

PAULSBORO PUBLIC SCHOOLS

BOARD OF EDUCATION MEETING
PAULSBORO, NEW JERSEY

MINUTES

MONDAY, JUNE 24, 2024

**Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066**

7:00 p.m.

Board of Education Meeting

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

CALL TO ORDER

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of Wednesday, July 27, 2022, and Monday, September 26, 2022 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education.

The 2023-2024 Board of Education schedule of meetings was readopted by the Board of Education at the Reorganization Meeting on January 2, 2024.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

ROLL CALL

Theresa Cooper, Frank Damminger (Absent), Kyana Evans, Lawrence Haynes, Sr. (Arrived 6:36), Jack Henderson (Absent), Joseph Lisa, Markee Robinson, Danielle Scott, Tysha Scott (Arrived 6:42), and Greenwich Township Representative Roseanne Lombardo.

EXECUTIVE SESSION

A motion was made to enter into Executive Session at 6:04 PM by Mrs. D. Scott and seconded by Mrs. Lombardo.

BE IT RESOLVED: The Paulsboro Board of Education will adjourn to the Executive Session to discuss Personnel, Contracts, and Legal matters the results of which may be made known upon return to regular session or when conditions warrant.

ALL IN FAVOR

Ayes – 6
Noes – 0
Abstain- 0

MOTION UNANIMOUSLY PASSED

Mr. Robinson excused himself at 6:27 PM for K.H. hearing and returned to Executive session at 6:39 PM.

A motion was made by Mrs. Cooper and seconded by Mrs. Lombardo to return from Executive Session at 7:05 PM.

ALL IN FAVOR

Ayes – 8
Noes – 0
Abstain- 0

MOTION UNANIMOUSLY PASSED

PLEDGE OF ALLEGIANCE

PRESENTATIONS: None at this time.

CORRESPONDENCE: None at this time.

ROLL CALL

Theresa Cooper, Frank Damminger (Absent), Kyana Evans, Lawrence Haynes, Sr., Jack Henderson (Absent), Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo.

NEW BUSINESS:

Representative Roseanne Lombardo. A motion was made by Mrs. D. Scott and seconded by Mr. Lisa to add New Business Item B.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

ESTABLISHMENT OF MEETING DATES, TIMES, LOCATION AND PLACES OF NOTIFICATION

A. Recommend approval of the following actions relative to the meetings of the Board of Education:

Pursuant to Chapter 231, PAL (Open Public Meeting Act) public meetings of the Board of Education will be held on the dates, at the times and at the location as per the following schedule. (Attachment)

**PAULSBORO PUBLIC SCHOOLS
BOARD OF EDUCATION MEETINGS
2024 – 2025 School Year**

BOE Meeting Date	Day of the Week	Time	Location	Type of Meeting
July 31, 2024	Wednesday	7:00pm	Paulsboro High School Auditorium	Regular
August 21, 2024	Wednesday	7:00pm	Paulsboro High School Auditorium	Regular
September 30, 2024	Monday	7:00pm	Paulsboro High School Auditorium	Regular
October 28, 2024	Monday	7:00pm	Paulsboro High School Auditorium	Regular
November 25, 2024	Monday	7:00pm	Paulsboro High School Auditorium	Regular
December 16, 2024	Monday	7:00pm	Paulsboro High School Auditorium	Regular
January 2, 2025	Thursday	7:00pm	Paulsboro High School Auditorium	Reorg
January 27, 2025	Monday	7:00pm	Paulsboro High School Auditorium	Regular
February 24, 2025	Monday	7:00pm	Paulsboro High School Auditorium	Regular
March 24, 2025	Monday	7:00pm	Paulsboro High School Auditorium	Regular
April 28, 2025	Monday	7:00pm	Paulsboro High School Auditorium	Regular
May 19, 2025	Monday	7:00pm	Paulsboro High School Auditorium	Regular
June 23, 2025	Monday	7:00pm	Paulsboro High School Auditorium	Regular

1. Designate the South Jersey Times as the official newspaper and the Courier Post as the other newspaper to receive notices under the Open Public Meeting Act.
2. Adequate notice of meetings will be provided by mailing to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education, by posting the schedule of meetings in a public place and / or district website reserved for such announcements by the Board of Education.
3. The Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matter that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made.

B. Recommend approval to extend courtesy enrollment to student KH for the 2024-2025 School Year.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

OLD BUSINESS

C. NOVEMBER 2024 ELECTION - OFFICES OPEN FOR GENERAL ELECTION

<u>Term of Office</u>	<u>Incumbents</u>
Three (3) three-year terms	Joseph Lisa Danielle Scott Frank Damminger

Election petitions are available through the Gloucester County Board of Elections office located at 550 Grove Road, West Deptford, New Jersey. Petition submission deadline to the County Board of Elections Office is Monday, July 29, 2024.

SAVE THE DATE – NJSBA 2024 CONFERENCE
QUEST FOR STUDENT SUCCESS
Atlantic City Convention Center
Monday, October 21, 2024, to Thursday, October 24, 2024
Please let the Business Office know by May 10th, 2024, if you would like to attend.

PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION

A motion was made by Mrs. T. Scott and seconded by Mrs. D. Scott to open Public Comments.

ALL IN FAVOR

Ayes – 8
Noes – 0
Abstain- 0

MOTION UNANIMOUSLY PASSED

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

Krista Lange:

- PEA President – Will the Years of Service be reinstated on all Personnel appointments as done in the past?

A motion was made by Mrs. D. Scott and seconded by Mr. Lisa to close Public Comments.

ALL IN FAVOR

Ayes – 8
Noes – 0
Abstain- 0

MOTION UNANIMOUSLY PASSED

BOARD BUSINESS:

D. BOARD OF EDUCATION SELF-EVALUATION

The New Jersey Department of Education requires every Board of Education to complete a self-evaluation annually. The Superintendent of Schools respectfully suggests that the Board of Education use the self-assessment process that was used successfully during the 2022-2023 school year.

- Members of the Board of Education have independently completed and submitted the New Jersey School Boards Association “Board Self-Evaluation.” The Superintendent and his Secretary will compile the forms into a single Self-Evaluation.
- The Board of Education will review, modify, edit, etc. the Self-Evaluation at the June 24, 2024, meeting of the Board of Education. The Board will then approve the Self-Evaluation at the June 24, 2024, meeting.

E. EVALUATION OF THE SUPERINTENDENT OF SCHOOLS

A motion was made by Mr. Lisa and seconded by Mrs. Lombardo to approve Board Business Item E.

The New Jersey Department of Education requires every Board of Education to complete an evaluation of the Superintendent of Schools annually. The Acting Superintendent of Schools respectfully suggests that the Board of Education use the self-assessment process that was used successfully during the 2022-2023 school year.

- Members of the Board of Education have independently completed and submitted the New Jersey School Boards Association “Evaluation of the Acting Superintendent of Schools as well as the Evaluation of Progress on the Goals of the Superintendent.” The Superintendent and his Secretary will compile the forms into a single Evaluation form. **(Attachment)**

Roll Call Vote:

YES - Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Roseanne Lombardo, and Markee Robinson.

ABSTAIN – Theresa Cooper, Tyesha Scott, and Danielle Scott.

MOTION PASSED

F. UPCOMING SCHEDULED EVENTS: None at this time.

COMMITTEE OF THE WHOLE:

POLICY:

Chairperson: Danielle Scott

Members: Theresa Cooper, Markee Robinson

The Committee met Monday, April 8, 2024.

5:30 p.m. in the Central Office Conference Room in the Administration Building.

