

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, October 24, 2023
9:00 a.m. – Cooperative Office

<https://us02web.zoom.us/j/88588018775?pwd=T09JS2lpaFVLQkpKbXFDakNPZmdEQT09>

Meeting ID: 885 8801 8775

Passcode: 126009

AGENDA

- 1. Call to Order**
- 2. Introduce Staff Representative-**Rachella Moresi, CSCT Mental Health Therapist, Florence Secondary
- 3. Consent Agenda**
 - A. Minutes
 - B. Warrants
 - C. Financial Report
 - D. Resignations-None
 - E. New Hires-None
 - F. Next Meeting, Tuesday, November 28, 2023, at 9:00 am
- 4. Public Comment-**
- 5. Correspondence/Communications-None**
- 6. Board Action- None**
- 7. Information and Discussion**
 - A. 2023 BVEC/CSCT Agreements
 - B. Collective Bargaining Training with Kaleva Law, November 20, 2023, 9:00-11:00 at BVEC
 - C. Senior Manager for Student Support Services for the OPI
 - D. Child Find (see attached)
- 8. Adjourn**

10/19/23
11:32:49

BITTERROOT VALLEY SPECIAL ED COOP
Claim Approval List
For the Accounting Period: 10/23

Page: 1 of 2
Report ID: AP100

* ... Over spent expenditure

| Claim Warrant | Vendor #/Name | Amount | Acct/Source/ | | | | |
|---------------|--|-------------|--------------|-----------------|-----------|-----|------|
| Line # | Invoice #/Inv Date/Description | Line Amount | PO # | Fund Org | Prog-Func | Obj | Proj |
| 11783 | 395 TOWN OF STEVENSVILLE | 83.44 | | | | | |
| 1 | 10/01/23 Water | 14.88 | | 115 12 456-2600 | | 421 | 777 |
| 3 | WATER BOND | 16.39 | | 115 12 456-2600 | | 421 | 777 |
| 5 | SEWER | 31.87 | | 115 12 456-2600 | | 421 | 777 |
| 7 | SEWER BOND | 20.30 | | 115 12 456-2600 | | 421 | 777 |
| 11784 | 101394 KIRK L. CREWS, M.D. | 626.00 | | | | | |
| | CSCT Medical Director 23-24 | | | | | | |
| 1 | 10/01/23 Medical Director Oct 2023 | 626.00 | | 115 8 160-2144 | | 330 | 99 |
| 11786 | 90 DARBY PUBLIC SCHOOL | 6,594.74 | | | | | |
| | Match Reimbursement 2023 October | | | | | | |
| 1 | 10/01/23 Match Reimbursement 10/23 | 6,594.74 | | 115 8 160-2144 | | 800 | 3 |
| 11787 | 134 FLORENCE-CARLTON SCHOOL | 3,719.12 | | | | | |
| | Match Reimbursement 2023 October | | | | | | |
| 1 | 10/01/23 Match Reimbursement 10/23 | 3,719.12 | | 115 8 160-2144 | | 800 | 3 |
| 11788 | 359 STEVENSVILLE PUBLIC SCHOOLS | 6,139.79 | | | | | |
| | Match Reimbursement 2023 October 2023 | | | | | | |
| 1 | 10/01/23 Match Reimbursement 10/23 | 6,139.79 | | 115 8 160-2144 | | 800 | 3 |
| 11790 | 100975 ACROTEC INC. | 712.50 | | | | | |
| | Update SSL Certificate | | | | | | |
| | CASII CSV Export | | | | | | |
| | New treatment plan issue | | | | | | |
| 1 | 8285 10/02/23 BVEC ER programming | 712.50 | | 115 6 160-2144 | | 330 | 3 |
| 11791 | 101541 BITTERROOT LAUNDRY & CLEANERS | 73.29 | | | | | |
| | MAT RENTAL Sep 2023 | | | | | | |
| 2 | 134857 09/29/23 MAT RENTAL Sep 23 | 27.14 | | 115 12 456-2600 | | 430 | 777 |
| 3 | 134855 PS MAT Rental Sep 23 | 46.15 | | 115 1 456-2600 | | 430 | 777 |
| 11792 | 101398 MAJESTIC BUS SERVICE, INC | 5,603.77 | | | | | |
| | October 2023 Transportation and Fuel Charges | | | | | | |
| 1 | 9515 10/02/23 October 23 PS Trans | 5,388.97 | | 110 1 280-2700 | | 513 | |
| 2 | 9516 October Fuel Surcharge | 214.80 | | 110 1 280-2700 | | 513 | |

