

<b>Stewartstown School Board</b>					
<b>Meeting Minutes</b>					
<b>Date</b>	May 6, 2024				
<b>Time</b>	5:15 pm				
<b>Location</b>	Stewartstown Community School				
<b>Chairperson</b>	Philip Pariseau				
<b>Attendance</b>					
Attendance Legend: <b>P</b> – Present at SCS <b>A</b> – Absent <b>Z</b> – Via Zoom <b>C</b> – Cell Phone					
<b>School Board Members</b>		<b>Principals</b>		<b>SAU Members</b>	
P	Betsy Gray	P	Courtney Sierad	P	Stephanie Humphrey
P	Philip Pariseau			P	Debra Taylor
				P	Bridget Cross
<b>Public in Attendance:</b>					

Philip Pariseau, Chairman, opened the meeting at 5:15 pm.

**Adjustments to the Agenda:** Retirement and Board Member Orientation book.

**Reading of the Minutes:** School Board Meeting Minutes of April 1, 2024.

B. Gray/C. Sierad: To accept the minutes of School Board Meeting April 1, 2024.

VOTE: AFFIRMATIVE

**Special Reports:** None

**Hearing of the Public:** None

**Policy Review:** None

**School Administrator’s Report – Stephanie Humphrey**

1. Students and staff continued enjoying participating with SISKIN. Jason will be visiting two more times this spring. I am working to have them visit seven times next year.
2. Mr. Hillard spent the day with students and staff on April 12 and will return in May to meet with families and community members.
3. Students have continued to enjoy their weekly visits from WMSI. Eighth graders have stepped up to be student leaders. They work with grades 2-5 each week. Eighth graders will attend WMSI in Littleton in May for a field trip.
4. Eighth graders will go to Canada for their graduation trip.
5. John Kennedy, Oxana Joos and Stephanie attended a conference at NCES in Gorham on Restorative Practices. This gives teachers another tool in their toolbox to help with classroom management and individual student behaviors rather than sending them to Stephanie.
6. Stewartstown Community School has received a CLIF grant.
7. On the April 19<sup>th</sup> Early Release day, paraprofessionals continued their work with Jenn Noyes and Conscious Discipline. Teachers worked together to complete the RULER work and take the course assessment. We also discussed ALICE and the upcoming lockdown drill that will take place in May.
8. Stephanie thanked Britni Haley from Community Builders Hub. She is helping to secure pizza for our Student Showcase night on May 30 and will also park the Tri-County CAP mobile outside so families can sign up for services if needed.

- Stephanie welcomed Teri Hammond, Jessica Haynes, and Will Aronson to our learning community for 24-25. They have also interviewed for our assistant principal position. The Committee recommended John Kennedy.

B. Gray/C. Sierad: To approve John Kennedy as the assistant principal for 24-25 school year.

VOTE: UNANIMOUS

- Stephanie also thanked Karen Pariseau for the wonderful year at SCS. Having her as part of our learning community has been a delight. She also thanked Katie Parker for being a staff member for the past few years. Traveling between schools and missing her classes each week has been difficult, but she has also been a positive member of our team.
- We have been awarded the GEAR UP grant. We will have the person here at SCS.

### **Superintendent's Report – Dr. Debra Taylor:**

- Last month at the Spring SAU 7 Board meeting, she highlighted SAU-wide progress toward the Strategic Plan. She is especially proud of the progress that has been made during the past year. She provided a progress summary for each of the goals.
- She provided the Board with the June school year schedule and student graduation dates and times.
- A book has been written concerning Board member orientation. Each of our boards will receive a free copy.
- Betsy Gray asked if we will have a placement to pay for next year. No definitive answer is available at this time, but there is a possibility.

### **Business Manager's Report – Bridget Cross**

- We are looking for the Board's approval for the following: "To approve the Additional two paid holidays for the following staff: Four SAU 7 Office Administrators, Six full-time year-round SAU Office Support Staff, and One Full-Time, Year-Round Support Staff at SCS (custodian). This would increase the paid holidays from 11 to 13.

B. Gray/C. Sierad: To cast Stewartstown's vote to approve the additional two paid holidays for the employees noted above.

VOTE: UNANIMOUS

- Bridget reported that the Auditors had three comments that will need addressing:
  - We should have a deputy treasurer for the district.
  - Food Service access to fund balance.
  - Student Activity funds need more backup documentation.

### **New Business:**

Bridget reports that Donald Knapp will retire in June 2024.

B. Gray/C. Sierad: To approve Donald Knapp's retirement in June 2024.

VOTE: UNANIMOUS

### **Meetings:**

Next School Board Meeting will be on June 3, 2024 at 5:15 pm.

Respectfully submitted,

Patricia E. Grover  
Minutes Taker

B. Gray/C. Sierad: To go into nonpublic session at 5:41 pm and invite Bridget Cross to stay.  
ROLL CALL VOTE: B. GRAY – YES; C. SIERAD – YES; P. PARISEAU – YES

C Sierad/B Gray: To return to public session at 5:49 pm  
ROLL CALL VOTE: B. GRAY – YES; C SIERAD – YES; P PARISEAU – YES

B. Gray/C. Sierad: To approve the longevity stipend of \$1,000 as a onetime exception.  
VOTE: UNANIMOUS

B. Gray/C. Sierad: To adjourn meeting at 5:50 pm  
VOTE: UNANIMOUS

Board Approved: June 3, 2024