athletic Programs
- **Ms. Megan Dwyer** was appointed Interim NMHS Assistant Principal
- The Board approved an agreement resolving a pending paraeducator grievance under general terms and conditions as discussed in executive session.

January 2022

- Attorney Mark Sommaruga of Pullman & Comley LLC presented on Board members' roles and responsibilities and related legal issues at a special meeting on January 4, 2022.
- The Board held a Public Hearing on January 5th to hear presentations on topics related to the 2022-23 Superintendent's Proposed Budget.

- At a Special Meeting on January 19, 2022 the Board approved a MOU between the New Milford Board of Education and the New Milford School Administrators Association as discussed in executive session and authorized the Board Chair to sign it on its behalf.
- On January 18, 19, 25 and 26, 2022 the Board of Education conducted three evenings of hearings and adopted a budget on the fourth night for the 2022-2023 school year in the amount of \$67,767,289.

February 2022

- At a special meeting on February 15, the Board approved the appointment of **Mr. Michael Boucher** as Schaghticoke Middle School Assistant Principal and **Ms. Rebecca Adams** as Human Resources Director.
- At its regular meeting on February 15, the Board repealed Board Policy 1900.4900.5900.6900 Wearing Masks and Face Coverings During the COVID-19 Pandemic effective March 1, 2022 and further moved that as of March 1, 2022 masks shall not be required to be worn by individuals on school grounds or at school-sponsored activities unless otherwise required by law.
- The Board repealed Board Policy 4300 COVID-19 Staff Vaccination effective February 16, 2022 and further moved that as of February 16, 2022 New Milford Public Schools' staff shall not be subject to mandatory COVID-19 vaccination or testing requirements unless otherwise required by law.
- The Board suspended Board Bylaw 9311's requirement of second review of the proposed amendment to Policy 1212 School Volunteers and then voted to amend Policy 1212 School Volunteers as proposed, reverting back to the wording of the November 6, 2018 version of the policy.
- The Board approved the Attitudes and Behavior Survey.
- The Board approved the Freshman Seminar for CTE Pathways.

March 2022

- At a Special Meeting on March 3, the Board heard an update on the Strategic Coherence Planning process and held a mid-year review of Board goals and Superintendent performance goals.
- At its regular meeting on March 15, the Board recognized NMPS Retiree **Grace Rossell** and Stars of the Month **Katelyn Cafarelli, Lori Corsak, Peter Filippi, and Ashley Wyka**
- In honor of Board Appreciation Month, Superintendent DiCorpo thanked the Board for their countless hours, tireless effort and commitment to help the district achieve goals, align funding in the local budget to support the schools and adopt policies in support of the district.
- The Board approved the following curricula:
 - Advanced Video Production
 - French IV CP
 - French IV Honors
 - Graphic Novel Studies
 - Math 7
 - Modern World History
 - Pre-AP World History
 - World History

- Physical Education - 3rd Grade
- Physical Education - 4th Grade
- Physical Education - 5th Grade
- Physical Education 09
- Physical Education 10
- Physical Education 11
- Physical Education 12
- Practical Math - Applications of Probability
- Practical Math - Applications of Statistics
- The Board awarded the Managed Print Services bid to BASE Technologies in the amount of \$381,462.40 for the 5-year lease of copiers.
- The Board met in Executive Session to discuss a CEA-New Milford request in connection with retention and COVID-19 issues.