Updates:

Attendance:

- Markee Robinson
- Theresa Cooper
- Dr. Neff
- Douglas McGarry
- Danielle Scott

During the meeting, the following were reviewed:

- Bylaw #0155 Board Committees
 - The subcommittee plans to compare and examine Bylaw #9130, which discusses the creation of subcommittees. The thought behind reviewing this policy is to ensure that decision to operate with or without subcommittees is decided and voted on by the Board and not just the Board President.
 - It was also agreed that subcommittee meetings can take place virtually or in-person.
 - Additionally, this subcommittee needs to ensure that these two policies are not redundant or duplicative.
- Bylaw #0164.6 Remote Public Board Meetings During a Declared Emergency
 - The subcommittee intends to extrapolate some of this language from this bylaw to focus on offering virtual meeting options for members and the public.
 - The subcommittee will review policies and bylaws from other school districts (Kingsway, Voorhees, Haddon Heights, etc) that address virtual meetings.
 - Issues around confidentiality were identified when discussing the possibility of virtual executive sessions.
- Bylaw #0165 Voting

- The subcommittee is interested in virtual voting for Board meetings. This will make voting results easier to capture in the minutes.
 - To make this possible, the Board would need be issued a Chromebook to use during the meetings and IT support at each meeting, as well as some training/capacity building.
- Recording of Board Meetings and minutes
 - The subcommittee agreed to add the usage of *BoardDocs* for approval to the April agenda.
 - The estimated cost is \$11,000 per year.
 - This database will allow for a more concise way to develop the agenda and maintain the meeting minutes.
 - If approved, the roll out of this will take place incrementally. The first stage is that it would be used to create the agenda and keep meeting minutes. Eventually, linking in the virtual/electronic voting will take place in the future.
 - In the interim, the subcommittee agreed that the Board Secretary purchase a recorder with microphones to record all Board meetings.
- Fan conduct and banning fans from athletic events.
 - The subcommittee agreed to review other school districts' policies, procedures, and/or bylaws.
- Reserving School District Facilities
 - The subcommittee is interested in developing a policy to charge a variety of entities to utilize facilities and grounds in the district.
 - The subcommittee reviewed policies from Woodbury and West Deptford.
 - At the next meeting, the subcommittee will identify those entities who can use the facilities and grounds for free.

During this meeting, it was discovered that there may be redundant/duplicated policies and bylaws. At some point in the future, this subcommittee will review, compare, and analyze the policies/bylaws that are possibly duplicated.

HUMAN RESOURCES AND NEGOTIATION:

Chairperson: Kyana Evans

Members: Joseph Lisa, Markee Robinson

Paulsboro Education Association (PEA)

On February 28, 2024, the Paulsboro Board of Education Negotiation Team: Chairperson Kyana Evans, Joseph Lisa, Danielle Scott was in attendance for Markee Robinson who was unable to attend along with Acting Superintendent Dr. Phillip C. Neff, Jr. held their first meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

On March 26, 2024, the Paulsboro Board of Education Negotiation Team: Chairperson Kyana Evans, Joseph Lisa, Danielle Scott was in attendance for Markee Robinson who was unable to attend along with Acting Superintendent Dr. Phillip C. Neff, Jr. and Business Administrator Douglas McGarry held their meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

On April 9, 2024, the Paulsboro Board of Education Negotiation Team: Chairperson Kyana Evans, Joseph Lisa, Danielle Scott was in attendance for Markee Robinson who was unable to attend along with Acting Superintendent Dr. Phillip C. Neff, Jr. and Business Administrator Douglas McGarry held their meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

Update: The Paulsboro Board of Education Negotiation Team will meet with the PEA on the following recommended dates at 6:00pm in the Paulsboro Junior / Senior High School Parenting Center:

On Tuesday, April 23, 2024, the Paulsboro Board of Education Negotiation Team: Joseph Lisa and Markee Robinson along with Acting Superintendent Dr. Phillip C. Neff, Jr. and Business Administrator Douglas McGarry held their meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

On Wednesday, May 8, 2024, the Paulsboro Board of Education Negotiation Team: Kyana Evans, Joseph Lisa and Markee Robinson along with Acting Superintendent Dr. Phillip C. Neff, Jr. and Business Administrator Douglas McGarry held their meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

On Tuesday, May 28, 2024, the Paulsboro Board of Education Negotiation Team: Kyana Evans, Joseph Lisa and Markee Robinson along with Acting Superintendent Dr. Phillip C. Neff, Jr. and Business Administrator Douglas McGarry held their meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

Update: Next meeting to be scheduled.

Paulsboro Administrators Association (PAA)

No meetings have been scheduled.

The Paulsboro Board of Education Negotiation Team and the Business Administrator Douglas McGarry will meet with the Paulsboro Administrators Association (PAA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

BUDGET:

Chairperson: Theresa Cooper

Members: Frank Damminger, Tyesha Scott

The previous Committee met Monday, July 24, 2023.

5:00 p.m. in the Central Office Conference Room at the Administration Building.

No updates provided.

FACILITIES:

Chairperson: Joseph Lisa

Members: Lawrence Haynes, Sr., Jack Henderson

Friday, May 3, 2024.

8:00 a.m. Building Walk Through Billingsport Early Childhood Center

Friday, May 10, 2024.
8:45 a.m. Building Walk Through Paulsboro High School

Thursday, May 16, 2024.
10:30 a.m. Building Walk Through Loudenslager Elementary School

CURRICULUM:

Chairperson: Roseanne Lombardo
Members: Kyana Evans, Tyesha Scott

The previous Curriculum Meeting was held on Thursday, June 15, 2023.

OLD BUSINESS: – None at this time.

PENDING ITEMS: – None at this time.

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

REPORT OF THE SUPERINTENDENT

NEXT MEETINGS OF THE BOARD OF EDUCATION

REGULAR MEETING

**Wednesday, July 24, 2024, at
7:00p.m. in the
Paulsboro High School Auditorium**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

RECOMMEND APPROVAL OF A - C: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Ms. T. Scott to approve the Report of the Board Secretary/Business Administrator A-C.

Informational: The Report of the Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

A. Approval of Minutes (**Attachments**)
Regular Meeting

May 20, 2024

- B. Approval of the May 2024 transfers. (**Attachment**)
- C. Approval for payment of the June bills that are duly signed and authorized. (**Attachment**)

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

A motion was made by Mrs. D. Scott seconded by Mrs. Lombardo to Change Personnel Item I to a merit increase.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

PERSONNEL B - T: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott seconded by Mrs. Cooper to approve Personnel Items B-T.

- A. Informational: All people being recommended for employment and entities performing work for the Board of Education will make provisions to have their employees complete a Criminal History Background Review and meet certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
- B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background

checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers for them to work within the district.

- C. Recommend approval to grant the Acting Superintendent authority to use a letter of intent to hire staff, as needed, prior to the July 24, 2024, meetings of the Board of Education.

Informational: "Letter of Intent" authority authorizes the Acting Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

- D. Recommend approval to change the degree status for Paulsboro High School English Teacher Amy Bria from BA+30 Step O - \$87,094.00 to MA - Step O - \$88,294.00 effective September 3, 2024.

Informational: Ms. Bria recently completed her MA at Southern New Hampshire University.

- E. Recommend approval to change the degree status for Paulsboro Junior / Senior High School Math Teacher Douglas Foglein from BA+30 Step H - \$54,837.00 to MA - Step H - \$56,037.00 effective September 3, 2024.

Informational: Mr. Foglein recently completed his MA at Wilmington University.

- F. Recommend approval to accept the resignation of School Social Worker Courtney Nutt effective date will be August 8, 2024, or when this position is filled.

