

Sterling Board of Education
Agenda of the Regular Meeting
March 20, 2024
Community Room - 6:00 pm
“EXCELLENCE WITH KINDNESS”

I. Call to Order

II. Pledge of Allegiance

III. Public Comment

IV. Reports and Communications

A. Correspondence

B. Consent Agenda

1. Minutes of Meeting February 21, 2024
2. Superintendent’s Report
3. Special Education Director’s Report
4. Principal’s Report
5. Clinical Supervisor’s Report
6. Monthly Check Register

C. Budget and Expense Report

D. Plainfield Board of Education Liaison

E. Personnel - Resignation/Retirement

Melanie Jordan - Paraprofessional

Margaret Pearson - Special Education Director

V. Unfinished Business

VI. New Business

A. Review, Discussion, and Possible Approval of 2024-2025 Budget.

B. Review, Discussion, and Possible Approval of the School Calendar for 2024-2025.

C. Review, discussion, and possible approval to move forward with the required heating, ventilation, and air conditioning testing that is a 5-year HVAC reporting requirement.

Vendor: Sustainable Engineering Solutions LLC (SES) & Trueflow LLC

D. Policy - 1st Reading

- P9324 - Bylaws of the Board - Advance Delivery of Meeting Minutes
- P5131.911 - Students - Connecticut School Climate Policy
- P6142.104 - Instruction - Play-Based Learning

E. Review, discussion, and possible approval to schedule Monday, June 17th as a half day for students.

F. Out of State Field Studies

- Grade 4 - April 24, 2024 - Old Sturbridge Village, MA
- Grade 6 - May 15, 2024 - Worcester Ecotarium, MA
 - Extended day trip - Leave 9:00am - Return 5:00-6:00pm

VII. Committee Updates

- A. Policy
- B. Budget
- C. Negotiations

VIII. Recommendations, Questions and/or Comments

IX. Public Comment

X. Executive Session

- A. Contract Negotiations
 - United Public Service Employees Union (UPSEU)
 - Sterling Education Association (SEA) MOA (2)
- B. Personnel

XI. Adjournment

DRAFT MINUTES
Sterling Board of Education
Minutes of the Regular Meeting
February 21, 2024
Community Room - 6:00 pm
“EXCELLENCE WITH KINDNESS”

I. **Call to Order** - Meeting was called to order by Jenn Mossner, Board Vice Chair at 6:00pm

Absent from meeting: Courtney Langlois, Board Chair

Present at meeting: Dorothy Capobianco, Treasurer; Victoria Robinson-Lewis, Vice Treasurer; John Brady, Board Member; Catherine Malo, Board Member

Also present at meeting: Theodore Friend, Superintendent; Courtney Brannon, Business Manager; Heather Nickerson, Principal; Laura Smith, Clinical Supervisor; Margaret Pearson, Director of Special Education; Christine Chandler, Board Clerk

II. **Pledge of Allegiance**

III. **Public Comment**

P. Grillo directed questions regarding Cyber Communications, Donors Choose Grant, and EV Charging Stations to the Board.

- A motion was made by V. Robinson-Lewis and seconded by J. Brady to move agenda item New Business - A. Introduction of CAPSS Recipients

Mrs. Nickerson read the BIOS of this year’s recipients, 8th graders Lily Nolan and Cameron DiMartino.

The Board presented each student with a gift, words of encouragement, and Congratulations. On behalf of the Board, J. Mossner thanked them for coming out, for their commitment, and everything that they do on a daily basis for this school. She noted how proud of them the Board was.

Lily and Cameron will attend the CAPSS Award Ceremony along with T. Friend, H. Nickerson, and their family members at Killingly High School on March 26, 2024.

IV. **Reports and Communications**

A. **Correspondence**

B. **Consent Agenda**

1. Minutes of Meeting January 17, 2024
2. Minutes of Special Meeting February 6, 2024
3. Superintendent’s Report
4. Special Education Director’s Report

5. Principal's Report
6. Clinical Supervisor's Report
7. Monthly Check Register

- A motion was made by D. Capobianco and seconded by J. Brady to approve the Consent Agenda as presented.

VOTE: All in favor

Motion carried

C. Budget and Expense Report

C. Brannon gave an update on the Budget and Expense Report. She noted that the Audit for last fiscal year was complete with a budget balance amount of \$49,487.00 which was approved by the Board of Finance and has been moved to the 10-248A 2% non lapsing account.

She is continuing to watch the Maintenance Repair Costs and Transportation Repair Cost lines.

She let the Board know that 2 new buses and 1 new van have been ordered.

Lastly she is closely monitoring where we will be financially at the end of this fiscal year.

- A motion was made by V. Robinson-Lewis and seconded by C. Malo to approve the Budget and Expense Report as presented/with changes.

VOTE: All in favor

Motion carried

D. Plainfield Board of Education Liaison

Plainfield's Board of Education meeting is being held tonight - February 21, 2024.

A Sterling Board member was not able to attend.

E. Personnel - Resignation/Retirement

Paraprofessional - Resignation

V. Unfinished Business

None at this time

VI. New Business

A. Introduction of CAPSS Recipients

A motion was made to move this to before the Consent Agenda.

B. Review, discussion, and possible approval of the Plan to Increase Educator Diversity

- A motion was made by D. Capobianco and seconded by J. Brady to submit the Plan to Increase Educator Diversity to the state as presented..

VOTE: All in favor

Motion carried

C. Review and discuss the Integrated Pest Management Plan
Kevin Kerrigan spoke about the IPM Plan that he had created using our Board Of Education Policy that is on file.

D. Out-of-State Field Trips:

- 8th Grade - Washington, DC - May 7-9
- 3rd Grade - Mendon, MA (Southwick Zoo) - June 4 - rain date June 5

- A motion was made by V. Robinson-Lewis and seconded by C. Malo to approve the 8th Grade field trip to Washington, DC, May 7-9 and 3rd Grade field trip to Mendon, MA (Southwick Zoo) on June 4 with a rain date of June 5.

VOTE: All in favor Motion carried

VII. Committee Updates

- A. Policy - Meeting March 4, 2024 at 4:30pm
- B. Budget - 2nd Meeting February 28, 2024 at 4:30pm
- C. Negotiations - Meeting was canceled

VIII. Recommendations, Questions and/or Comments

IX. Public Comment

No one spoke at this time

X. Executive Session

- A. Contract Negotiations - United Public Service Employees Union (UPSEU)
- A motion was made by V. Robinson-Lewis and seconded by J. Brady to enter into Executive Session with T. Friend and C. Brannon.

VOTE: All in favor Motion carried

Entered into Executive Session at : 6:52pm

Exited Executive Session at: 6:59pm

XI. Adjournment

- A motion was made by V. Robinson-Lewis and seconded by J. Brady to adjourn the meeting.

VOTE: All in favor Motion carried

Meeting adjourned at: 7:00pm

Superintendent's Report

March 20, 2024

Contract Negotiations:

- UPSEU contract negotiations will be discussed during Executive Session.

Budget:

- Presentation of the 24-25 budget to the Board of Education will take place this month. After approval by the Board of Education, the Budget will be brought to the Board of Finance for approval at the March 27th meeting at 7:00pm.

Technology Department

- **Report Card Portal**
 - We introduced a Report Card Portal which would allow SCS students to have access to their official report cards each term.

Maintenance Department

- **Electric Vehicle Charging Stations**
 - After contacting 2 different vendors for the electric vehicle charging stations, we feel it is best to hold off on this project. We would like to wait and see what happens at the town hall and other locations in the area before we move forward with a recommendation.

School Sports - VOLLEYBALL

- We had 25 students try out for volleyball and 22 students made the team.

Special Services Report	Maggie Pearson, Director of Special Services	BOE Meeting: March 20, 2024	Statistics as of March 1, 2024									
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Student Count by Location	July	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Sterling Community School PrK-8th IEPs	50	51	51	54	56	55	56	58	58			
Sterling Community School PrK-8th 504s	22	22	21	24	25	24	23	24	24			
High School IEPs (Magnet: ACT, QMC, Killingly Vo Ag: Plainfield; STEM)	25	24	27	28	29	28	27	26	26			
High School 504's (Magnet: ACT, QMC, Killingly Vo Ag: Plainfield; STEM)	16	15	16	17	17	18	20	20	20			
Out of District-Special Tuition	11	11	10	10	9	9	10	10	10			
Total Students with IEPs	86	86	88	92	94	92	93	94	94			
Total Students with 504s	38	37	37	41	42	42	43	44	44			

Related Services Sterling Community School Student Count-IEP (*additional 504/SRBI)	July	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Speech/Language (SLP) 1.0 FTE	N/A	N/A	32*	39*	40*	40*	40*	41*	41*			
School Psychologist (Counseling) 1.0 FTE	N/A	N/A	37*	41*	44*	44*	44*	44*	44*			
Physical Therapy (PT) 1- 2 days/ wk	N/A	N/A	11*	11	12*	13*	13*	13*	13*			
Occupational Therapy (OT) 1-3 days/wk	N/A	N/A	15*	16*	17*	17*	17*	14*	15*			
BCBA(behavioral support) 1.0 FTE	N/A	N/A	12*	21*	23*	23*	22*	22*	22*			
Transition Rm Coordinator (Wellness) 1.0 FTE	N/A	N/A	12*	26*	n/a	n/a	n/a	n/a	n/a			

- Professional Development- Certified/Non Certified, “Learners with Complex Hearing Modalities ”- in-person, March 20th, TOD-HH Consultant
- Grant applications: *Stronger Connections, Mental Health, IDEA*
- NECC preschool monthly meetings, leadership meetings, School Readiness etc.
- Preschool Classroom Visits- Denison Pequotsepos Nature Center, Reptile Corney, Mystic Aquarium
- Special Education Initial Budget Proposed 2024-2025
- ESY/Summer Academy 2024 Preliminary Planning- job posting, program planning (Visiting Artist, Therapy Dog Visits)
- LEA Advisory Committee Member Monthly Meetings- CT Bureau of Special Education/Division Director
- Right to Read Statewide Professional Learning Series Training- Development of District Literacy Leadership Team
- American Sign Language Instruction PreK weekly basis- provided by TOD-HH
- Reading Therapy Dog Sessions 2 x month and SEL Therapy Dog Sessions 2 x month

Principal's Report

March 20, 2024

SCS Advancement Plan - Goal #3

- Academic Team Meeting
 - Planning for differentiation work
 - Teachers will share ideas with one another during pd
- PDEC
 - Reviewed 'must do' items with committee for state plan submission
 - Discussed which standards they would like to utilize for observations
 - Will review chart of all requirements and then make suggestions on anything additional

SCS Advancement Plan - Goal # 5

- PTO Meetings
 - Book Fair during pasta dinner
- 8th grade pasta dinner fundraiser for DC was a success

SCS Advancement Plan - Goal # 6

- Social Emotional Team Meeting
 - Wellness Calendar for March shared with staff
 - Monthly check-in for SEL lessons / units

Winter Updates:

- Read across America Celebrations
- Guest readers shared with our students
 - Judge Kevin Shay read to students
 - State representative Anne Dauphinais
- Winter e sports is underway with additional game offerings
- Volleyball included as a league team and they've been successful during games

Clinical/Behavioral Report

March 20, 2024

To: Sterling Board of Education
From: Laura Smith, Clinical Supervisor/Social Worker
Date: March 20, 2024
Subj: Clinical/Behavioral Report

Community (Strategic Plan Goal 5 & 6)

- Social Emotional Learning (SEL)- SELweb Winter 2024 assessment - Administration of assessment completed. We have completed the review of the Winter 2024 data and analyzed it during our behavior data team meetings. The data will be used by teachers to inform their SEL instruction, and connect to needed resources.
- Collaboration with the Department of Children and Families liaisons, and other outside mental health resources to support children and families in need in our school community. Meet and plan with parents to connect with needed mental health resources for their children and families. Meet and plan with families to support increased school attendance.
- Collaboration with regional McKinney-Vento liaisons, our Transportation Director and other outside resources to support students and families experiencing homelessness in our school district. Attended McKinney-Vento Liaison Team Meeting 3/6/24 & 3/13/24.
- Weekly SEL/PBIS/RP collaboration, planning, and response with tiered teams to support PBIS, SEL, and Restorative Practices integration path. Behavior data team review and action planning.
- Behavioral data 2023-2024:

Number of Administrator-Managed Referrals by Month									
Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
9	17	7	15	14	7				

- LPC Grant 2023-2024 - All planning is complete for our annual Mental Health Awareness Week March 18- 22. LPC Regional Prevention meeting 2/29.
- NECC meeting 3/18. MHTF meeting 2/22.

Faculty & Staff (Strategic Plan Goal 2, 3, 4)

- Classroom drop-ins supporting Tier 1 transitions, routines, and SEL/PBIS implementation.
- PDEC- Continued discussion and review of state plan submission. All plan requirements will be reviewed and suggestions considered.
- EASTCONN Consultant meetings -Monthly SEL implementation, monthly check-in for SEL lessons/unit progress. Tier 1 data review, PBIS rewards data review.

Sterling Board of Education

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: BOE - Bank Hometown 490404101

From Date: 02/01/2024

To Date: 02/29/2024

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
200000	02/05/2024	ABRAHAM GUSTAVSON	\$120.11	1052	Printed	Expense	<input type="checkbox"/>		
200001	02/05/2024	AETNA HEALTH MANAGEMENT LLC	\$195.01	1052	Printed	Expense	<input type="checkbox"/>		
200002	02/05/2024	AMAZON	\$1,026.95	1052	Printed	Expense	<input type="checkbox"/>		
200003	02/05/2024	ANDERSON MOTORS, INC.	\$1,122.85	1052	Printed	Expense	<input type="checkbox"/>		
200004	02/05/2024	ANTHEM LIFE INSURANCE CO	\$498.42	1052	Printed	Expense	<input type="checkbox"/>		
200005	02/05/2024	CASELLA WASTE	\$620.55	1052	Printed	Expense	<input type="checkbox"/>		
200006	02/05/2024	CDW GOVERNMENT INC	\$3,513.75	1052	Printed	Expense	<input type="checkbox"/>		
200007	02/05/2024	CLEAN FOCUS DEVELOPMENT LLC	\$492.30	1052	Printed	Expense	<input type="checkbox"/>		
200008	02/05/2024	CORPORATE BILLING LLC	\$758.52	1052	Printed	Expense	<input type="checkbox"/>		
200009	02/05/2024	DIME OIL COMPANY	\$2,686.92	1052	Printed	Expense	<input type="checkbox"/>		
200010	02/05/2024	EDWARD A WILLIAMS	\$340.00	1052	Printed	Expense	<input type="checkbox"/>		
200011	02/05/2024	HEATHER NICKERSON	\$221.25	1052	Printed	Expense	<input type="checkbox"/>		
200012	02/05/2024	HORIZONS, INC	\$6,356.90	1052	Printed	Expense	<input type="checkbox"/>		
200013	02/05/2024	LIFESPAN SCHOOL SOLUTIONS INC	\$11,477.00	1052	Printed	Expense	<input type="checkbox"/>		
200014	02/05/2024	MACGILL DISCOUNT MEDICAL SUPPLIES	\$223.20	1052	Printed	Expense	<input type="checkbox"/>		
200015	02/05/2024	MICHAEL LOWELL	\$107.88	1052	Printed	Expense	<input type="checkbox"/>		
200016	02/05/2024	NEW ENGLAND SERVICE & CONTROLS	\$182.00	1052	Printed	Expense	<input type="checkbox"/>		
200017	02/05/2024	NIKOLAS CATALDO COTE	\$120.11	1052	Printed	Expense	<input type="checkbox"/>		
200018	02/05/2024	RICOH USA, INC	\$524.86	1052	Printed	Expense	<input type="checkbox"/>		
200019	02/05/2024	ROBERT RICCITELLI	\$120.11	1052	Printed	Expense	<input type="checkbox"/>		
200020	02/05/2024	SERVICE MANAGEMENT GROUP LLC	\$13,626.42	1052	Printed	Expense	<input type="checkbox"/>		
200021	02/05/2024	SHARP TRAINING INC	\$11,219.00	1052	Printed	Expense	<input type="checkbox"/>		