April 2022

- On April 5, the Board held a Special Meeting to approve the appointment of **Linda Scoralick** as SMS Principal effective July 1, 2022, and to approve the appointment of **Patricia Colello** as 0.6 NES Interim Assistant Principal.
- The Board held a Special Meeting on April 26 for receipt and consideration of attorney-client privileged communication regarding roles and responsibilities with respect to personnel issues.
- At its Regular Meeting on April 26, the Board recognized NMPS retiree **Nancy Schindelar** and Stars of the Month: **Cara Abraham, Robin Barboza-Josephson, Maura Jabbonsky, Scott McKay** and **Connie Williams**
- The Board approved Exhibit A with the removal of item A.1.a.3, Raymond Manka's resignation and then added to the agenda to provide an opportunity for a public statement by Raymond Manka.
- Policy 3321 Requesting Goods and Services (Requisitions) and regulation 3324.1 Contracts were deleted by the Board, which also approved Policy 3432 Budget & Expense Report/Annual Financial Statement.
- The Board approved the following curricula:
 - Sports Literature
 - AP Language and Composition
 - Art - Kindergarten
 - Art - Grade 1
 - Art - Grade 2
 - Art - Grade 3
 - Art - Grade 4
 - Art - Grade 5
 - Art - Grade 7
 - Art - Grade 8
- The Board approved grant ED 244 in the amount of \$145,422.
- The bid for Special Transportation Services for the period of 2022-23, 2023-24 and 2024-25 was awarded to the following vendors by run, as outlined by location in Memo 9H - Bid Award Special Transportation Services:

- EdAdvance
- Connect Kids
- CT Transportation Solutions
- Coordinated Transportation Solutions
- The Board approved the Superintendent's request regarding her employment contract's carryover provision.

May 2022

- At its Regular Meeting on May 17, the Board recognized NMPS Stars of the Month: **Lisa Lee, Katelynn Oviatt, Tracy Rossitto, Kristin Saplio, Megan Sylvester**
- The Board of Education accepted the following Gifts:
 - New Milford PTO in the estimated amount of \$28,774.00.
- The Board approved the following grants:
 - Adult Education PEP Grant in the amount of \$40,000.00
 - IDEA Section 611 grant in the amount of \$920,072.00 and the IDEA Section 619 grant in the amount of \$33,878.00.
- The Board awarded the following bids:
 - Boiler Cleaning: to Penn Marr Boiler Cleaning for a period of one year
 - Septic Cleaning: to New Milford Septic for a period of one year
 - OT/PT Services for the 2022-23, 2023-24, and 2024-25 school years for occupational therapy services to Integrated Pediatrics and for physical therapy services to Integrated Pediatrics and Debbie Myhill
- The Board approved the Healthy Food Certification, Food Certification Exemptions for School Fundraisers and Beverage Certification Exemptions
- The Board approved the position of Food and Nutrition Services Dietician
- The Board approved policy 5121.2 Eligibility for Honor Rolls
- The Board approved the following curricula:
 - Art - Grade 6
 - Math 8
 - Practical Math: Applications of Measure
 - Practical Math: Applications of Percentage
- The Board approved 2021-22 Operating End of Year Expenditures as proposed in the amount of \$110,708.00.
- On May 24, the Board held a special meeting regarding the Superintendent's evaluation.
-

JUNE 2022

- At a Special Meeting on June 2, 2022, the Board discussed security strategy, as well as the deployment of security personnel, and/or devices affecting security in the New Milford Public Schools.
- A Special Meeting on June 7, 2022 concerned the employment, evaluation and contract of the Superintendent.