Informational: Ms. Nutt has served the Paulsboro Public Schools for 1 year. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- G. Recommend approval for Paulsboro High School Athletic Trainer Samantha Quinnette to work summer hours at an hourly rate of \$40.00 per the agreement with the Paulsboro Education Association. Ms. Quinnette will work from Monday, August 5, 2024 - Monday, August 26, 2024, not to exceed 128 hours for a total of \$5,120.00 to cover summer conditioning drills.

Informational: Athletic Trainer work year is defined as 236 days instead of the teacher 184 days. The Athletic Trainers salary shall be consistent with the negotiated teachers salary guide. The Athletic Trainer is to perform services anytime Paulsboro Athletes are participating. The amount of hours and the days worked are to be coordinated through the Paulsboro High School Principal with consultation of the Athletic Director.

- H. Recommend approval for Paulsboro High School Special Education History Teacher Chelsea Brown to complete her Administrative Internship in the Paulsboro Public Schools from August 2024 - June 2025.

Informational: Ms. Brown is completing her master's degree in School Leadership at Wilmington University in Delaware. Mr. James Pandolfo will serve as the mentor for Ms. Brown.

- I. Recommend approval to reappoint Douglas McGarry to the position of School Business Administrator / Secretary to the Board of Education effective July 1, 2024 – June 30, 2025, at a salary of \$125,000 with a merit increase of \$4,000.

Staff Member	2023-2024 Salary	2024-2025 Salary
Douglas McGarry	\$125,000	\$129,000

Informational: The Acting Executive County Superintendent of Schools Mr. Robert Bumpus will be approving the July 1, 2024, through June 30, 2025, employment contract for Douglas McGarry, School Business Administrator, in accordance with N.J.S.A. 18A:7-8 U, and has determined that the contract is in compliance with the standards as adopted by the Commissioner of Education at N.J.A.C. 6A:23A-3.1. Based upon his review, he has determined that the provisions of the contract subject to his review pursuant to N.J.A.C. 6A:23A-3.1 are in compliance with applicable laws and regulations.

- J. Recommend approval of the appointment of Kenneth Ridinger to the position of Attendance Officer effective July 1, 2024, through June 30, 2025. This is a 12 month position that does not include benefits.

Staff Member	Position	2023-2024 Salary	2024-2025* Salary
Kenneth Ridinger	Attendance Officer	\$13,085	\$13,085

*Salaries to be determined upon completion of PAA and PEA contract negotiations.

Informational: Mr. Ridinger served in the same position during the 2023 – 2024 school year.

- K. Recommend approval to reappoint for the 2024–2025 school year District Consultant Frank Domin. Mr. Domin will continue to review the documentation for the existing Regular Operating District (ROD) grants, prepare applications for reimbursement from the New Jersey School Development Authority (SDA) and handle other work that needs to be completed so that the Paulsboro Board of Education receives reimbursement for that portion of the 2015 Bond Referendum ROD projects that have already been completed. Mr. Domin will work an additional not to exceed 300 hours at the same rate as before of \$55.00 per hour.

Informational: Mr. Domin is a retired School Business Administrator with ROD grant experience. Mr. Domin served in the same position during the 2023 – 2024 school year.

Mr. Domin will continue to complete the following tasks:

- Determine where the district is with the ROD grant applications.
- Determine the status of required paperwork.
- Ascertain the status of projects with the School Development Authority (SDA).
- Prepare required paperwork for reimbursement.
- Monitor and amend documentation as it moves through the SDA approval process.

- L. Recommend approval to appoint Shaun O’Bryant to the position of Part-Time Director of Technology effective July 1, 2024 – June 30, 2025, not to exceed 29 hours per week. This is a part-time position that does not include benefits.

Staff Member	Position	2023-2024 Per Hour	2024-2025* Per Hour
Shaun O'Bryant	Part-Time Director of Technology	\$36.09	\$36.09

*Salaries to be determined upon completion of PAA and PEA contract negotiations.

Informational: Mr. O'Bryant served in the same position during the 2023 – 2024 school year.

- M. Recommend approval for all Paulsboro School District bus drivers and bus aides to take the Special Needs Training on appropriate procedures for interacting with students with special needs. This training has to be completed by August 31, 2024. The video is approximately 30 minutes long. The bus drivers and bus aides will be paid for this training at their summer rate:

<u>Bus Drivers</u>	<u>Bus Aides</u>
Ann Aspell	Kelli Emerich
Anna Hannah	Theodore Garretson
Joann Hanson	Melissa Saggese

- N. Recommend approval for Paulsboro Junior / Senior High School Secretary Rita Cucinotta to work 10 days in the summer up to 80 hours during July and August 2024 in order to assist the Principals and Assistant Principals to prepare for school opening with registration for the 2024 – 2025 school year. Mrs. Cucinotta will earn \$22.00 as per the agreement with the Paulsboro Education Association. The maximum stipend will be 80 hours x \$22.00/hour = \$1,760.00. This amount is within budget guidelines.

Informational: For many years, the Board of Education budgeted for and approved summer work for secretaries.

- O. Recommend approval for Paulsboro Junior / Senior High School Secretary Danielle Richardson to work 10 days in the summer up to 80 hours during July and August 2024 in order to assist the Principals and Assistant Principals to prepare for school opening for the 2024 – 2025 school year. Mrs. Richardson will earn \$22.00 as per the agreement with the Paulsboro Education Association. The maximum stipend will be 80 hours x \$22.00/hour = \$1,760.00. This amount is within budget guidelines.

Informational: For many years, the Board of Education budgeted for and approved summer work for secretaries.

- P. Recommend approval for Paulsboro Junior/Senior High School Guidance Counselors Melba Moore-Suggs, Kathleen Wetherington and Trevon Brooks to work up to 60 hours each during July and August 2024 at \$40.00 per hour as per agreement with the Paulsboro Education Association. The maximum amount of this stipend is 3 counselors x 60 hours / counselor x \$40.00/hour = \$7,200.00. The amount is within budget guidelines. The recommendation includes the provision that only one counselor is present at a time in order to maximize the number of days that the Guidance Office is staffed. Work schedules must be approved in advance by the Paulsboro High School Principal Paul Morina.

Informational: For many years, the Guidance Counselors worked during the summer. In recent years, this item was eliminated from the budget. The counselors are critical to school

opening because they assist the Assistant Principal with schedule conflicts and changes so that every student has a complete schedule when school opens. They also handle request for transcripts, new student registration and updating of records.

- Q. Recommend approval for Jean Brown and Alisha Moore be approved as volunteers to help with Seniors Activities for the 2024-2025 school year.

Informational: Mrs. Brown was our former Students Assistance Counselor at PHS and Ms. Moore is the sister of Monica Garner, Senior Class Adviser and is former Principal Secretary for Cherry Hill West.

Some of the events they will be helping with are the following:

Homecoming
Senior Breakfast
Graduation

- R. Recommend approval to appoint Thomas Damminger to help leverage the Annual School Plan Resources which will provide support services for students during the 2024-2025 school year. Mr. Damminger will be paid for no more than 20 hours at his contractual rate of \$40.00 per hour per the agreement with the Paulsboro Education Association (PEA).

Informational: Finances will be paid out of ARP ESSER Accelerated Learning and Coaching Support grant funds

- S. Recommend approval to appoint Adina Giovannitti to the position of Transportation Clerk effective July 1, 2024, through June 30, 2025. Ms. Giovannitti will earn a yearly stipend of \$3,900.00. This is a 12-month position that does not include benefits.

Informational: Ms. Giovannitti served in the same position during the 2023 – 2024 school year. Salary for this position has remained the same as 2022-2023.

- T. Recommend approval for Rowan University Student Selena Chila to shadow our School Psychologists Kristina Barbato and Kayla Kushner during the summer program. Selena is a Paulsboro High School graduate currently majoring in Psychology at Rowan.

