

Tawas Area Schools
Special Board of Education Meeting
June 27, 2022

The special meeting of the Tawas Area Board of Education was called to order by President Ulman at 7:00 p.m. on Monday, June 27, 2022 in the boardroom at the administration office and through Google Meets or a teleconferencing method.

Mrs. Lentz led the Pledge of Allegiance.

Roll Call:

Present: Klenow, Edmonds, Lentz, VanderVeen, Bruning, Butzin and Ulman

Absent: None

Tardy: None

Administrators Present: Klinger, Danek, Suttle

PUBLIC COMMENTS – INFORMATION AND PROPOSALS

Mrs. Ulman asked if anyone had comments on agenda or non-agenda items. There were no comments.

APPROVAL OF MINUTES

Motion by VanderVeen, support by Bruning to approve the minutes of the June 13, 2022 board meeting as presented. There were no additions or corrections. Yes: Butzin, Lentz, VanderVeen and Bruning. Abstain: Edmonds, Klenow, Ulman (all absent from that meeting). Motion carried.

PAYMENT OF BILLS

None.

RECEIPT OF WRITTEN COMMUNICATIONS

Mr. Klinger said he received a letter of resignation from freshman volleyball coach, Riley Montgomery. Motion by Bruning, support by Lentz to accept Riley Montgomery's letter of resignation. Motion carried unanimously.

Mr. Klinger said he also received a letter of resignation/retirement from middle school science teacher, Mr. Andy Ernst. Mr. Ernst has taught in the district for the past 26 years and his retirement is effective today. Motion by Klenow, support by Bruning to accept Andy Ernst's letter of resignation, thank him for his years of service and wish him well in his retirement. Motion carried unanimously.

RECOMMENDATIONS & REPORTS FROM THE ADMINISTRATION

Mr. Klinger said Mrs. Danek conducted interviews to fill the 1st grade teaching vacancy. She is recommending Mrs. Heather Hukill for this position. Mrs. Hukill earned her teaching degree through Spring Arbor University and has many years of experience teaching in 2nd grade. Motion by Klenow, support by Lentz to hire Heather Hukill as a 1st grade teacher. Motion carried unanimously.

Mr. Klinger said Mrs. Danek also has a recommendation to hire a kindergarten teacher. Mrs. Kristen Wood is being recommended for the kindergarten vacancy. Mrs. Wood is currently

enrolled with Michigan Teacher of Tomorrow and has completed the preliminary program for teacher certification. She has passed her MTTC test as well. Mrs. Wood has been filling this vacancy as a long-term substitute during the past school year. Motion by Klenow, support by Butzin to hire Kristen Wood as a kindergarten teacher. Motion carried unanimously.

Mr. Klinger said that Mrs. Kristina Warner has been providing high school counseling services to our students, through a long-term substitute status while she works to earn her full school counselor certification. She was under a long-term substitute contract last year and Mr. Klinger is requesting that the contract be renewed for the 2022-23 school year. Motion by Bruning, support by Lentz to renew the long-term substitute contract with Mrs. Kristina Warner. Motion carried unanimously.

Mr. Klinger said athletic director, Jonathan Mejeur, is recommending the following coaches for fall sports: Eric Haglund and Derek Hopkins – varsity assistant football coaches; Brent Toska – JV head football coach; Derek Moe – JV assistant football coach; Gus Oliver and Jonathan Warner – 7/8 football coaches; Ken Cook – varsity boys' soccer coach; Carol Elowsky – varsity volleyball coach; Erica Russo – JV volleyball coach; Erin Klinger – freshman volleyball coach; Brianna Griffiths – cross country coach; and Kelli King – cheerleading coach. The 7/8 volleyball coaching position is still open. Motion by Klenow, support by Edmonds to hire the fall coaches as presented. Motion carried unanimously.

OLD BUSINESS

Committee Reports – Mr. Klinger said the personnel committee met on June 8th to review resumes and select candidates to interview for the elementary principal position. They met again on June 21st to participate in the interview process and have narrowed the pool down to two candidates.

