

# TSÉ HOOTSOÍ II (FORT DEFIANCE) NAVAJO SCHOOLS

## School Board

### Schools:

Ch'ooshgai Community School, Inc.

Dilcon Community School, Inc.

Greasewood Springs Community School, Inc.

Hunters Point Boarding School, Inc.

Kin Dah Lichi'í Ohta, Inc.

T'iisyaakin Residential Hall, Inc.

Wide Ruins Community School, Inc.

Winslow Residential Hall, Inc.

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Pursuant to 10 NNC §200 (E), the general public is hereby notified that the **Tsé Hootsoí II Navajo School Board** will hold a **Regular Board Meeting** on **Tuesday, July 09, 2024 at 9:00 AM-DST** at Kin Dah Lichi'í Ohta, Inc., Ganado, AZ.

Pursuant to 10 NNC §200 (E), the **Tsé Hootsoí II Navajo School Board** may go into **Executive Session** with regards to disciplinary matter, individual personnel matter, or litigation at any point in the agenda or as noted by asterisk. The **Tsé Hootsoí II Navajo School Board** reserves the discretion to take agenda items out of order either for the convenience of the board or upon request of the public attending.

## TSÉ HOOTSOÍ II (FORT DEFIANCE) NAVAJO SCHOOLS

### REGULAR SCHOOL BOARD MEETING

Tuesday, July 09, 2024

9:00 AM-DST

Kin Dah Lichi'í Ohta, Inc., Ganado, AZ

### AGENDA

**ZOOM Login: 992 518 4487    Passcode: 7cRA7U**

- I. **Preliminaries:**
  - A. Call Meeting to Order
  - B. Invocation
  - C. Roll Call of Board Members
  - D. Welcome & Recognition of Guests
- II. **Approval of the Agenda:**
- III. **Accepting/Approving of Previous Meeting Minutes:**
  - A. June 13, 2024 – Regular School Board Meeting, T'iisyaakin Residential Hall, Inc., Holbrook, AZ.
  - B. June 21, 2024 – Special School Board Meeting, Hunter's Point Boarding School, Inc., Hunter's Point, AZ.
- IV. **Call to the Public: (3 minutes)**
  - A. *No Public Comments submitted for this meeting.*
- V. **Old Business/Action Items:**
  - A. **Dilcon Community School, Inc.**
    1. Discussion and Possible Action to Approve/Disapprove, Ratification of, the Hiring of One Additional Student Worker, Bringing the Total to 5. Funding is Available.
- VI. **New Business/Action Items:**
  - A. **Financial/Business Action Item(s) (Budget Approval, etc.)**
    1. **Tsé Hootsoí II Navajo School Board**
      - a. **THII Budget Report** from Ramona Antone-Nez, CCSBE Business Manager

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**TSÉ HOOTSOÍ II (Ft. Defiance)**  
**NAVAJO SCHOOL BOARD**

Sophia Attakai-Francis, **Member** · Genevieve Jackson, **Member** · Hoskie Bryant, **Member**  
VACANT, **Member** · Linda Youvella, **Member**

- b. **THII-2024-07-09-001.** Reaffirming the Tsé Hootsoí II (Ft. Defiance) School Board Operating Policies and By-Laws for School Year 2024/25.
- c. **THII-2024-07-09-002.** Requesting That the 25<sup>th</sup> Navajo Nation Council, Navajo Nation Department of Maintenance, Navajo Nation Department of Transportation, Apache County District 02 & District 03, Arizona Department of Transportation and the Federal Department of Transportation Institute Immediate Processes to Seek Funding, Initiate Road Repair and Re-Pavement of Navajo Route 12 and Navajo Route 112 for the Safety and Security of Community Stakeholders Whose Children Are Transported to School Along This Bus Route.
- d. **THII-2024-07-09-003.** Requesting That the 25<sup>th</sup> Navajo Nation Council, Navajo Nation Department of Maintenance, Navajo Nation Department of Transportation, Apache County District 02 & District 03, Arizona Department of Transportation and the Federal Department of Transportation Institute Immediate Processes to Seek Funding and Work Collaboratively in the Planning and Road Improvement for N28 From Oak Springs Going into Pine Springs, Arizona, 13 Miles of Road.