Informational: The Paulsboro Public Schools has a Student Affiliation Agreement with Rowan to accept student teachers, practicum students and other students completing field experiences. Prior to a student working in the district, the administration will seek approval from the Board of Education. This recommendation is pending successful completion of the Criminal History Background Review.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

NO – Danielle Scott (J Only)

MOTION PASSED

PERSONNEL U - EE: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Mrs. Evans to approve Personnel Items U-EE.

- U. Recommend approval to change the degree status for Loudenslager Elementary Technology Teacher Shaun Darby from BA Step N - \$77,152.00 to MA - Step N – \$79,552.00 effective September 3, 2024.

Informational: Mr. Darby recently completed his MA at Wilmington University.

- V. Recommend approval to accept the resignation of Loudenslager Elementary School Part Time Grant Funded Hall Monitor Paige Bays effective date will be June 7, 2024.

Informational: Ms. Bays has served the Paulsboro Public Schools for 2 years.

- W. Recommend approval to voluntarily transfer Loudenslager Elementary School Special Education Teacher Cheryl Serpiello to the position of 5th Grade Language Arts Teacher.

Informational: Mrs. Serpiello has served as a special education teacher at Loudenslager Elementary School for two years. Mrs. Serpiello will take over for Mrs. Young, who voluntarily transferred to the vacant 6th Grade Language Arts position at Loudenslager Elementary School in May 2024. The transfer will take place for the 2024-2025 School Year and is a voluntary transfer.

- X. Recommend approval to appoint Chelsea Fagely to the position Learning Language Disabled - Special Education Teacher at Loudenslager Elementary School. Mrs. Fagely will earn Step M - MA - \$74,352.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent upon completion of all required paperwork and the Criminal Background Review.

Informational: Mrs. Fagely has experience as a special education teacher for Greenwich Township, Haddon Heights, and the Salem County Special Services School District. Mrs. Fagely’s experience includes considerable time in self-contained classrooms such as the one she is being recommended for above. Interviews and reference checks were conducted by Loudenslager Elementary School Principal Matthew Browne and Superintendent of Schools Dr. Phillip Neff.

- Y. Recommended approval to appoint the following teachers for the Extended School Year Program. Teachers must hold appropriate certification by the New Jersey Department of Education. These appointments will be contingent on student enrollment in the program.

<u>Extended School Year Program</u>					
<u>Subject</u>	<u>Subject</u>	<u>Instruction Hours</u>	<u>Prep Hours</u>	<u>Per Hour</u>	<u>Total Stipend</u>

Mary Morris	Aide - 1:1	80	0	\$20.00	\$1,600.00
Isra Elharden	Aide - 1st/2nd	80	0	\$20.00	\$1,600.00
Joanna Gyulay	Aide: 1:1	80	0	\$20.00	\$1,600.00
Joseph Benne	Aide - M.D.	80	0	\$20.00	\$1,600.00
Dianna Roche	Teacher - M.D.	70	14	\$40.00	\$3,360.00

Informational: The staff listed above were not part of the original Board of Education recommendations for the ESY Program in May 2024, but were necessitated by the enrollment of students with specific needs as listed in their Individual Education Plans (IEP).

- Z. Recommend the approval of the following certified staff members to serve as substitute teachers, nurses, or Aides for Jumpstart or Extended School Year Program.

Janice Esters
Lauren Vanderslice

Informational: Substitutes will be utilized on an as needed basis and will make the regular contractual rate for certified staff members of \$40.00 Per Hour or \$20.00 per hour for an instructional aide.

- AA. Recommend approval for staff members to receive a stipend to work 10 hours during the summer. They will be conducting vertical and horizontal articulation meetings to plan for the 2024-2025 academic school year. The teachers will discuss different strategies and assessments to address the academic deficiencies that occurred throughout the year.

Informational: Teachers were selected from each grade level to participate in the meetings. The work sessions will be offered to teachers throughout the summer. I am trying to be as prepared as possible for the 2024-2025 school year. This recommendation includes approval for all certified staff members at Billingsport Early Childhood Center at their contractual rate of \$40.00 per hour. However, only approximately 8 staff members will participate. The summer work stipend will be funded by the ARPESSER and/or Pre-School money.

- BB. Recommend approval for Billingsport Early Childhood Center School Nurse Tracey Victor Butler, Preschool Instructional Coach Latisha Thomas and PIRC Lisa Kuhnel to receive a stipend to work 8 hours each in August. They will participate in the preschool school Round-up. The round up is scheduled during the month of August. After the round-up the nurse will have to review and prepare the required documents for all new students entering Billingsport Early Childhood Center for the 2024-2025 school year.

Informational: The purpose of the Round-Up is to identify eligible children to attend the preschool program for the 2024-2025 school year. We will provide a time and space for staff to assist parents with completing all the required documents for the preschool registration and enrollment process. This recommendation includes approval for the nurse and Preschool Instruction Coach to receive the contractual rate of \$40.00 per hour. The summer work stipend will be funded by Pre-School money.

CC. Recommend approval to accept the resignation of Billingsport Early Childhood Center Community and Parent Involvement Specialist Yvonne Still-Maddred effective date will be June 30, 2024.

Informational: Mrs. Still-Maddred has served our district for 5 years.

DD. Recommend approval to appoint Patricia Harkins to the position of Paulsboro Junior High School English teacher for the 2024-2025 school year. Ms. Harkins will earn Step I – MA - \$57,037.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Interviews were conducted, and references were checked by Paulsboro Junior High School Principal Monica Moore-Cook, Paulsboro Junior / Senior High School Guidance Counselor Melba Moore-Sugg, Paulsboro Junior / Senior High School English Teacher Holly Klein, School Psychologist Kayla Kushner, Director of Child Study Team Stacey Dimeo, Paulsboro Junior / Senior High School Wood Shop Teacher Edward DeStefano and Acting Superintendent Dr. Phillip C. Neff Jr.

EE. Recommend adoption of the Resolution of the Paulsboro Board of Education #6-24-24-001

WHEREAS, the Paulsboro Board of Education (“Board”) currently employs Employee #2284 as a Paulsboro Public School Custodian and other employment with the Paulsboro Board of Education School; and

WHEREAS, the Acting Superintendent of Schools has recommended the termination of Employee #2284’s employment with the Board for those reasons set forth during executive session; and

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Acting Superintendent, that the employment of Employee #2284 is hereby terminated effect immediately; and be it further,

RESOLVED, that the Acting Superintendent of Schools is hereby authorized and directed to provide said individual with written notice of the Board’s action, to be sent to his last known address on file in the Paulsboro Public School District.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

ABSTAIN – Theresa Cooper (BB.), Tyesha Scott (BB.), and Danielle Scott (BB.)

MOTION UNANIMOUSLY PASSED

STAFF AND CURRICULUM DEVELOPMENT A - B: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Mr. Lisa to approve Staff and Curriculum Development A – B.

- A. Recommend approval for Terry Croce, Secretary to the Director of Curriculum, Instruction and Assessment and District Registrar, to attend the New Jersey Education Association Jack Bertolino Summer Leadership Conference (NJEA/SLC) from July 29 – July 31, 2024, in Atlantic City, New Jersey.

Informational: The NJEA Summer Leadership Conference offers a variety of workshops that prepare its members for their current and future roles and show them how their local can develop to its full-functioning capacity. Mrs. Croce has been appointed by the president of the Paulsboro Education Association (PEA) to attend this conference as a substitute representative for the vice-president of the PEA. There are no registration or reimbursement fees required for the conference. The cost to the district will be the per diem rate for Mrs. Croce of \$233.00 for her three days of attendance at the workshops.

