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WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Maria Austell is assigned as **Cross Country Head Coach (HS & Middle School)** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Three Thousand Five Hundred Two (\$3,502)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

Equal monthly installments throughout the season (Season: Sept - Oct)

One payment at the end of the season (Payment Month: _____)

Maria Austell
Employee

6/27/23
Date

Stephanie Fleisher
Clerk, Board of Trustees

6-19-23
Date

Please sign, date and return to district office.

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Stephanie Fletcher is assigned as **FFA Advisor** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Two Thousand Twenty-Four (\$2,024)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

_____ Equal monthly installments throughout the season (Season: _____)

✓
_____ One payment at the end of the season (Payment Month: June 2023)

Stephanie Fletcher
Employee

9-1-2023
Date

Joshua L Hardy
Clerk, Board of Trustees
***SUPERINTENDENT**

9-4-2023
Date

Please sign, date and return to district office.

✓

MEMORANDUM OF AGREEMENT

Tyrel Funke is assigned as **Assistant Middle School Football Coach** the for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **One Thousand Seventy (\$1070)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

_____ Equal monthly installments throughout the season (Season: _____)

~~_____~~ One payment at the end of the season (Payment Month: oct)

Tyrel Funke
Employee

7-25-23
Date

Clerk, Board of Trustees

Date

Please sign, date and return to district office.

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Graci Heath is assigned as **Middle School Girls Basketball Coach** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Two Thousand One Hundred Forty (\$2,140)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

X Equal monthly installments throughout the season (Season: March - April)

_____ One payment at the end of the season (Payment Month: _____)

Graci Heath
Employee

8/30/23
Date

Stephanie Fleck
Clerk, Board of Trustees

6-19-23
Date

Please sign, date and return to district office.

✓

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Jamie Johnston is assigned as **Student Council Advisor** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Nine Hundred Seven (\$907)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

 X Equal monthly installments throughout the season (Season: Sept. - Aug.)

 One payment at the end of the season (Payment Month:)

Jamie Johnston
Employee

8/30/23
Date

Stephen Fleck
Clerk, Board of Trustees

6-19-23
Date

Please sign, date and return to district office.

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Jamie Johnston is assigned as **Spirit Club Advisor** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Two Hundred Forty-Three (\$243)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

 X Equal monthly installments throughout the season (Season: Sept. - Aug.)

 One payment at the end of the season (Payment Month:)


Employee

8/30/23
Date


Clerk, Board of Trustees

6-19-23
Date

Please sign, date and return to district office.

✓

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Jamie Johnston is assigned as **Cheer Coach** the for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **One Thousand Two Hundred Sixty-Five (\$1,265)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

 X Equal monthly installments throughout the season (Season: Sept. - Aug.)

 One payment at the end of the season (Payment Month:)

Jamie Johnston
Employee

8/30/23
Date

Stephan Finkel
Clerk, Board of Trustees

6-19-23
Date

Please sign, date and return to district office.

✓

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Dani Jones is assigned as **Volleyball Assistant Coach** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

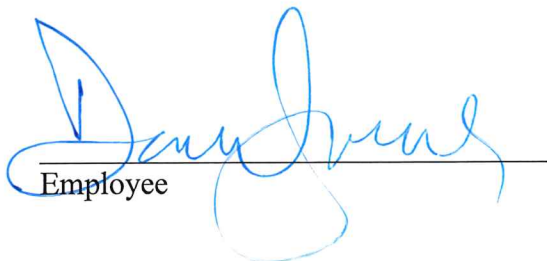
This assignment is in the amount of **Three Thousand Five Hundred Two (\$3,502)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

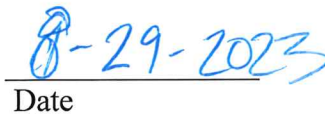
Choose one payment option:

_____ Equal monthly installments throughout the season (Season: _____)

One payment at the end of the season (Payment Month: October)



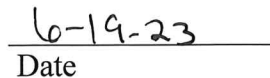
Employee



Date



Clerk, Board of Trustees



Date

Please sign, date and return to district office.

✓

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Shane Keen is assigned as **Co-Assistant HS Football Coach** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.


This assignment is in the amount of **One Thousand Two Hundred Twenty-Six (\$1,226)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

_____ Equal monthly installments throughout the season (Season: _____)

✓ _____ One payment at the end of the season (Payment Month: OCTOBER)



Employee

1/25/23

Date

Clerk, Board of Trustees

Date

Please sign, date and return to district office.