2. ***Ch'ooshgai Community School, Inc.***

- a. **CCSBE-2024/25-001.** Request the Navajo Nation Board of Education and Health, Education and Human Services Committee of The Navajo Nation Council to Re-Authorize the Ch'ooshgai Community School Board of Education, Inc. To Continue Tribally Controlled Community School Grant Operations of All Education and Education Related Programs Including Residential Quarters, Facilities Maintenance Operations, Transportation, Administrative Services, Food Services and School Improvement / Construction Projects Pursuant to Public Law 100-297, Beginning July 1, 2025, and Ending June 30, 2027.
- b. **CCSBE-2024/25-002.** Reaffirming the Official Adoption of the Navajo Nation Ethics and Rules Regulations & Standards for All Elected Officials of the Navajo Nation.
- c. **CCSBE-2024/25-003.** Authorizing the Submission of the DGSA Membership Agreement for School Year 2024/25 between Ch'ooshgai Community School Board of Education, Inc. and DGSA, in the Amount of \$3,600 Annually, Based on Student Enrollment from the Previous School Year.
- d. **CCSBE-2024/25-004.** Approving Ch'ooshgai Community School, Inc. Student Parent Handbook for School Year 2024/25.
- e. **CCSBE-2024/25-005.** Approving Ch'ooshgai Community School Board of Education, Inc. Emergency Management and Continuity of Operation Plan.
- f. **CCSBE-2024/25-006.** Approving Short-Term Contracts for ESS Teacher, Jackson F. and Assistants Shelby C. & Verla K. to Develop ESS Caseloads, Review ESS Data, and Identify Student Modifications for Teachers.

3. ***Dilcon Community School, Inc.***

- a. Presentation from – Regina Eddie, PhD. - NAU – Rural Tribal School for Primary Prevention of Childhood Obesity – 10 to 15 Minutes.
- b. Discussion and Possible Action to Approve/Disapprove Resolution for Services Regina Eddie, PhD. - NAU – School Based Partnership for Prevention of Obesity.
- c. Discussion and Possible Action to Approve/Disapprove Short Term Contract for Transportation Manager for up to 8 Days from July 10th thru July 19th for Bus Maintenance, Completing Certification Documentation, and Other Transportation Functions.
- d. Discussion and Possible Action to Approve Discussion and Possible Action to Approve/Disapprove Ratification of Facilities Budget for Maintenance/Operation in the Amount of \$115, 838.