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From Date: 02/01/2024

To Date: 02/29/2024

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
200022	02/05/2024	SHAWN LUCAS	\$700.00	1052	Printed	Expense	<input type="checkbox"/>		
200023	02/05/2024	SIEMENS INDUSTRY INC	\$652.00	1052	Printed	Expense	<input type="checkbox"/>		
200024	02/05/2024	SUSAN RIZER	\$80.66	1052	Printed	Expense	<input type="checkbox"/>		
200025	02/05/2024	TOD L SMITH	\$53.94	1052	Printed	Expense	<input type="checkbox"/>		
200026	02/05/2024	TREASURER - STATE OF CT	\$1,320.00	1052	Printed	Expense	<input type="checkbox"/>		
200027	02/05/2024	US BANK VOYAGER FLEET SYS	\$1,435.02	1052	Printed	Expense	<input type="checkbox"/>		
200028	02/05/2024	VANDI AUTO SUPPLY	\$368.57	1052	Printed	Expense	<input type="checkbox"/>		
200029	02/05/2024	WALTER ZADORA	\$120.11	1052	Printed	Expense	<input type="checkbox"/>		
200030	02/16/2024	AETNA HEALTH MANAGEMENT LLC	\$176.71	1056	Printed	Expense	<input type="checkbox"/>		
200031	02/16/2024	AMAZON	\$1,883.27	1056	Printed	Expense	<input type="checkbox"/>		
200032	02/16/2024	BERNDT, GREGORY A	\$20.00	1056	Printed	Expense	<input type="checkbox"/>		
200033	02/16/2024	BREEZELINE	\$750.55	1056	Printed	Expense	<input type="checkbox"/>		
200034	02/16/2024	CDW GOVERNMENT INC	\$450.00	1056	Printed	Expense	<input type="checkbox"/>		
200035	02/16/2024	CHAD COONEY	\$53.94	1056	Printed	Expense	<input type="checkbox"/>		
200036	02/16/2024	CORPORATE BILLING LLC	\$343.33	1056	Printed	Expense	<input type="checkbox"/>		
200037	02/16/2024	DIME OIL COMPANY	\$3,190.69	1056	Printed	Expense	<input type="checkbox"/>		
200038	02/16/2024	GUNN, KIMBERLY A	\$20.00	1056	Printed	Expense	<input type="checkbox"/>		
200039	02/16/2024	KINSLEY POWER SYSTEMS	\$1,060.00	1056	Printed	Expense	<input type="checkbox"/>		
200040	02/16/2024	NCS PEARSON	\$51.92	1056	Printed	Expense	<input type="checkbox"/>		
200041	02/16/2024	NIKOLAS CATALDO COTE	\$174.05	1056	Printed	Expense	<input type="checkbox"/>		
200042	02/16/2024	PITNEY BOWES (METER)	\$244.20	1056	Printed	Expense	<input type="checkbox"/>		
200043	02/16/2024	RICOH USA, INC	\$870.25	1056	Printed	Expense	<input type="checkbox"/>		
200044	02/16/2024	SCOTT BLEVONS	\$120.11	1056	Printed	Expense	<input type="checkbox"/>		

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From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
200045	02/16/2024	SERVICE MANAGEMENT GROUP LLC	\$13,626.42	1056	Printed	Expense	<input type="checkbox"/>		
200046	02/16/2024	SHAWN BATES	\$120.11	1056	Printed	Expense	<input type="checkbox"/>		
200047	02/16/2024	SPEAKOLOGY LLC	\$2,190.00	1056	Printed	Expense	<input type="checkbox"/>		
200048	02/16/2024	THE AMERICAN SCHOOL FOR THE DEAF	\$13,112.73	1056	Printed	Expense	<input type="checkbox"/>		
200049	02/16/2024	THE HILB GROUP OF NEW ENGLAND LLC	\$10,225.37	1056	Printed	Expense	<input type="checkbox"/>		
200050	02/16/2024	THE LIGHTHOUSE	\$22,306.00	1056	Printed	Expense	<input type="checkbox"/>		
200051	02/16/2024	TOD L SMITH	\$53.94	1056	Printed	Expense	<input type="checkbox"/>		
200052	02/16/2024	VANDI AUTO SUPPLY	\$65.91	1056	Printed	Expense	<input type="checkbox"/>		
200053	02/16/2024	VERIZON WIRELESS	\$302.91	1056	Printed	Expense	<input type="checkbox"/>		
200054	02/16/2024	W B MASON CO INC	\$7.98	1056	Printed	Expense	<input type="checkbox"/>		
200055	02/16/2024	WALTER ZADORA	\$53.94	1056	Printed	Expense	<input type="checkbox"/>		
200056	02/16/2024	WINDHAM BOARD OF EDUCATION	\$3,566.55	1056	Printed	Expense	<input type="checkbox"/>		
200057	02/27/2024	AMAZON	\$158.16	1059	Printed	Expense	<input type="checkbox"/>		
200058	02/27/2024	ANTHEM BLUE CROSS/BLUE SHIELD	\$105,401.01	1059	Printed	Expense	<input type="checkbox"/>		
200059	02/27/2024	ANTHEM LIFE INSURANCE CO	\$498.42	1059	Printed	Expense	<input type="checkbox"/>		
200060	02/27/2024	CDW GOVERNMENT INC	\$78.00	1059	Printed	Expense	<input type="checkbox"/>		
200061	02/27/2024	CHLIC.	\$4,363.17	1059	Printed	Expense	<input type="checkbox"/>		
200062	02/27/2024	DIME OIL COMPANY	\$1,734.83	1059	Printed	Expense	<input type="checkbox"/>		
200063	02/27/2024	EASTCONN	\$7,528.00	1059	Printed	Expense	<input type="checkbox"/>		
200064	02/27/2024	ELAN FINANCIAL SERVICES	\$624.99	1059	Printed	Expense	<input type="checkbox"/>		
200065	02/27/2024	EVERSOURCE	\$7,917.68	1059	Printed	Expense	<input type="checkbox"/>		
200066	02/27/2024	GREGORY AND HOWE INC	\$207.00	1059	Printed	Expense	<input type="checkbox"/>		

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To Date: 02/29/2024

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
200067	02/27/2024	HIGH NOON BOOKS	\$548.90	1059	Printed	Expense	<input type="checkbox"/>		
200068	02/27/2024	NEW ENGLAND SERVICE & CONTROLS	\$4,950.00	1059	Printed	Expense	<input type="checkbox"/>		
200069	02/27/2024	TYLER TECHNOLOGIES, INC.	\$4,149.60	1059	Printed	Expense	<input type="checkbox"/>		
200070	02/27/2024	US BANK VOYAGER FLEET SYS	\$2,194.73	1059	Printed	Expense	<input type="checkbox"/>		
200071	02/27/2024	VANDI AUTO SUPPLY	\$40.68	1059	Printed	Expense	<input type="checkbox"/>		
200072	02/29/2024	AFLAC NEW YORK	\$434.18	1060	Printed	Expense	<input type="checkbox"/>		
200073	02/29/2024	ALLSTATE	\$79.26	1060	Printed	Expense	<input type="checkbox"/>		
200074	02/29/2024	AMERIPRISE FINANCIAL SERVICES, INC	\$437.91	1060	Printed	Expense	<input type="checkbox"/>		
200075	02/29/2024	AXA EQUITABLE	\$3,002.25	1060	Printed	Expense	<input type="checkbox"/>		
200076	02/29/2024	HORACE MANN LIFE INSURANCE COMPANY	\$2,731.53	1060	Printed	Expense	<input type="checkbox"/>		
200077	02/29/2024	METLIFE 0837050	\$479.39	1060	Printed	Expense	<input type="checkbox"/>		
200078	02/29/2024	SPECIAL ACCT EXCEL BENE OF CUSTOMERS	\$5,220.27	1060	Printed	Expense	<input type="checkbox"/>		
200079	02/29/2024	STERLING EDUCATION ASSOCIATION	\$4,116.54	1060	Printed	Expense	<input type="checkbox"/>		
200080	02/29/2024	UPSEU 05745	\$1,139.10	1060	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$293,360.89

End of Report

Sterling Board of Education

Budget and Expenses - BOE

From Date: 2/1/2024

To Date: 2/29/2024

Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A.1000.111.01.000.00.71	Certified Personnel	\$1,761,162.00	\$245,763.07	\$1,231,336.71	\$529,825.29	\$0.00	\$529,825.29	30.08%
A.1000.111.03.000.00.71	Certified Substitutes	\$50,000.00	\$5,000.00	\$26,375.00	\$23,625.00	\$0.00	\$23,625.00	47.25%
A.1000.112.01.000.00.71	Non Certified Personnel	\$83,432.00	\$8,744.31	\$41,887.83	\$41,544.17	\$0.00	\$41,544.17	49.79%
A.1000.210.00.000.00.71	E/B Insurance	\$440,841.00	\$63,140.19	\$448,385.92	(\$7,544.92)	\$158,020.71	(\$165,565.63)	-37.56%
A.1000.220.00.000.00.70	E/B FICA/Medicare	\$35,744.00	\$4,755.56	\$23,820.39	\$11,923.61	\$0.00	\$11,923.61	33.36%
A.1000.240.00.000.00.71	E/B Other (Course Reim)	\$6,000.00	\$0.00	\$500.00	\$5,500.00	\$0.00	\$5,500.00	91.67%
A.1000.320.01.000.00.71	Professional Development - Cer	\$15,000.00	\$0.00	\$23,486.50	(\$8,486.50)	\$0.00	(\$8,486.50)	-56.58%
A.1000.590.00.000.00.71	Printing	\$500.00	\$348.75	\$348.75	\$151.25	\$0.00	\$151.25	30.25%
A.1000.611.00.101.00.71	Language Arts Instructional Su	\$200.00	\$0.00	\$519.33	(\$319.33)	\$0.00	(\$319.33)	-159.67%
A.1000.611.01.000.00.71	Instructional Supplies	\$10,000.00	\$164.02	(\$1,467.92)	\$11,467.92	\$0.00	\$11,467.92	114.68%
A.1000.611.01.102.00.71	Math Instructional Supplies	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
A.1000.611.01.105.00.71	Art Instructional Supplies	\$1,800.00	\$0.00	\$470.94	\$1,329.06	\$0.00	\$1,329.06	73.84%
A.1000.611.01.106.00.71	Music Instructional Supplies	\$1,000.00	\$151.05	\$1,023.27	(\$23.27)	\$0.00	(\$23.27)	-2.33%
A.1000.611.01.107.00.71	Health Instructional Supplies	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
A.1000.611.01.108.00.71	PE Instructional Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.1000.611.01.109.00.71	World Language Instructional S	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.1000.641.01.000.00.71	Textbooks	\$5,000.00	\$172.75	\$2,240.63	\$2,759.37	\$0.00	\$2,759.37	55.19%
A.1000.642.01.000.00.71	Consumable Workbooks	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.1000.642.01.102.00.71	Math Consumable Workbooks	\$3,000.00	\$0.00	\$59.24	\$2,940.76	\$0.00	\$2,940.76	98.03%
A.1000.650.00.000.00.71	Educational Software Licenses/	\$33,000.00	\$159.45	\$1,196.44	\$31,803.56	\$3,117.70	\$28,685.86	86.93%
A.1000.690.01.103.00.71	Science Other Supplies	\$1,000.00	\$0.00	\$323.42	\$676.58	\$0.00	\$676.58	67.66%
A.1000.690.01.105.00.71	Art Other Supplies & Materials	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
A.1000.690.01.106.00.71	Music Other Supplies & Materia	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
A.1000.690.01.109.00.71	World Language Other Supplies	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
A.1000.730.00.000.00.71	Instructional Equipment	\$3,000.00	\$131.96	\$131.96	\$2,868.04	\$0.00	\$2,868.04	95.60%
A.1000.739.00.000.00.71	Copier Leases, Fees, Supplies	\$18,000.00	\$1,262.88	\$8,546.55	\$9,453.45	\$6,833.90	\$2,619.55	14.55%
A.1000.739.01.106.00.71	Music Equipment	\$1,000.00	\$552.79	\$1,268.98	(\$268.98)	\$0.00	(\$268.98)	-26.90%
A.1000.890.00.000.00.71	Dues & Fees	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: Regular Program - 1000	\$2,474,779.00	\$330,346.78	\$1,810,453.94	\$664,325.06	\$167,972.31	\$496,352.75	20.06%
A.1200.111.00.000.00.71	Special Education Director	\$99,910.00	\$11,528.07	\$69,168.42	\$30,741.58	\$0.00	\$30,741.58	30.77%
A.1200.111.01.000.00.71	Certified Personnel	\$519,820.00	\$56,064.85	\$334,678.22	\$185,141.78	\$0.00	\$185,141.78	35.62%
A.1200.112.01.000.00.71	Non Certified Personnel	\$261,703.00	\$41,923.04	\$176,404.12	\$85,298.88	\$0.00	\$85,298.88	32.59%
A.1200.112.02.000.00.71	Non Certified Substitutes	\$10,000.00	\$282.42	\$996.32	\$9,003.68	\$0.00	\$9,003.68	90.04%
A.1200.210.00.000.00.71	E/B Insurance	\$319,000.00	\$33,164.93	\$277,963.29	\$41,036.71	\$118,438.68	(\$77,401.97)	-24.26%
A.1200.220.00.000.00.70	E/B FICA/Medicare	\$32,962.00	\$3,679.30	\$16,926.94	\$16,035.06	\$0.00	\$16,035.06	48.65%
A.1200.240.00.000.00.71	E/B Other	\$4,578.00	\$381.42	\$3,051.33	\$1,526.67	\$1,525.68	\$0.99	0.02%
A.1200.320.00.000.00.71	Professional Development - Cer	\$3,500.00	\$0.00	\$1,334.00	\$2,166.00	\$0.00	\$2,166.00	61.89%
A.1200.322.01.000.00.71	Professional Dev - Non Cert	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
A.1200.330.00.000.00.71	Professional & Technical Svcs	\$4,500.00	\$2,890.00	\$9,707.83	(\$5,207.83)	\$21,421.82	(\$26,629.65)	-591.77%
A.1200.330.01.000.00.71	Evaluation Services	\$13,000.00	\$4,025.00	\$4,025.00	\$8,975.00	\$8,600.00	\$375.00	2.88%
A.1200.330.02.000.00.71	Assistive Technology	\$2,500.00	\$0.00	\$1,416.00	\$1,084.00	\$0.00	\$1,084.00	43.36%
A.1200.580.00.000.00.71	Travel	\$500.00	\$0.00	\$388.12	\$111.88	\$0.00	\$111.88	22.38%
A.1200.611.01.000.00.71	Instructional Supplies	\$3,000.00	\$548.90	\$638.90	\$2,361.10	\$0.00	\$2,361.10	78.70%
A.1200.611.02.000.00.71	Testing Supplies	\$3,000.00	\$51.92	\$1,887.44	\$1,112.56	\$489.82	\$622.74	20.76%
A.1200.630.00.000.00.71	Special Ed Incentive	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
A.1200.641.02.000.00.71	Consumable Workbooks	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.1200.650.00.000.00.71	Educational Software Licenses/	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
A.1200.690.00.000.00.72	Other Supplies & Materials	\$1,000.00	\$0.00	\$69.99	\$930.01	\$0.00	\$930.01	93.00%
A.1200.700.00.000.00.71	Equipment	\$1,500.00	\$0.00	\$813.98	\$686.02	\$110.00	\$576.02	38.40%
A.1200.890.00.000.00.71	Dues & Fees	\$500.00	\$0.00	\$497.00	\$3.00	\$0.00	\$3.00	0.60%

