Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes:

Combined Board Meeting of May 24, 2022

Special Meeting of June 14, 2022

Superintendent's Report

Solicitor's Report

Treasurer's Report

New Business

Finance Report Education Report Activities Report Building Report

Policy Report

Police Report

Open Discussion

Adjournment



- 1. Luzerne Intermediate Unit #18 submitting their regular meeting minutes of April 27, 2022.
- 2. Anthony Huntington, Music Teacher, submitting his letter of resignation.
- 3. Heather Contardi, Wyoming Area Ice Hockey Board President, requesting on behalf of the Ice Hockey Association, a financial donation.
- 4. Jenny Kranson, Wyoming Area Girls Soccer Parents Association, requesting permission to hold various fundraisers.
- 5. Alyssa Merkel, Kindergarten Teacher, requesting permission to take a maternity leave of absence.
- (6.) Vanessa Nee, Director of Special Education, submitting her letter of resignation.

Summary of Applications Received

Special Education - 15 English - 1 Elementary - 1

Head Girls Basketball Coach - 7

Security Resource Officer - 1



WYOMING AREA SCHOOL DISTRICT REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, JUNE 28, 2022

SUPERINTENDENT'S REPORT

- 1. The Kindergarten Center successfully held their Celebration on June 1st and 2nd. Special thanks to all the kindergarten staff, Miss Sperrazza and Mrs. Becker for their hard work and preparation leading up to the celebration. Congratulations to the students and families of the Class of 2034!
- 2. As a reward for the Warriors of the Week throughout the year at the Kindergarten Center, the School Wide Positive team arranged for the ice cream truck to provide an ice cream cone to each student on June 6. Thank you to all the Warriors of the Week for a great year.
- 3. Welcome to Mr. Eric Speece, our new principal at the Secondary Center. He will start July 1st.
- 4. Summer Enrichment Credit Recovery classes started Monday, June 27^{th} . Grades 9 12 credit recovery has 46 students. K-8 summer school has 85 students.
- 5. Congratulations to our retirees: Charlene Berti, Donna Collins, Denise Evans, Dennis Hando, Sr., Nancy Havard, Lisa Hogan, Cathy Maheady, Mike Migliori, Vicki Peppe, Janet Serino, Karen Switzer, Kathy Youells, and James Zarichak.

First National Community Bank	General Fund	4,958,787.18
First National Community Bank	Payroll Account	5,949.58
First National Community Bank	Cafeteria Account	151,650.65
First National Community Bank	Student Activities Account	109,625.10
First National Community Bank	Athletic Fund Account	2,966.98
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Tru	General Fund Account st	132,531.67
First National Community Bank	Series 2018 GON Account	6,795.75

1. Received the following checks:

Berkheimer Income Tax	
Earned Income Tax	435,348.46
Local Services Tax	4,309.17
Per Capita Tax	99.00
Delinquent Per Capita	<u>1,686.09</u>
Total:	441,442.72
State & Federal Subsidy Payments	
Social Security	195,822.86
Title I – Improving Basic Programs	56,302.46
Title II – Improving Teacher Quality	7,569.23
Title IV- Student Support & Academic Er	richment 3,870.00
PlanCon Bond Projects	24,465.72
ARP ESSER 7%	77,720.61
Cares Act-ESSER II Fund	172,456.32
ARP ESSER Homeless Children & Youth	712.66
COVID-19 SECIM	<u> 16,552.00</u>
	Total: 555,471.86
Local Realty Transfer Tax	
Luzerne County	27,197.16
Wyoming County	<u>93.10</u>
	27,290.26
2021 Real Estate Taxes (Supplemental)	
Wayman Smith –	
Exeter Township, Luzerne County	4,436.77

- 2. Approve the June payment of \$152,342.30 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2021-2022 school year.
- 3. Approve the June payment of \$61,277.10 to the West Side Career & Technology Center for the 2021-2022 school year.