- e. Discussion and Possible Action to Approve RFP 25-001 Occupational Therapy/Physical Therapy Services & 25-002 Speech & Language Pathologist Services – Northern Rural Therapy Associates.
  - f. Discussion and Possible Action to Approve RFP 25-003 School Psychologist Services and 25-004 Emotional/Behavioral Therapy Services – Gary Plank Ph.D. – Consulting Psychological Services.
  - g. Discussion and Possible Action to Approve RFP 25-005 Food Vender Provider – Shamrock & Sysco.
  - h. Discussion and Possible Action to Approve ISEP Funds Budget for 2024 – 2025 School Year.
  - i. Discussion and Possible Action to Approve Title 1 Funds Budget for 2024 – 2025 School Year.
  - j. Discussion and Possible Action to Approve Transportation Funds Budget for 2024 – 2025 School Year.
  - k. Discussion and Possible Action to Approve Residential Budget for 2024 – 2025 School Year.
  - l. Discussion and Possible Action to Approve Budget for Food Service Budget for 2024 – 2025 School Year.
  - m. Discussion and Possible Action to Approve Business/Administration Budget for 2024 – 2025 School Year.
  - n. Discussion and Possible Action to Approve Administrators Retreat.
- 4. *Greasewood Springs Community School, Inc.***
- a. Consideration and Possible Action of Payroll, Accounts Payable & New School Construction Vouchers for June 2024.
- 5. *Hunters Point Boarding School, Inc.***
- a. Discuss and Consider for Approval for Presenters for the School Year 2024-25 Residential Program in Diné Language/Culture, Arts & Crafts, Behavioral Health, Safety and Wellness.
  - b. Discuss and Consider for Approval of the 2023-2024 HPBS Residential Annual Accountability Report.
  - c. Discuss and Consider for Approval the 2024-25 Residential Handbook.
  - d. Discuss and Consider for Approval of Extension to Audit Prep & Consulting Services with BDR Richards for SY 24-25.
  - e. Discuss and Consider for Approval of SY 2024-25 Sole Source List.
  - f. Discuss and Consider for Approval for SY 2024/25 Open PO List.
- 6. *Kin Dah Lichi'i Ohta, Inc.***
- a. Discussion, Consideration and Possible Action Regarding Request to Approve KDLO School Year 2024/25 BIE One Plan/Plan 4 Learning.
  - b. Discussion, Consideration and Possible Action Regarding Request to Approve KDLO School Year 2024/25 Every Student Succeeds Act (ESSA) Title Program Budgets per BIE One Plan/Plan 4 Learning.
  - c. Discussion, Consideration and Possible Action Regarding Request to Approve KDLO School Year 2024/25 Special Education Part B Application/Spending Plan.

- d. Discussion, Consideration and Possible Action Regarding Request to Approve School Year 2024/25 FACE Center/Homebase Continued Application and Budget.
- e. Discussion, Consideration and Possible Action Regarding Request to Approve School Year 2024/25 KDLO ISEP, Administration, Operations and Transportation Budgets.
- f. Discussion, Consideration and Possible Action Regarding Request to Approve the School Year 2024/25 ARPA Operating Budget.
- g. Discussion, Consideration and Possible Action to Accept the Financial Composite Report for the Month of June 2024.
- h. Discussion, Consideration and Possible Action Regarding Implementation of Benchmark Assessment Contract with Northwest Evaluation Association (NWEA) for School Year 2024/25.
- i. Discussion, Consideration and Possible Action Regarding Request to Approve School Year 2024/25 Adoption of Houghton Mifflin Harcourt Go Math K-6 & PD for One Year.
- j. Discussion, Consideration and Possible Action Regarding Approval of KDLO Emergency Operation Procedures Plan for School Year 2024/25.
- k. Discussion, Consideration and Possible Action Regarding Approval on KDLO's Purchase of Two Thomas Freightliner, Model Saf-T-Liner C2 161TS 14 Passenger Buses Utilizing ARPA Funds from Thomas Built Buses.
- l. Discussion, Consideration and Possible Action Regarding Request to Purchase Additional/New Playground Equipment by Awarding Bid to Burke-Play It Safe Playgrounds in the Amount of \$170,875.38 Utilizing ARPA Funds.

7. *T'üisyaakin Residential Hall, Inc.*

- a. Approve/Disapprove Monthly Budget for May 2024 Expenditures.

8. *Wide Ruins Community School, Inc.*

- a. Discussion, Consideration and Possible Action to Approve June 2024 Accounts Payable and Payroll Vouchers.
- b. Discussion, Consideration and Possible Action to Approve ADE Food Program Permanent Service Agreement.
- c. Discussion, Consideration and Possible Action to Approve SY 2024/25 Student Handbook.
- d. Discussion, Consideration and Possible Action to Approve SY 2024/25 Wellness Policy.
- e. Discussion, Consideration and Possible Action to Approve WRCS Family and Parent Engagement Policy.
- f. Discussion, Consideration and Possible Action to Approve SY 2024/25 IDEA Part B Budget.
- g. Discussion, Consideration and Possible Action to Approve SY 2024/25 Title Budget.