Sterling Board of Education

Budget and Expenses - BOE

From Date: 2/1/2024

To Date: 2/29/2024

Fiscal Year: 2023-2024

Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Func: Special Education Program - 1200	\$1,287,673.00	\$154,539.85	\$901,466.90	\$386,206.10	\$150,586.00	\$235,620.10	18.30%
A.2130.111.01.000.00.71	School Nurse	\$53,045.00	\$6,120.57	\$36,723.42	\$16,321.58	\$0.00	\$16,321.58	30.77%
A.2130.111.03.000.00.71	School Nurse Substitutes	\$2,625.00	\$0.00	\$350.00	\$2,275.00	\$0.00	\$2,275.00	86.67%
A.2130.210.00.000.00.71	E/B Insurance	\$200.00	\$92.15	\$662.32	(\$462.32)	\$37.08	(\$499.40)	-249.70%
A.2130.220.00.000.00.70	E/B FICA/Medicare	\$4,259.00	\$465.84	\$2,964.68	\$1,294.32	\$0.00	\$1,294.32	30.39%
A.2130.240.00.000.00.71	E/B Other	\$1,592.00	\$132.61	\$1,060.88	\$531.12	\$530.44	\$0.68	0.04%
A.2130.322.01.000.00.71	Professional Dev - Non Cert	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.2130.330.00.000.00.71	Professional & Technical Svcs	\$1,750.00	\$0.00	\$3,288.00	(\$1,538.00)	\$0.00	(\$1,538.00)	-87.89%
A.2130.690.00.000.00.71	Health Office Supplies	\$2,000.00	\$223.20	\$1,229.01	\$770.99	\$371.78	\$399.21	19.96%
A.2130.739.00.000.00.71	Health Office Equipment	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: Health Office - 2130	\$66,471.00	\$7,034.37	\$46,278.31	\$20,192.69	\$939.30	\$19,253.39	28.97%
A.2190.111.01.000.00.71	Certified Personnel	\$19,785.00	\$9,160.71	\$42,749.98	(\$22,964.98)	\$0.00	(\$22,964.98)	-116.07%
A.2190.210.00.000.00.71	E/B Insurance	\$12,000.00	\$142.24	\$853.44	\$11,146.56	\$12,832.84	(\$1,686.28)	-14.05%
A.2190.220.00.000.00.70	E/B FICA/Medicare	\$4,039.00	\$696.18	\$3,250.38	\$788.62	\$0.00	\$788.62	19.53%
A.2190.320.00.000.00.71	Professional Development	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.2190.323.00.000.00.71	PT Contracted Services	\$30,000.00	\$0.00	\$7,206.50	\$22,793.50	\$18,793.50	\$4,000.00	13.33%
A.2190.611.00.000.00.71	PT/OT Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.2190.730.00.000.00.71	PT/OT Equipment	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: Physical/Occupational Therapy - 2190	\$67,324.00	\$9,999.13	\$54,060.30	\$13,263.70	\$31,626.34	(\$18,362.64)	-27.28%
A.2220.112.00.000.00.71	Non-Certified Personnel	\$18,774.00	\$2,245.53	\$11,082.25	\$7,691.75	\$0.00	\$7,691.75	40.97%
A.2220.220.00.000.00.70	E/B FICA/Medicare	\$1,436.00	\$171.78	\$847.79	\$588.21	\$0.00	\$588.21	40.96%
A.2220.330.00.000.00.71	Professional & Technical Servi	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
A.2220.642.00.000.00.71	Books/Periodicals	\$3,000.00	\$0.00	\$2,543.96	\$456.04	\$100.00	\$356.04	11.87%
A.2220.690.00.000.00.71	Other Supplies & Materials	\$500.00	\$0.00	\$302.19	\$197.81	\$0.00	\$197.81	39.56%
	Func: Educational Media - 2220	\$23,960.00	\$2,417.31	\$14,776.19	\$9,183.81	\$100.00	\$9,083.81	37.91%
A.2230.112.00.000.00.71	IT Personnel	\$65,723.00	\$8,215.38	\$46,964.05	\$18,758.95	\$0.00	\$18,758.95	28.54%
A.2230.112.01.000.00.71	IT Aide	\$31,245.00	\$5,681.29	\$26,666.74	\$4,578.26	\$0.00	\$4,578.26	14.65%
A.2230.210.00.000.00.71	E/B Insurance	\$500.00	\$1,211.60	\$9,616.18	(\$9,116.18)	\$214.32	(\$9,330.50)	-1866.10%
A.2230.220.00.000.00.70	E/B FICA/Medicare	\$7,418.00	\$1,022.00	\$5,454.64	\$1,963.36	\$0.00	\$1,963.36	26.47%
A.2230.240.00.000.00.70	E/B Other	\$3,972.00	\$164.31	\$1,314.48	\$2,657.52	\$657.24	\$2,000.28	50.36%
A.2230.320.00.000.00.71	Professional Development	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
A.2230.330.00.000.00.71	Professional & Technical Servi	\$5,000.00	\$1,320.00	\$2,736.00	\$2,264.00	\$500.00	\$1,764.00	35.28%
A.2230.430.00.000.00.71	Repairs & Maintenance - Hardwa	\$2,200.00	\$360.11	\$1,854.73	\$345.27	\$117.59	\$227.68	10.35%
A.2230.431.00.000.00.71	Maintenance Agreement	\$8,500.00	\$78.00	\$4,758.52	\$3,741.48	\$0.00	\$3,741.48	44.02%
A.2230.690.00.000.00.71	Other Supplies & Materials	\$2,200.00	\$48.57	\$1,322.82	\$877.18	\$18.79	\$858.39	39.02%
A.2230.730.00.000.00.71	Computer Hardware & Peripheral	\$16,000.00	\$4,731.67	\$42,166.21	(\$26,166.21)	\$221.20	(\$26,387.41)	-164.92%
A.2230.731.00.000.00.71	Computer Software	\$4,500.00	\$0.00	\$3,398.00	\$1,102.00	\$0.00	\$1,102.00	24.49%
	Func: Information Technology - 2230	\$148,258.00	\$22,832.93	\$146,252.37	\$2,005.63	\$1,729.14	\$276.49	0.19%
A.2310.112.01.000.00.71	BOE Administrative Assistant	\$55,167.00	\$6,365.43	\$38,492.58	\$16,674.42	\$0.00	\$16,674.42	30.23%
A.2310.112.02.000.00.71	Board of Education Clerk	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
A.2310.210.00.000.00.71	E/B Insurance	\$23,500.00	\$2,550.95	\$20,329.84	\$3,170.16	\$8,375.63	(\$5,205.47)	-22.15%
A.2310.220.00.000.00.70	E/B FICA/Medicare	\$4,312.00	\$402.66	\$2,579.41	\$1,732.59	\$0.00	\$1,732.59	40.18%
A.2310.230.00.000.00.71	Workers Compensation Ins	\$49,130.00	\$0.00	\$29,719.40	\$19,410.60	\$9,911.00	\$9,499.60	19.34%
A.2310.240.00.000.00.71	E/B Other	\$1,656.00	\$137.91	\$1,103.28	\$552.72	\$551.64	\$1.08	0.07%
A.2310.250.00.000.00.71	Unemployment Compensation	\$5,000.00	\$0.00	\$2,185.00	\$2,815.00	\$2,652.00	\$163.00	3.26%
A.2310.330.01.000.00.71	Legal Services	\$10,000.00	\$0.00	\$1,192.50	\$8,807.50	\$3,807.50	\$5,000.00	50.00%

Sterling Board of Education

Budget and Expenses - BOE

From Date: 2/1/2024

To Date: 2/29/2024

Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A.2310.330.03.000.00.71	Other Professional & Tech Svcs	\$16,000.00	\$0.00	\$0.00	\$16,000.00	\$9,960.00	\$6,040.00	37.75%
A.2310.520.01.000.00.71	Fidelity Bond	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
A.2310.520.02.000.00.71	Errors and Omissions Insurance	\$8,335.00	\$0.00	\$8,333.00	\$2.00	\$0.00	\$2.00	0.02%
A.2310.580.00.000.00.71	Travel	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
A.2310.590.01.000.00.71	Communications/Postage	\$5,000.00	\$244.20	\$1,006.47	\$3,993.53	\$244.20	\$3,749.33	74.99%
A.2310.590.02.000.00.71	Advertising	\$1,200.00	\$0.00	\$1,393.06	(\$193.06)	\$668.00	(\$861.06)	-71.76%
A.2310.590.04.000.00.71	Community Engagement	\$2,000.00	\$71.67	\$169.98	\$1,830.02	\$0.00	\$1,830.02	91.50%
A.2310.650.00.000.00.71	Software Licenses & Support	\$26,590.00	\$0.00	\$15,960.15	\$10,629.85	\$0.00	\$10,629.85	39.98%
A.2310.690.00.000.00.71	BOE Other Supplies & Materials	\$1,000.00	\$60.05	\$960.48	\$39.52	\$0.00	\$39.52	3.95%
A.2310.890.00.000.00.71	Dues & Fees	\$1,500.00	\$39.00	\$1,564.00	(\$64.00)	\$0.00	(\$64.00)	-4.27%
	Func: Board of Education - 2310	\$211,790.00	\$9,871.87	\$125,089.15	\$86,700.85	\$36,169.97	\$50,530.88	23.86%
A.2320.111.00.000.00.71	Superintendent	\$100,000.00	\$11,538.48	\$69,230.88	\$30,769.12	\$0.00	\$30,769.12	30.77%
A.2320.220.00.000.00.70	E/B FICA/Medicare	\$1,450.00	\$167.31	\$1,003.86	\$446.14	\$0.00	\$446.14	30.77%
A.2320.320.00.000.00.71	Professional Development - Cer	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.2320.580.00.000.00.71	Travel	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
A.2320.690.00.000.00.71	Superintendent Off Supplies	\$750.00	\$0.00	\$121.58	\$628.42	\$0.00	\$628.42	83.79%
A.2320.739.00.000.00.71	Other Equipment	\$750.00	\$132.23	\$854.88	(\$104.88)	\$0.00	(\$104.88)	-13.98%
A.2320.890.00.000.00.71	Dues & Fees	\$4,500.00	\$0.00	\$315.00	\$4,185.00	\$3,490.00	\$695.00	15.44%
	Func: Superintendent's Office - 2320	\$108,200.00	\$11,838.02	\$71,526.20	\$36,673.80	\$3,490.00	\$33,183.80	30.67%
A.2400.111.00.000.00.71	Principal	\$132,613.00	\$15,301.50	\$91,809.00	\$40,804.00	\$0.00	\$40,804.00	30.77%
A.2400.111.01.000.00.71	Clinical Supervisor	\$54,807.00	\$6,323.79	\$37,942.74	\$16,864.26	\$0.00	\$16,864.26	30.77%
A.2400.112.00.000.00.71	Non Certified Personnel	\$96,556.00	\$11,083.21	\$62,856.81	\$33,699.19	\$0.00	\$33,699.19	34.90%
A.2400.210.00.000.00.71	E/B Insurance	\$69,000.00	\$6,894.90	\$54,787.68	\$14,212.32	\$25,379.12	(\$11,166.80)	-16.18%
A.2400.220.00.000.00.70	E/B FICA/Medicare	\$10,104.00	\$1,001.76	\$5,998.01	\$4,105.99	\$0.00	\$4,105.99	40.64%
A.2400.240.00.000.00.71	E/B Other	\$5,624.00	\$468.55	\$3,748.40	\$1,875.60	\$1,874.17	\$1.43	0.03%
A.2400.320.00.000.00.71	Professional Development - Cer	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
A.2400.330.00.000.00.71	Professional & Technical Svcs	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
A.2400.580.00.000.00.71	Travel	\$300.00	\$221.25	\$221.25	\$78.75	\$0.00	\$78.75	26.25%
A.2400.590.01.000.00.71	Principal's Engagement	\$1,500.00	\$119.08	\$215.02	\$1,284.98	\$0.00	\$1,284.98	85.67%
A.2400.650.00.000.00.71	Educational Software Licenses/	\$9,300.00	\$0.00	\$0.00	\$9,300.00	\$0.00	\$9,300.00	100.00%
A.2400.690.00.000.00.71	Other Supplies & Materials	\$3,000.00	\$7.98	\$972.01	\$2,027.99	\$238.28	\$1,789.71	59.66%
A.2400.890.00.000.00.71	Dues & Fees	\$1,000.00	\$0.00	\$259.00	\$741.00	\$0.00	\$741.00	74.10%
	Func: Building Administrators - 2400	\$385,554.00	\$41,422.02	\$258,809.92	\$126,744.08	\$27,491.57	\$99,252.51	25.74%
A.2510.112.01.000.00.71	Business Manager	\$96,116.00	\$11,090.31	\$66,541.86	\$29,574.14	\$0.00	\$29,574.14	30.77%
A.2510.210.00.000.00.71	E/B Insurance	\$29,000.00	\$3,155.03	\$25,132.24	\$3,867.76	\$10,397.14	(\$6,529.38)	-22.52%
A.2510.220.00.000.00.70	E/B FICA/Medicare	\$7,353.00	\$744.30	\$4,639.30	\$2,713.70	\$0.00	\$2,713.70	36.91%
A.2510.240.00.000.00.71	E/B Other	\$4,883.00	\$240.29	\$3,922.32	\$960.68	\$961.16	(\$0.48)	-0.01%
A.2510.330.02.000.00.71	Professional & Technical Svcs	\$14,500.00	\$1,466.19	\$10,512.41	\$3,987.59	\$3,841.26	\$146.33	1.01%
A.2510.580.00.000.00.71	Travel	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.2510.690.00.000.00.71	Fiscal Office Supplies	\$750.00	\$0.00	\$408.16	\$341.84	\$104.00	\$237.84	31.71%
A.2510.739.00.000.00.71	Fiscal Office Equipment	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
A.2510.890.00.000.00.71	Dues & Fees	\$1,440.00	\$0.00	\$1,324.00	\$116.00	\$0.00	\$116.00	8.06%
	Func: Fiscal & Business Office - 2510	\$154,642.00	\$16,696.12	\$112,480.29	\$42,161.71	\$15,303.56	\$26,858.15	17.37%
A.2600.112.01.000.00.71	Facilities Director	\$65,000.00	\$7,500.00	\$45,000.00	\$20,000.00	\$0.00	\$20,000.00	30.77%
A.2600.177.01.000.00.71	Security Officer	\$27,965.00	\$3,935.70	\$18,366.60	\$9,598.40	\$0.00	\$9,598.40	34.32%
A.2600.210.00.000.00.71	E/B Insurance	\$500.00	\$23.40	\$93.60	\$406.40	\$46.80	\$359.60	71.92%
A.2600.220.00.000.00.70	E/B FICA/Medicare	\$7,014.00	\$874.83	\$4,847.54	\$2,166.46	\$0.00	\$2,166.46	30.89%

