

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

November 20, 2018

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Steve Scott, Chairman; Mrs. Audrey D. Lewis; Mr. Charlie D. Frost; Mr. Leroy McMillan; and Mr. Tyrone D. Smith. Also present were Mr. Roger P. Milton, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Steve Scott, at 6:00 p.m.

2. OPENING PRAYER

The opening prayer was led by Reverend Shirlean Thomas, Pastor of Greenshade African Methodist Episcopal Church.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

Mr. Milton recognized Mr. Scott and Mrs. Lewis on their elections for Chair and Vice Chair for the 2018 – 2019 year. He congratulated Mr. Frost on his re-election to district 4, and to Mr. McMillan on his election to district 3. He recognized Ms. Vicki Johnson to share with the Board an update on the Hurricane Michael Recovery efforts.

Ms. Johnson stated that the district has received overwhelming support. She stated that the following counties have made donations to the district's Hurricane Michael Recovery efforts: Madison County School District, Hamilton County School District (adopted Gadsden), Bradford County School District, and Putnam County School District. She stated that principals and staff have been polled to find ways to distribute donations/supplies to students and families. She stated that all donations/supplies are inventoried. She stated that the Gadsden Education Foundation was being utilized and solicited contributions. She encouraged everyone to take advantage of what has been given to the district.

Mr. Milton acknowledged Dr. Beverly Nash who shared accolades regarding Mrs. Audrey Lewis' honor as the Girl Scouts Women of Distinction. The Superintendent and Board congratulated Mrs. Lewis and presented her with a diamond award.

Mr. Milton recognized Mrs. Rolanda Jackson. He stated that Mrs. Jackson received the FSU College of Social Work Distinguished Alumni in Social Work Practice Award. The Superintendent and Board congratulated Mrs. Jackson and presented her with an award. He stated that the FAMU Rattler Football Team had a good season this year. He recognized Mrs. Shaia Simmons, wife of FAMU Head Football Coach Mr. Willie Ray Simmons.

ITEMS FOR CONSENT

Mr. Scott entertained a motion to approve the consent agenda. Mr. Charlie D. Frost made a motion to approve the consent agenda. The motion was seconded by Mrs. Audrey D. Lewis and carried unanimously.

5. REVIEW OF MINUTES

- a. October 23, 2018, 4:30 p.m. – School Board Workshop
- b. October 23, 2018, 6:00 p.m. – Regular School Board Meeting
- c. October 29, 2018, 5:00 p.m. – Special School Board Meeting
- d. November 7, 2018, 5:00 p.m. – Special School Board Meeting

ACTION REQUESTED: The Superintendent recommended approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- a. Personnel 2018 – 2019

ACTION REQUESTED: The Superintendent recommended approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

- a. Annual Financial Report Final Revisions to Form ESE 145

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

- b. Electronic Fund Transfers to TSA Consulting for Tax-Sheltered Annuities Deductions

Fund Source: No Cost to the School Board
Amount: Voluntary Deduction by Employee

ACTION REQUESTED: The Superintendent recommended approval.

8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

- a. Destination Knowledge

Fund Source: Federal Programs
Amount: \$51,250.00

ACTION REQUESTED: The Superintendent recommended approval.

- b. PSTB Consulting, LLC
 Fund Source: Federal Programs
 Amount: \$45,000.00
 ACTION REQUESTED: The Superintendent recommended approval.
- c. Interagency Agreement with DJJ
 Fund Source: N/A
 Amount: N/A
 ACTION REQUESTED: The Superintendent recommended approval.

9. STUDENT MATTERS

- a. Student Expulsion – See back-up material
 Case #21-1819-0051
 ACTION REQUESTED: The Superintendent recommended approval.
- b. Student Expulsion – See back-up material
 Case #22-1819-0051
 ACTION REQUESTED: The Superintendent recommended approval.
- c. Student Expulsion – See back-up material
 Case #26-1819-0051
 ACTION REQUESTED: The Superintendent recommended approval.
- d. Student Expulsion – See back-up material
 Case #28-1819-0051
 ACTION REQUESTED: The Superintendent recommended approval.
- e. Student Expulsion – See back-up material
 Case #29-1819-0051
 ACTION REQUESTED: The Superintendent recommended approval.