- B. Recommend approval for Paulsboro High School Advanced Placement English Teacher Amy Bria to attend the Advanced Placement (AP) Summer Institute for AP Literature and Composition. The workshop is held on July 29, 2024 – August 2, 2024, from 8:00 am – 4:00 pm at Manhattan College in Bronx, New York.

Informational: At the AP Summer Institute teachers will learn what students must know and do to be successful on the AP Literature and Composition exam. Participants will share texts, lesson plans, assignments and prompts that have worked in the past to strengthen course syllabi. Multiple choice questions teaching strategies, essay prompt analysis, writing criteria and rubric creation will also be reviewed. Registration costs for the summer institute is \$1,400.00 and will be paid for utilizing ARP ESSER grant funds.

C. Informational - Enrollment and Class Size:

- 1. The following chart presents the enrollment data for Preschool -8:

Grade	Enrollment – May 30, 2024								
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Pre- School Age 3 & 4	57	66	61	78	88	54	61	70	87
K	104	101	93	103	90	82	76	81	67
1	111	86	86	84	86	86	82	70	69
2	79	85	81	82	79	76	84	74	71
3	56	60	102	87	83	95	89	97	87
4	65	70	56	97	81	81	93	82	95
5	64	58	73	60	97	84	85	91	73
6	53	84	57	71	58	100	88	82	88
7	73	68	93	69	71	62	99	91	73
8	62	81	67	89	66	75	70	101	89
Self-Contained	26	28	20	19	22	17	25	31	23

Grade	Enrollment – May 30, 2024								
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Special Education Billingsport/Loudenslager*									
Grand Totals	750	787	789	839	821	812	852	870	822

* At Loudenslager School, students in self-contained classes are included with general education students for the purposes of this report.

2. The following chart presents the enrollments for Paulsboro Senior High School:

Grade	Enrollment – May 30, 2024								
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
9	63	80	93	92	107	101	116	99	111
10	82	80	78	85	83	102	97	108	90
11	80	80	65	77	73	75	81	91	93
12	78	93	84	64	82	83	73	97	94
TOTAL	303	333	320	318	345	361	367	395	388

3. The following chart presents the class sizes for Billingsport Early Childhood Center and Loudenslager Elementary School:

Grade	Number of Students per Class as of May 30, 2024					
Pre-School	15	13	14	15	15	15
Kindergarten	18	17	17	15		
1	19	17	16	17		
2	18	19	18	17		
3	19	24	21	21	2	
4	24	23	23	22	3	
5	17	18	17	19	2	
6	21	20	20	20	7	
Special Education	7	10	6			

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Tyasha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

TUITION A-C: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Mrs. Lombardo to approve Tuition A-C.

- A. Recommend approval for one twelfth grade student to attend Archbishop Damiano School for the 2024-2025 School Year. Summer school tuition is \$8,784.60 and \$52,707.60 for the 2024-2025 School year tuition. Total tuition costs \$61,492.20.
- B. Recommend approval for four students grades 9-12+ to attend Bankbridge Regional Schools for the 2024-2025 School Year. Summer school tuition is \$26,880 and \$253,920 for the 2024-2025 School Year. Total tuition costs \$280,800.00.
- C. Recommend approval for two students grades 9-12+ to attend LARC School for the 2024-2025 School Year. Summer school tuition \$19,228.20 and \$134,597.40 for the school year tuition September 2024-June 2025. Total tuition costs \$153,825.60.
- D. **Informational: A - C above:** Information is cumulative through June 30, 2024. The above tuition costs do not include transportation or nursing services. We currently have seven students in grades 9-12 placed out of district. As well as four students aged 18-21 that we are required to provide special education services to through their Individual Education Plans (IEPs)

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

TUITION E - L: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Mrs. Cooper to approve Tuition Items E-L.

- E. Recommend approval for two second-grade students to attend Archbishop Damiano School for the 2024-2025 School Year. Summer school tuition for \$17,569.20 and \$105,414.00 for the school year tuition for September 2024- June 2025. Total tuition costs \$122,983.20.
- F. Recommend approval for one fourth grade student to attend Bancroft for the 2024-25 School Year. Summer school tuition for \$16,176.00 and \$107,037.00 for the school year tuition for September 2024- June 2025. Total tuition costs \$123,213.00.
- G. Recommend approval for eight students grades PK-8 to attend Bankbridge Regional Schools for the 2024-2025 School Year. Summer school tuition for \$57,600.00 and \$552,853.00 for the school year September 2024-June 2025. Total tuition cost \$610,453.00.
- H. Recommend approval for tuition contract for one sixth grade student to attend Brookfield Elementary School for the 2024-2025 School Year. Summer school tuition for \$9,547.60

and \$95,828.40 for the school year tuition September – June 2025. Total tuition costs \$105,376.00.

- I. Recommend approval for the tuition contracts for 4 second through third grade students to attend Durand Academy for the 2024-2025 school year. Summer school tuition is \$93,087.56 and \$452,858.40 for the school year tuition for September 2024- June 2025. Total tuition costs \$545,945.96.
- J. Recommend approval for the tuition contract for one sixth grade student to attend HollyDell School for the 2024-2025 School Year. Summer school tuition is \$16,805.00 and \$91,666.80 for the school year tuition September – June 2025. Total tuition costs \$108,471.80.
- K. Recommend approval for one student in sixth grade to attend LARC School for the 2024-2025 School Year. Summer school tuition is \$16,154.10 and \$103,464.60 for the school year tuition September 2024-June 2025. Total tuition costs \$108,471.80.
- L. Recommend approval for to three students grades sixth through eight to attend YALE School for the 2024-2025 School Year. Summer school tuition \$42,594.90 and \$255,569.40 for the school year tuition September 2024-June 2025. Total tuition costs \$298,164.30.
- M. **Informational E – L above:** Information is cumulative through June 30, 2024. The above costs do not include transportation or nursing services. We currently have twenty-three students in grades PK-8 placed out of district receiving special education services.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

INSTRUCTIONAL SERVICES A: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Mrs. Cooper to approve Instructional Services A.

- A. Recommend approval of a partnership with Gateway Head Start in Paulsboro for 1 state funded preschool Head Start Enhanced in the 2024-2025 school year. Through this partnership the Billingsport Early Childhood Center will gain a preschool classroom at the Paulsboro Head Start. Head Start is a federal program that promotes the school readiness of children ages birth to five from low-income families by enhancing their cognitive, social, and emotional development. (**Attachment**)

Informational: Head Start programs provide comprehensive services to enrolled children and their families, which include health, nutrition, social, and other services determined to be necessary by family needs assessments, in addition to education and cognitive development services. Head Start services are designed to be responsive to each child and family's ethnic, cultural, and linguistic heritage.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Tyasha Scott, Danielle Scott, and Markee Robinson.

NO - Lawrence Haynes, Sr. and Joseph Lisa.

ABSTAIN – Kyana Evans

MOTION PASSED

STUDENT ACTIVITIES A - B: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. D. Scott to table Frank Damminger and Shane Kovalesky.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Tyasha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

A motion was made by Mrs. D. Scott and seconded by Mrs. Cooper to approve Student Activities A-B.

- A. Recommend approval for Paulsboro Junior / Senior High School Nurse Mary Porter to assist our school doctor with fall physicals. This recommendation is for up to 40 hours at \$40.00 per hour not to exceed \$1,600.00.

Informational: Ms. Porter will do health screenings and review paperwork with athletes and coaches before the physical exam.

- B. Recommend approval of the following coaches for Paulsboro High School Fall Sports Teams for the 2024-2025 school year with stipends as per agreement with the Paulsboro Education Association. This recommendation is contingent on the New Jersey Department of Education and the New Jersey State Interscholastic Athletic Association approving sports during the fall season.

