# How to Access and View Your Student(s) in Schoology

### 1. Log In to Schoology

- Visit <u>https://app.schoology.com</u> (this is the parent-specific link; students and teachers use a different URL).
- Enter the email address associated with your MCPSS account (the one used to register your child for the current school year).
- If you don't remember your password, click on "Forgot Your Password" below the login fields.
  Follow the prompts to reset your password.
- 2. Schoology Home Page: Your Parent Account Compared to Your Child's Information Having a Parent account in Schoology is like having two accounts:
  - Your personal account: This account displays your own name and information.
  - **Your Child Activity display**: This section allows you to access Schoology from your child's perspective—seeing what they see and receiving updates about their activity.
- 3. To switch from your parent account to view your student's information:
  - **On Desktop**: Click your name in the header at the top right, and select your child's name. If you have multiple children, all their names will be displayed in the list.
  - **On the Mobile App**: Tap the three-bar menu in the top left, then choose **"My Children"**.
- 4. The checkmark icon in the dropdown menu indicates which account you are currently

accessing-either your personal account or one of your child's accounts.

#### 5. Navigating Student Information

Once you're viewing your child's account, you will be able to see their:

- Courses
- Assignments
- Grades
- Upcoming events
- 6. Explore the various tabs for more details about each category.

## 7. Common Issues

- **I'm being asked for a code**: If you're being prompted to enter a code, it's likely because you're mistakenly attempting to enroll yourself in a course. Make sure you have switched to your child's account (see step 2).
- **My child is missing**: If one of your children does not appear in the list, there may be an issue with PowerSchool. Please contact your child's school to verify their PowerSchool enrollment details.
- **Can't log in**: If you're having trouble logging in after resetting your password, ensure the email you're using is the same one linked to your PowerSchool account. If the problem persists, contact your child's school for support.

## 8. Need More Help?

If you're still facing issues, you may need to provide more details about the specific problem you're encountering, such as login errors or missing information. Contact your school's tech support team for further assistance.