- The Regular Meeting was held on the special date of June 7, 2022. The Board recognized retirees **Nancy Alexander, Susan Brofford, Carol Couch, Heidi Fair, Linda Hurley, Mary Lavoie, and Joseph Raps.**
- Bids were awarded to Wade's Dairy for Milk and to New England Ice Cream Corporation for Frozen Dessert for a period of one year.
- The following Grants were approved:
 - Career and Technical Education Secondary Supplemental Enhancement Grant 2022 in the amount of \$49,997.00
 - Special Education Stipend Grant in the amount of \$15,000.00
- The Board approved an Authorized Signature Change Request.
- Twin Lakes Contract Hours were approved as proposed for July 1, 2022 to August 11, 2022.
- The following policies were approved:
 - 3440 Inventories
 - 3450 Monies in School Buildings
 - 3451 Petty Cash Funds
 - 4118.112/4218.112 Sexual and Other Unlawful Harassment
- The Assistant Superintendent, and in his/her absence, the Director of Human Resources, were approved as Designee for the Superintendent of Schools from July 1, 2022 through June 30, 2023.
- The Board authorized the Superintendent to accept resignations and make appointments, excluding administrative appointments, from June 8, 2022 through September 20, 2022; and to purchase budgeted instructional materials, COVID-19 related materials, and other supplies, equipment and services from June 8, 2022 through September 20, 2022.
- The Board moved to make a request of the Town Council and Board of Finance to allocate the end of year balance for 2021-22 (subject to final audit) to the following: \$201,800.00 to the Internal Service Fund; \$50,000.00 to the Turf Field Replacement account; and the remaining balance to the BOE Capital Reserve account with the exception of any energy line items related to the current slate of energy savings projects.
- The Board approved the revised Five Year Capital Plan and moved to make a request of the Town Council and Board of Finance to remove \$980,030.00 from the BOE Capital Reserve Account to fund the proposed 2022-23 projects.
- The Board received the following annual reports:
 - Annual Emergency Preparedness Report
 - Annual Wellness Report
 - Annual Report of the John J. McCarthy Observatory
 - Annual Food and Nutrition Services Report
- The Board heard updates on the Energy Program, Cyber Security, the ECF Grant, the Base Technology Copier Contract and Transportation.
- The Board approved the employment and salary of the Technology Director, Substance Abuse Counselor, Assistant Superintendent, Human Resources Director, Director of Fiscal Services and Operations, Food Services Director, Systems Analyst, Account Data Specialist, Network Administrator, Accounting Manager, Facilities Director, Assistant Facilities Director, Administrative Assistant to the Superintendent, Adult Education Facilitator, and Board Certified Behavior Analyst as discussed in executive session.

- On June 14, 2022 the Board approved the appointment of Ms. Shannon Surreira as NES/SMS Assistant Principal, Mr. Frank Jawidzik as SMS Assistant Principal, and Dr. Megan Dwyer as NMHS Assistant Principal.
- At the same meeting, the Board entered into Executive Session for the purpose of discussion regarding the employment, performance and evaluation of the Superintendent and then approved the written evaluation for the Superintendent as discussed in executive session, subject to the changes discussed in executive session being included in the final evaluation document; and further moved that the Board authorize the Board Chair to sign the final evaluation document on behalf of the Board and to deliver the fully-executed evaluation document to the Superintendent.
- On June 30, 2022 the Board met to continue discussion regarding the contract of employment of the Superintendent of Schools.

**New Milford Board of Education
Facilities Sub-Committee Minutes
October 11, 2022
Sarah Noble Intermediate School Library Media Center**

RECEIVED
TOWN CLERK
2022 OCT 13 A 11:13
NEW MILFORD, CT

Present:	Mr. Brian McCauley, Chairperson Mr. Eric Hansell Mr. Pete Helmus (arrived at 6:50 p.m.) Mr. Tom O'Brien
Also Present:	Dr. JeanAnn C. Paddyfote, Interim Superintendent of Schools Mr. Matthew Cunningham, Facilities Director Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Jeffrey Turner, Technology Director Ms. Rebecca Adams, Human Resources Director

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Items for Information and Discussion A. NMHS Updates <ul style="list-style-type: none"> Mr. Cunningham said Belfor Property restoration is working on finishing the installation of the ceiling and floor tiles in the 3rd floor center hallway. Fire sprinklers and components have been restored in that area. The classroom and offices should be available to the school this month at which time lab tables and seating will be installed by Facilities and that area can be used by students and staff. Casework for the science rooms is tentatively scheduled to be replaced during the winter recess in December. Roofing contractor Greenwood Industries has begun work on the roof. They are currently working on areas in the front. Weekly meetings 	Items for Information and Discussion A. NMHS Updates

Sarah Noble Intermediate School Library Media Center

are held discussing what areas are being worked on to coordinate with parking and entrance accessibility. During drop off and pick up no equipment is moved in order to avoid interfering with the arrival and dismissal process. No final timetable for the overall completion of this project has been submitted as of this writing.