Sterling Board of Education

Budget and Expenses - BOE

From Date: 2/1/2024

To Date: 2/29/2024

Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A.2600.240.00.000.00.71	E/B Other	\$1,950.00	\$1,300.00	\$1,300.00	\$650.00	\$650.00	\$0.00	0.00%
A.2600.410.01.000.00.71	Electricity	\$82,500.00	\$8,409.98	\$49,709.08	\$32,790.92	\$30,290.92	\$2,500.00	3.03%
A.2600.410.02.000.00.71	Rubbish Removal/Recycling	\$9,000.00	\$620.55	\$5,756.01	\$3,243.99	\$3,743.99	(\$500.00)	-5.56%
A.2600.410.03.000.00.71	Water	\$3,000.00	\$0.00	\$771.00	\$2,229.00	\$1,229.00	\$1,000.00	33.33%
A.2600.410.04.000.00.71	Sewer	\$18,450.00	\$0.00	\$18,450.00	\$0.00	\$0.00	\$0.00	0.00%
A.2600.430.01.000.00.71	Maintenance Contracts	\$172,767.00	\$27,252.84	\$115,460.25	\$57,306.75	\$58,799.75	(\$1,493.00)	-0.86%
A.2600.430.02.000.00.71	Plant Operation & Maintenance	\$10,000.00	\$2,894.00	\$34,011.30	(\$24,011.30)	\$3,947.66	(\$27,958.96)	-279.59%
A.2600.520.00.000.00.71	Plant Insurance	\$41,385.00	\$0.00	\$41,385.00	\$0.00	\$0.00	\$0.00	0.00%
A.2600.590.01.000.00.71	Telephone	\$9,000.00	\$1,053.46	\$8,213.67	\$786.33	\$4,666.33	(\$3,880.00)	-43.11%
A.2600.613.00.000.00.71	Maintenance Supplies	\$20,000.00	\$527.21	\$7,092.27	\$12,907.73	\$66.74	\$12,840.99	64.20%
A.2600.620.00.000.00.71	Heating Oil	\$60,000.00	\$0.00	\$0.00	\$60,000.00	\$55,000.00	\$5,000.00	8.33%
A.2600.739.00.000.00.71	Maintenance Equipment	\$500.00	\$200.00	\$596.48	(\$96.48)	\$0.00	(\$96.48)	-19.30%
	Func: Plant Operation & Maintenance - 2600	\$529,031.00	\$54,591.97	\$351,052.80	\$177,978.20	\$158,441.19	\$19,537.01	3.69%
A.2700.112.01.000.00.71	Bus Drivers	\$191,030.00	\$27,414.28	\$123,257.34	\$67,772.66	\$0.00	\$67,772.66	35.48%
A.2700.112.02.000.00.71	Bus Coordinator	\$59,753.00	\$6,894.60	\$41,367.60	\$18,385.40	\$0.00	\$18,385.40	30.77%
A.2700.112.03.000.00.71	Van Drivers	\$102,259.00	\$15,353.81	\$77,449.58	\$24,809.42	\$0.00	\$24,809.42	24.26%
A.2700.210.00.000.00.71	E/B Insurance	\$79,500.00	\$8,311.93	\$66,411.92	\$13,088.08	\$30,268.61	(\$17,180.53)	-21.61%
A.2700.220.00.000.00.70	E/B FICA/Medicare	\$27,008.00	\$3,603.34	\$17,551.00	\$9,457.00	\$0.00	\$9,457.00	35.02%
A.2700.240.00.000.00.71	E/B Other	\$1,793.00	\$149.39	\$896.34	\$896.66	\$597.56	\$299.10	16.68%
A.2700.330.00.000.00.71	Professional & Technical Svcs	\$2,000.00	\$207.00	\$1,260.00	\$740.00	\$0.00	\$740.00	37.00%
A.2700.430.00.000.00.71	Transportation Maintenance	\$38,000.00	\$2,770.24	\$32,985.39	\$5,014.61	\$768.79	\$4,245.82	11.17%
A.2700.510.00.000.00.72	Contracted Spec Ed Transportat	\$54,300.00	\$4,154.00	\$29,346.00	\$24,954.00	\$44,086.00	(\$19,132.00)	-35.23%
A.2700.520.00.000.00.71	Vehicle Insurance	\$17,615.00	\$0.00	\$17,613.00	\$2.00	\$0.00	\$2.00	0.01%
A.2700.625.00.000.00.71	Supplies - Oil, Washer Fluid,	\$9,000.00	\$0.00	\$733.30	\$8,266.70	\$0.00	\$8,266.70	91.85%
A.2700.626.00.000.00.71	Regular Fuel - Vans	\$24,000.00	\$3,629.75	\$14,365.58	\$9,634.42	\$9,634.42	\$0.00	0.00%
A.2700.627.00.000.00.71	Diesel Fuel - Buses	\$55,000.00	\$7,274.47	\$36,854.48	\$18,145.52	\$17,333.21	\$812.31	1.48%
A.2700.690.00.000.00.71	Other Supplies & Materials	\$1,000.00	\$29.91	\$349.91	\$650.09	\$0.00	\$650.09	65.01%
A.2700.739.00.000.00.71	Transportation Equipment	\$1,000.00	\$0.00	\$346.00	\$654.00	\$0.00	\$654.00	65.40%
A.2700.890.00.000.00.71	Dues & Fees	\$1,500.00	\$4,189.60	\$6,212.60	(\$4,712.60)	\$0.00	(\$4,712.60)	-314.17%
	Func: Transportation - 2700	\$664,758.00	\$83,982.32	\$467,000.04	\$197,757.96	\$102,688.59	\$95,069.37	14.30%
A.3100.435.00.000.00.71	Repairs	\$2,500.00	\$49.47	\$49.47	\$2,450.53	\$0.00	\$2,450.53	98.02%
A.3100.570.00.000.00.71	Food Service Management	\$23,500.00	\$0.00	\$23,500.00	\$0.00	\$0.00	\$0.00	0.00%
A.3100.621.00.000.00.71	Propane	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
A.3100.690.00.000.00.71	Supplies	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
A.3100.700.00.000.00.71	Equipment	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	Func: Food Service Operations - 3100	\$28,000.00	\$49.47	\$23,549.47	\$4,450.53	\$0.00	\$4,450.53	15.89%
A.3200.111.00.000.00.71	Stipend Positions	\$22,386.00	\$0.00	\$0.00	\$22,386.00	\$0.00	\$22,386.00	100.00%
A.3200.111.01.000.00.71	Coaches Salaries	\$12,054.00	\$0.00	\$0.00	\$12,054.00	\$0.00	\$12,054.00	100.00%
A.3200.112.00.000.00.71	Extra Curricular Transportatio	\$0.00	\$1,004.50	\$2,797.56	(\$2,797.56)	\$0.00	(\$2,797.56)	0.00%
A.3200.220.00.000.00.70	E/B FICA/Medicare	\$2,635.00	\$0.00	\$0.00	\$2,635.00	\$0.00	\$2,635.00	100.00%
A.3200.329.00.000.00.71	Officials	\$3,000.00	\$1,218.35	\$2,560.34	\$439.66	\$0.00	\$439.66	14.66%
A.3200.690.00.000.00.71	Activity Supplies & Materials	\$3,000.00	\$0.00	\$1,827.45	\$1,172.55	\$71.01	\$1,101.54	36.72%
A.3200.739.00.000.00.71	Activity Equipment	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
A.3200.890.00.000.00.71	Dues & Fees	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: Student Activities - 3200	\$46,075.00	\$2,222.85	\$7,185.35	\$38,889.65	\$71.01	\$38,818.64	84.25%
A.6110.561.01.000.00.73	Tuition: Plainfield	\$826,603.00	\$0.00	\$379,161.00	\$447,442.00	\$371,007.00	\$76,435.00	9.25%
A.6110.561.02.000.00.70	Adult Education	\$9,225.00	\$0.00	\$9,225.00	\$0.00	\$0.00	\$0.00	0.00%

Sterling Board of Education

Budget and Expenses - BOE

From Date: 2/1/2024

To Date: 2/29/2024

Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A.6110.561.05.000.00.73	Tuition: Magnet, QMC, STEM	\$196,808.00	\$3,503.00	\$229,360.50	(\$32,552.50)	\$0.00	(\$32,552.50)	-16.54%
A.6110.561.07.000.00.73	Tuition: Killingly, Other	\$154,609.00	\$0.00	\$143,283.00	\$11,326.00	\$0.00	\$11,326.00	7.33%
A.6110.562.00.000.00.72	S/E Tuition CT Public	\$516,502.00	\$3,566.55	\$316,053.55	\$200,448.45	\$340,162.67	(\$139,714.22)	-27.05%
	Func: Tuition CT PUBLIC - 6110	\$1,703,747.00	\$7,069.55	\$1,077,083.05	\$626,663.95	\$711,169.67	(\$84,505.72)	-4.96%
A.6130.563.00.000.00.72	S/E Tuition Non-Public	\$569,000.00	\$60,317.63	\$310,223.16	\$258,776.84	\$253,294.80	\$5,482.04	0.96%
A.6130.563.04.000.00.72	SEDAC - Excess Cost Reimburse	(\$190,000.00)	(\$204,977.00)	(\$204,977.00)	\$14,977.00	\$0.00	\$14,977.00	-7.88%
	Func: Tuition NON-PUBLIC - 6130	\$379,000.00	(\$144,659.37)	\$105,246.16	\$273,753.84	\$253,294.80	\$20,459.04	5.40%
Grand Total:		\$8,279,262.00	\$610,255.19	\$5,572,310.44	\$2,706,951.56	\$1,661,073.45	\$1,045,878.11	12.63%

End of Report

STERLING SCHOOL DISTRICT
Fiscal Year 2024-25
DRAFT PROPOSED BUDGET
As of 3/15/2024

Fund A	Budget	Budget	Budget	PROPOSED
	2021-2022	2022-2023	2023-2024	Budget 2024-2025
1000 Regular Program	\$2,291,851	\$2,439,654	\$2,462,679	\$2,331,176
1000 Regular Program - LA	\$0	\$53,000	\$200	\$200
1000 Regular Program - Math	\$0	\$1,500	\$4,000	\$4,000
1000 Regular Program - Science	\$0	\$15,200	\$1,000	\$1,000
1000 Regular Program - Art	\$0	\$200	\$2,000	\$2,000
1000 Regular Program - Music	\$0	\$1,200	\$2,200	\$2,700
1000 Regular Program - Health	\$0	\$0	\$200	\$200
1000 Regular Program - PE	\$0	\$200	\$500	\$500
1000 Regular Program - World Language	\$0	\$200	\$2,000	\$2,000
1000 Regular Program - TOTAL		\$2,511,154	\$2,474,779	\$2,343,776
1200 Special Ed Program	\$1,416,204	\$1,273,318	\$1,287,673	\$1,308,632
2130 Health Office	\$63,180	\$64,388	\$66,471	\$70,931
2190 OT/PT Services	\$74,900	\$76,330	\$67,324	\$69,862
2220 Educational Media	\$75,786	\$23,503	\$23,960	\$25,700
2230 Information Technology	\$120,845	\$131,342	\$148,258	\$154,127
2310 Board of Education	\$200,484	\$217,937	\$211,790	\$217,143
2320 Superintendent's Office	\$46,110	\$122,804	\$108,200	\$109,700
2400 Building Administration	\$376,666	\$369,628	\$385,554	\$396,643
2510 Fiscal & Business Office	\$115,823	\$146,818	\$154,642	\$161,834
2600 Plant Operation & Maintenance	\$465,496	\$533,377	\$529,031	\$542,915
2700 Transportation	\$584,544	\$579,504	\$664,758	\$729,503
3100 Food Service Operations	\$27,000	\$27,750	\$28,000	\$28,250
3200 Student Activities	\$42,140	\$47,186	\$46,075	\$54,127
6110 Tuition CT Public	\$1,944,690	\$1,720,680	\$1,703,747	\$2,068,842
6130 Tuition Non-Public	\$409,566	\$409,566	\$379,000	\$319,000
Total = = = =>	\$8,255,285	\$8,255,285	\$8,279,262	\$8,600,985

Total	\$ Increase	\$321,723
	% Increase	3.74%

Sterling Community School	\$ Increase	\$16,628
	% Increase	0.19%

Tuition Paid to Other Schools	\$ Increase	\$305,095
	% Increase	3.55%

STERLING SCHOOL DISTRICT

FUNCTION #1000 - REGULAR PROGRAM

PROPOSED

OBJ.CAT	DESCRIPTION	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
111.01	Certified Personnel	\$1,621,829	\$1,770,810	\$1,761,162	\$1,646,670
111.03	Certified Substitutes	\$25,000	\$50,000	\$50,000	\$50,000
112.01	Non Certified Personnel	\$34,757	\$100,150	\$83,432	\$91,755
112.02	Non Certified Substitutes	\$1,000	\$0	\$0	\$0
210.00	E/B Insurance	\$500,000	\$390,000	\$440,841	\$415,000
220.00	E/B FICA/Medicare	\$32,000	\$37,163	\$35,744	\$34,721
240.00	E/B Other (Course Reim)	\$6,000	\$6,000	\$6,000	\$6,000
320.01	Professional Development	\$5,000	\$15,000	\$15,000	\$15,000
590.00	Printing	\$500	\$500	\$500	\$500
611.01	Instructional Supplies	\$7,000	\$10,000	\$10,000	\$10,000
611.02	Testing Supplies	\$250	\$0	\$0	\$0
641.01	Textbooks	\$5,000	\$5,000	\$5,000	\$5,000
642.01	Consumable Workbooks	\$3,000	\$500	\$500	\$500
650.00	Educational Software License	\$31,015	\$33,031	\$33,000	\$33,990
730.00	Instructional Equipment	\$1,000	\$3,000	\$3,000	\$3,000
739.00	Copier Leases, Fees, Supplies	\$18,000	\$16,000	\$18,000	\$18,540
890.00	Dues & Fees	\$500	\$2,500	\$500	\$500
	TOTAL	\$2,291,851	\$2,439,654	\$2,462,679	\$2,331,176
111.01	Certified Teachers per Union contract				
111.03	Substitutes for Certified Teachers				
112.01	4 Paraprofessionals				
210.00	Med/Dent/Vision/Life Insurance for Cert & Non-Cert Personnel				
220.00	1.45% taxes for Certified, 7.65% Taxes for Non-Certified				
240.00	Course Reimbursement for Teachers				
320.01					
590.00					
611.01					
641.01	Replacement and Additional Copies				
642.01	math workbooks				
650.00	GoGuardian, Learning A-Z, Lexia Learning, PBIS, Renaissance, Motion Picture License, Explore Learning: Reflex Math, Pearson AimsWebPlus, SmartPass				
730.00	Desks/Chairs for classrooms				
739.00	RICOH Copier Lease, Copy Paper				
890.00	NAEYC Dues				

STERLING SCHOOL DISTRICT

FUNCTION #1000 - REG PROG - LANGUAGE ARTS/READING

OBJ.CAT	DESCRIPTION	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	PROPOSED Budget 2024-2025
611.01	Instructional Supplies	\$0	\$1,000	\$200	\$200
641.01	Textbooks	\$0	\$50,000	\$0	\$0
642.01	Consumable Workbooks	\$0	\$2,000	\$0	\$0
	TOTAL	\$0	\$53,000	\$200	\$200
611.01.101					
641.01.101	New Reading Program Books/Program				
642.01.101	Fundation, Journeys Workbooks (move from Reg Program)				

STERLING SCHOOL DISTRICT

FUNCTION #1000 - REG PROG - MATH

OBJ.CAT	DESCRIPTION	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	PROPOSED Budget 2024-2025
611.01	Instructional Supplies	\$0	\$1,000	\$1,000	\$1,000
641.01	Textbooks	\$0	\$0	\$0	\$0
642.01	Consumable Workbooks	\$0	\$500	\$3,000	\$3,000
	TOTAL	\$0	\$1,500	\$4,000	\$4,000
611.01.102	New Math curriculum from 2% account when needed				
641.01.102					
642.01.102	Math workbooks (move from Regular Program budget)				

STERLING SCHOOL DISTRICT

FUNCTION #1000 - REG PROG - SCIENCE

OBJ.CAT	DESCRIPTION	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	PROPOSED Budget 2024-2025
611.01	Instructional Supplies	\$0	\$15,000	\$0	\$0
690.00	Other Supplies & Materials	\$0	\$200	\$1,000	\$1,000
	TOTAL	\$0	\$15,200	\$1,000	\$1,000
611.01.103	Foss kits (K-8) & Relative materials				
690.01.103	Science Classroom supplies				