- 4. Approve the June payment of \$14, 875.00 to the Luzerne Intermediate Unit for the Lighthouse Academy Dual Diagnosis Services for the 2021-2022 school year.
- 5. Approve the Intergovernmental Agreement with Luzerne Intermediate Unit #18 to provide services to Wyoming Area students for the 2022-2023 school year.
- 6. Approve an agreement with Children's Service Center to provide services to Wyoming Area students for the 2022-2023 school year.
- 7. Approve the Intergovernmental Agreement Northeastern Educational Intermediate Unit to provide services to Wyoming Area students for the 2022-2023 school year.
- 8. Approve the resignation and Settlement Agreement and Release of employee 20278.
- 9. Approve a refund of \$8.53 to #16-E11-OOA-008-000 for paid property taxes for the year 2021.
- 10. Approve to ratify the contract between Wyoming Area School District and UGI Energy Services LLC, (UGIES) for a 36 month period, June 1, 2022 to June 1, 2025, for securing the purchase of electricity.
- 11. Approve the appointment of Dehey McAndrew to provide continued professional services including consulting and support services for benefit plan entitled IRC Section 125, at a cost of \$4,462.50 for July 1, 2022 through June 30, 2023. Services include all administration, plan documentation and IRS filings.
- 12. Approve the ratification of the appointment of Dehey McAndrew to provide continued professional services related to the administration common remitted and compliance aspects of the district's 403(b) Salary Reduction Agreement Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2022 through December 31, 2022.

The fee for these services are as follows:

Professional Fixed Annual Fee 3,548.50 Monthly fee of \$1.59 per contributor per payroll period

13. Approve the ratification of the appointment of Dehey McAndrew to provide continued professional services related to the administration of IRC 403(b) Post Severance Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2022 through December 31, 2022.

The fee for these services are as follows:

Professional Fixed Annual Fee 2,103.75 Variable fee of \$9.75 per associated retiree per year

- (14.) Approve the Settlement Agreement and Release for student #3002284 at a sum of \$12,500.00.
- (15.) Approve the appointment of BBD, LLP to perform the Single Audit and Tax Collector Audit for the 2021-2022, 2022-2023 and 2023-2024 school year.

	2021-2022	<u>2022-2023</u>	2023-2024
Single Audit	15,800	16,300	16,800
Tax Collector Audit	<u>5,200</u>	<u>5,200</u>	<u>5,200</u>
·	21,000	21,500	22,000

- (16.) Approve renewal contract for Betsy O'Malley, Food Service Director, for a term of two years effective July 1, 2022 to June 30, 2024.
- (17.) Approve the tentative Collective Bargaining Agreement between Wyoming Area School District and Wyoming Area Education Association for two years effective September 1, 2022 to August 31, 2024.
- (18.) Approve the motion authorizing the adoption by the Board of School Directors of Wyoming Area School District of a Resolution authorizing certain actions to be taken and approving execution of documentation in connection with the issuance of a tax exempt borrowing for the purposes of all or any of the following: (1)the design, acquisition, construction, installation, furnishing and equipping of alterations, renovations, additions and improvements to existing facilities of the School District,

including, but not limited to, the School District's athletic facilities; (2)the purchase of capital equipment for use in or in connection with the facilities of the School District; and (3)paying the costs and expenses of issuance of the debt, all as more fully described in the complete text of the Resolution.

- (19.) Approve a Resolution of the Governing Board of Wyoming Area School District, Luzerne County, Pennsylvania, authorizing, empowering and directing the proper officers of the Governing Board to appoint Dr. Jon Pollard as liaison between it and Berkheimer, the duly appointed collector of local taxes for the district, for the express purpose of sharing confidential tax information with the district for official purposes.
- (20.) Approve the Final General Fund Budget for the 2022-2023 school year and authorize the Secretary of the Board to advertise the budget notice of the adoption of the Final General Fund Budget according to law.

The Final General Fund Budget provides for the expenditures of \$43,021,928 and equity and revenues of a like amount and reflects a tax of 18.7392 mills for the Boroughs of Exeter, Exeter Township, Luzerne County, West Pittston, West Wyoming and Wyoming per \$1,000.00 of assessed valuation on real estate, and a tax of 91.1558 mills for Exeter Township, Wyoming County per \$1,000.00 of assessed valuation on real estate. The budget also maintains the following: a per capita tax of \$5.00 on all persons over twenty-one (21) years of age who are residents or inhabitants of the school district under the authority of the Act of March 10, 1949, P.L. 30, Article VI, Section 679 and its amendments an additional per capita tax of \$5.00 per person an all persons over twenty-one (21) years of age who are residents or inhabitants of Exeter, Exeter Township, Luzerne County, Exeter Township, Wyoming County, West Pittston, West Wyoming, and Wyoming under the authority of Act 511 and its amendments, the forgoing being applicable to taxpayers less than sixty-five (65) years of age, and a Local Services Tax for individuals (formerly the occupational privilege tax) within the Wyoming Area school boundaries, real estate transfer tax 1% and wage or earned income tax of 1%.

(21.) Approve to adopt the attached resolution establishing property tax calendar and installment dates.