- Mr. McCauley asked if noise has been an issue.
- Mr. Cunningham said not so far.
- Mr. Hansell asked if it has been verified that none of the staging materials can be used for hot work.
- Mr. Cunningham said none of those materials are on site any longer.
- Mr. O'Brien said it was mentioned by the Municipal Building Committee (MBC) that there is difficulty with contracting for a plumber to do work.
- Mr. Cunningham said he had not heard that. They had a contractor the last time Mr. Cunningham had a meeting and he is not aware that that has changed.
- We are attempting to acquire an HVAC grant from the State to defer costs for the code upgrades in the woodshop. Facilities requested a revised cost estimate from Silver Petrucelli to include their charges for helping to provide services associated with grant work; that cost estimate is \$3,200. The grant, if awarded, would cover half of the total estimated cost of \$235,000 but could drag out the overall timeline. He has checked with Ms. Hollander and she said a curriculum is in place for the year. There is a December 1st application deadline so he will need to know soon if the Board would like to pursue this.
- Mr. McCauley said he thought it was worth pursuing and that he would request that the Board Chair put the item on the full agenda next week for discussion and possible approval.
- Mr. O'Brien asked if the grant could have been used for other projects if the woodshop was not a factor.
- Mr. Cunningham said the tight window to apply would have made it impossible to start a

	<p>project from scratch and that it was lucky in a way that this project is already in progress.</p>	
B.	<p>Fire Marshal Walkthroughs</p> <ul style="list-style-type: none"> Mr. Cunningham said walkthroughs have been completed at all schools and the Fire Marshal was pleased in general. There are a few recommendations and they will begin to address any deficiencies. Some items were minor Facilities related such as an exit sign not working and others were minor housekeeping issues. These will be discussed with administrators tomorrow at a meeting and other small capital improvements will be presented at next month's Facilities meeting. Mr. O'Brien asked if there was any word on the Fire Marshal's report on the fire. Mr. Cunningham said he hadn't heard anything. 	B. Fire Marshal Walkthroughs
C.	<p>NV5/ESG Update</p> <ul style="list-style-type: none"> Mr. Cunningham said Currently ESG is installing solar panels on HPS as part of the overall Town project. ESG has commissioned the new boilers at the High School and Sarah Noble and they have been completed today. Mr. Hansell asked how old the HPS roof was and how much it will cost to remove the solar panels when the roof is redone. Mr. Cunningham said parts are original to 1967 and some areas were remediated in 1985. The estimate to remove the solar panels is \$150,000. Mr. McCauley said that since this is a Town project, perhaps they will be open to discussion as to where the \$150,000 will come from. Mr. Cunningham said the hope is that savings will offset the cost. Mr. O'Brien said it is his understanding from the MBC that they needed to do this to meet goals. 	C. NV5/ESG Update
D.	<p>Lillis Building</p>	D. Lillis Building

Sarah Noble Intermediate School Library Media Center

	<ul style="list-style-type: none">• Mr. Cunningham said currently the Lillis boiler is not operational. It is a 1994 sectional boiler. There is separation between two sections allowing steam to escape and not circulate through the building. Three contractors have looked at it and none will repair it. All say it needs to be replaced. They are trying to temporarily patch it internally but don't know yet if that will be successful or how long the patch will last. A new boiler is estimated at \$150,000. Mr. Cunningham is also looking into the cost of using temporary heating through an external, piped in boiler. He should have costs for that by next Tuesday's meeting. Either option presents issues with cost and timing required to order and take receipt.• Mr. Helmus asked if there are human safety concerns, such as mold.• Mr. Cunningham said perhaps. He said since the boiler is leaking, there is no worry with it being over pressurized at least.• Mr. O'Brien asked how many people are at East Street.• Mr. Cunningham said approximately two dozen staff, Camella's Cupboard, an ESS staff member, and students and staff of the CBI program.• Mr. O'Brien asked where they would relocate.• Dr. Paddyfote said in an emergency no heat situation they have a plan for the students. Staff would move to SNIS. Dr. Paddyfote said below 65 degrees is considered adverse working conditions.• Mr. Cunningham said the move would be on the fly so not a finished product in any way.• Dr. Paddyfote said we would take the bare minimum through this week if an emergency move is needed, while additional information is gathered for the Board. Anything longer term would be much more involved, as file cabinets, furniture etc. would have to be moved.• Mr. Helmus asked who determines the adverse working conditions threshold.• Mr. Cunningham said it is the CT Department of Public Health standard.	
--	---	--