STERLING SCHOOL DISTRICT

FUNCTION #1000 - REG PROG - ART

OBJ.CAT	DESCRIPTION	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	PROPOSED Budget 2024-2025
330.01	Professional Services	\$0	\$0	\$0	\$0
611.01	Instructional Supplies	\$0	\$200	\$1,800	\$1,800
690.01	Other Supplies & Materials	\$0	\$0	\$200	\$200
	TOTAL	\$0	\$200	\$2,000	\$2,000
330.01.105	Kiln Service & Repair				
611.01.105	Art Classroom Supplies				
690.01.105					

STERLING SCHOOL DISTRICT

FUNCTION #1000 - REG PROG - MUSIC

OBJ.CAT	DESCRIPTION	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	PROPOSED Budget 2024-2025
330.01	Professional & Technical Service	\$0	\$0	\$0	\$500
611.01	Instructional Supplies	\$0	\$200	\$1,000	\$1,000
690.01	Other Supplies & Materials	\$0	\$0	\$200	\$200
739.01	Equipment	\$0	\$1,000	\$1,000	\$1,000
	TOTAL	\$0	\$1,200	\$2,200	\$2,700
330.01.106	Tuning Service, Support during Concert Performances				
611.01.106	Purchase Music				
690.01.106	Music Classroom Supplies				
739.01.106	Music Instruments				

STERLING SCHOOL DISTRICT

FUNCTION #1000 - REG PROG - HEALTH

OBJ.CAT	DESCRIPTION	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	PROPOSED Budget 2024-2025
611.01	Instructional Supplies	\$0	\$0	\$200	\$200
690.00	Other Supplies & Materials	\$0	\$0	\$0	\$0
	TOTAL	\$0	\$0	\$200	\$200
611.01.107	Health Classroom Supplies				
690.00.107					

STERLING SCHOOL DISTRICT

FUNCTION #1000 - REG PROG - PE

OBJ.CAT	DESCRIPTION	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	PROPOSED Budget 2024-2025
611.01	Instructional Supplies	\$0	\$200	\$500	\$500
690.00	Other Supplies & Materials	\$0	\$0	\$0	\$0
	TOTAL	\$0	\$200	\$500	\$500
611.01.107	PE Class Supplies - balls, etc				
690.00.107					

STERLING SCHOOL DISTRICT

FUNCTION #1000 - REG PROG - WORLD LANGUAGE

OBJ.CAT	DESCRIPTION	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	PROPOSED Budget 2024-2025
611.01	Instructional Supplies	\$0	\$200	\$500	\$500
690.01	Other Supplies & Materials	\$0	\$0	\$1,500	\$1,500
	TOTAL	\$0	\$200	\$2,000	\$2,000

611.01.109

690.01.109

STERLING SCHOOL DISTRICT

FUNCTION #1200 - SPECIAL EDUCATION PROGRAM

PROPOSED

OBJ.CAT	DESCRIPTION	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
111.00	Special Education Director	\$136,276	\$125,000	\$99,910	\$102,907
111.01	Certified Personnel	\$484,544	\$504,654	\$519,820	\$519,128
111.03	Certified Substitutes	\$1,000	\$0	\$0	\$0
112.01	Non Certified Personnel	\$376,340	\$297,961	\$261,703	\$284,800
112.02	Non Certified Substitutes	\$10,000	\$10,000	\$10,000	\$10,000
210.00	E/B Insurance	\$335,000	\$250,000	\$319,000	\$296,000
220.00	E/B FICA/Medicare	\$41,000	\$32,822	\$32,962	\$31,572
240.00	E/B Other	\$4,090	\$3,750	\$4,578	\$4,715
320.00	Professional Dev - Certified	\$2,500	\$3,500	\$3,500	\$2,000
322.01	Professional Dev - Non Cert	\$1,500	\$1,500	\$1,500	\$1,800
330.00	Professional & Technical Services	\$1,200	\$2,000	\$4,500	\$31,760
330.01	Evaluation Services	\$5,000	\$15,000	\$13,000	\$10,000
330.02	Assistive Technology	\$0	\$2,500	\$2,500	\$3,000
562.00	Medicaid Reimbursement	\$0	\$0	\$0	\$0
580.00	Travel	\$500	\$500	\$500	\$500
590.00	Medicaid Professional Services	\$0	\$0	\$0	\$0
611.01	Instructional Supplies	\$500	\$2,000	\$3,000	\$2,000
611.02	Testing Supplies	\$2,500	\$2,500	\$3,000	\$1,500
630.00	Special Ed Incentive	\$750	\$750	\$1,200	\$1,200
641.02	Consumable Workbooks	\$750	\$750	\$500	\$500
650.00	Educational Software License	\$9,754	\$14,631	\$3,500	\$2,250
690.00	Other Supplies & Materials	\$1,000	\$1,000	\$1,000	\$1,000
700.00	Equipment	\$1,500	\$2,000	\$1,500	\$1,500
890.00	Dues & Fees	\$500	\$500	\$500	\$500
	TOTAL	\$1,416,204	\$1,273,318	\$1,287,673	\$1,308,632
111.00	P/T SPED Director (4 days/week)				
111.01	49% Clinical Supervisor, 4 SPED Teachers, Psychologist, Speech Therapist				
111.03	zero, increased Certified Subs in Reg Program				
112.01	1 Admin Assistant, 10 Paraprofessionals, 2 IA's				
112.02	Substitutes for Paraprofessionals				
210.00					
220.00					
240.00	Retirement Benefit - ER Contribution (3% of salary)				
320.00	IEP Expert, ADOS Training, Wilson Certification				
322.01	PMT Training, MasterTeacher				
330.00	NECHEAR, TOD-HH, Oakhill/NEAT-AACs				
330.01	Out of District Testing Services (EastConn, Private Providers)				
330.02					
580.00					
611.01					
611.02	Q-Interactive License Renewal, Testing Booklets fo rccurrent assesments in district				
630.00					
642.02					
650.00	CT SEDS, Don Johnston, Ready Naturally: Read Live, Zoom				
690.00					
700.00					
890.00	ConnCase				

STERLING SCHOOL DISTRICT

FUNCTION #2130 - HEALTH OFFICE

OBJ.CAT	DESCRIPTION	PROPOSED			
		Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
111.01	School Nurse	\$50,000	\$51,500	\$53,045	\$54,636
111.03	School Nurse Substitutes	\$2,000	\$2,000	\$2,625	\$2,625
210.00	E/B Insurance	\$180	\$250	\$200	\$900
220.00	E/B FICA/Medicare	\$4,000	\$4,093	\$4,259	\$4,380
240.00	E/B Other	\$1,500	\$1,545	\$1,592	\$1,640
322.01	Professional Dev - Non Cert	\$500	\$500	\$500	\$500
330.00	Professional & Technical Services	\$2,000	\$2,000	\$1,750	\$3,750
500.00	Sport Physicals	\$500	\$0	\$0	\$0
690.00	Health Office Supplies	\$2,000	\$2,000	\$2,000	\$2,000
739.00	Health Office Equipment	\$500	\$500	\$500	\$500
	TOTAL	\$63,180	\$64,388	\$66,471	\$70,931
111.01	1.0 FTE School Nurse (contract)				
111.03	Substitute for School Nurse - Coverage, Health Screenings				
210.00	Nurse Life Insurance, Dental Insurance				
220.00	FICA/Med Taxes (7.65%) for Nurse				
240.00	Retirement Benefit (contract)				
322.01	PD for School Nurse				
330.00	SNAP Program, Annual Audiometer Calibration (1x/year), First AID/CPR Training, Sharp disposal, Medical Director Services (DayKimball)				
500.00	moving to Athletics budget				
690.00	Supplies - bandaids, cleaning supplies, PPE				
739.00	AED Defibrillator & Batteries, Replacement Kits				

STERLING SCHOOL DISTRICT

FUNCTION #2190 - PHYSICAL/OCCUPATIONAL THERAPY

OBJ.CAT	DESCRIPTION	PROPOSED			
		Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
111.01	Certified Personnel	\$15,200	\$19,459	\$19,785	\$32,056
210.00	E/B Insurance	\$22,400	\$21,431	\$12,000	\$1,400
220.00	E/B FICA/Medicare	\$3,800	\$3,940	\$4,039	\$4,906
320.00	Professional Development	\$500	\$500	\$500	\$500
323.00	PT Contracted Services	\$32,000	\$30,000	\$30,000	\$30,000
330.00	Professional & Technical Services	\$0	\$0	\$0	\$0
611.00	OT/PT Supplies	\$500	\$500	\$500	\$500
730.00	OT/PT Equipment	\$500	\$500	\$500	\$500
	TOTAL	\$74,900	\$76,330	\$67,324	\$69,862
111.01	1 FTE OT/PT				
210.00	Medical/Dental/Vision				
220.00	FICA/Med Taxes (7.65%) for OT				
320.00	PD for OT & PT				
323.00	Ashley Holmberg PT Services				
611.00	Theraband, light covers				
730.00	snuggle swing, stools, body sock, roller racers				

STERLING SCHOOL DISTRICT

FUNCTION #2220 - EDUCATIONAL MEDIA

OBJ.CAT	DESCRIPTION	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	PROPOSED Budget 2024-2025
112.00	Non-Certified Personnel	\$15,956	\$17,513	\$18,774	\$20,390
220.00	E/B FICA/Medicare	\$2,500	\$1,340	\$1,436	\$1,560
330.00	Professional & Technical Services	\$950	\$950	\$250	\$250
642.00	Books/Periodicals	\$3,000	\$3,000	\$3,000	\$3,000
690.00	Other Supplies	\$500	\$500	\$500	\$500
890.00	Dues & Fees	\$200	\$200	\$0	\$0
	TOTAL	\$75,786	\$23,503	\$23,960	\$25,700
112.00	P/T Library Aide				
220.00	7.65% Taxes for Library Aide				
330.00	Follett Services				
642.00	Books for Library/Media Center				
690.00	Other supplies needed				
890.00					

STERLING SCHOOL DISTRICT

FUNCTION #2230 - INFORMATION TECHNOLOGY

OBJ.CAT	DESCRIPTION	PROPOSED			
		Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
112.00	IT Personnel	\$60,770	\$62,593	\$65,723	\$67,695
112.01	Non-Certified Personnel	\$0	\$22,371	\$31,245	\$34,392
210.00	E/B Insurance	\$27,700	\$1,000	\$500	\$500
220.00	E/B FICA/Medicare	\$4,660	\$6,500	\$7,418	\$7,810
240.00	E/B Other	\$1,825	\$1,878	\$3,972	\$4,030
320.00	Professional Development	\$1,000	\$1,000	\$1,000	\$1,000
330.00	Professional & Technical Services	\$6,390	\$6,500	\$5,000	\$5,000
430.00	Repairs & Maintenance - Hardware/Peripherals	\$1,000	\$1,500	\$2,200	\$2,200
431.00	Maintenance Agreement	\$0	\$8,900	\$8,500	\$7,000
690.00	Other Supplies	\$0	\$1,500	\$2,200	\$2,500
730.00	Computer Hardware & Peripheral Equipment	\$15,000	\$13,500	\$16,000	\$16,000
731.00	Computer Software	\$2,500	\$4,100	\$4,500	\$6,000
	TOTAL	\$120,845	\$131,342	\$148,258	\$154,127
112.00	1 FTE Director Salary Cost				
112.01	1 FTE Technology Aide Salary - 187 days, 25 summer days - summer school & projects				
210.00	Director Benefits - Life, Med/Dent/Vis - 22/23 LIFE ONLY				
220.00	FICA/Med Taxes (7.65%) for IT Director & Aide				
240.00	Retirement Benefit - ER Contribution (contract), Tuition Reimbursement				
320.00	Professional Development - 2 positions				
330.00	Block Time for Professional Services				
430.00	Repair parts, maintenance of products, replacement parts				
431.00	CEN (Internet Access), Server Warranty, Mutual Link, Domain				
690.00					
730.00	New equipment for building - Docking stations, webcams, classroom computer/monitors, phone devices, audio equipment				
	Student Chromebook Devices - 40 Devices per year - 23/24 can use some grant funds				
731.00	Asset Management Software, Adobe, Antivirus, Sophos, Rise Vision, VisualPST				

STERLING SCHOOL DISTRICT

FUNCTION #2310 - BOARD OF EDUCATION

OBJ.CAT	DESCRIPTION	PROPOSED			
		Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
112.01	BOE Administrative Assistant	\$53,560	\$53,300	\$55,167	\$56,822
112.02	Board of Education Clerk	\$1,200	\$1,200	\$1,200	\$1,200
210.00	E/B Insurance	\$180	\$21,770	\$23,500	\$24,000
220.00	E/B FICA/Medicare	\$4,250	\$4,169	\$4,312	\$4,439
230.00	Worker's Compensation Ins	\$46,350	\$47,699	\$49,130	\$50,604
240.00	E/B Other	\$1,610	\$1,599	\$1,656	\$1,705
250.00	Unemployment Compensation	\$5,000	\$5,000	\$5,000	\$5,000
330.01	Legal Services	\$30,000	\$25,000	\$10,000	\$10,000
330.03	Other Professional & Tech Services	\$15,000	\$15,000	\$16,000	\$16,500
520.01	Fidelity Bond	\$100	\$100	\$100	\$100
520.02	Errors & Omissions Insurance	\$9,638	\$8,500	\$8,335	\$8,585
580.00	Travel	\$100	\$100	\$100	\$100
590.01	Communications/Postage	\$6,000	\$5,000	\$5,000	\$5,000
590.02	Advertising	\$1,000	\$1,000	\$1,200	\$1,200
590.04	Community Engagement	\$500	\$2,000	\$2,000	\$2,000
650.00	Software Licenses & Support	\$23,496	\$24,000	\$26,590	\$27,388
690.00	BOE Supplies	\$1,000	\$1,000	\$1,000	\$1,000
890.00	Dues & Fees	\$1,500	\$1,500	\$1,500	\$1,500
	TOTAL	\$200,484	\$217,937	\$211,790	\$217,143
112.01	1.0 FTE Executive Assistant (contract)				
112.02	BOE Meetings Stipend (contract)				
210.00	Medical/Dental/Vision/Life Insurance				
220.00	FICA/Med Taxes (7.65%)				
230.00					
240.00	Retirement Benefit - ER Contribution (contract)				
250.00					
330.01					
330.03	CABE Policy Services, Residency Services, SchoolInSites website, CABE Dues, CABE Unemployment Cost Control Program, Weather Service, Cyber Liability Insurance				
520.01					
520.02					
580.00					
590.01	Pitney Bowes (Meter) - Postage Lease, Postage, LaborLaw posters				
590.02	CTReap Membership, SchoolSpring Dues, Shopper-Turnpike Employment Ad				
590.04	CAPSS Awards				
650.00	Frontline (My Learning Plan, Applitrack, Professional Learning Mgmt), Raptor System, Infinite Visions & TCM, SchoolSpring, SchoolInSites/Google Domain - website				
690.00	25 Year Service Awards, Retirement Gifts				
890.00	EastConn Coop Fee, Student Accident Insurance				