9. *Winslow Residential Hall, Inc.*

- a. Consideration, Discussion & Possible Action to APPROVE **May 2024 Monthly Financial Report.**
- b. Consideration, Discussion & Possible Action to APPROVE **Residential Annual Accountability Report.**
- c. Consideration, Discussion & Possible Action to APPROVE **21<sup>st</sup> CCLC Annual Report.**

- d. Consideration, Discussion & Possible Action to APPROVE **Amendment 9 for Facility Operation & Maintenance for \$58,633.00.**
- e. Consideration, Discussion & Possible Action to APPROVE **Amendment 10 for Facility Operation & Maintenance for \$207,293.00.**
- f. Consideration, Discussion & Possible Action to APPROVE **SY 2024/25 Sole Source Listing.**
- g. Consideration, Discussion & Possible Action to APPROVE **CPA Consultant, Don J. Davis.**
- h. Consideration, Discussion & Possible Action to APPROVE **Shamrock Food Service Contract for SY 2024/25.**

**B. Travel, Training / Work Session Action Item(s):**

- 1. ***Tsé Hootsoi II Navajo School Board***
  - a. *No Travel, Training/Work Session Action Items Submitted.*
- 2. ***Ch'ooshgai Community School, Inc.***
  - a. *No Travel, Training/Work Session Action Items Submitted.*
- 3. ***Dilcon Community School, Inc.***
  - a. Discussion and Possible Action to Approve/Disapprove MIP conference September 9 thru 11, 2024 in Austin TX for Business Tech.
- 4. ***Greasewood Springs Community School, Inc.***
  - a. *No Travel, Training/Work Session Action Items Submitted.*
- 5. ***Hunter's Point Boarding School, Inc.***
  - a. *No Travel, Training/Work Session Action Items Submitted.*
- 6. ***Kin Dah Lichi'i Ohta, Inc.***
  - a. Discussion, Consideration and Possible Action to Request Approval to Send 1<sup>st</sup> Grade Teacher and 4<sup>th</sup> Grade Teacher with Stipend Compensation (Utilizing SY 25 Approved Stipend Schedule), to Attend the BIE School Improvement Summer Training in Albuquerque, NM on July 16-19, 2024.
- 7. ***T'iisyaakin Residential Hall, Inc.***
  - a. *No Travel, Training/Work Session Action Items Submitted.*
- 8. ***Wide Ruins Community School, Inc.***
  - a. *No Travel, Training/Work Session Action Items Submitted.*
- 9. ***Winslow Residential Hall, Inc.***
  - a. Consideration, Discussion & Possible Action to APPROVE **Three (3) Employees to Attend BIE Facility Manager Boot Camp, July 16-18, 2024 at Sherman Indian School, Riverside, CA.**
  - b. Consideration, Discussion & Possible Action to APPROVE **Two (2) Employees to Attend Arizona SHRM Annual Conference 2024, August 27-30, 2024, Glendale, AZ.**
  - c. Consideration, Discussion & Possible Action to APPROVE **Two (2) Employees to Attend Advanced Background Investigator's Training on October 23-24, 2024, Albuquerque, NM.**

- d. Consideration, Discussion & Possible Action to APPROVE **Residential & Food Service (10 Employees) to Attend 2024 CFR 25 Part 36 Training, July 14-20, 2024, Twin Arrows Navajo Casino, Flagstaff, AZ.**