	<ul style="list-style-type: none"> Mr. Helmus suggested that they be contacted daily then to report the adverse conditions and perhaps have the building condemned. He said this issue has been delayed for years and years and perhaps something drastic needs to be done to get the Town to take notice. Dr. Paddyfote suggested that the Board could perhaps send a letter to the Town explaining that we have reached the crisis point and that a plan is needed now. 	
4.	Public Comment <ul style="list-style-type: none"> Mrs. Wendy Faulenbach said this topic was on the Board agenda last month and the Mayor was present for the discussion. We all know we've been crossing our fingers about the boiler for years. The Board acts as stewards of the building but we need the Town's collaboration and cooperation for action. They have already discussed moving into high gear prior to budget season. Now it appears the decision is being made for us. There will be more information at the full Board meeting and Mrs. Faulenbach will keep Board members informed. 	Public Comment
5.	Adjourn Mr. O'Brien moved to adjourn the meeting at 7:21 p.m., seconded by Mr. Hansell, and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:21 p.m.

Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Minutes
October 11, 2022
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mr. Tom O'Brien	RECEIVED TOWN CLERK 2022 OCT 13 AM 11:13 NEW MILFORD, CT
Also Present:	Dr. JeanAnn C. Paddyfote, Interim Superintendent of Schools Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mr. Matthew Cunningham, Facilities Director Mr. Jeffrey Turner, Technology Director Ms. Rebecca Adams, Human Resources Director	

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Discussion and Possible Action A. Monthly Reports <ol style="list-style-type: none"> Budget Position dated September 30, 2022 Purchase Resolution D-763 Request for Budget Transfers <ul style="list-style-type: none"> Mr. Giovannone provided an overview of a few lines. The certified salary line encumbrances have been proofed at this time and will only shift now as new positions are filled. The non-certified line is still to be proofed through this month. Mrs. Faulenbach asked about the comparison to last year at this time. Mr. Giovannone said he would look and report back. Mr. Giovannone said the transfer approved last month shows on page 1. 	Discussion and Possible Action A. Monthly Reports <ol style="list-style-type: none"> Budget Position dated September 30, 2022 Purchase Resolution D-763 Request for Budget Transfers

- On page 3, they are keeping a close eye on the special education tuition lines. Last month this was at approximately \$800,000 and is down to \$288,000 this month. They will continue to track it closely and keep the Board informed.
- Mr. Helmus asked if the increased age requirement through 22 years of age is affecting this line. Mr. Giovannone said he would research and report back.
- On page 4, the medicaid reimbursement is already more than was budgeted for the year, due to a \$79,191 settlement check received from the prior year. We also anticipate another \$15,000 per quarter this year.
- On page 4, the capital reserve has changed from last month. The security grant set-aside has been credited back since the district was not awarded the grant. Not reflected this month is the \$20,000 approved for the wastewater management plan for SMS.
- Regarding the revenue totals on page 4, Mrs. Faulenbach asked if the special education reimbursements might be higher if the charges are higher. Mr. Giovannone said that is certainly possible.
- Dr. Paddyfote cautioned that it is contingent on the state having enough money to cover it too. Previous years they have lowered the reimbursement.
- Mr. Giovannone said districts typically hear after the February award whether or not there is a cap coming.
- Mrs. Faulenbach asked what the capital reserve balance would be today in Munis if someone looked.
- Mrs. Giovannone said it would show everything but the roof contribution.
- Mrs. Faulenbach said she just wanted to be clear that there is not \$3 million in the account since many commitments have already been made for funding. This is also still pending the audit deposit expected in February 2023. Mr. Giovannone said that is correct.