Position	Staff Member	2024-2025 Salary	Step
Assistant Athletic Director	Douglas Foglein	\$5,408.00	2
Head Football Coach	Kevin Harvey	\$8,522.00	3
Asst. Football Coach	Vacant		
Asst. Football Coach	Vacant		

Position	Staff Member	2024-2025 Salary	Step
Asst. Football Coach	Daryus Quarles	\$5,141.00	1
Asst. Football Coach	Kelvin Johnson	\$5,948.00	3
Volunteer Paraprofessional	Frank Damminger (TABLED)		
Volunteer Paraprofessional	Harrison Eli		
Head Cross Country Coach	Christopher Costenbader	\$5,752.00	3
Head Field Hockey Coach	Kayla Kushner	\$5,174.00	1
Assistant Field Hockey Coach	Kristina Barbato	\$3,838.00	1
Head Girls Soccer Coach	Rachel Wulk	\$5,439.00	2
Assistant Girls Soccer Coach	Mandy Gattuso	\$4,881.00	3
Head Boys Soccer Coach	Douglas Foglein	\$6,002.00	3
Assistant Boys Soccer Coach	Shane Kovalesky	(TABLED)	3
Head Cheerleading Coach	Erica Scott	\$3,342.00	3

* This recommendation is contingent on successful completion of all required paperwork and the Criminal History Background review.

C. Informational – Reports of the Spring Season Sports Teams

The following sport reports are for the Paulsboro Senior High School 2023-2024 Spring Season for review by members of the Board of Education (**Attachments**):

- Boys Baseball
- Girls Softball
- Boys Track & Field
- Girls Track & Field

The following sport reports are for the Paulsboro Junior High School 2023-2024 Spring and winter Season for review by members of the Board of Education (**Attachment**):

- Track & Field

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Tyasha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

NO – Markee Robinson (A Only)

ABSTAIN – Theresa Cooper (Erica Scott), Tyesha Scott (Erica Scott), and Danielle Scott (Erica Scott).

MOTION PASSED

STUDENT ACTIVITIES D: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Mrs. Cooper to approve Student Activities D.

- D. Recommend approval of the following athletic coaches for Paulsboro Junior High School for the 2024-2025 school year with stipends as per agreement with the Paulsboro Education Association (PEA). This recommendation is contingent on the New Jersey Department of Education and the New Jersey State Interscholastic Athletic Association approving sports during the fall season.

Position	Staff Member	2024-2025 Salary	Step
7 & 8 Grade Cross Country Coach	Antonio Chila	\$3,342.00	3
7 & 8 Field Hockey Coach	Vacant		

Informational: The salary for 7/8th grade coaches are the same for Steps 1, 2 and 3 as per agreement with the PEA.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

CONSTRUCTION UPDATES: None at this time.

FACILITIES A: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Mrs. Cooper to approve Facilities A.

- A. Recommend authorization for the Acting Superintendent to approve the following organizations to use school facilities as listed for the 2024-2025 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

Organization/ Person	Activity	Facility	Contact
Gateway CAP	Fun Day for Youth and Families Friday, June 28, 2024 5pm-8pm	Baseball Field Soccer Field Loudenslager Sports Complex	Kyana Evans

Organization/ Person	Activity	Facility	Contact
	Or Saturday, June 29, 2024 12pm-4pm		

Roll Call Vote:

YES - Theresa Cooper, Lawrence Haynes, Sr., Joseph Lisa, Tyesha Scott, Roseanne Lombardo, and Markee Robinson.

ABSTAIN – Kyana Evans and Danielle Scott.

MOTION PASSED

FINANCE A - X: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Lombardo and seconded by Mr. Lisa to approve Finance A-X.

- A. Recommend approval to extend the contract with Vector Solutions for the 2024-2025 school year. The contract will begin on 09/01/2024 and ends on 08/31/2025. The cost to the district is \$9,602.96.

Informational: Vector Solutions currently provides Paulsboro Public Schools with the software platform through which all staff receive compliance and safety training. This contract is being extended to include resources to extend students’ social-emotional skills.

- B. Recommend approval to continue with the following contracts for instructional/curricular software for the 2024-2025 school year.

VENDOR	DESCRIPTION	COST
Discovery Education	3-Year Site License	\$12,000.00
Imagine Learning	Edgenuity Courseware Comprehensive Site License Grades 6-12	\$24,050.00
OnCourse	Lesson Planner and Curriculum Builder	\$8,255.13
Power School	McRel Teacher Evaluation Software	\$3,883.29
Teacher Synergy	Teachers Pay Teachers Digital Resource License	\$13,225.00

VENDOR	DESCRIPTION	COST
Newsela	Blended learning district Licenses 7-12	\$14,956.00*
Remind	Remind Hub – Premium Plan – Organization-wide messaging system	\$5,280.00*
SAVVAS	K-8 Math Curricular Resources	\$200,000.00

Informational: The vendor contracts listed in the table above are those in which the district participated in for the 2023-2024 school year. All the vendors provide valuable services either as instructional resources, communication platforms or evaluation tools. The items with the asterisk (*) represent software that is paid for via grant funds. SAVVAS provides the district curricular resources, both digital and print, for standards-based math instruction over five years for grades K-8. This purchase is part of the district-approved, 5-year Curriculum Revision Cycle and there are no additional costs associated with this instructional platform during the five-year contract. All resources were included in the budget for the 2024-2025 school year.

- C. Recommend approval for the New Jersey Statewide Student Support services (NJ4S) network to sponsor and provide financial assistance for the Senior breakfast held on June 3, 2024, and provide 22 senior students with yearbooks. In addition, NJ4S would like to treat Paulsboro Junior and Senior High School staff to Mr. Softee on June 5, 2024.

Informational: NJ4S is a resource hub launched by the New Jersey Department of Children and Families in support of youth mental wellness. The NJ4S network provides prevention and brief intervention services to New Jersey public school students, parents/caretakers, and school faculty. This donation is being made in appreciation for the relationship established by Paulsboro high school’s student assistance counselor between Paulsboro junior and senior high schools and NJ4S.

- D. Recommend approval of a contract with Let’s Think Wireless (LTW) in the amount of \$73,688.44 for camera upgrades at Paulsboro High School, Paulsboro High School Field House (PHS) Surveillance System, and Loudenslager Elementary School (LES). The contract will be through the PEPPM National Contract #533902-078 i-Pro Americas. (**Attachments**)

Informational: \$14,522.86 is for the addition of 3 surveillance cameras to enhance security at LES. A quote for this service is provided with the project overview. \$23,174.06 is for the addition of 9 surveillance cameras to enhance security at PHS. \$35,991.52 is for the addition of 14 surveillance cameras to enhance security at PHS. A quote for this service is provided with the project overview.

- E. Recommend approval to submit the Elementary and Secondary Education Act (ESEA) application for Fiscal Year (FY) 2025 and accept the award of these funds upon the subsequent approval of the FY 2025 ESEA Application.

Informational: The Elementary and Secondary Education Act (ESEA) is the primary source of federal aid for elementary and secondary schools. Programs outlined in this act authorize

federal aid for the education of disadvantaged youth. Paulsboro Public Schools has been approved to apply schoolwide, therefore, programs designed to upgrade and reform the educational program of PPS occur throughout the district.