✓

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Shane Keen is assigned as **Middle School Football Coach** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Two Thousand One Hundred Forty (\$2,140)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

_____ Equal monthly installments throughout the season (Season: _____)

One payment at the end of the season (Payment Month: October)



Employee

7/25/23

Date

Clerk, Board of Trustees

Date

Please sign, date and return to district office.

✓

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Ryan Kirk is assigned as **Trach Co-Head Coach** the for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Two Thousand Three Hundred Eighty-Four (\$2,384)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

_____ Equal monthly installments throughout the season (Season: _____)

X _____ One payment at the end of the season (Payment Month: March)

Employee

Date

Stephen Fleck
Clerk, Board of Trustees

6-19-23
Date

Please sign, date and return to district office.

✓

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Crystal Lesley is assigned as **School Nurse** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **\$40.00/hour** not to exceed \$4320. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

It is the vendor's responsibility to submit hours worked by the 15th of every month to the Superintendent for approval via an invoice.

Crystal Lesley
Employee

7/24/2023
Date

Stephen Fisher
Clerk, Board of Trustees

6-19-23
Date

Please sign, date and return to district office.

✓

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Emiley Proctor is assigned as **Middle School Boys Basketball Assistant Coach** the for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **One Thousand Seventy (\$1,070)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

_____ Equal monthly installments throughout the season (Season: _____)

X _____ One payment at the end of the season (Payment Month: April)

Employee

Date

Stephen Fisher
Clerk, Board of Trustees

6-19-23
Date

Please sign, date and return to district office.

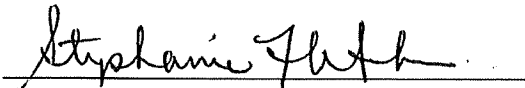
WHITEPINE JOINT SCHOOL DISTRICT NO. 288

Contract to provide School Psychology Services

Proposal for 2023-2024

Service provider: Lawrence R. Rogien, PhD, Nationally Certified School Psychologist

- Contract to act as an employee of the Whitepine Joint School District providing on site and off site school psychology services (psychological assessment, scoring, interpretation, report writing, eligibility meetings, functional behavior analysis, behavior intervention plans, teacher consultation, professional development as requested) on a hourly basis @ \$80.00/hour. Charges will be assessed for on-site and off-site time including phone consultation, email communication, any paperwork completed in my home office, and any special requests for consultation or professional development.
- School district would take out taxes.
- No benefits to the service provider.
- School district to cover transportation expenses at the state rate as of July 1 st for the distance both ways between Moscow and Deary and/or Bovill and 25% of the round trip from Meridian to Plummer (home base for the distance school psych services) which will be a nominal and consistent \$120.00 per site visit. This may be adjusted if the state rates are increased this year.
- School district to cover lodging expenses at \$65.00 per site visit.
- Estimated hours per month 20 hours @ \$80.00/hour \$1600.00 • District provides all test kits and protocols • Estimated annual costs:
 - Nine months services \$14,400 if no more than 20 hours/month
 - Nine travel expenses (estimated) @ \$120.00 @1080.00
 - Nine lodging expenses @ 65.00 = \$585.00
 - Total estimated costs \$16,065.00
- Cautions:
 - Specific Learning Disability cases take more time and cost more in the end.
 - Challenging behavior cases can accumulate time quickly and unpredictably.
 - Transfer students, expired eligibilities, new referrals can be time consuming and unpredictable in hours required to process.
 - Assessments for gifted and talented are often not included in the SPED budget but would be charged at the hourly rate.
 - Benefits: If the case load is low, the district does not request any professional development, limited to no consulting hours, this could be a cost-effective approach.



Clerk, Board of Trustees



School Psychologist

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

Contract to provide School Psychology Services

Proposal for 2023-2024

Service provider: **Lawrence R. Rogien**, PhD, Nationally Certified School Psychologist