	<ul style="list-style-type: none"> • Mr. Helmus asked when parking and gate receipt revenue will show on the report. • Mr. Giovannone said that is reported quarterly so it will be in next month's report. • Mr. Giovannone said the purchase resolution continues to list fire related items at the bottom for the Board's information. • Mr. Hansell asked about the variable frequency drives. • Mr. Cunningham said they are for the air handler units while we are waiting on replacements. • Mrs. Faulenbach asked if the top tuition line is for one student. Mr. Giovannone said it is. • Mrs. Faulenbach asked about the woodshop supplies. Mr. Giovannone said that is for hand tools and paid for by grant. <p>Mr. Helmus moved to bring the Monthly Reports to the full Board for approval.</p> <p>Motion seconded by Mr. Hansell.</p> <p>Motion passed unanimously.</p> <p>B. Gifts & Donations</p> <p>1. PTO-Exhibit B</p> <p>Mr. Hansell moved to bring Gifts & Donations: PTO-Exhibit B to the full Board for approval.</p> <p>Motion seconded by Mr. O'Brien.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the Monthly Reports to the full Board for approval.</p> <p>B. Gifts & Donations</p> <p>1. PTO-Exhibit B</p> <p>Motion made and passed unanimously to bring Gifts & Donations: PTO-Exhibit B to the full Board for approval.</p>
4.	<p>Items of Information</p> <p>A. Employment Report: September - October</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked where we are regarding vacancies. • Ms. Adams said there are no open certified positions. Regarding non-certified vacancies, there are three food services, three 	<p>Items of Information</p> <p>A. Employment Report: September - October</p>

Sarah Noble Intermediate School Library Media Center

	<p>paraeducators, one custodian and one grounds, along with some tutors. She said two nurses were just hired which thankfully gives us a full complement for the first time in a while.</p> <ul style="list-style-type: none">• Mr. Helmus noted the hiring of the Assistant Facilities Director and he thanked Mr. Cunningham for all his extra work during the vacancy.	
B.	October 1, 2022 Enrollment Report	B. October 1, 2022 Enrollment Report
	<ul style="list-style-type: none">• Dr. Paddyfote said this is an unofficial report that shows slightly less than projected. The state certified report will be available later this month.	
C.	Human Resources Director	C. Human Resources Director
	<ul style="list-style-type: none">• Dr. Paddyfote thanked Ms. Adams for her service to the district. With the vacancy, Dr. Paddyfote would like to change the description to 092 certification required and up the salary. Right now, only the Superintendent and Assistant Superintendent have 092 certification and Dr. Paddyfote thinks it is important to have additional backup. She will also be looking to work with the state to realign the job description to make it TRB eligible as this should help to attract highly qualified candidates. She said Society for Human Resource Management (SHRM) certification would also be very helpful and she would like the Board to consider funding this rigorous program if the new Director does not have it. Right now there is money in the budget for an HR Generalist. Dr. Paddyfote is recommending using some of that funding to cover the salary increase and letting the new Superintendent decide how to move forward in the future.• Mr. Helmus said he thinks this is all very reasonable.• Mr. Hansell thinks it makes sense especially with the expanded responsibilities.	