Title I Total: \$703,374.00

Title II Part A: \$70,700.00

Title III: \$2,028.00

Title III - Immigrant: \$1,311.00

Title IV - \$50,082.00

- F. Recommend approval of the allocation of up to \$1,000,000 of 2023-2024 General Funds into the Capital Reserve for future use, effective June 30, 2024.
- G. Recommend approval of the allocation of up to \$500,000 of the 2023-2024 General Funds into the Maintenance Reserve for future use, effective June 30, 2024.
- H. Recommend approval for Paulsboro Public Schools to authorize submission of the Individual with Disabilities Education Act (IDEA) grant application for the 2024-2025 school year and accept the award of these funds upon the subsequent approval of IDEA Application.

Informational: The IDEA is a grants statute that provides federal funding for the education of children with disabilities and requires, as a condition for the receipt of such funds, that states agree to provide a free appropriate public education (FAPE, i.e., specially designed instruction provided at no cost to the parents that meets the needs of a child with a disability) to every eligible child. IDEA funding is utilized for out of district tuition and instructional and non-instructional supplies.

- I. Recommend approval of a contract with CM3 Building Solutions in the amount of \$88,596.00 through Camden County Educational Services Commission Cooperative Purchasing Program #66 CCESP for the pump room repairs at Paulsboro High School based upon contract documents as designed by Garrison Architects.
- J. Recommend approval of a contract with Fox Fence in the amount of \$112,969.00 through the New Jersey State Approve Cooperative #65MCESCCPS for various fencing repairs/upgrades throughout the district.
- K. Recommend approval of a contract with Degler-Whiting in the amount of \$30,155.00 for the purchase of a new football scoreboard through the Tips National Cooperative Purchasing Group.
- L. Recommend approval of the following professional services contracts beginning July 1, 2024, and ending June 30, 2025, for the following professional service:
 - a. Parker McCay to provide Legal Services at the agreed upon rates as per the attached agreement. (**Attachment**)

Informational: The Parker McCay have provided legal services beginning in 2020 – 2021 school year. There is no change in the firm’s rates compared to those charged during the 2020-2021 school year.

M. Recommend approval to award CC 24-01 for School Security Services to KD National Force Security. The price per hour per year is as follows:

2024-25: \$42.50
2025-26: \$45.00
2026-27: \$47.25
2027-28: \$49.50
2028-29: \$52.00

Informational: The approximate contract award for 2024-2025 is \$400,000.00. The Security Contract with K. D. National Force Security covers the following services for the Paulsboro Public Schools:

One (1) Armed Security Specialist at the Billingsport Early Childhood Center during regular school hours, as well as all School Events, such as Parent Teacher Conferences, Back to School Night, Fun Day, Ice Cream Socials, Moving Up Ceremony, Fall & Spring Concerts, etc. Note: Some of these Events require additional Security Specialists which are included.

One (1) Armed Security Specialist at the Loudenslager Elementary School during regular school hours, as well as all School Events, such as Parent Teacher Conferences, Back to School Night, Field Day, 6th Grade Dance, National Jr. Honor Society Induction, Moving Up Ceremony, Fall & Spring Concerts, etc. Note: Some of these Events require additional Security Specialists which are included.

Two (2) Armed Security Specialists at the Paulsboro Jr/Sr High School during regular school hours, as well as all School Events, such as such as Parent Teacher Conferences, Back to School Night, Renaissance Day, Dances, Honor Society Induction, Graduation Ceremony, Fall & Spring Instrumental and Vocal Concerts, Plays, Borad of Education Meetings, All Athletic Events, etc. Note: Some of these Events require additional Security Specialists which are included.

K.D. National Force Security also provides In-service All Hazards Security Training to All Staff and Administrators Annually.

N. Recommend approval to award RFP 24-01 for Behavioral Health Services to Interactive Kids. The price per hour is as follows:

<u>BCBA</u>	<u>RBT</u>
2024-25: \$115.00	2024-25: \$60.00
2025-26: \$120.00	2025-26: \$60.00
2026-27: \$120.00	2026-27: \$60.00
2027-28: \$120.00	2027-28: \$60.00
2028-29: \$120.00	2028-29: \$60.00

Informational: The approximate contract award for 2024-2025 is \$500,000.00.

O. Recommend approval to enter into an agreement with the Gloucester County Special Services School District (GCSSSD) for Professional Services for the 2024-2025 school year. **(Attachment)**

Informational: Gloucester County Special Services School District (GCSSSD) performs various services including assessments, educational consultations, professional development, and professional services. The District has utilized GCSSSD services for many years.

- P. Recommend approval to enter into an agreement with Camden County Educational Services Commission for General Services for the 2024-2025 school year. (**Attachment**)

Informational: Camden County Educational Services Commission performs various services including Transportation, Child Study Team, and Professional Services. The administrative fee to the district is 6%.

- Q. Recommend approval to enter a contract with Greenwich Township for the enrollment of 71 students into Paulsboro High School for the 2024-2025 school year.

Informational: Greenwich Township School District is a PreK-8 school district. The total amount Greenwich will owe to Paulsboro for student enrollment is \$1,568,525.90.

- R. Recommend approval of the 24/25 school year Educational Data Services orders. The cost to the district for all orders is \$121,808.20.

Informational: Educational Data Services is a Cooperative Purchasing System that gives the district access to dozens of vendors and competitive pricing to maximize our district budget. The district has used Educational Data Services for yearly purchasing needs for many years.

- S. Recommend approval to sign Proposal Terms from Paul's Commodity Hauling for the Fiscal Year 2024-2025 (**Attachment**)

Informational: Paul's Commodity Hauling delivers products from the NJ Department of Agriculture for school lunch programs across New Jersey. These costs are billed and paid by Nutri-Serve as part of their contract with the district. The district then receives these costs billed as part of the monthly invoices from Nutri-Serve.

- T. Recommend approval to renew the School Alliance Insurance Fund (SAIF) Insurance Proposal presented by The Barclay Group for the 2024 - 2025 school year. The rates are as follows:

	Renewal SAIF <u>2024-2025</u>
Property (including Auto PD), Boiler & Machinery, Pollution & Crime	\$351,232
General Liability & Auto Liability (\$20 Million)	\$200,557
Workers Compensation	\$285,676
Workers Compensation Supplemental	\$ 8,846

Professional Liability (\$20 Million)	<u>\$ 92,427</u>
TOTAL PACKAGE	<u>\$938,738</u>
Bonds - BA & Treasurer (Selective Insurance)	\$ 1,266
Pollution (Beazley – Mold)	\$ 4,916

Informational: The Insurance renewal will go into effect July 1, 2024, and end on July 1, 2025.

U. SY2024-25 School Alliance Insurance Fund (SAIF) Renewal Resolution

WHEREAS, the **Paulsboro Board of Education**, hereafter referred to as "**Educational Facility**" is a member of the School Alliance Insurance Fund, hereinafter referred to as "**Fund**"; and

WHEREAS, said renewal membership terminates as of July 1, 2024, at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

WHEREAS, the **Educational Facility** is afforded the following types of coverages:

- Workers' Compensation
- Supplemental Indemnity - Workers' Compensation
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)

WHEREAS, the **Educational Facility** desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2024, and ending June 30, 2025, at 12:01a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **und** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.

The **Educational Facility's** Business Official, is hereby appointed as the **Educational Facility's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility's** renewal of its membership.

V. BROKERS AND COMPANIES APPROVED TO OFFER TAX SHELTERED ANNUITIES, DISABILITY INSURANCE AND OTHER INVESTMENT VEHICLES TO EMPLOYEES

Recommend approval of the following resolution:

BE IT RESOLVED, that the Paulsboro Board of Education approve to add the following broker to offer whole life insurance to employees:

COMPANY	TYPE OF ACCOUNT	BROKER
Mass Mutual Group	Whole Life Insurance	Terence Byrd

W. Recommend approval of the proposal from Gloucester County Special Services to provide Speech/Language Therapy during the extended school year program. The fee for this service is \$110.00 per hour not to exceed 40 hours for a total cost of \$4,400.00.