10/19/23
11:32:49

BITTERROOT VALLEY SPECIAL ED COOP
Claim Approval List
For the Accounting Period: 10/23

Page: 2 of 2
Report ID: AP100

* ... Over spent expenditure

| Claim Warrant | Vendor #/Name | Amount | | | Acct/Source/ | | |
|---|--------------------------------|-------------|--------|----------------|--------------|-----|------|
| Line # | Invoice #/Inv Date/Description | Line Amount | PO # | Fund Org | Prog-Func | Obj | Proj |
| 11793 | 101529 JENNY RAMMELL | 155.07 | | | | | |
| Meal and Mileage Reimbursement for MCASE meeting Sep 2023 in Bozeman | | | | | | | |
| 1 | 10/10/23 Meals Reimbursement | 25.79* | | 115 9 456-2400 | | 582 | 777 |
| 2 | Mileage Reimbursement | 129.28* | | 115 9 456-2400 | | 582 | 777 |
| 11794 | 101557 MADISON YERIAN | 122.96 | | | | | |
| Meals per diem and Mileage Reimbursement for MASP Conference in Helena Sep 2023 | | | | | | | |
| 1 | 10/02/23 meals per diem | 50.00* | | 115 2 456-2140 | | 582 | 777 |
| 2 | mileage reimbursement | 72.96* | | 115 2 456-2140 | | 582 | 777 |
| # of Claims | | 10 | Total: | 23,830.68 | # of Vendors | | 10 |

BVEC Monthly Finance Review

September, 2023

% Year 10%

| | Actual | Budget | Act Vs Budget | % of Budget | Comments |
|--------------------------------|------------|-----------|---------------|-------------|--|
| Fund 110 Transportation | | | | | |
| Beginning Reserve | \$ 10,410 | | | | |
| Revenue | \$ - | \$ 53,324 | (53,324) | | |
| Expenditures | \$ 5,389 | \$ 53,324 | 47,935 | 10% | |
| Gain/Loss | \$ (5,389) | \$ - | \$ (5,389) | | Timing, Districts aren't billed until January and June |
| Ending Reserve | \$ 5,021 | | | | |

| | Actual | Budget | Act Vs Budget | % of Budget | Comments |
|----------------------------|-------------|------------|---------------|-------------|---|
| Fund 114 Retirement | | | | | |
| Beginning Reserve | \$ 97,223 | | | | |
| Revenue | \$ - | \$ 296,397 | (296,397) | | |
| Expenditures | \$ 27,934 | \$ 296,397 | 268,463 | 9% | |
| Gain/Loss | \$ (27,934) | \$ - | \$ (27,934) | | Timing pending County reimbursements |
| Ending Reserve | \$ 64,289 | | | | We have excess reserves due to Terese retiring, we will see this reduce this year |

| | Actual | Budget | Act Vs Budget | % of Budget | Comments |
|-------------------------------|-------------|--------------|---------------|-------------|---|
| Fund 115 Mental Health | | | | | |
| Beginning Reserve | \$ 640,645 | | | | |
| Revenue | \$ 183,405 | \$ 1,923,128 | (1,739,723) | | Internal process issue DPHHS, September Payment received in October \$42K |
| Match Reimbursements | \$ 68,852 | \$ 557,707 | 488,855 | | |
| Expenditures | \$ 193,101 | \$ 1,308,223 | 1,115,122 | 15% | |
| Gain/Loss | \$ (78,548) | \$ 57,198 | \$ (135,746) | | adj for late Sept Medicaid, would be (\$36K), summer loss was \$59K |
| Ending Reserve | \$ 562,097 | | | | |

