

## MINUTES

Boulder Elementary School District No. 7  
Regular Meeting

November 9, 2020  
Boulder Elementary School

### Board members present:

Carrie Harris      Matt Strozewski      Andrea Dolezal      Niki Conroy – via Zoom

### Administrators present:

Maria Pace, Superintendent/Principal

Britton Mann, District Clerk

Staff: Devyn Ottman – Zoom Meeting Operator

---

### Visitors: Rochelle Hesford & Zoom Participants

CALL      The Elementary Board was called to order at 5:30 p.m. by Carrie, who led the Pledge of Allegiance. Eric was unable to attend.  
ELEMENTARY  
BOARD TO ORDER

AGENDA REVIEW      None.

APPROVAL OF CLAIMS      Carrie asked about the USF claim – she asked who this was. Britton stated that this is Food Services of America and this vendor is used to purchase food for school foods. Andrea asked what a “task chair” was from claim 953461. Ms. Pace explained it was an office chair for a teacher. The school has slowly been trying to replace outdated furniture for the teachers in each classroom. Andrea motioned to approve claims and warrants with the prior month ending with warrant # 9066 and the current numbers 9067-9101 in the amount of \$47,993.85. Matt seconded all board members approved. Claims were present for review.

REVIEW OF PREVIOUS MONTH PAYROLL      There were no questions regarding October 2020 payroll. Britton explained that the board meeting usually follows payroll so she would have to provide the previous month for review.

APPROVAL OF PREVIOUS MONTH MINUTES      Carrie asked if there were any questions regarding the minutes. Niki stated that she read through them and everything looked good to her. Andrea motioned to approved the minutes for the regular October 2020 meeting. Matt seconded, all attendees approved.

APPROVAL OF STUDENT ACTIVITIES      The Student Activities Binder was present for board review. There were no questions regarding Student Activities. Matt motioned to approve October 2020 Student Activities. Andrea seconded, all attendees approved.

PUBLIC COMMENT      Carrie read the Public Comment and instructed participants to please provide their name prior to asking any questions. She asked if there were any visitors or zoom participants who had any comment at this time. At this time there were no questions.

COMMUNICATIONS      **LETTERS:** None at this time.  
**STUDENT ISSUES:** None

COMMENDATIONS /RECOGNITIONS      Ms. Pace stated again that the BES staff have been working well together. She stated that the school has a great staff.

UNFINISHED BUSINESS      None

COMMITTEE REPORTS      **Leadership** – Chair and Vice chair: Eric Rykal & Carrie Harris: This committee did meet.

1. Set the agenda.
2. Ms. Pace is holding weekly meetings with the clerk, maintenance and secretary. This is all going well.
3. COVID 19 Updates.
4. Literacy Grant Updates.
5. Discussed grade level meetings.

**Handbook/Policy** – Matt Strozewski & Niki Conroy: This committee did meet

1. Niki and Matt collaborated via email about the exit interview policy and then brought the discussion to Ms. Pace. The information was passed onto Kris Goss at MTSBA. The committee would like to move for approval of the policy.
2. Ms. Pace and Niki both attended the Title IX online trainings.

**Budget/Finance and Negotiations/Personnel** – Carrie Harris & Niki Conroy: This committee did not meet.

**Facilities** – Matt Strozewski & Andrea Dolezal: Ms. Pace, Dave Deskins and committee met.

1. Privacy Panel installed in boy's restroom.
2. The monitor for the solar panels is up and running.
3. The Jr High security FOB panel is installed and working.
4. Ms. Pace and Dave are working on a Facility Condition Inventory.
5. Will start working as a group to develop a plan for the adjacent property.

**Transportation** – Andrea Dolezal & Eric Rykal: This committee did not meet.

## ADMINISTRATORS REPORT

Ms. Pace provided notes for the official minutes.

Rochelle was in attendance to talk and answer any questions regarding a re-opening plan when we have been closed due to a positive case. Rochelle and Ms. Pace are meeting frequently to discuss the best options for the students, staff and families when we do have to go remote due to a positive case. Niki asked if the school felt prepared to go remote if need be. Ms. Pace stated yes. Niki also wanted to commend the staff and the school staying committed to keeping the school safe. Currently BES is the only school in the county with no cases to date.

21<sup>st</sup> CCLC Child Care Center is up and running. Ms. Jeske started working in after school program in the middle school for homework support. She will do this 3 days a week.

## NEW BUSINESS

### Personnel –

1. MCLP/MCLSDP Stipend – The leadership committee discussed paying Britton a onetime stipend of \$1000 to Britton for work with the overlapping literacy grants. Ms. Pace stated that Britton should be compensated for time and effort. Andrea motioned to approved the one-time stipend for Britton. Matt seconded, all attendees approved.
2. Child Care Staff – Nothing at this time.
3. Substitutes – Ms. Pace recommended Jared Padmos as a teaching substitute. He will be working for BES as a Student Teacher starting in January 2011 and thought he would be a good candidate for subbing in the meantime. Matt motioned to approve Jared Padmos as a teacher substitute. Andrea seconded the motion, all members approved.

**Non Resident Student Acceptance** – *Standing Agenda Item* – None

**Liquidation of School Property** – *Standing Agenda Item* – None

**Policy Updates** – First Reading: Title IX – no changes recommended, Matt motioned to approve 5701. Niki seconded all approved. Matt motioned to approve Title IX, Andrea seconded, all approved.

**Superintendent Evaluation** – The board decided to do a staff and board combined evaluation. Ms. Pace also wanted to be able to share her goals.

**Holiday Party Discussion** – Different options were discussed instead of doing the traditional party.

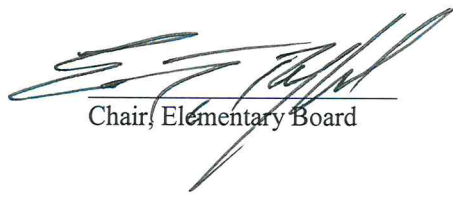
**Cancel December Meeting** – Matt motioned to cancel the December regular meeting. Andrea seconded, all approved. Andrea motioned to allow Britton to complete December 2020 claims. Matt seconded, all approved.

## TOPICS FOR FUTURE AGENDAS

Second Reading Title IX Policies  
Superintendent Evaluation – Start  
1<sup>st</sup> Reading of Calendar  
Approval of December 20 Claims

## ADJOURNMENT

Carrie motioned to adjourn at 6:25, Matt seconded, which passed unanimously.



---

Chair, Elementary Board



---

Clerk, Elementary Board