X. Recommend approval for the agreement with LifeSpan Psychiatry, LLC to provide Psychiatric Evaluations for students. The cost per evaluation is \$1,000.00.

Informational: LifeSpan Psychiatry, LLC. provides evaluations for students to determine if they qualify for special education services and for students that require clearance to return to school after a threat assessment.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

FINANCE Y - HH: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. Evans and seconded by Mrs. D. Scott to approve Finance Y-HH.

Y. Recommend approval to accept a donation from the Paulsboro Refinery for donating a commemorative t-shirt for every student and staff member that was worn during the Field Day Event on Friday, May 31, 2024. These items are worth approximately \$1,850.00,

Informational: The Paulsboro Refining Company supports many programs and events held at Loudenslager Elementary School through both the donation of time, supplies, and money. Over the years, our students and staff have enjoyed the benefits of their support for our school district.

Informational: The Refinery donated T-shirts for students for Fun Day.

Z. Recommend approval to accept the donation of \$500.00 from Work Zone of Deptford.

Informational: The monetary donation provided snacks and gifts for Billingsport Early Childhood Center Fun Day.

AA. Recommend approval to accept the donation of snacks from Heritages located in Thorofare, New Jersey for the Billingsport Early Childhood Center Fun Day.

Informational: The snacks are valued at approximately \$320.00.

BB. Recommend approval to continue with the following contracts for instructional/curricular software for the 2024-2025 School Year.

<u>Vendor</u>	<u>Description</u>	<u>Cost</u>
GoGuardian - Peardeck	This contract includes the electronic program, Peardeck that is used to create interactive learning.	\$2,025.00
School Datebooks	This contract includes the school agenda books that are provided to each student at Loudenslager to utilize for parental communication and the recording of notes/assignments.	\$1,019.31

CC. Recommended approval to accept the donation of the Science Fun through anonymous donors through donorschoose.org. The donated items include art related items that will be utilized as part of a class-wide project at Loudenslager Elementary School. These Items are worth approximately \$300.00

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager 4th Grade Teacher Danielle Relation.

DD. Recommended approval to accept the donation of Marine Biology through anonymous donors through donorschoose.org. The donated items include Books and Supplies related to Maine Life that will be utilized as part of the STEAM curriculum at Loudenslager Elementary School. These Items are worth approximately \$330.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher Rebecca Richardson.

EE. Recommended approval to accept the donation of the Growing Goals through anonymous donors through donorschoose.org. The donated items included a hydroponic garden and supplies to be utilized as part of the STEAM Curriculum at Loudenslager Elementary School. These Items are worth approximately \$250.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher Rebecca Richardson.

FF: Recommend approval of a Memorandum of Agreement (MOA) that provides cybersecurity services between the State of New Jersey, Office of Homeland Security and Preparedness and Paulsboro Public Schools. (**Attachments**)

Informational: Participation in this program *CrowdStrike* provides reduced cost for cyber security for the next four years

GG: Recommend approval of a contract with Dell Marketing LP through the NASPO National Cooperative Purchasing Master Agreement #23026 for the purchase of 300 Dell Chromebooks in the amount of \$98,613.00 to be funded through the ARP ESSER grant.

Informational: Chromebooks being restocked.

HH. Recommend approval of the certification of implementation of the corrective action plan pursuant to the Board of Education FY 23-23 audit.

Informational: The corrective action plan was previously approved by the Board of Education at the March 18, 2024, meeting.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

SCHOOL SAFETY A:

A: Informational: Report of School Security Drills:

Report of Paulsboro Public Schools Security Drills				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Fire Evacuation	Each school must conduct one per month	09/08/2023	09/22/2023	09/19/2023
		10/19/2023	10/19/2023	10/05/2023
		11/15/2023	11/17/2023	11/7/2023
		12/21/2023	12/21/2023	12/08/2023
		01/30/2024	01/31/2024	01/12/2024
		02/27/2024	02/26/2024	02/26/2024
		03/25/2024	03/25/2024	03/21/2024
		04/09/2024	04/15/2024	04/10/2024
		05/20/2024	05/21/2024	

Report of Paulsboro Public Schools Security Drills				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Communication Drill**	Optional			
Evacuation (Non-Fire)	Each school must conduct two annually	10/24/2023	10/23/2023	10/19/2023 02/08/2024
Bomb Threat (Hold)	Each school must conduct two annually	02/06/2024	12/18/2023 01/11/2024	03/21/2024 04/17/2024 05/29/2024
Lockdown / Active Shooter	Each school must conduct two annually	09/18/2023	09/12/2023 02/21/2024 03/27/2024 05/30/2024	09/14/2023 11/29/2023 01/26/2024
Shelter In Place (Hold)	Each school must conduct two annually	12/08/2023 02/23/2024 03/28/2024	11/30/2023 04/30/2024	12/18/2023
Other Drills				
Bus Evacuation	School District (Annually)	11/29/2023		11/30/2023
Bus Evacuation	School Routes (2 Annually)	<u>Bankbridge Run</u> 11/28/2023 <u>Durand Academy</u> 09/15/2023 <u>P5</u> 12/01/2023	05/31/2024	11/30/2023
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	09/25/2023 10/30/2023 11/28/2023 12/20/2023 01/30/2024 02/21/2024 03/26/2024 04/29/2024 05/30/2024	09/25/2023 10/30/2023 11/28/2023 12/20/2023 01/30/2024 02/21/2024 03/26/2024 04/29/2024 05/30/2024	09/25/2023 10/30/2023 11/28/2023 12/20/2023 01/30/2024 02/21/2024 03/26/2024 04/29/2024 05/30/2024

*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

**Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies (Optional)

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

These will take the form of implementing practices recommended by the CDC, NJ DOH, etc. such as practicing safe social distancing, wearing face coverings, etc.

PUBLIC COMMENTS

A motion was made by Mrs. D. Scott and seconded by Ms. T. Scott to open Public Comments.

ALL IN FAVOR

Ayes – 8
Noes – 0
Abstain- 0

MOTION UNANIMOUSLY PASSED

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

Norman Scott:

- Tennis Courts

Karen Armistead:

- City Council
- Chair of Public Safety

Rafael Mondez:

- Former Hall Monitor and would love to return.

Tara Stahl:

- Final Raider Report

A motion was made by Mr. Lisa and seconded by Mrs. D. Scott to close Public Comments.

ALL IN FAVOR

Ayes – 8
Noes – 0
Abstain- 0

MOTION UNANIMOUSLY PASSED

BOARD COMMENTS

A motion was made by Mrs. Lombardo and seconded by Mrs. D. Scott to open Board Comments.

ALL IN FAVOR

Ayes – 8
Noes – 0
Abstain- 0

MOTION UNANIMOUSLY PASSED

Roseanne Lombardo:

- Thanks to Raider Report

Kyana Evans:

- Facilities usage through ML Scheduling
- User friendly portal
- Upload documents

Markee Robinson:

- Appreciate the Raider Report
- Boys Track broke the 4x100 Paulsboro record and placed 6th in States.
- Dr. Neff appointed as Superintendent.

A motion was made by Mrs. D. Scott and seconded by Ms. T. Scott to close Board Comments.

ALL IN FAVOR

Ayes – 8
Noes – 0
Abstain- 0

MOTION UNANIMOUSLY PASSED

A motion was made by Mrs. D. Scott and seconded by Mr. Haynes to adjourn the meeting at 8:10 PM.

ALL IN FAVOR

Ayes – 8
Noes – 0
Abstain- 0

MOTION UNANIMOUSLY PASSED

Respectfully Submitted,



