

# Kansas School for the Deaf

TO ENSURE THAT ALL STUDENTS WE SERVE ACHIEVE THEIR FULL  
POTENTIAL IN A LANGUAGE-RICH ENVIRONMENT



## \*\*\*\* JOB OPENING ANNOUNCEMENT \*\*\*\*

**POSITION TITLE:** Food Service Worker

**SALARY:** \$16.50 per hour depending on experience. Excellent benefits.

**EMPLOYMENT DATE:** Open Until Filled

**SCHEDULE:** 6:00 am - 2:30 pm; Monday - Friday when school is in session; this position may require attendance at special events outside of normal working hours, including weekends

### Essential Job Functions:

- Set up the service line before meal service.
- Wipe down tables, chairs, and all other relevant items in the dining room after meal service.
- Washes dishes according to established procedures to ensure they are clean and free of grease and debris.
- Cleans and sanitizes the work area and equipment to maintain kitchen and food service areas in accordance with standards.
- Follows established procedures and guidelines for the operation of all kitchenware and custodial equipment, including set-up, operation, and maintenance of dish machine, garbage disposal, mop sinks, racks, carts, wet and dry mops, dust pans, brooms, mop buckets, and trash cans.
- Follow established health, safety, and sanitation principles applicable to food serving and kitchen maintenance.
- Follows daily housekeeping schedule to clean dish room, storage areas including walk-ins, and kitchen area, which includes sweeping, wet mopping, and emptying trash cans; sweeping and mopping walk-in coolers according to schedule.
- Assists in stocking and rotation of food, paper, and supplies as instructed.
- Assists with food requisitions that are dispensed to other areas.
- As instructed, assists cooks in food preparation and service, following established guidelines and regulations.
- Assists with the preparation and set up of the salad bar.
- Assists in completing food production sheets.



- May be responsible for preparing special diets.
- Other duties as assigned

**Attend all required meetings; use appropriate communication skills.**

**MINIMUM REQUIREMENTS: High school diploma or G.E.D.** Training in safety practices, sanitation, and the operation of dishwashing equipment. Represent KSD professionally and appropriately at all times. Establish and maintain effective and harmonious working relationships. Preferred Requirement: One year experience in institutional cooking and/or baking; previous training in cooking techniques.

Willingness to learn to communicate in basic ASL (ASL and English skills will be assessed); ability to read and understand written, oral, and/or signed directives. Use American Sign Language (ASL) and English in appropriate modes; ASL and English skills will be assessed. Skill and knowledge of food preparation, health and safety standards, equipment operation, and general handling and receiving of food storage items.

**SPECIAL REQUIREMENTS:** All offers of employment from Kansas School for the Deaf (KSD) are contingent upon background check results and any applicable workplace references. Background checks are conducted through the Kansas Bureau of Investigation, Backgrounds Plus, the Kansas Department of Children and Families, and the Dru Sjodin National Sexual Offender Registry. KSD may contact previous employers for workplace references. Within 30 days of employment, a tuberculosis test (and any applicable treatment) must be completed by a medical provider at the employee's expense, along with a health certificate.

**APPLICATION:** Open Until Filled. For consideration, please email Human Resources to request an application. Copies of all applicable licenses, certifications, and transcripts will be required.

**CONTACT: Human Resources**  
**Voice: 913-210-8114**  
**Videophone: 913-324-5850**  
**E-Mail: [hr@kssdb.org](mailto:hr@kssdb.org)**

**TOBACCO-FREE CAMPUS**  
**KSD AND KSSB EMBRACE DIVERSITY**  
**UPDATED 03/21/2025**