Whereas, Act 1 of the Special Session of 2006 requires school districts no later than June 30, 2022 to adopt a resolution for calendar year 2022 and each year thereafter authorizing the

collection and payment of school real property taxes in installments, excluding any interim or delinquent school real property taxes.

Now, therefore be it resolved, that taxpayers approved pursuant to Section 341 of Act 1 of the Special Session of 2006 shall be eligible for participation in the installment payment of school property taxes.

The following are excluded from real estate installments payments: interim school property taxes, delinquent school property taxpayers, and all other taxpayers except eligible homestead/farmstead property owners and small business owner property as mandated by 53 P.S. §6926.1502 and that qualifies as small business owner property.

And be it further resolved, that the tax duplicates shall provide for payment of school real property taxes in a single payment or installments at the option of eligible taxpayers as follows:

- a. Full Payment- Full payment of the real estate tax shall be due and payable by the close of business on November 28, 2022 with a two percent (2%) discount provided for full payment prior to September 28, 2022. All taxpayers, except as indicated below, who fail to make payment of the tax in full by December 31, 2022 by the close of business shall be charged a penalty of ten (10%), which penalty shall be added to the tax by the tax collector and collected by the tax collector. The school real property taxes shall become due and payable and be collected as provided in the act of May 25, 1945 (P.L. 1050 No. 394), known as the Local Tax Collection Law, subject to the discounts and penalties provided by that act unless
- b. Installment Payments Installment payment of taxes shall be due in three (3) equal payments on the following due dates: September 1, 2022, October 27, 2022, and November 28, 2022. The payment of the first installment by a taxpayer eligible for installment payments shall conclusively evidence an intention to pay school real property taxes in installments.

Those eligible taxpayers electing to pay in installment payments must pay the face amount of the school real property tax bill. No discount shall be offered for installment payments. If an installment payment is made after installment date, then a ten percent (10%) penalty shall be assessed on the amount of the installment payment due. Two or more late payments of ten days, or more will render the taxpayer ineligible to participate in installment payments for the following school fiscal year.

Now, therefore, be it further resolved, that in the event that a taxpayer fails to evidence an intention to pay school real property taxes in installments, those taxes shall become due and payable and be collected as provided by the Local Tax Collection Law (P.L. 1050, No. 394) and subject to the discounts and penalties provided in that act and the Taxpayer Relief Act of 2006.

Tax bills not paid in full by December 31, 2022, will be turned over to Luzerne County Tax Claim Bureau for residents of Luzerne County and Wyoming County Tax Claim Bureau for residents of Wyoming County on or before the date established by the county in which the school district is located for the turnover of delinquent taxes pursuant to the act of July 7, 1947 (P.L. 1368, No. 542), known as the Real Estate Tax Sale Law.

Now, therefore, be it further resolved, that the Board hereby directs the collection of installment payment of real estate taxes to be made to Wyoming Area Tax Collector in accordance with rules and regulations that the Board may now or hereafter implement who shall set forth on all notices regarding the payment of school real property taxes in installments and the dates on which such payments are due be set property owners forth on the tax notice sent to approved homestead and farmstead.

(22.) Approve the attached resolution designed to implement Homestead Farmstead exclusions as mandated by Act I.

Recommended that a resolution be adopted, by the Board of School Directors of Wyoming Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2022, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

I. Aggregate amount available for homestead and farmstead real estate tax reduction. The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2022:

- a. <u>Gambling tax funds</u>. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1,53 P.S. §6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$585,617.75.
- b. Philadelphia tax credit reimbursement funds. PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324 (3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$4,251.30.
- c. Aggregate amount available. Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$589,869.05.
- 2. Homestead/farmstead numbers, Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:
 - a. <u>Homestead property number</u>. The number of approved homesteads within the School District is 4,919.
 - b. <u>Farmstead property number</u>. The number of approved farmsteads within the School District is 5.

- c. <u>Homestead/farmstead combined number</u>. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 4,924.
- 3. Real estate tax reduction calculation. The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal.

 Dividing the paragraph 1c aggregate amount available during the school year for real estate tax reduction of \$589,869.05 by the paragraph 2© aggregate number of approved homesteads and approved farmsteads of 4,924, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$119.79.
- 4. Homestead/farmstead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$119.79 by the School District real estate tax rate of 18.7392 mills .0187392 for Luzerne County, the maximum real estate assessed value reduction to be reflected on tax notices as a homestead and farmstead exclusion for each approved homestead and farmstead for Luzerne County is \$6,392.48.
- 5. Homestead/farmstead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$119.79 by the School District real estate tax rate of 91.1558 mills .0911558 for Wyoming County, the maximum real estate assessed value reduction to be reflected on tax notices as a homestead and farmstead exclusion for each approved homestead and farmstead for Wyoming County is \$1,314.12.