The budget committee met prior to tonight's meeting to review the final 2021-22 budget amendments. Details of the amendments will be discussed under New Business.

Legislative Report – Mr. Klinger said the governor has signed HB 5190 which would add a half-credit of personal finance as a high school graduation requirement starting with the freshman in 2024. The course could fulfill a half credit of the four-credit mathematics requirement, the two-credit language other than English requirement, or the one-credit visual, performing or applied arts requirement. It could also be completed as part of an approved career and tech program.

NEW BUSINESS

Mr. Klinger said we are amending the 2021-22 budgets tonight. These are still estimated numbers until we receive our audit in the fall. He presented the final 2021-22 budget amendments, beginning with the general fund. He said we anticipate we will show total revenues of \$13,550,324 and expenditures of \$13,144,447 as of June 30th, which means we will have an excess of revenues over expenditures of approximately \$405,877 leaving an overall fund balance of \$4,942,173.

The lunch fund will finish the year with approximately \$825,859 in revenue and \$771,827 in expenditures, including reimbursing indirect costs to the General Fund, leaving an estimated fund balance on June 30, 2022 of \$206,981. This is a program profit of \$54,032.

We anticipate revenues of \$584,278 and expenditures of \$582,163 in the debt retirement fund and predict we will end the year with a fund balance of \$128,121, allowing us to decrease our debt millage for the 2022-23 school year.

The sinking fund is expected to show revenues of \$265,771 and expenditures of \$144,300 leaving a fund balance of \$445,187 on June 30, 2022.

The Student/School activity fund had revenues of \$261,740 and expenditures of \$285,641 leaving a projected fund balance of \$224,917 on June 30th.

Mrs. Bruning made a motion to approve the Resolution for Final Amendments to the 2021-22 budgets, including the general fund, lunch fund, debt retirement fund, sinking fund and student/school activity fund in the form of a motion as presented. Support to the motion by Butzin. A roll call vote was taken and the motion carried unanimously.

INFORMATION & PROPOSALS

Administration – Mr. Suttle said the middle school summer school is wrapping up this week and the high school summer school will begin on July 6th. The maintenance crew is doing an awesome job in the building and the ceiling tile project is moving along well and the results look great. Mrs. Danek said Clara Bolen is also wrapping up the first half of the summer school program and there will be another 3-week program in August. Mr. Klinger said two internal candidates will be filling two secretarial positions at the high school. Mrs. Shelby Ploof will be the new high school secretary and Ms. Darion Briggs will be moving into the counseling office secretary position. Both of them are currently educational assistants at Clara Bolen so those positions will be posted. He said he will bring a recommendation to the July meeting to hire a bus driver and a transportation clerk. He said the ceiling tile project is looking very nice and will be a good refresh for the building. The fob project is ongoing with updates at each building. The new middle/high school sign should be delivered in mid-July and will be installed soon after. Mr. Klinger said he hopes the boilers and unit ventilators will arrive in the next few weeks as we have been waiting on them to be shipped.

From the Board – Mrs. Edmonds welcomed the new hires, congratulated Mr. Ernst on his retirement and thanked Mr. Suttle for his service to the district. Mr. VanderVeen was pleased to see we had a surplus in the budget. Mrs. Bruning thanked Mr. Lichota for the good job he is doing and is looking forward to seeing the new ceiling tiles. Mr. Butzin thanked everyone for their hard work, congratulated Mr. Ernst on his retirement and welcomed the new hires. Mrs. Lentz echoed the other comments and told everyone to enjoy their July. Mrs. Klenow thanked Mr. Suttle for his service to the district. Mrs. Ulman congratulated Mr. Ernst, welcomed the new hires, thanked Mr. Suttle and all the teachers for their great job. She is anxious to see the new sign. She also thanked Mrs. Sancrant and Mrs. McCoy and Mrs. Huitema for their great job as well.

ADVANCE PLANNING

Mr. Klinger said he needs to schedule a personnel committee meeting to set his merit goal for next school year. The committee will work to schedule a date that will work for everyone.

Motion by VanderVeen, support by Klenow to adjourn at 7:27 p.m. Motion carried unanimously.