10. SCHOOL FACILITY/PROPERTY

- a. Hurricane Michael Clean Up – Chattahoochee Elementary – (Emergency Hurricane Expense)
 Fund Source: Hurricane Expense
 Amount: \$49,500.00
 ACTION REQUESTED: The Superintendent recommended approval.

- b. Assessment and Scope Development of Environmental Hazards Pertaining to Hurricane Michael
 Fund Source: Paid Initially by District; then submitted for reimbursement by FEMA
 Amount: Time and Materials as outlined in Fee Schedule
 ACTION REQUESTED: The Superintendent recommended approval.
- c. Environmental and Disaster Recovery Services Pertaining to Hurricane Michael
 Fund Source: Paid Initially by District; then submitted for reimbursement by FEMA
 Amount: Time and Materials as outlined in Fee Schedule
 ACTION REQUESTED: The Superintendent recommended approval.
- d. Grant Management for FEMA Submissions – Recovery from Hurricane Michael
 Fund Source: Paid Initially by District; then submitted for reimbursement by FEMA
 Amount: Time and Materials as outlined in Fee Schedule
 ACTION REQUESTED: The Superintendent recommended approval.
- e. Bidding of Public Adjuster – Recovery from Hurricane Michael
 Fund Source: To Be Paid from Insurance Claim Proceeds
 Amount: Not to Exceed 10% of Funds Received Due to Public Adjuster’s Services
 ACTION REQUESTED: The Superintendent recommended approval.
- f. Fire & Safety Inspections for Gadsden County Public Schools
 Fund Source: 110
 Amount: \$9,887.45
 ACTION REQUESTED: The Superintendent recommended approval.

11. EDUCATIONAL ISSUES

- a. School Improvement Plans – Elementary & Secondary Schools
 Fund Source: N/A
 Amount: N/A
 ACTION REQUESTED: The Superintendent recommended approval.
- b. Approval of School Advisory Council (SAC) Rosters
 Fund Source: N/A
 Amount: N/A
 ACTION REQUESTED: The Superintendent recommended approval.
- c. 2018 – 2019 Parent and Family Engagement Plan (PFEP)
 Fund Source: N/A
 Amount: N/A
 ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

12. FACILITIES UPDATE

Mr. Hunter stated that Stewart Street Elementary School had a new HVAC system.

13. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Mr. Milton reminded Board members of the Ethics Training at the upcoming Florida School Boards Association training in Tampa. He stated that the Ethics Training could be taken online at no cost through the Florida Association of District School Superintendents Association. He stated that the City of Gretna has submitted a contract for the purchase of the Gretna Elementary School property. He stated that another offer has been received to purchase the Gretna Elementary School property and St. John Elementary School property. He requested the Board schedule a workshop to further discuss the sale of Gretna Elementary School and St. John Elementary School, and Cenergistic Energy Conservation Program.

The Board scheduled a workshop on Monday, December 3rd at 4:00 p.m. to discuss the sale of the Gretna Elementary School Property and St. John Elementary School Property, and Cenergistic Energy Conservation Program.

14. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Frost thanked Mrs. Rolanda Jackson for her dedication and hard work to the district. He stated that Mrs. Jackson will get the job done.

Mrs. Lewis stated that she will schedule an appointment with the Superintendent to address her concerns. She requested the district have a county-wide literacy campaign focusing on PreK to 12th grade students.

In response to Mr. Scott's concern regarding the monitoring of substitute teachers to ensure standards are being taught and that parents are being informed of substitute teachers, Dr. Sylvia Jackson stated that principals have made preparations to support substitute teachers.

Mrs. Farlin stated that the reading and math coaches work closely with substitute teachers to develop lesson plans, and principals are doing classroom visits. She stated that she has spoken with some parents extensively to inform them of what was going on with substitute teachers.

Board members were assigned to the following committees: Mrs. Lewis – Legislative Liaison; Mrs. Lewis – Insurance Committee; Mr. Smith – Small School District Council Consortium; Mr. Scott, Planning and Zoning; and Mr. McMillan – Hurricane Michael Recovery and Relief Efforts.

Mrs. Rolanda Jackson shared with the Board a random thought of establishing partnerships with the universities to assist with substitute teaching.

15. The meeting adjourned at 6:40 p.m.