**C. Human Resource/Personnel Report(s):**

1. ***Ch'ooshgai Community School, Inc.***
  - a. *Personnel Action Items to be Discussed in Executive Session.*
2. ***Dilcon Community School, Inc.***
  - a. *Personnel Action Items to be Discussed in Executive Session.*
3. ***Greasewood Springs Community School, Inc.***
  - a. Consideration and Possible Action of Stipend Schedule for School Year 2024/25.
  - b. Consideration and Possible Action to Hire Project Secretary for GSCS New School Construction Project from July 09, 2024 to January 29, 2027.
4. ***Hunters Point Boarding School, Inc.***
  - a. Discussion, Consideration, and Approval to Renewing Contract for Ms. Margie Tsosie – Navajo Language and Culture Teacher for SY 2024/25.
  - b. Discussion, Consideration, and Approval for Consultants to Bring Specialized Expertise in Areas such as Education, Community Engagement, and Other Educational Initiatives that Require Guidance/Support During our Parent Advisory Committee's Family Engagement Nights.
  - c. Discussion, Consideration, and Approval to Enter into a Consultant Agreement with Northern Arizona Physical Therapy, Inc. to Provide Physical Therapy Services to Students with IEPs in Grades K-5 for SY 2024/25.
  - d. Discussion, Consideration, and Approval to Enter into a Consultant Agreement with Dr. Ronald Johnson, Jr. to Provide Psychological Services to Students with IEPs in Grades K-5 for SY 2024/25.
  - e. Discussion, Consideration, and Approval to Extend Consultant Contract for New Generation for SY 2024/25.
  - f. Discussion, Consideration, and Approval of Two Short-Term Contracts for our Residential Staff to Attend the BIE Mandatory 25 CFR Training in Flagstaff, AZ beginning July 13-20, 2024.
  - g. Discussion, Consideration, and Approval Short-Term Contracts to Two (2) Academic Staff for July 15-18, 2024, at 6 Hours per Day.
  - h. *Personnel Action Items to be Discussed in Executive Session.*
5. ***Kin Dah Eichi'i Ota, Inc.***
  - a. Discussion, Consideration and Possible Action to Approve Stipend Addendums to Employee Contracts for Athletic Coordinator, Fall Coaches and Sponsor for School Year 2024/25.
  - b. *Personnel Action Items to be Discussed in Executive Session.*
6. ***T'iisyaakin Residential Hall, Inc.***
  - a. Approve/Disapprove Hire of Recreation Technician.
  - b. Approve/Disapprove Hire of Part-Time Tutor.
  - c. *Personnel Action Items to be Discussed in Executive Session.*
7. ***Wide Ruins Community School, Inc.***

- a. Discussion, Consideration and Possible Action to Approve Salary Adjustment.
  - b. Discussion, Consideration and Possible Action to Approve Hiring of Lead Food Service Worker.
  - c. Discussion, Consideration and Possible Action to Approve Hiring of FACE Coordinator.
8. ***Winslow Residential Hall, Inc.***
- a. *Personnel Action Items to be Discussed in Executive Session.*
- D. Executive Session, (If Needed):** *Executive Session for Legal Advice and/or Personnel Matters: The Board may vote to go into executive session (1) for legal advice, discussion, and/or consultation with the school's attorney regarding policies and/or personnel matters and/or (2) for personnel matters. The school's attorney may appear telephonically. No final action, decision, or vote shall be taken in Executive Session.*
- 1. ***Ch'ooshgai Community School, Inc.***
    - a. **CCSBE-2024/25-007.** Approving Personnel Action Recommendation, Herein Attached as "Exhibit A".
  - 2. ***Dilcon Community School, Inc.***
    - a. Discussion and Possible Action Regarding Approve/Disapprove Hiring of Special Education Teacher.
    - b. Discussion and Possible Action Regarding Approve/Disapprove Hiring of Special Middle School ELA Teacher.
  - 3. ***Hunters Point Boarding School, Inc.***
    - a. Discuss and Consider for Approval HPBS Retention.
    - b. Discuss and Consider for Approval to Amend and Adopt the New Changes with Mutual of America's 401k Retirement Account.
    - c. Discuss and Consider for Approval of SY 2024/25 School-Wide Budgets.
  - 4. ***Kin Dah Lichi'i Olta, Inc.***
    - a. Discussion, Consideration and Possible Action to Reconsider and Rescind Prior Board Action to Rescind Navajo Language Culture Teacher's 24-25 Employment Contract.
    - b. Discussion, Consideration and Possible Action to Terminate Navajo Language Culture Teacher's Employment for School Year 2024/25.
    - c. Discussion, Consideration and Possible Action to Provisionally Hire Maintenance Worker Pending Background Check for School Year 2024/25.
    - d. Discussion, Consideration and Possible Action to Provisionally Hire Parent Liaison Pending Background Check for School Year 2024/25.
    - e. Discussion, Consideration and Possible Action to Authorize a Potential Resolution Parameters in Navajo Nation Labor Commission Case Number 2021-020.
    - f. Discussion, Consideration and Possible Action to Authorize a Representative to Negotiate a Potential Resolution with P. Gonnie in Navajo Nation Labor Commission Case Number 2021-020.
  - 5. ***T'iisyaakin Residential Hall, Inc.***
    - a. Discussion, Consideration and Possible Action Regarding Resolution of Tsé Hootsoi II Navajo School Board – Chain of Command.
  - 6. ***Winslow Residential Hall, Inc.***
    - a. Consideration, Discussion & Possible Action to APPROVE **Removing Previous Homeliving Supervisor Name from Wells Fargo Accounts, "Exhibit A"**.

