

**Hysham School K12**  
**School District 1**  
**Special Meeting August 5, 2024**

The Special meeting of the Hysham School Board was called to order at 7:00 pm on August 5, 2024.

**Board members in attendance:** Marc Baue, Chuck Hopf, Clark Pinkerton, Chad Fink, and Rich Kimball.

**Others Present:** Julie Pinkerton, County Treasurer; Bob Keele, Maintenance; Bill Colter, Superintendent; and Angie Stahl, District Clerk.

**Public in attendance:** Glenda Skillen, Jessie Walter.

**Pledge of Allegiance**

**PUBLIC COMMENT:** Glenda Skillen asked for approval of the \$200 teacher resource accounts which are part of the current negotiations. An MOU about this and stipends will be presented at the regular board meeting Aug. 12, 2024.

**MINUTES:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Board approval of Handbooks:** C. Hopf requested corrections on the Substitute Teacher Handbook. On item Page #5, he asked for clarification of the wording on the first line, change it to include “Certified” at the beginning of the second sentence (to read “Certified substitutes will be paid \$15.00 per hour). On item #12, he asked for clarification, and the number was changed to read as the following: “12. Admittance to class: In the junior high and high school, do not admit late students without a tardy slip.

C. Hopf motioned to approve the following handbooks with suggested corrections:

Teachers Handbooks

Certified Staff Handbook

Substitute Handbooks

Non-Certified/Classified Staff Handbook

C. Pinkerton seconded the motion; motion passed 5-0

**School to Work Form:** C. Hopf motioned to approve the School to Work forms as presented by Glenda Skillen.

C. Fink seconded the motion; motion passed. 5-0

**Hire Lawyer – Felt Martin PC:** The lawyer would like to meet with Marc Baue, Bill Colter and Bob Keele to go over the back ground of the locker room construction project and see what has neem done and the plan to move forward..

C. Fink motioned to hire Felt Martin PC Law Firm.

C. Pinkerton seconded the motion; motion passed 5-0

**Coach Bus Repairs:** Chuck Hopf forwarded the invoices and estimates on the school cruiser to Bill Colter, they were provided for the board to review. The total cost of the repairs with be \$17,704.70.

C. Pinkerton motioned to move forward with the repairs to the coach bus at the \$17,704.70 cost.

R. Kimball seconded the motion; motion passed 5-0

**Buses from Foreman:** Bill Colter and Marc Baue have been in contact with Foreman Buses. They were informed that the two of the buses should be delivered August 7, 2024. Bill Colter would like the board to be there to inspect the buses when they come in. The other two buses will be another week. Foreman Buses would like the payments to be individual checks. Once all the buses are here, Bill Colter will have a meeting with all the drivers so they can test drive the buses and go over schedules and expectations.

The board planned a walk-through of the property next to the superintendent's house to decide if it would be a good [lace to park the buses. This will follow the meeting as part of Bob Keele's walkthrough of the building.

**Clerk Report:** Angie Stahl reported what she has been doing to get the financials current to do the FY25 Trustees Report. Stahl has been working with MASBO and OPI on the 2023-2024 grants. Bill Colter and Angie Stahl went to the E-Grants

workshop in Glendive on August 7, 2024. They were able to start the final close of one of the Title grants for 2024. They started the 2024-2025 Title Grants.

**Tech Service for 2024-25 School Year:**

Jon Swanson- High Tech Solutions, will no longer be the IT provider for Hysham Schools. The board will look into using MTS (Montana Technical Solutions) for the 2024-2025 school year IT service. Pending MOU approval, Jessie Walter will be the in-house tech service. Bob Keele will provide the infrastructure maintenance and repair.

**ADJOURNMENT:**

- C. Pinkerton motioned to adjourn meeting.
- C. Hopf seconded; motion passed. 5-0
- Meeting adjourned at 8:27 pm.

X  
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Board Chairperson

X  
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District Clerk