STERLING SCHOOL DISTRICT

FUNCTION #2320 - SUPERINTENDENT'S OFFICE

OBJ.CAT	DESCRIPTION	PROPOSED			
		Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
111.00	Superintendent	\$40,000	\$93,518	\$100,000	\$101,500
210.00	E/B Insurance	\$0	\$21,430	\$0	\$0
220.00	E/B FICA/Medicare	\$660	\$1,356	\$1,450	\$1,450
240.00	E/B Other	\$0	\$0	\$0	\$0
320.00	Professional Dev - Certified	\$500	\$500	\$500	\$500
580.00	Travel	\$250	\$250	\$250	\$250
690.00	Other Supplies & Materials	\$200	\$750	\$750	\$750
739.00	Copier Lease, Supplies	\$0	\$0	\$750	\$750
890.00	Dues & Fees	\$4,500	\$5,000	\$4,500	\$4,500
	TOTAL	\$46,110	\$122,804	\$108,200	\$109,700
111.00	P/T Superintendent Salary - 145 Days				
220.00	Medicare Taxes (1.45%) for Superintendent				
320.00					
580.00					
690.00					
739.00	RICOH Copier w/Color, Paper				
890.00	EastConn RESC Membership, CAPSS Dues, AASA Dues, NEASS Dues, URSA Dues				

STERLING SCHOOL DISTRICT

FUNCTION #2400 - BUILDING ADMINISTRATION

OBJ.CAT	DESCRIPTION	PROPOSED			
		Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
111.00	Principal	\$120,000	\$128,125	\$132,613	\$136,591
111.01	Clinical Supervisor	\$51,660	\$53,210	\$54,807	\$56,450
112.00	Non Certified Personnel	\$85,490	\$91,894	\$96,556	\$100,215
210.00	E/B Insurance	\$89,700	\$65,000	\$69,000	\$70,000
220.00	E/B FICA/Medicare	\$9,400	\$9,659	\$10,104	\$10,466
240.00	E/B Other	\$6,650	\$5,440	\$5,624	\$5,792
320.00	Professional Dev - Certified	\$1,500	\$1,500	\$1,500	\$1,500
330.00	Professional & Technical Services	\$250	\$250	\$250	\$250
580.00	Travel	\$200	\$300	\$300	\$300
590.01	Principal's Engaqement	\$1,000	\$1,500	\$1,500	\$1,500
650.00	Educational Software License	\$8,316	\$8,750	\$9,300	\$9,579
690.00	Other Supplies & Materials	\$1,500	\$3,000	\$3,000	\$3,000
890.00	Dues & Fees	\$1,000	\$1,000	\$1,000	\$1,000
	TOTAL	\$376,666	\$369,628	\$385,554	\$396,643
111.00	1 FTE Principal				
111.01	51% Clinical Supervisor				
112.00	2 FTE Admin Assistants				
210.00	Nickerson, Messier, Swan Insurance - Med/Dent/Vis/Life				
220.00	6.2% social security (no teachers), 1.45% medicare (everyone)				
240.00	Retirement Benefit - ER Contribution (3% of salary)				
320.00	EdAdvance Training				
330.00	20-21 CAFE Sample Handbook				
580.00	Travel costs for PD or Events				
590.01	Event with Principal				
650.00	PowerSchool, SwiftReach				
690.00	Front Office Supplies, Graduation Supplies & Awards (refreshments, flowers, diplomas, certificate holder)				
890.00	NAESP Dues, RSDC Dues				

STERLING SCHOOL DISTRICT

FUNCTION #2510 - FISCAL & BUSINESS OFFICE

OBJ.CAT	DESCRIPTION	Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	PROPOSED Budget 2024-2025
112.01	Business Manager	\$69,493	\$93,317	\$96,116	\$99,000
210.00	E/B Insurance	\$22,500	\$26,572	\$29,000	\$30,000
220.00	E/B FICA/Medicare	\$5,500	\$7,139	\$7,353	\$7,574
240.00	E/B Other	\$2,090	\$2,800	\$4,883	\$7,970
330.02	Professional & Technical Services	\$14,000	\$14,500	\$14,500	\$14,500
580.00	Travel	\$200	\$200	\$500	\$750
690.00	Fiscal Office Supplies	\$500	\$750	\$750	\$500
739.00	Fiscal Office Equipment	\$100	\$100	\$100	\$100
890.00	Dues & Fees	\$1,440	\$1,440	\$1,440	\$1,440
	TOTAL	\$115,823	\$146,818	\$154,642	\$161,834
112.01	1 FTE Business Manager (contract)				
210.00	Medical, Dental, Vision, Life				
220.00	Salary FICA/Medicare				
240.00	Retirement Benefit - ER Contribution 403b(contract), Tuition Reimbursement				
330.02	ADP Payroll, ADP Time & Attendance, ReadySub, Shredding, GASB Report Fee				
580.00	Travel Expense for CASBO Conference				
690.00	Check paper, Envelopes, White Paper, File Folders, Address Labels				
739.00	Epson desk scanner				
890.00	CASBO, ASBO, AASPA, Amazon Business Prime Membership				

STERLING SCHOOL DISTRICT

FUNCTION #2600 - PLANT OPERATION & MAINTENANCE

OBJ.CAT	DESCRIPTION	BUDGET			PROPOSED
		2021-2022	2022-2023	2023-2024	Budget 2024-2025
112.01	Facilities Director	\$0	\$0	\$65,000	\$66,950
177.01	Security Officer	\$0	\$27,150	\$27,965	\$28,804
210.00	E/B Insurance	\$0	\$0	\$500	\$500
220.00	E/B FICA/Medicare	\$0	\$1,731	\$7,014	\$7,325
240.00	E/B Other	\$0	\$0	\$1,950	\$2,009
410.01	Electricity	\$75,000	\$75,000	\$82,500	\$78,000
410.02	Rubbish Removal/Recycling	\$8,000	\$8,000	\$9,000	\$9,000
410.03	Water	\$3,000	\$3,000	\$3,000	\$2,500
410.04	Sewer	\$18,450	\$18,450	\$18,450	\$18,450
430.01	Maintenance Contracts	\$243,800	\$243,800	\$172,767	\$177,950
430.02	Plant Repair & Maintenance	\$20,000	\$20,000	\$10,000	\$10,000
520.00	Plant Insurance	\$38,746	\$38,746	\$41,385	\$42,627
590.01	Telephone	\$6,000	\$7,000	\$9,000	\$11,000
613.00	Maintenance Supplies	\$15,000	\$15,000	\$20,000	\$17,000
620.00	Heating Oil	\$37,000	\$75,000	\$60,000	\$70,000
739.00	Maintenance Equipment	\$500	\$500	\$500	\$800
	TOTAL	\$465,496	\$533,377	\$529,031	\$542,915

112.01	Facilities Director Salary
177.01	Security Officer (5 hrs/day)
220.00	FICA/Med Taxes
240.00	Retirement Benefit - ER Contribution (3% of salary) for Facilities Director
410.01	Clean Focus Energy - Solar, Eversource
410.02	Willimantic Waste Removal
410.03	Town of Sterling - Water (quarterly)
410.04	Town of Sterling - Sewer (annually)
430.01	SMG Group Services, Otis Elevator, Fire Alarm Inspection (Johnson Controls), Tick Spray
430.02	NESC Repairs, Kinsley - Generator Maintenance
520.00	Frank Chamberland Agency - Insurance - Buildings/Contents/General Liability/Excess Liability
590.01	Breezeline, Verizon
613.00	Garbage bags, Paper towels, toilet paper, soap, Gas for lawnmower
620.00	Dime Oil Company - heating oil (estimate 20,000 gallons at \$4.00/gallon) - state bid
739.00	

STERLING SCHOOL DISTRICT

FUNCTION #2700 - TRANSPORTATION

OBJ.CAT	DESCRIPTION	PROPOSED			
		Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
112.01	Bus Drivers	\$170,500	\$184,267	\$191,030	\$233,975
112.02	Bus Coordinator	\$56,323	\$58,013	\$59,753	\$61,545
112.03	Van Drivers	\$110,300	\$83,000	\$102,259	\$113,290
210.00	E/B Insurance	\$100,000	\$100,000	\$79,500	\$82,000
220.00	E/B FICA/Medicare	\$28,320	\$24,884	\$27,008	\$31,274
240.00	E/B Other	\$1,710	\$1,740	\$1,793	\$1,847
330.00	Professional & Technical Services	\$2,000	\$2,000	\$2,000	\$2,000
430.00	Transportation Maintenance	\$38,000	\$38,000	\$38,000	\$38,000
510.00	Contracted Spec Ed Transportation	\$2,500	\$5,000	\$54,300	\$55,929
520.00	Vehicle Insurance	\$16,391	\$17,100	\$17,615	\$18,143
625.00	Supplies - Oil, Washer Fluid, etc.	\$6,000	\$6,000	\$9,000	\$9,000
626.00	Regular Fuel - Vans	\$15,000	\$20,000	\$24,000	\$24,000
627.00	Diesel Fuel - Buses	\$34,000	\$36,000	\$55,000	\$55,000
690.00	Other Supplies	\$1,000	\$1,000	\$1,000	\$1,000
739.00	Transportation Equipment	\$1,000	\$1,000	\$1,000	\$1,000
890.00	Dues & Fees	\$1,500	\$1,500	\$1,500	\$1,500
	TOTAL	\$584,544	\$579,504	\$664,758	\$729,503
112.01	8 Bus Drivers, 2 P/T Vacant at 185 days, Summer position for bus cleaning/maintenance, Field Trip Transportation				
112.02	1 FTE Bus Coordinator Salary				
112.03	4 Van Drivers, Summer position for van cleaning/maintenance				
210.00					
220.00					
240.00	Retirement Benefit - ER Contribution (3% of salary) for Bus Coordinator				
330.00	Gregory and Howe - drug tests				
430.00	New England Transit, Anderson Motors				
510.00					
520.00	Frank Chamberland Insurance				
625.00	Nutmeg Truck Centers				
626.00	US Bank Voyager - gas cards for van				
627.00	Dime Oil Company - diesel fuel (1000 gallon tank), Kerosene				
690.00					
739.00					
890.00	SchoolTron Student Pickup Software				

STERLING SCHOOL DISTRICT

FUNCTION #3100 - FOOD SERVICE OPERATIONS

OBJ.CAT	DESCRIPTION	Budget	Budget	Budget	PROPOSED
		2021-2022	2022-2023	2023-2024	Budget 2024-2025
435.00	Repairs	\$2,000	\$2,000	\$2,500	\$2,500
570.00	Food Service Management	\$22,500	\$23,250	\$23,500	\$23,750
621.00	Propane	\$2,000	\$2,000	\$1,500	\$1,500
690.00	Other Supplies & Materials	\$250	\$250	\$250	\$250
700.00	Equipment	\$250	\$250	\$250	\$250
	TOTAL	\$27,000	\$27,750	\$28,000	\$28,250
435.00	Repair/Service to Hood system in kitchen				
570.00	EastConn contract (through 25/26)				
621.00	Northeast Oil & Propane for cafeteria				
690.00					
700.00	Kitchen hood blow off caps/equipment				

STERLING SCHOOL DISTRICT

FUNCTION #3200 - STUDENT ACTIVITIES

OBJ.CAT	DESCRIPTION	PROPOSED			
		Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
111.00	Stipend Positions	\$33,840	\$22,061	\$22,386	\$22,724
111.01	Coaches Salaries	\$0	\$11,879	\$12,054	\$12,236
111.02	Afterschool Clubs	\$0	\$0	\$0	\$6,960
112.00	Extra Curricular Transportation	\$4,000	\$0	\$0	\$0
220.00	E/B FICA/Medicare	\$2,800	\$2,596	\$2,635	\$3,207
329.00	Officials	\$0	\$2,650	\$3,000	\$3,000
500.00	Sport Physicals	\$0	\$0	\$0	\$0
690.00	Other Supplies & Materials	\$1,500	\$5,000	\$3,000	\$3,000
739.00	Equipment	\$0	\$2,500	\$2,500	\$2,500
890.00	Dues & Fees	\$0	\$500	\$500	\$500
	TOTAL	\$42,140	\$47,186	\$46,075	\$54,127
111.00	13 Stipend Positions per Union Contract				
111.01	7 Athletic Coaches - Soccer, Track, Basketball, Cheerleading - per Union Contract				
111.02	Afterschool Clubs - ESports, Volleyball, Homework Club, Drumming				
112.00	Transportation to Atheltic Events, Field Trips				
220.00	FICA/Med for stipend positions				
329.00	Athletic Event officials - Basketball 2 V Officials, Soccer 1 V Officials, Track Conference Official				
500.00	Sport Physicals (move from Health Office Budget)				
690.00	Jerseys, soccer balls, basektballs, all sport uniforms (cheerleading/basketball/soccer/track) EOY Awards/Trophies, Supplies to support stipend positons 24/25 - basketball uniforms (rotating schedule for uniforms)				
739.00	Soccer goals, Track discs, Floor mats, Basketball Nets				
810.00	Conference Dues				

STERLING SCHOOL DISTRICT

FUNCTION #6110 - TUITION CT PUBLIC

OBJ.CAT	DESCRIPTION	PROPOSED			
		Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
561.01	Tuition: Plainfield	\$1,055,906	\$903,254	\$826,603	\$1,024,632
561.02	Adult Education	\$9,314	\$9,208	\$9,225	\$9,657
561.05	Tuition: Magnet ACT, QMC, STEM	\$155,394	\$192,516	\$196,808	\$197,415
561.07	Tuition: Killingly, Other	\$91,360	\$122,814	\$154,609	\$154,609
562.00	S/E Tuition CT Public	\$632,716	\$492,888	\$516,502	\$682,529
	TOTAL	\$1,944,690	\$1,720,680	\$1,703,747	\$2,068,842
561.01	Plainfield BOE				
561.02	EastConn - Adult Ed				
561.05	EastConn - Magnet - ACT, QMC, STEM				
561.07	Killingly BOE				
562.00	SPED Plainfield, Killingly (base plus related services)				

STERLING SCHOOL DISTRICT

FUNCTION #6130 - TUITION NON-PUBLIC

OBJ.CAT	DESCRIPTION	PROPOSED			
		Budget 2021-2022	Budget 2022-2023	Budget 2023-2024	Budget 2024-2025
563.00	S/E Tuition Non-Public	\$559,566	\$559,566	\$569,000	\$589,000
563.04	SEDAC - Excess Cost Reimbursement	-\$150,000	-\$150,000	-\$190,000	-\$270,000
	TOTAL	\$409,566	\$409,566	\$379,000	\$319,000
563.00	SPED The Lighthouse, EastConn, Horizons, The Learning Clinic, Natchaug, American School for the Deaf, Sharp Training, Bradley School, Joshua Center				
563.04	Excess Cost Grant Revenue				

STERLING COMMUNITY SCHOOL CALENDAR 2024 - 2025

FIRST DAY FOR STUDENTS
OPEN HOUSE 5:30PM - 6:30PM
LAST DAY FOR STUDENTS

August 29, 2024
September 5, 2024
June 12, 2025 Early Dismissal

HOLIDAYS / NO SCHOOL	
September 2	Labor Day
October 14	Columbus Day / Indigenous Peoples' Day
November 11	Veterans Day
November 28 - 29	Thanksgiving
December 23 - 31	Holiday/Winter Break
January 1	New Year's Day
January 20	Martin Luther King Day
February 17 - 18	Presidents' Day / Winter Break
April 18	Good Friday
April 14 - 17	Spring Break
May 26	Memorial Day
June 19	Juneteenth

August 2024 (2)					September 2024 (20)					October 2024 (21)				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
			1	2	2	3	4	5	6		1	2	3	4
5	6	7	8	9	9	10	11	12	13	7	8	9	10	11
12	13	14	15	16	16	17	18	19	20	14	15	16	17	18
19	20	21	22	23	23	24	25	26	27	21	22	23	24	25
26	27	28	29	30	30					28	29	30	31	
November 2024 (17)					December 2024 (15)					January 2025 (21)				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
				1	2	3	4	5	8			1	2	3
4	5	6	7	8	9	10	11	12	13	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20	13	14	15	16	17
18	19	20	21	22	23	24	25	26	27	20	21	22	23	24
25	26	27	28	29	30	31				27	28	29	30	31
February 2025 (18)					March 2025 (20)					April 2025 (17)				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
				1	2	3	4	5	6		1	2	3	4
3	4	5	6	7	8	9	10	11	12	7	8	9	10	11
10	11	12	13	14	10	11	12	13	14	14	15	16	17	18
17	18	19	20	21	17	18	19	20	21	21	22	23	24	25
24	25	26	27	28	24	25	26	27	28	28	29	30		
					31									
May 2025 (21)					June 2025 (9)					Student Days 181				
M	T	W	T	F	M	T	W	T	F	Teacher Days 187				
			1	2	2	3	4	5	6					
5	6	7	8	9	9	10	11	12	13					
12	13	14	15	16	16	17	18	19	20					
19	20	21	22	23	23	24	25	26	27					
26	27	28	29	30	30									

EARLY RELEASE DAYS	
November 27	Dismissal at 12:30
December 20	Dismissal at 12:30

PROFESSIONAL DEVELOPMENT DAYS / EARLY RELEASE DAYS	
September 20	Dismissal at 12:30 / Friday
October 4	Dismissal at 12:30 / Friday
May 9	Dismissal at 12:30 / Friday
February 7	Dismissal at 12:30 / Friday

PROFESSIONAL DEVELOPMENT DAYS / NO SCHOOL	
August 26	First Day for Teachers / Monday
August 27	First Day for Staff / Tuesday
August 28	Professional Dev. Day / Wednesday
October 25	Professional Dev. Day / Friday
November 1	Professional Dev. Day / Friday
March 19	Professional Dev. Day / Wednesday

PARENT/TEACHER CONFERENCES	
December 5 & 6	Dismissal at 12:30
March 6 & 7	Dismissal at 12:30

DRAFT



Sterling Public Schools
251 Sterling Road
Sterling, CT 06377

Telephone: (860) 564-4219
Fax: (860) 564-1989
Website: www.sterlingschool.org

Theodore Friend, Superintendent
Margaret Pearson, Director of Student Services
Courtney Brannon, Business Manager

"Our mission is to foster a safe and engaging learning environment"

February 21, 2024

To Board of Education,

This is a formal request to move forward with both Sustainable Engineering Solutions, LLC (SES) and Trueflow LLC to perform the required HVAC reporting requirement at a total cost of **\$26,500.00**.