	<ul style="list-style-type: none"> Mrs. Faulenbach said no motion is needed since the funding is in place. <p>D. 2023-24 Budget Development Update</p> <ul style="list-style-type: none"> Mr. Giovannone said PSIS enrollment will be available shortly. Budget discussion with administrators will start tomorrow. They have started discussing the format for the Superintendent's presentation but have not finalized meeting plans at this time. <p>E. New Milford High School Graduation Date 2023</p> <ul style="list-style-type: none"> Dr. Paddyfote went back to Principal Manka following the Board discussion and he has presented a revised memo recommending a graduation date and time of June 24 at 4:00 p.m. at New Milford High School. This will allow time for families to celebrate and have dinner before the Grad Party starts. Mrs. Faulenbach said this request will go automatically to the full Board on Tuesday since the Board approves the date each year. 	<p>D. 2023-24 Budget Development Update</p> <p>E. New Milford High School Graduation Date 2023</p>
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> There was none. 	<p>Public Comment</p>
<p>6.</p>	<p>Discussion and Possible Action</p> <p>A. Discussion and possible action regarding potential post-retirement employment and/or consulting agreement with Administrative Assistant to the Superintendent of Schools. Executive session anticipated.</p> <p>Mr. Hansell moved that the Board enter into Executive Session for the purpose of discussing a potential post-retirement employment and/or consulting agreement with the Administrative Assistant to the</p>	<p>Discussion and Possible Action</p> <p>A. Discussion and possible action regarding potential post-retirement employment and/or consulting agreement with Administrative Assistant to the Superintendent of Schools. Executive session anticipated.</p> <p>Motion made and passed unanimously that the Board enter into Executive Session for the purpose of discussing a potential</p>

<p>Superintendent of Schools, and that Interim Superintendent of Schools Dr. JeanAnn Paddyfote be invited into the executive session.</p> <p>Motion seconded by Mr. Helmus.</p> <p>Motion passed unanimously.</p> <p>The Board entered executive session at 7:59 p.m.</p> <p>The Board returned to public session at 8:24 p.m.</p> <p>Mr. Hansell moved that the Board bring the potential post-retirement agreement with the Administrative Assistant to the Superintendent of Schools as discussed in executive session to the full Board for approval.</p> <p>Motion seconded by Mr. O'Brien.</p> <p>Motion passed unanimously.</p> <p>B. Discussion and possible action regarding attorney-client privileged communication relating to student transportation contract and potential issuance of request for proposals regarding same. Executive session anticipated.</p> <p>Mr. Helmus moved that the Board enter into Executive Session for the purpose of review and consideration of attorney-client privileged communication relating to student transportation contract and potential issuance of request for proposals regarding same and to further move that the Board invite Interim Superintendent of Schools Dr. JeanAnn Paddyfote and Director of Fiscal Services Anthony Giovannone into the Executive Session.</p> <p>Motion seconded by Mr. O'Brien.</p> <p>Motion passed unanimously.</p>	<p>post-retirement employment and/or consulting agreement with the Administrative Assistant to the Superintendent of Schools, and that Interim Superintendent of Schools Dr. JeanAnn Paddyfote be invited into the executive session.</p> <p>Motion made and passed unanimously that the Board bring the potential post-retirement agreement with the Administrative Assistant to the Superintendent of Schools as discussed in executive session to the full Board for approval.</p> <p>B. Discussion and possible action regarding attorney-client privileged communication relating to student transportation contract and potential issuance of request for proposals regarding same. Executive session anticipated.</p> <p>Motion made and passed unanimously that the Board enter into Executive Session for the purpose of review and consideration of attorney-client privileged communication relating to student transportation contract and potential issuance of request for proposals regarding same and to further move that the Board invite Interim Superintendent of Schools Dr. JeanAnn Paddyfote and Director of Fiscal Services Anthony</p>
---	---

New Milford Board of Education
Operations Sub-Committee Minutes
October 11, 2022
Sarah Noble Intermediate School Library Media Center

Page 7

	The Board entered executive session at 8:26 p.m. The Board returned to public session at 8:44 p.m.	Giovannone into the Executive Session.
7.	Adjourn Mr. O'Brien moved to adjourn the meeting at 8:45 p.m. seconded by Mr. Hansell, and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:45 p.m.

Respectfully submitted:



Wendy Faulenbach, Chairperson
Operations Sub-Committee