- i. Wells Fargo Checking Account
  - ii. Wells Fargo Credit Card Accounts
  - iii. Wells Fargo Investment Accounts
  - iv. Wells Fargo Student Activity Account
- b. Consideration, Discussion & Possible Action to APPROVE **Adding Business Technician to Wells Fargo Accounts, “Exhibit B”**.
  - i. Wells Fargo Checking Account
  - ii. Wells Fargo Credit Card Accounts
  - iii. Wells Fargo Investment Accounts
  - iv. Wells Fargo Student Activity Account
- c. Consideration, Discussion & Possible Action to APPROVE **Remove One (1) Employee as WRHI Check Signer, “Exhibit C”**.
- d. Consideration, Discussion & Possible Action to APPROVE **Adding One (1) Employee as WRHI Check Signer, “Exhibit D”**.
- e. Consideration, Discussion & Possible Action to APPROVE **Revised WRHI Salary Scale for SY 2024/25**.
- f. Consideration, Discussion & Possible Action to APPROVE **Revised WRHI Personnel Policy**.
- g. Consideration, Discussion & Possible Action to APPROVE **Revised WRHI Financial Policy**.
- h. Consideration, Discussion & Possible Action to APPROVE **Revised Position Descriptions**.
- i. Consideration, Discussion & Possible Action to APPROVE **Revised WRHI Organizational Chart**.
- j. Consideration, Discussion & Possible Action to APPROVE **Pay Increase for Eight (8) Employees**.
- k. Consideration, Discussion & Possible Action to APPROVE **Rescinding Facility Maintenance & Operation Contract from July 1, 2024 to June 30, 2025**.
- l. Consideration, Discussion & Possible Action to APPROVE **Request to Place Facility Maintenance & Operation Temporary Contracts**.
- m. Consideration, Discussion & Possible Action to APPROVE **Facility Maintenance & Operation Employees Contracts Beginning October 1, 2024 and Ending September 30, 2025**.
- n. Consideration, Discussion & Possible Action to APPROVE **Request to Employee Title Change and Wage Increase**.
- o. Consideration, Discussion & Possible Action to APPROVE **Short-Term Contracts for Eight (8) Employees**.

**E. Reports** *(Administrator’s Reports should be scanned and sent via email):*

1. *Ch’ooshgai Community School, Inc.*
2. *Dilcon Community School, Inc.*
3. *Greasewood Springs Community School, Inc.*
4. *Hunters Point Boarding School, Inc.*
5. *Kin Dah Eichi’i Ohta, Inc.*

6. *T'iisyaakin Residential Hall, Inc.*
7. *Wide Ruins Community School, Inc.*
8. *Winslow Residential Hall, Inc.*

**VII. Date, Time & Location of Next Regular Meeting:**

- A. August 13, 2024: Regular School Board Meeting @ Ch'ooshgai Community School, Inc., Tohatchi, NM @ 9:00 AM-DST.

**VIII. Adjournment: @ \_\_\_\_\_ AM/PM**

**Concurrence by Sophia Attakai-Francis, THII Board President, on JULY 2, 2024.**