BVEC Monthly Finance Review

September, 2023

% Year 10%

| Fund | Special Education | Beginning Reserve | \$ 277,409 | Actual | Budget | Act Vs Budget | % of Budget | Comments |
|------|-------------------------------|-------------------|------------------|--------|--------|------------------|-------------|---------------------------|
| | Carry Over | \$ 178,317 | | | | - | | |
| | Revenue | \$ 226,143 | \$ 831,498 | | | (605,355) | | 22-23 final cash payments |
| | IDEA Allocations to Districts | \$ 49,757 | \$ 497,574 | | | 447,817 | | |
| | Expenditures | \$ 73,046 | \$ 300,770 | | | 227,724 | 24% | |
| | Gain/Loss | \$ 103,339 | \$ 33,154 | | | \$ 70,185 | | |
| | Ending Reserve | \$ 388,080 | | | | | | |

| Fund | Preschool | Beginning Reserve | \$ - | Actual | Budget | Act Vs Budget | % of Budget | Comments |
|------|--------------------------|-------------------|-------------|--------|--------|------------------|-------------|---------------------------|
| | Carry Over | \$ 316 | \$ 316 | | | | | |
| | Revenue | \$ 17,131 | \$ 29,336 | | | (12,205) | | 22-23 final cash payments |
| | IDEA Allocation to Darby | \$ 679 | \$ 6,786 | | | 6,107 | | |
| | Expenditures | \$ 4,120 | \$ 22,550 | | | 18,430 | 18% | |
| | Gain/Loss | \$ 12,332 | \$ - | | | \$ 12,332 | | |
| | Ending Reserve | \$ - | | | | | | |

| Fund | Special Education | Beginning Reserve | \$ 414,829 | Actual | Budget | Act Vs Budget | % of Budget | Comments |
|------|-------------------|--------------------|---------------------|--------|--------|------------------|-------------|----------|
| | Revenue | \$ 77,913 | \$ 794,294 | | | (716,381) | | |
| | Expenditures | \$ 96,567 | \$ 896,264 | | | 799,697 | 11% | |
| | Gain/Loss | \$ (18,654) | \$ (101,970) | | | \$ 83,316 | | |
| | Ending Reserve | \$ 396,175 | | | | | | |

Mental Health Update - Board Copy

September, 2023

| Team | Actual Expenditures for September, 2023 | September, 2023 Actual Revenue | Month Over/(Under) | Actual Expenditures Year to Date | Actual YTD Revenue | YTD Over/(Under) | % Medicaid | Comments |
|-------------------------|---|--------------------------------|--------------------|----------------------------------|--------------------|------------------|------------|--|
| Darby Elementary | 20,170 | 27,338 | 7,169 | 39,127 | 48,938 | 9,812 | 77% | New BC, now 3 person team |
| Darby Secondary | 15,570 | 13,523 | (2,047) | 28,976 | 21,587 | (7,389) | 75% | |
| Darby Schools | \$ 35,740 | \$ 40,862 | \$ 5,122 | \$ 68,103 | \$ 70,526 | \$ 2,423 | 76% | |
| Florence Elementary | 15,849 | 20,723 | 4,874 | 28,842 | 30,707 | 1,865 | 72% | Open BC position |
| Florence Secondary | 12,686 | 9,243 | (3,443) | 21,820 | 9,825 | (11,995) | 72% | |
| Florence Schools | \$ 28,534 | \$ 29,965 | \$ 1,431 | \$ 50,661 | \$ 40,531 | \$ (10,130) | 72% | |
| Lone Rock | \$ 7,903 | \$ 2,238 | \$ (5,665) | \$ 19,947 | \$ 4,828 | \$ (15,119) | 40% | Open MHT position; LD working 1 day/week |
| Stevensville Elementary | 16,668 | 12,453 | (4,215) | 34,871 | 27,909 | (6,961) | 73% | 3 Person team |
| Stevensville Secondary | 18,749 | 21,988 | 3,238 | 32,865 | 33,612 | 747 | 63% | |
| Stevensville Schools | \$ 35,417 | \$ 34,441 | \$ (977) | \$ 67,736 | \$ 61,521 | \$ (6,215) | 67% | |
| Victor Elementary | 14,428 | 12,745 | (1,683) | 30,133 | 25,638 | (4,495) | 80% | |
| Victor Secondary | 14,112 | 10,799 | (3,313) | 27,045 | 14,516 | (12,529) | 62% | |
| Victor Schools | \$ 28,540 | \$ 23,544 | \$ (4,996) | \$ 57,178 | \$ 40,154 | \$ (17,025) | 69% | |
| Total | \$ 136,135 | \$ 131,050 | \$ (5,086) | \$ 263,625 | \$ 217,560 | \$ (46,065) | 68% | |

