

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
January 19, 2022  
7:00 p.m. Virtual**

**\*I. CALL TO ORDER – OPENING STATEMENT**

This meeting was called to order at 7:01 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and the Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**\*II. THE PLEDGE OF ALLEGIANCE**

All who were in attendance pledged the flag.

**\*III. ROLL CALL**

Mr. Christopher Keiser - President	Present	Remote
Mr. Michael Reaves - Vice President	Present	Remote
Ms. Rebecca Kipp-Newbold	Present	Remote
Ms. Rita Lemley	Present	Remote
Mr. Netz Sacro	Present	Remote

Also present

Dr. Michele Cone, Superintendent	Present	Remote
Ms. Cheryl Zarra, Board Secretary	Present	Remote

**\*IV. PUBLIC COMMENT**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None

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**\*V. APPROVAL OF MINUTES**

1. Motion by Mr. Reaves and seconded by Mrs. Lemley to approve the following minutes:

- December 15, 2021 Regular and Executive Session
- January 4, 2022 Regular Session ( Reorganization Meeting)

Motion for December 15, 2021 Regular and Executive Session approved on roll call vote as follows: 4 ayes, 0 nays, 1 abstain.

Motion for January 4, 2022 Regular Session approved on roll call vote as follows: 3 ayes, 0 nays, 2 abstain.

**\*VI. WRITTEN COMMUNICATIONS**

- Mrs. Sapio - Mandates
  - Mr. Keiser noted that Dr. Cone responded to Mrs. Sapio's communication to the Board.

**\*VII. SUPERINTENDENT'S REPORT**

Dr. Cone shared the following:

- **Enrollment 86**
- **HIB-0**

Dr. Cone then presented the following:

- **"Start Strong" Student Performance Presentation**
  - The test was based on the prior year to determine learning loss due to COVID. Overall, of those students tested, the majority needed less support while only a few needed additional support. Dr. Cone noted strategies to address needs included personalized learning goals, adjusting instruction, small group instruction, support services and more. Dr. Cone then noted that the Spring Assessment will take place during the window of April 25, 2022 - June 3, 2022.
  - Ms. Kipp-Newbold commended the district for being open last year and it showed in the results of the testing.
  - Mr. Reaves asked if there were demographics to contract Califon with the rest of the state.
  - Dr. Cone responded that state comparison scores were not available.

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**\*VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Met and discussed the Start Strong Presentation. Also discussed a Califon teacher participation in a Centenary University study on educational technology and professional development.

Policy & Legislation Committee: Met and discussed the Safety Plan Policy and updates to the Safe Return Plan.

Finance, Facilities, & Transportation Committee: Did not meet but noted motions on the agenda and a change to the public comment procedures for future meetings.

Personnel Committee: Met and noted two resignations and the addition of a part time custodian.

Mr. Keiser wished those resigning well and thanked them for their service.

Negotiations Committee: Met in January - making progress.

Long Range Planning, Shared Services: Did not meet.

**\*IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Ms. Zarra read the following motion amendment:

Motion to amend personnel motion #1 to reflect a change in resignation date from February 15, 2022 to January 18, 2022.

Motion by Mr. Keiser and seconded by Ms. Kipp-Newbold.

Motion approved on unanimous roll call vote.

Motion made by Mr. Keiser and seconded by Mr. Reaves to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

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- Ms. Lemley inquired about Finance motion #4.
  - Ms. Zarra noted that it was typical aging out of stale checks which are cleaned up after approximately one year.

Motion made by Mr. Keiser and seconded by Mr. Reaves to approve the consent agenda with the amendment to change Personnel motion #1.

Motion approved on unanimous roll call vote.

***Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy***

***Finance:***

1. Motion to approve the bills list dated December 16, 2021 through January 19, 2022 in the amount of \$189,332.51.
  
2. Motion to accept, certify and file the Treasurer's and Board Secretary report for December 2021 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C 6A:23A:16.20.
  
3. Motion to approve the filing of a waiver request to exempt the Califon Borough Board of Education's 2022-23 participation in the Special Education Medicaid Initiative (SEMI) based on the fact that the DOE projects an enrollment of less than 40 students for the district.
  
4. Motion to approve the cancellation of the following outstanding checks:

Account	Check Number	Amount	Date
General	24529	\$29.85	11/18/20
General	24566	\$23.96	12/16/20
General	24738	\$161.86	5/20/21
Student Activities	4039	\$10.00	3/13/20
Student Activities	4045	\$99.50	10/16/20

5. Motion to approve a tuition contract for student SID# 2938142989 for the 21-22 school year as per the terms stipulated in the contract.

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***Transportation:***

None

***Facilities:***

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

<b>Date of Drill</b>	<b>Type of Drill</b>
January 14, 2022	Security Drill

***Personnel:***

1. Motion to accept the resignation of Lindsey Knipe, part time art teacher, effective January 18, 2022.
2. Motion to accept the resignation of Kristen Charleston, part time media teacher, effective March 1, 2022.
3. Motion to approve Edward Belenguer as part time Night Custodian, up to 15 hours per week, at the rate of \$18.00 per hour, pending criminal history review.

***Curriculum and Instruction***

1. Motion to accept the Health Report for December 2021.

***Policy***

1. Motion to approve Califon Public School District first reading for the following policies:
  - P1648.14 Safety Plan For Healthcare Settings In School Buildings (M) (New)

**\*X. OLD BUSINESS**

None

**\*XI. NEW BUSINESS**

None

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**\*XII. PUBLIC COMMENT**

**(all school-related topics; time limits: 30 min. total; 3 min. /person)**

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- Cathy Smith inquired about the type of students that added to the enrollment.

**\*XIII. BOARD COMMENT**

- Dr. Cone responded to Ms. Smith that the additional students were a result of move-in's.

**\*XIV. EXECUTIVE SESSION**

None

**\*XV. ADJOURNMENT**

Motion made by Mr. Keiser, seconded by Ms. Kipp-Newbold to adjourn the meeting at 7:37 pm with full board consent via roll call vote.

Respectfully submitted



Cheryl Zarra  
Board Secretary