Prior to January 1, 2025, and every five years thereafter, each local or regional board of education is required to provide for a uniform inspection and evaluation of the heating, ventilation, and air conditioning system within each school building under its jurisdiction. Such inspection and evaluation shall be performed by a certified testing, adjusting, and balancing technician, an industrial hygienist certified by the American Board of Industrial Hygiene or the Board of Global EHS Credentialing or a mechanical engineer. See CGS § 10-220(d), PA 22-118, and PA 23-167.

Kevin Kerrigan worked with the state to determine exactly what the requirements were and reached out to many vendors to get quotes. Because of the requirements, it has been determined that two different vendors need to complete the work. SES and Trueflow LLC have been selected as the preferred vendor because they work closely with New England Service & Controls, which is the vendor of our HVAC system.

Quote #1: Sustainable Engineering Solutions LLC & Trueflow LLC = \$26,500.00
Quote #2: VanZelm Engineers & Wings Testing & Balancing Co, Inc = \$24,400.00

Additional Vendors contacted but no quotes received:

Salas O'Brian
Colliers
Environmental Test and Balance
Air Balance Service Co.

Sincerely,

Theodore Friend, Superintendent

3/12/24
Date Signed

Courtney Brannon, Business Manager

3/12/2024
Date Signed



February 14, 2024

Kevin Kerrigan
Facilities Director
Sterling Community School
251 Sterling Rd.
Sterling, CT 06377

RE: Professional Services Agreement
Sterling School IAQ Verification

Dear Kevin,

We are pleased to submit our proposal to provide this proposal for an evaluation for indoor air quality (IAQ) in school buildings to meet the new Connecticut legislation passed last year. For the purposes of this proposal, the term “client” refers to Sterling Community School and the term “engineer” refers to Sustainable Engineering Solutions, LLC (SES).

I. BACKGROUND

Based on our discussions with Bonnie Boothroyd at Trueflow Balancing and the need for the school district to comply with the recently passed legislation regarding IAQ verification in school buildings, we have developed this proposal for the mechanical engineer/design professional services to meet the requirements of the legislation. These efforts, combined with the test and balancing services provided by Trueflow, will complete the required verification as outlined by the legislation.

II. SCOPE OF SERVICES

The scope of our services shall include the following:

1. Develop an IAQ evaluation plan and conduct a kickoff meeting with the client and Trueflow to review the plan, project schedule, access, etc.

2. Perform a walkthrough of the building to review the HVAC systems providing ventilation air for a condition assessment of the systems, identify remaining useful life and understand any maintenance issues that may be related. This walkthrough would be performed with Trueflow and the member(s) of the client's O&M staff.
3. Review available documentation for the HVAC systems that includes:
 - a. As-built drawings or original design drawings
 - b. O&M documentation for systems performance data
 - c. Any previous testing adjusting and balancing reports from the HVAC systems
 - d. Documentation describing the chronology of known problems, system failures, complaints, and alterations.
4. Develop IAQ evaluation documentation for field evaluation of equipment.
5. Perform field evaluation of equipment for ventilation sequence of operation and verify calibration of CO2 sensors where used. This effort will require the support of an automatic temperature controls contractor or facility staff person with sufficient knowledge to manipulate and override the control system to index the sequences needed.
6. Review the Balancer's (Trueflow) completed ventilation rate verification sheets for each occupied space for compliance with ASHRAE 62.
7. Review the Balancer's (Trueflow) completed unit data sheets for each system providing ventilation air for ventilation airflows, filter condition and efficiency, damper conditions and maintenance adequacy.
8. Prepare a report that summarizes the verification process, identifies any deficiencies that require correction and any recommendations to address the deficiencies found and next steps.

Our scope of work shall include a review of the following systems and equipment:

Sterling K-8 School

- 6 RTUs
- 1 MAU
- 40 VAV boxes
- Building control system shall be verified for proper ventilation sequence operation as it relates to the above equipment.

III. TERMS AND CONDITIONS

1. Basis of Agreement:

The Standard Form of Agreement between Owner and Engineer for Professional Services (E-520), latest edition,

prepared by The Engineers Joint Contract Documents Committee (EJCDC), shall serve as the basis for agreement and is incorporated herein by reference. In the event of a conflict between this proposal and the EJCDC document, this proposal shall supersede said document.

2. Proposal Limitation:

This proposal is limited to the Scope of Engineering Services described in Section II above. Additional services are available in accordance with Section VI. Services resulting from changes necessary due to construction cost overruns, change orders, review of alternate systems beyond those described above or construction procedures that are outside of the control of the engineer are not part of our scope of basic services. Review of alternates or submissions referred to as value engineering is not part of our scope of basic services. Examples of items not included in our Engineering Services Fee are:

- a. Any costs associated with efforts of the trade contractors in support of these efforts.
- b. Estimating cost of construction and/or costing or budgeting of recommended modifications or alterations.
- c. Extensive changes made to the original Contract Documents.
- d. Performing work beyond normal business hours.
- e. Project extension requiring additional work.

3. Hazardous Substances:

The Engineer shall not be responsible for the identification, removal, testing and/or certification of removal relative to any hazardous substance including, but not limited to, asbestos, PCB's, Petroleum, Hazardous Waste and similar substances. Both parties acknowledge that the Engineer's scope of services does not include any items related to a Hazardous Environmental Condition.

4. Client Furnished Materials:

The client shall provide the engineer with all criteria and full information as to the client's requirements for the project, including design objectives and constraints, space, capacity, and performance requirements, flexibility, and expandability, and any budgetary limitations. The client shall furnish copies of all design and construction standards, typically through the design team, to be addressed in the design. Additional project related documentation required for execution of the above work includes the following:

- a. Existing as-built drawings and project specifications or original construction documents.
- b. Approved control system sequence of operations
- c. Any air and water balancing reports
- d. Equipment O&M documentation

IV. CONSULTANTS

The engineer shall perform all services identified under this agreement. We do not anticipate the need to engage a sub-consultant at this time. In the event that a need for a sub-consultant is identified, we shall discuss that need with you and obtain your approval before proceeding.

V. SCHEDULE

We are prepared to commence work on this project within 10 business days with receipt of written authorization to proceed and receipt of client furnished materials as defined in Section III, 4. Immediately upon our commencement, we shall discuss with the client, a mutually acceptable schedule for the delivery of this project.

VI. COMPENSATION

Our fee for Scope of Services shall be as follows:

1. Engineering Services:

- a. We propose that these commissioning services be billed monthly on a percentage of completion. The total cost of commissioning associated with the above services shall be as follows:

Sterling School IAQ Evaluation	\$13,500
--------------------------------	----------

- b. All nominal project related expenses have been included in the above fee. Nominal expenses include printing, plotting, postage, travel & lodging, messenger services, photographic services, overnight mail and similar items as appropriate and necessary to provide the services related to your project.

2. Additional Engineering Services:

- a. Additional Services of the Engineer shall be compensated on an hourly basis at our standard billing rates, per our current rate schedule, unless a stipulated sum is mutually agreed upon. No Additional Services shall be performed without prior written authorization from the Client.

3. Terms of Payment:

- a. Invoices shall be submitted upon completion of a phase or monthly based on percentage complete at that time. Payment is due thirty (30) days from the date of invoice. If any payment is fifteen (15) days past due or more, the engineer may, after giving seven (7) days written notice to the client, suspend services under this agreement until the engineer has been paid in full all amounts due for services, expenses, and other related charges.
- b. Invoices that remain unpaid for 30 days after the date of the invoice are subject to a 1.5% monthly service charge on the unpaid balance. For any balances unpaid for more than 90 days from the date of invoice, the client shall pay all collections costs including legal fees.

VII. PUBLICITY

The engineer shall have the right to photograph the project covered by this agreement and to use the photos in the promotion of their professional practice through advertising, public relations, brochures or other marketing materials. The client also agrees to cite Sustainable Engineering Solutions, LLC. in its publicity, job site signage, presentation and public relations activities when mentioning this project.

VIII. INSURANCE

The Engineer shall maintain Workman's Compensation, Professional Liability and General Liability Insurance throughout the period of this agreement. Certificates of insurance are available on request.

IX. STANDARD OF PRACTICE

Services performed by the Engineer under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.

This Proposal will remain in effect for a period of forty-five (45) days from the date of issue. After that date, the Engineer will be afforded the opportunity to revise fee schedules to account for changes in salaries and other related costs. Should you find this proposal is acceptable, kindly sign where indicated below and return one executed copy for our records.

Thank you for the opportunity and we look forward to working with you on this project.

Sincerely,

Sustainable Engineering Solutions, LLC



Ernest F. Lawas, P.E., CCP, CEM, LEED AP

Principal

ACCEPTED BY: _____ PRINT NAME: _____
(Signature)

PRINT TITLE: _____ DATED: _____

CC: File



121 Broadway Street, Suite 1
 Colchester, CT 06415
 Office: (860) 531-9398

TO Kevin Kerrigan, Facilities Director
 Sterling Community School
 251 Sterling, RD.
 Sterling, CT. 06377
 P. (860) 564-2728 X. 3313
 F. (860) 564-1989
 C. (860) 481-1521

QUOTE # VVA-SS2024
 DATE: FEBRUARY 15, 2024

Ventilation Verification Assessment	
Building	Square Footage of Building
Sterling School Sterling, CT	81,746

DESCRIPTION	LINE TOTAL
<p>The following data will be provided in this Ventilation Verification Assessment:</p> <ul style="list-style-type: none"> Room number, occupancy category, size, volume & verified occupancy Supply CFM, exhaust CFM, outside air percentage Measured ventilation rates, ASHRAE Standard 62.1 ventilation rates (based on occupancy category), & confirmed compliance or non-compliance Confirmation of CO² sensors in each room Ventilation equipment unit data: nameplate & drive component information, CFM measurements (at max capacity), VFD setting, OA damper position, operating amperage, supply static pressure setpoint, actual supply static pressure, general physical condition & operation, & filter data (size, quantity, rating differential pressure, load rating, confirmation of proper installation) <p>Scope Does Not Include:</p> <ul style="list-style-type: none"> Adjusting & balancing of ventilation systems Design Professional Review Ariel lift and/or staging Overtime/holiday rates 	\$13,000.00
SUBTOTAL	\$13,000.00
SALES TAX	EXEMPT
TOTAL AMOUNT DUE	\$13,000.00
PAYMENT TERMS	NET 30

Signatory to Sheet Metal Workers Local Union # 40
 Trueflow is a proud, state certified M/WBE firm

The total amount includes applicable sales tax.
 Proposal prepared by: Bonnie Boothroyd (Bonnie@TrueflowCT.com)

THANK YOU FOR YOUR BUSINESS!

Sample bylaw to consider.

Bylaws of the Board

Advance Delivery of Meeting Materials

The Board meeting materials shall be disseminated as follows:

1. The complete Board of Education agenda and the appropriate materials pertaining thereto shall be sent to each Board member **and** Board clerk.

The agenda will be available to the public at the administration building after 3:00 P.M. on Fridays preceding each regular Board of Education meeting. An agenda will also be available to each member of the press on Friday afternoons.

In addition to posting Board of Education meeting agendas on its website 24 hours prior to the meeting, any associated documents that may be reviewed by members of the Board at such meeting will be made available on the Board's website prior to the meeting.

2. Two copies of the agenda shall be sent to each building principal, one copy of which is to be posted upon the bulletin board in each school office.
3. Copies of the agenda shall be forwarded through school mail to presidents of each bargaining unit and **Town Clerk**.

(cf. 9323 - Construction/Posting of Agenda)

Legal Reference: Public Act 23-160 An Act Concerning Education Mandate Relief and Other Technical and Assorted Revisions and Additions to the Education and Early Childhood Education Statutes

Bylaw adopted by the Board:
rev 9/23

A mandated policy.

Students

Connecticut School Climate Policy

Policy Statement

All schools must support and promote teaching and learning environments where all students thrive academically and socially, have a strong and meaningful voice, and are prepared for lifelong success.

Implementation of the following set of guiding principles and systemic strategies will promote a positive school climate, which is essential to achieving these goals.

This policy sets forth the framework for an effective and informed school climate improvement process, which includes a continuous cycle of (i) planning and preparation, (ii) evaluation, (iii) action planning, and (iv) implementation, and serves to actualize the Connecticut School Climate Standards, as detailed herein.

The Board recognizes that improving school climate is contextual. Each school needs to consider its history, strengths, needs, and goals. Furthermore, this policy will support and promote the development of restorative action plans that will create and sustain safe and equitable learning environments.

The **Sterling** District Board of Education adopts this policy.

Definitions

1. **“School climate”** means the quality and character of the school life, with a particular focus on the quality of the relationships within the school community, and which is based on patterns of people's experiences of school life and that reflects the norms, goals, values, interpersonal relationships, teaching, learning, leadership practices and organizational structures within the school community.
2. **“Positive Sustained School Climate”** is the foundation for learning and positive youth development and includes:
 - a. Norms, values, and expectations that support people feeling socially, emotionally, culturally, racially, intellectually, and physically safe.
 - b. People who treat one another with dignity and are engaged, respected and solve problems restoratively.
 - c. A school community that works collaboratively together to develop, live, and contribute to a shared school vision.
 - d. Adults who model and nurture attitudes that emphasize the benefits and satisfaction gained from learning; and

- e. A school community that contributes to the operations of the school and the care of the physical environment.