| Team | Total Students | Medicaid | HMK | Private Insurance | Self Pay/Sliding Fee | Date | Superintendent Signature | % Medicaid |
|-------------------------|----------------|----------|-----|-------------------|----------------------|------|--------------------------|------------|
| Darby Elementary | 22 | 17 | | 3 | 2 | | | 77% |
| Darby Secondary | 20 | 15 | | 3 | 2 | | | 75% |
| Darby Schools | 42 | 32 | - | 6 | 4 | | | 76% |
| Florence Elementary | 18 | 13 | | 5 | | | | 72% |
| Florence Secondary | 18 | 13 | | 4 | 1 | | | 72% |
| Florence Schools | 36 | 26 | - | 9 | 1 | | | 72% |
| Lone Rock | 15 | 6 | 2 | 4 | 3 | | | 40% |
| Stevensville Elementary | 15 | 11 | 1 | 1 | 2 | | | 73% |
| Stevensville Secondary | 27 | 17 | 6 | 2 | 2 | | | 63% |
| Stevensville Schools | 42 | 28 | 7 | 3 | 4 | | | 67% |
| Victor Elementary | 15 | 12 | 2 | | 1 | | | 80% |
| Victor Secondary | 21 | 13 | 2 | 5 | 1 | | | 62% |
| Victor Schools | 36 | 25 | 4 | 5 | 2 | | | 69% |
| Total | 171 | 117 | 13 | 27 | 14 | | | 68% |

Date

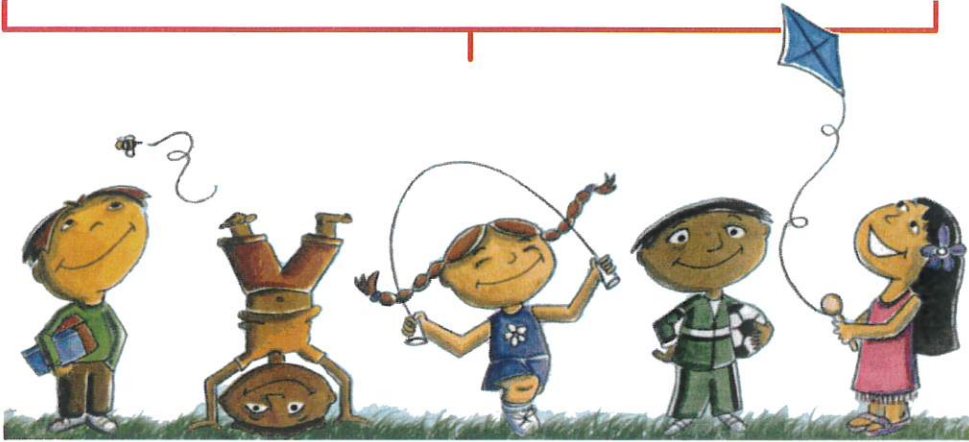
Director Signature

Date

Mental Health Program Manager Signature

FREE DEVELOPMENTAL SCREENINGS

FOR CHILDREN AGES BIRTH THROUGH 5



Screenings can help determine if your child is on track with developmental milestones. Areas screened include:

Speech/language

Cognitive (thinking, reasoning and recalling of information)

Motor skills

Hearing

Vision

***Children from any Ravalli County school district are welcome at any site. Please choose the most convenient location/date and call the number listed to schedule an appointment.**

Appointments are preferred, but walk-ins are also welcome.

Expect the screening to take 45 to 60 minutes.

Screening
dates and
locations:

Friday 11/3/23
BVEC Preschool

559 E 3rd St, Stevensville

9am - 12 noon

406-777-5613

(Site for Stevensville, Florence, and Lone Rock families*)

Monday 11/6/23
Darby Elementary

9:00am – 11:30am

406-821-3643

Weds. 11/8/23
Victor Elementary

9am - 12 noon

406-642-3221

Thursday 11/9/23
Corvallis Primary

3:30pm – 7:30pm

406-961-3261



Child Find is a component of the Individuals with Disabilities Education Act (IDEA) that requires states to identify, locate, and evaluate all children with disabilities, between the ages of birth to 21, who need early intervention or special education services.

For more information: Contact Jenny Rammell at the Bitterroot Valley Education Cooperative: 406-777-2494, ext. 112