6. Homestead/farmstead exclusion authorization- July 1 tax bills. The tax notice issued to the owner of each approved homestead and farmstead within the School District shall reflect a homestead and farmstead exclusion real estate assessed value reduction equal to the lesser of (a) the County-established assessed value of the homestead/farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$6,392.48 for Luzerne County.

For purposes of this resolution, "approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341 (g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1.

This paragraph 6 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will he issued on or promptly after July 1, and will not apply to interim real estate tax bills.

7. Homestead/farmstead exclusion authorization- July 1 tax bills. The tax notice issued to the owner of each approved homestead and farmstead within the School District shall reflect a homestead and farmstead exclusion real estate assessed value reduction equal to the lesser of (a) the County-established assessed value of the homestead/farmstead, or (b) the paragraph 5 maximum real estate assessed value reduction of \$1,314.12 for Wyoming County.

For purposes of this resolution, "approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341 (g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1.

This paragraph 7 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will he issued on or promptly after July 1, and will not apply to interim real estate tax bills.

ĺ	23.	Approv	ve the f	ollowing	payment	to Troy	Mechanical	l, Inc. f	or air i	purification:

App#1

72,857.25

App#2

Motion by __ Roll Call: 63,947.25

Total: 136,804.50

(24.) Approve the Pennsylvania School-Based ACCESS program (SBAP) Local Education Agency Agreement to Participate for school year 2022-2023.

(25.) Approve the general ledger sheet:

Bill Listing: June 2022	766,139.29
Prepaids: May 2022	_62,735.50 828,874.79
Cafeteria Account:	123,748.83
Athletic Account:	_14,265.59
	Total: 966,889.21

_____, second by ______, to accept the finance report.

- Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) are currently being planned for the 2022-2023 school year. Anyone desiring information regarding these programs, contact Jon Pollard, Acting Superintendent, at the District's Business Office.
- Approve Jon Pollard, Acting Superintendent, to oversee preparation of submission to PDE for approval: Title I, Title IV grant programs and applications for the 2022-2023 school year.
- 3. Accept, with regret, Anthony Huntington, Music Teacher, letter of resignation retroactive to June 8, 2022.
- 4. Approve the appointments of the extra-curricular positions for the 2022-2023 school year:

Lauren Wiedl Special Education Chairperson
Maureen Pikas Social Studies Chairperson
Joe Pizano Physical Education Chairperson

Social Studies Chairperson
Carron Tackens Laure Chair

Erica Bartoli Career Technology Chairperson
Melissa Hosey Art Chairperson

Carmen Latona English Chairperson

Christine Marianacci Foreign Language Chairperson

Shea Riley Music Chairperson
Brian Butler Guidance Chairperson
David Pizano Science Chairperson
Nicole Biago Nurse Chairperson

Antoinette Jones Family & Consumer Science Chairperson

Leo Lulewicz Math Chairperson

Leo Lulewicz

Paula Cecil

Kristina Anderson

Ashley Evans

Carmella Magyar

Maureen Pikas

Leo Lulewicz

Senior Class Co-Advisor

Junior Class Co-Advisor

Sophomore Class Advisor

Freshman Class Advisor

Student Council Advisor

Josette Cefalo

Asst. Student Council Advisor

Paula Cecil Damien Rutkoski Class Day Advisor Key Club Advisor FBLA Co-Advisor

Jean Marie Argenio Riane Hulme

FBLA Co-Advisor

Maureen Pikas

National History Day Advisor

Mike Fanti Joe Pizano Director of Intramurals

Chuck Yarmey

Athletic Director
Drama Advisor

Kate Mangan Angelo Bufalino Angelo Bufalino

Asst. Drama Advisor
Marching Band Director
Indoor Winds Director

Kayla Collura

Yearbook Advisor

Dennis Hando
Antoinette Jones

Garden Club Co-Advisor
Garden Club Co-Advisor

Christine Rutledge

National Honor Society Advisor

Christine Rutledge

Builders Club Advisor

- 5. Approve Jon Pollard, Acting Superintendent, as Wyoming Area School District's Trustee Representative for the Northeastern Pennsylvania Health Trust. Leonard Pribula will remain the alternate.
- 6. Approve the request of Alyssa Merkel, Kindergarten Teacher, to take a maternity leave of absence tentatively starting September 1, 2022 with an anticipated return date of December 5, 2022.
- (7.) Approve retroactively the appointments for the 2022 summer school credit recovery:

Michelle Morgan Anne Wall DawnMarie Crake Susan Bartoli Christa Coolbaugh Julie Matosky

Amy Kosco
Ann Giglio
Victoria Ziegler
Dominick Altavilla
Dennis Hando
Cordell Gresh
Sheila Patoka
Nicole Dileo

(8.) Approve the appointments of the following teachers for the Wyoming Area Cyber program for the 2022-2023 school year, pending final enrollment numbers:

Paula Cecil
Molly Kearns
Damien Rutkoski
Melissa Dolman
Dennis Hando
Ed Grivensky
Erica Robaczewski
Alan Hanczyc
Hannah Bruseo
Christine Rutledge
Michael Fanti
Trudy McAndrew

(9.) Approve Anne Wall as instructor for Biol July 28, 2022.	ogy Boot Camp that will begin July 25, 2022 to
(10.) Approve the appointment of for the 2022-2023 school year.	as special education teacher effective
(11.) Approve the appointment of for the 2022-2023 school year.	as special education teacher effective
(12.) Approve the appointment of for the 2022-2023 school year.	as special education teacher effective

		as special education teacher effective		
for the 2022-2023 school year.				
		as special education teacher effective		
for the 2022-2023	school year.			
(15.) Accept, with regr	et, Vanessa Nee's letter o	of resignation as Director of Special Education		
	·			
		•		
Motion by Roll Call:	, second by	, to accept the education report.		

1.	Approve a donation of \$1,000.00 to the Wyoming Area Ice Hockey Asso	ciation for th	ie 2022-
	2023 school year.		

2. A	pprove the f	ollowing head	d coaches for the	e 2022-2023 Fall	/Winter sports	season
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<u>Voileyball</u> Sara Mazzitelli

Boys Basketball
Anthony Macario

Swimming Ken Bryden

Winter Track Joe Pizano

Wrestling Steve Mytych

3. Approve the following assistant/volunteer coaches for the 2022-2023 Fall sports season:

Football

Patrick Gilligan

Volunteer

Joseph Karcutskie

Volunteer

Volleyball

Jean Marie Argenio

Assistant Coach

Field Hockey

Drew Bednarski

Volunteer Coach

4.	Approve the request of Jenny Kranson	, Wyoming	Area Girls	Soccer	Parents /	Association	ı to
	hold various fundraisers:						

- Car wash at A&A in Exeter (date TBA)
- Bagging for Charity at Gerrity's in West Pittston/Wyoming in September

Roll Call:

 Sell team 	Night at Sabatini's (date TBA) sponsorship signs to local bu or year-end booklet (for boys	usinesses (for boys & girls soccer teams)
(5.) Approve the ap		as Head Girls Basketball Coach for the
Motion by	, second by	, to accept the activities

Lisa DeMichele	Primary Center	
Kory Lyn Angeli Danielle Lopresto	Intermediate Center Kindergarten Center	
•		
		•
	*	
lotion by	, second by	, to accept the building

1.	Motion to approve the first reading to include the following wording to Policy 302:
	Employment of Superintendent/Assistant Superintendent and Policy 304: Employment of
	District Staff:

"No employee shall be hired who is related to any member of the Board or Administrator as defined in statute, (father, mother, brother, sister, husband, wife, son, daughter, step father, step mother, step child, grandparents, grandchild, nephew, niece, first cousin, son-in-law, daughter-in law, sister-in-law, brother-in-law, parent-in-law, foster child, uncle or aunt)".

Motion by	, second by	to accept the policy report
Roll Call		

Wyoming Area Police Department Monthly Report for May/June 2022 Total Calls for Service

CODE			COUNT
0002	Transport		1
2400	Disorderly Conduct		4
2450	Harassment		6
2601	Use of Tobacco in Schools		6 _. 5
2811	Curfew Law		2
3400	Mental Health		1
3610	Disturbances - Juvenile		5
3870	Medical Emergency		3
4020	Non-Criminal – Suspicious Auto		1
4090	Non-Criminal – Reports		10
6690	Traffic Related Services – Reports		2
7016	Follow Up Information		9
7504	Assist Other Agencies - Other Police		2
9999	Welfare Check		1
TRUA	Compulsory School Attendance		9
			·
		Total	61

Monthly Comparison

April Calls for Service 42 May/June Calls for Service

Plus/Minus Comparison +19