Students

Connecticut School Climate Policy

Definitions (continued)

3. **“Social and emotional learning”** means the process through which children and adults achieve emotional intelligence through the competencies of self-awareness, self-management, social awareness, relationship skills and responsible decision-making.
4. **“Emotional intelligence”** means the ability to (A) perceive, recognize, and understand emotions in oneself or others, (B) use emotions to facilitate cognitive activities, including, but not limited to, reasoning, problem solving and interpersonal communication, (C) understand and identify emotions, and (D) manage emotions in oneself and others.
5. **“Bullying”** means unwanted and aggressive behavior among children in grades kindergarten to twelve, inclusive, that involves a real or perceived power imbalance.
6. **“School environment”** means a school-sponsored or school-related activity, function or program, whether on or off school grounds, including at a school bus stop or on a school bus or other vehicle owned, leased or used by a local or regional board of education, and may include other activities, functions or programs that occur outside of a school-sponsored or school-related activity, function or program if bullying at or during such other activities, functions or programs negatively impacts the school environment.
7. **“Cyberbullying”** means any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any other electronic communication.
8. **“Teen dating violence”** means any act of physical, emotional or sexual abuse, including stalking, harassing and threatening, that occurs between two students who are currently in or who have recently been in a dating relationship.
9. **“Mobile electronic device”** means any hand-held or other portable electronic equipment capable of providing data communication between two or more individuals, including, but not limited to, a text messaging device, a paging device, a personal digital assistant, a laptop computer, equipment that is capable of playing a video game or a digital video disk or equipment on which digital images are taken or transmitted.
10. **“Electronic communication”** means any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photoelectronic or photo-optical system.

Students

Connecticut School Climate Policy

Definitions (continued)

11. **“School climate improvement plan”** means a building-specific plan developed by the school climate committee, in collaboration with the school climate specialist, using school climate survey data and any other relevant information, through a process that engages all members of the school community and involves such members in a series of overlapping systemic improvements, school-wide instructional practices and relational practices that prevent, identify and respond to challenging behavior, including, but not limited to alleged bullying and harassment in the school environment.
12. **“Restorative practices”** means evidence and research-based system-level practices that focus on (A) building high-quality, constructive relationships among the school community, (B) holding each student accountable for any challenging behavior, and (C) ensuring each such student has a role in repairing relationships and reintegrating into the school community.
13. **“School climate survey”** means a research-based, validated and developmentally appropriate survey administered to students, school employees and families of students, in the predominant languages of the members of the school community, that measures and identifies school climate needs and tracks progress through a school climate improvement plan.
14. **“Connecticut school climate policy”** means the school climate policy developed, updated and approved by an association in the state that represents boards of education and adopted by the Social and Emotional Learning and School Climate Advisory Collaborative, established pursuant to section 10-222q of the general statutes, as amended by this act, that provides a framework for an effective and democratically informed school climate improvement process that serves to implement Connecticut school climate standards, and includes a continuous cycle of (A) planning and preparation, (B) evaluation, (C) action planning, and (D) implementation.
15. **“School employee”** means (A) a teacher, substitute teacher, administrator, school superintendent, school counselor, school psychologist, social worker, school nurse, physician, paraeducator or coach employed by a local or regional board of education, or (B) any other individual who, in the performance of his or her duties, has regular contact with students and who provides services to or on behalf of students enrolled in a public school, pursuant to a contract with a local or regional board of education.
16. **“School community”** means any individuals, groups, businesses, public institutions and nonprofit organizations that are invested in the welfare and vitality of a public school system and the community in which it is located, including, but not limited to, students and their families, members of the local or regional board of education, volunteers at a school and school employees.

Students

Connecticut School Climate Policy

Definitions (continued)

17. **“Challenging behavior”** means behavior that negatively impacts school climate or interferes, or is at risk of interfering, with the learning or safety of a student or the safety of a school employee.
18. **“Evidence Based Practices”** in education refers to instructional and school-wide improvement practices that systematic empirical research has provided evidence of statistically significant effectiveness.
19. **“Effective School Climate Improvement”** is a restorative process that engages all stakeholders in the following six essential practices:
 - A. Promoting decision-making that is collaborative and actively involves all stakeholders (e.g., school personnel, students, families, community members) with varied and meaningful roles and perspectives where all voices are heard;
 - B. Utilizing psychometrically sound quantitative (e.g., school climate survey, discipline data) and qualitative (e.g., interviews, focus groups) data to drive action planning, preventive and intervention practices and implementation strategies that continuously improve all dimensions of school climate, including regularly collecting data to evaluate progress and inform the improvement process;
 - C. Tailoring improvement goals to the unique needs of the students, educators, and broader school community. These goals shall be integrated into overall school improvement efforts thereby leveraging school strengths to address evidence-based areas of need, while sustaining the improvement process over time;
 - D. Fostering adult learning in teams and/or professional learning communities to build capacity building among school personnel and develop common staff skills to educate the whole child;
 - E. Basing curriculum, instruction, student supports, and interventions on scientific research and grounding in cognitive, social-emotional, and psychological theories of youth development. Interventions include strength-based programs and practices that together represent a comprehensive continuum of approaches to promote healthy student development and positive learning environments as well as address individual student barriers to learning and adult barriers to teaching; and
 - F. Strengthening policies and procedures related to:
 - a. climate and restorative informed teaching and learning environments;
 - b. infrastructure to facilitate data collection, analysis, and effective planning;

- c. implementation of school climate improvement plans with the goal of becoming restorative;
- d. evaluation of the school climate improvement process; and
- e. sustainability of school climate and restorative improvement efforts.

Students

Connecticut School Climate Policy (continued)

School Climate Coordinator Roles and Responsibilities

For the school year commencing July 1, 2025, and each school year thereafter, the superintendent of schools for each school district, or an administrator appointed by the superintendent, shall serve as the school climate coordinator for the school district.

The school climate coordinator shall be responsible for:

1. providing district-level leadership and support for the implementation of the school climate improvement plan for each school;
2. collaborating with the school climate specialist, for each school to (A) develop a continuum of strategies to prevent, identify and respond to challenging behavior, including, but not limited to, alleged bullying and harassment in the school environment, and (B) communicate such strategies to the school community, including, but not limited to, through publication in the district student handbook;
3. collecting and maintaining data regarding school climate improvement, including, but not limited to, school discipline records, school climate assessments, attendance rates, social and emotional learning assessments, academic growth data, types and numbers of alleged and verified bullying complaints submitted by members of the school community, types and numbers of challenging behaviors addressed using the restorative practices response policy, and data concerning the implementation and outcome of restorative practices; and
4. meeting with the school climate specialist for each school at least twice during the school year to (A) identify strategies to improve school climate, including, but not limited to, by responding to challenging behavior and implementing evidence and research-based interventions, such as restorative practices, (B) propose recommendations for revisions to the school climate improvement plan, and (C) assist with the completion of the school climate survey.

School Climate Specialist

For the school year commencing July 1, 2025, and each school year thereafter, the principal of each school, or a school employee who holds professional certification pursuant to section 10-145 of the general statutes, is trained in school climate improvement or restorative practices

and is designated as the school climate specialist by the school principal, shall serve as the school climate specialist for the school.

The school climate specialist shall be responsible for:

1. leading in the prevention, identification, and response to challenging behavior, including, but not limited to, reports of alleged bullying and harassment;

Students

Connecticut School Climate Policy

School Climate Specialist (continued)

2. implementing evidence and research-based interventions, including, but not limited to, restorative practices;
3. scheduling meetings for and leading the school climate committee; and
4. leading the implementation of the school climate improvement plan.

School Climate Committee

For the school year commencing July 1, 2025, and each school year thereafter, each school climate specialist shall appoint members to the school climate committee who are diverse, including members who are racially, culturally, and linguistically representative of various roles in the school community.

The school climate committee shall consist of:

1. the school climate specialist;
2. a teacher selected by the exclusive bargaining representative for certified employees chosen pursuant to section 10-153b of the general statutes;
3. a demographically representative group of students enrolled at the school, as developmentally appropriate;
4. families of students enrolled at the school; and
5. at least two members of the school community, as determined by the school climate specialist.

Membership of the school climate committee shall be annually reviewed and approved by the school climate specialist, in coordination with the school climate coordinator.

The school climate committee shall be responsible for:

1. assisting in the development, annual scheduling, and administration of the school climate survey, and reviewing of the school climate survey data.
2. using the school climate survey data to identify strengths and challenges to improve school climate, and to create or propose revisions to the school climate improvement plan.

Students

Connecticut School Climate Policy

School Climate Committee (continued)

3. assisting in the implementation of the school climate improvement plan and recommending any improvements or revisions to the plan.
4. advising on strategies to improve school climate and implementing evidence and research-based interventions, including, but not limited to, restorative practices, in the school community.
5. annually providing notice of the uniform challenging behavior and/or bullying complaint form, or similar complaint form used by the school, to the school community.

School Climate Survey

For the school year commencing July 1, 2025, and biennially thereafter, the school climate committee, for each school, shall administer a school climate survey to students, school employees and families of students, provided the parent or guardian of each student shall receive prior written notice of the content and administration of such school climate survey and shall have a reasonable opportunity to opt such student out of such school climate survey.

School Climate Improvement Plan

For the school year commencing July 1, 2025, and each school year thereafter, the school climate specialist, for each school, in collaboration with the school climate coordinator, shall develop, and update as necessary, a school climate improvement plan. Such plan shall be based on the results of the school climate survey, any recommendations from the school climate committee, including the protocols, supports, and any other data the school climate specialist and school climate coordinator deem relevant. Such plan shall be submitted to the school climate coordinator for review and approval on or before December thirty-first of each school year. Upon approval of such plan, a written or electronic copy of such plan shall be made available to members of the school community and such plan shall be used in the prevention of, identification of and response to all challenging behavior.

Additionally, districts may place the school climate improvement plans into their district and school improvement plans.

Training

For the school year commencing July 1, 2024, and each school year thereafter, each local and regional Board of Education shall provide resources and training to school employees regarding:

1. social and emotional learning;
2. school climate and culture and evidence and research-based interventions; and
3. restorative practices.

Students

Connecticut School Climate Policy

Training (continued)

Such resources and training may be made available at each school under the jurisdiction of such board and include technical assistance in the implementation of a school climate improvement plan. Any school employee may participate in any such training offered by the board under this section. The school climate coordinator, shall select, and approve, the individuals or organizations that will provide such training.

Funding

The school district shall in its discretion allocate sufficient funding to satisfy the requirements of this policy for all schools in the district. Such funding shall be distributed accordingly, with Superintendent approval, for assessments and professional development, as well as for school community outreach, training, and technical assistance.

Accountability

The Board shall adopt and allocate adequate resources to support the Connecticut School Climate Policy and adhere to state regulations set forth in Public Act 23-167.

Connecticut School Climate Standards

1. The school district community² has a shared vision and plan for promoting and sustaining a positive school climate³ that focuses on prevention, identification, and response to all challenging behavior⁴.
2. The school district community adopts policies that promote:
 - a. a sound school environment that develops and sustains academic, social, emotional,

² School Community means any individuals, groups or businesses, public institutions and nonprofit organizations invested in the welfare and vitality of a public school system and the community in which it is located, including, but not limited to, students and their families, members of the local or regional board of education, volunteers at a school and school employees.

³ School climate means the quality and character of the school life, with a particular focus on the quality of relationships within the school community, and which is based on patterns of people's experiences of school life, and that reflects the norms, goals, values and interpersonal relationships, teaching, learning, leadership practices and organizational structures within the school community.

⁴ Challenging behavior means behavior that negatively impacts school climate or interferes, or is at risk of interfering, with the learning or safety of a student or the safety of a school employee.

ethical, civic, and intellectual skills; and

- b. a restorative school environment focused on overcoming barriers to teaching and learning by building and supporting meaningful school-wide relationships, and intentionally re-engaging any disengaged students, educators, and families of students in the school community.

Students

Connecticut School Climate Policy

Connecticut School Climate Standards (continued)

3. The school community's practices are identified, prioritized, and supported to:
 - a. promote learning and the positive academic, social, emotional, ethical, and civic development of students;
 - b. enhance engagement in teaching, learning, and school-wide activities;
 - c. address barriers to teaching and learning; and
 - d. develop and sustain a restorative infrastructure that builds capacity, accountability, and sustainability.
4. The school community creates a school environment⁵ where *everyone* is safe, welcomed, supported, and included in all school-based activities.
5. The school community creates a restorative system that cultivates a sense of belonging through norms and activities that promote social and civic responsibility, and a dedication to cultural responsiveness, diversity, equity, and inclusion.

⁵ School environment means a school-sponsored or school-related activity, function or program, whether on or off school grounds, including at a school bus stop or on a school bus or other vehicle owned, leased or used by a local or regional board of education, and may include other activities, functions or programs if bullying at or during such other activities, functions, or programs negatively impacts the school environment.

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Instruction

Play-Based Learning

Play is a fundamental aspect of childhood and a powerful tool for learning, development, and well-being. The **Sterling** Board of Education recognizes the importance of play in the educational process and is committed to supporting and promoting play as an integral component for engaging students in all areas of the district's curricula. Strategically aligning play-based learning with curriculum standards can help meet the Board's goal to realize increased academic gains while improving executive function or self-regulation among all students.

Along with supporting the Board's recognition of the educational value of play-based learning, the purpose of this policy is to ensure compliance with a law passed in 2023 requiring schools to provide play-based learning for kindergarten and preschool students and to permit a teacher to utilize play-based learning for grades one to five.

Teachers are permitted to utilize play-based learning during the instructional time of a regular school day for all students in grades one to five. The teacher's role in play-based learning is to create an appropriate learning environment, ask questions, set up investigations and challenges, offer ideas, and provide feedback. While children engage in play-based learning, teachers are expected to observe, document, assess learning, and plan for the next day's experience.

Beginning in the 2024-25 school year, play-based learning must be incorporated into annual professional development programming for pre-K through grade five teachers.

Definitions

"Play-Based Learning" means a pedagogical approach that emphasizes play in promoting learning and includes developmentally appropriate strategies that can be integrated with existing learning standards. "Play-based learning" does not mean time spent in recess or as part of a physical education course or instruction.

"Free Play" means unstructured, voluntary, child-initiated activities that are performed by a child for self-amusement and have behavioral, social and psychomotor rewards except "free play" may be structured to promote activities that are child-directed, joyful and spontaneous.

"Guided Play" means learning experiences that combine the child-directed nature of free play with a focus on learning outcomes and adult guidance.

"Recess" means the time during the regular school day for each student enrolled in elementary school that is devoted to physical exercise or not less than twenty minutes in total pursuant to section 10-221o of the general statutes.

"Mobile Electronic Device" has the same meaning as provided in section 10-222d of the general statutes.

"Instructional Time" means the time of actual school work during a regular school day.

Instruction

Play-Based Learning (continued)

Guidance for Pre-K and Kindergarten

Play-based learning during the instructional time of each regular school day for all students in kindergarten and any preschool program offered by the board *shall be provided*. Such play-based learning must be incorporated and integrated into daily practice, allow for the needs of such students to be met through free play, guided play and games, and be predominantly free of the use of mobile electronics.

Guidance for Grades 1-5

Teachers are permitted to utilize play-based learning during the instructional time of a regular school day for all students in grades one to five, inclusive. Such play-based learning may be incorporated and integrated into daily practice, shall allow for the needs of such students to be met through free play, guided play and games, and shall be predominantly free of the use of mobile electronic devices.

Any play-based learning utilized under this policy must comply with the individualized educational program (IEP) or plan pursuant to Section 504 of the Rehabilitation Act of 1973, as amended from time to time, for any student.

A school employee may only prevent or otherwise restrict a student's participation in play-based learning if such prevention or restriction is in accordance with this policy pursuant to section 10-221 of the general statutes.

Legal Reference: Public Act 23-101 (An Act Concerning the Mental, Physical, and Emotional Wellness of Children), § 20
 Public Act 23-159 (An Act Concerning Teachers and Paraeducators), §§ 4-5

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