

Stanfield Elementary School District 24  
Governing Board Meeting  
February 11, 2020  
6:00 p.m., Library

**Open Public Meeting Notice.** Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on February 11, 2020 at 6:00 p.m. in the Library of the Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

**AGENDA**

I. CALL TO ORDER

- A. Pledge of Allegiance and Moment of Silence
- B. Roll Call
- C. Welcome Visitors
- D. Approve regular meeting agenda

II. CALL TO THE PUBLIC

Guidance for Public Participation in Board Meetings is provided in Policy BEDH. The President may recognize individuals wishing to address the Board under Call to the Public or under the item on the Agenda they wish to address. Each individual will be allowed five minutes unless additional time was requested and granted in advance by the Superintendent or President. ARS 38-432.02(H) provides that Board members shall not respond to comments unless the item is on the agenda.

The Board shall not hear personal complaints against school personnel or a person connected with the district. A procedure is provided by the Board for disposition of legitimate complaints in Policies KL, KB and KLD.

LLAMADA AL PÚBLICO

La póliza BEDH, provee una guía publica para participar en juntas de la Mesa Directiva. El presidente de la Mesa Directiva puede reconocer a los individuos que desean dirigirse a la mesa bajo llamada al público o bajo el artículo en la agenda que desean tratar. A cada individuo se le otorgaran cinco minutos de tiempo, a menos que el Presidente o Superintendente le hayan concedido tiempo adicional por adelantado. La Póliza ARS 38-432.02 dice que ningún miembro de la mesa responderá a ningún tipo de comentarios de temas que no estén en la agenda.

La mesa no oirá quejas personales en contra de personal de la escuela o personas que tengan alguna conexión con el Distrito. Para este tipo de quejas la mesa provee otro tipo de procedimientos para la disposición de quejas legítimas las cuales se encuentran en las siguientes Pólizas KL, KB, y KLD.

### III. APPROVAL OF MINUTES

Approve the January 9, 2020 regular governing board meeting minutes.

### IV. REPORTS

A. January Public Funds Expenditure Reports (Pages 1-4)

B. January Student Activities Report (Page 5)

C. Principal's Report (Page 6-8)

D. Operations Support Services Reports (Pages 9-10)

1. Operations
2. Technology

### V. NEW BUSINESS ACTION ITEMS – PERSONNEL

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

A. Approve Job Description for School Counselor (Pages 11-12)

B. Approve Certified School Counselor Contract effective June 1, 2020 funded by School Safety Grant, 260-day schedule, 1.0 FTE positions, for Robin Lang effective June 1, 2020.

C. Approve SES volunteer for the 2019-2020 school year for Robert Losik

- D. Approve SES volunteer for the 2019-2020 school year for Ana Marie Aja
  - E. Approve SES volunteer for the 2019-2020 school year for Mary Sanchez
  - F. Accept resignation of Michael Bailin, Teacher, effective May 20, 2020.
  - G. Approve extra duty for Migrant Tutoring for Divina Castro for 2019-2020 school year.
  - H. Approve eligibility for extra duty assignment and compensation as needed through June and July, 2020 to complete Informational Technology support and set up tasks assigned by the IT Coordinator and Superintendent: Tamera Garcia
  - I. Approve 2020-21 compensation schedules (Pages 13 – 17)
    - 1. Certified Base Compensation Schedule
    - 2. Certified Supplemental Compensation Schedule
    - 3. Certified Substitute Teacher Compensation Schedule
    - 4. Certified Teacher on Assignment/Learning Coach Compensation Schedule
    - 5. Extra-Duty Compensation Schedule
  - J. Approve the 2020-21 contract forms (Pages 18 - 35):
    - 1. Teacher Contract
    - 2. Proposition 301 Plan Summary
    - 3. Proposition 301 Teacher Contract Addendum
    - 4. Substitute Teacher Appointment
    - 5. Part-time Variable Schedule Teacher Appointment
    - 6. Extra-Duty Contract
    - 7. Annual Notice of General Salary Reduction
  - K. Approve 2020-21 Classified Compensation Schedules (Pages 36 - 40):
    - 1. Food Service
    - 2. Maintenance/Custodian
    - 3. Aide and Highly Qualified Paraprofessional
    - 4. Administration Support
    - 5. Transportation
  - L. Approve the 2020-21 contract forms (Pages 41 - 48):
    - 1. Notice of “Indefinite Term” Appointment
    - 2. Classified “At-Will” Appointment - Exempt
- VI. NEW BUSINESS ACTION ITEMS – BUSINESS

- A. Ratify approval of payroll vouchers
  - 1. PV15      \$124,588.41
  - 2. PV16      \$134,598.66
  
- B. Ratify approval of expense vouchers
  - 1. EV2031    \$26,990.01
  - 2. EV2032    \$40,352.07
  - 3. EV2033    \$80.24
  - 4. EV2034    \$7,719.36
  - 5. EV2035    \$11,186.51
  
- C. Approve revised 2020-2021 school year calendar. (Page 49)
  
- D. Ratify approval of the Superintendent's signature for the Statement of Assurance on the Teacher Evaluation system for FY2020-2021 (Page 50)
  
- E. Approve out of state travel to Chicago for the AASA Youth Apprenticeship Summit for Melissa Sadorf on April 2-3, 2020.
  
- F. Approve out of state travel to China for the AASA Discover China Cultural Exchange Program for Melissa Sadorf on June 13-24, 2020.
  
- G. Approve out of State Travel for Lorinda El Aouita, Jennifer Norred, Erlinda Martinez, Cliff Gaskill and Maurice Kerckhof to attend Arizona School Business Officials Spring Conference in Laughlin, Nevada from April 1-3, 2020.
  
- H. Approve Heinfeld, Meech & Co., P.C. Audit Reports for the fiscal year ending June 30, 2019 (Pages 51-59)
  - 1. Audit Report Transmittal Letter
  - 2. Comprehensive Annual Financial Report
  - 3. Uniform System of Financial Records (USFR) Compliance Questionnaire  
Single Audit Reporting Package
  
- I. Ratify approval of the Superintendent's signature for the MOU between Teacher's Pension and Stanfield Elementary School District for the FY19-20 and FY20-21 school year. (Pages 60-65)
  
- J. Ratify approval of the Superintendent's signature for the MOU between Arizona Health Zone and Stanfield Elementary School District from January 1, 2020 through September 30, 2025. (Pages 66-67)

K. Approve FY 2019-20 state and federal grant projects:

1. \$191,565.97 Title I LEA
2. \$ 11,067.82 Title III LEP Program
3. \$ 48,968.81 Migrant Education Basic Grant
4. \$149,547.39 IDEA Basic Entitlement
5. \$ 1,270.11 IDEA Preschool
6. \$ 11,037.47 JOM
7. \$13,958.00 Title VI Indian Education
8. \$90,024.25 Comprehensive Improvement
9. \$2,000.00 Gifted Education
10. \$31,331.00 REAP
11. \$29,892.10 State Tutoring Program
12. \$101,160.00 School Safety Grant Program

X. NEW SCHOOL BUSINESS- ACTION ITEM

- A. Accept with gratitude the donation of entry fees valued at \$1525 from the Odyssea Aquarium.

XI. FUTURE AGENDA ITEMS

XII. ADJOURNMENT

Posted: February 7, 2020  
9:00 a.m./jn