- Contract to act as an employee of the Whitepine Joint School District providing on site and off site school psychology services (psychological assessment, scoring, interpretation, report writing, eligibility meetings, functional behavior analysis, behavior intervention plans, teacher consultation, professional development as requested) on a hourly basis @ \$80.00/hour. Charges will be assessed for on-site and off-site time including phone consultation, email communication, any paperwork completed in my home office, and any special requests for consultation or professional development.
- School district would take out taxes.
- No benefits to the service provider.
- School district to cover transportation expenses at the state rate as of July 1st for the distance both ways between Moscow and Deary and/or Bovill and 25% of the round trip from Meridian to Plummer (home base for the distance school psych services) which will be a nominal and consistent \$120.00 per site visit. This may be adjusted if the state rates are increased this year.
- School district to cover lodging expenses at \$65.00 per site visit.
- Estimated hours per month 20 hours @ \$80.00/hour = \$1600.00
- District provides all test kits and protocols
- Estimated annual costs:
 - Nine months services \$14,400 if no more than 20 hours/month
 - Nine travel expenses (estimated) @ \$120.00 = @1080.00
 - Nine lodging expenses @ 65.00 = \$585.00
 - Total estimated costs \$16,065.00
- Cautions:
 - Specific Learning Disability cases take more time and cost more in the end.
 - Challenging behavior cases can accumulate time quickly and unpredictably.
 - Transfer students, expired eligibilities, new referrals can be time consuming and unpredictable in hours required to process.
 - Assessments for gifted and talented are often not included in the SPED budget but would be charged at the hourly rate.
- Benefits: If the case load is low, the district does not request any professional development, limited to no consulting hours, this could be a cost-effective approach.



Clerk, Board of Trustees

School Psychologist

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Marilyn Ross is assigned as **Concessions** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Four Thousand Nine Hundred Eighty-One (\$4,981)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

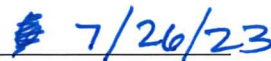
Choose one payment option:

Equal monthly installments throughout the season (Season: Sept → August)

One payment at the end of the season (Payment Month: _____)



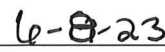
Employee



Date



Clerk, Board of Trustees



Date

Please sign, date and return to district office.

✓

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Marilyn Ross is assigned as **Testing Coordinator** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Two Thousand One Hundred (\$2,100)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

Equal monthly installments throughout the season (Season: Sept → August)

One payment at the end of the season (Payment Month: _____)



Employee

7/26/23

Date



Clerk, Board of Trustees

7-26-23

Date

Please sign, date and return to district office.

✓

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

John Sutera is assigned as **Girls Basketball Assistant Coach** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Three Thousand Five Hundred Two (\$3,502)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

_____ Equal monthly installments throughout the season (Season: _____)

X _____ One payment at the end of the season (Payment Month: January)

John Sutera
Employee

6-22-2023
Date

Stephen Fiedler
Clerk, Board of Trustees

6-8-23
Date

Please sign, date and return to district office.

✓

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

John Sutera is assigned as **Track Assistant Coach** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Two Thousand Forty-Three (\$2,043)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

_____ Equal monthly installments throughout the season (Season: _____)

One payment at the end of the season (Payment Month: May)

John Sutera
Employee

6-22-2023
Date

Stephan J. Beth
Clerk, Board of Trustees

6-8-23
Date

Please sign, date and return to district office.

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Kelsey Sutton is assigned as **Cheer Coach** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **One Thousand Two Hundred Sixty-Five (\$1,265)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

_____ Equal monthly installments throughout the season (Season: _____)

_____ One payment at the end of the season (Payment Month: November)

Kelsey Sutton
Employee

7/19/23
Date

Stephen Hutch
Clerk, Board of Trustees

6-8-23
Date

Please sign, date and return to district office.

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Kelsey Sutton is assigned as **Spirit Club Advisor** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Two Hundred Forty-Three (\$243)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

_____ Equal monthly installments throughout the season (Season: _____)

_____ One payment at the end of the season (Payment Month: June)

Kelsey Sutton
Employee

7/19/23
Date

Stephan Fitch
Clerk, Board of Trustees

6-8-23
Date

Please sign, date and return to district office.

✓

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Kelsey Sutton is assigned as **Prom Coordinator** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Two Hundred Forty-Three (\$243)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

_____ Equal monthly installments throughout the season (Season: _____)

One payment at the end of the season (Payment Month: may)

Kelsey Sutton
Employee

7/19/23
Date

Stephan Fletcher
Clerk, Board of Trustees

6-8-23
Date

Please sign, date and return to district office.

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Kelsey Sutton is assigned as **Middle School Volleyball Assistant Coach** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **One Thousand Seventy (\$1,070)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

_____ Equal monthly installments throughout the season (Season: _____)

_____ One payment at the end of the season (Payment Month: November)

Kelsey Sutton
Employee

7/19/23
Date

Stephan Fleck
Clerk, Board of Trustees

6-8-23
Date

Please sign, date and return to district office.

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Brooke Swanson is assigned as **Volleyball Head Coach** for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Five Thousand Two Hundred Fifty-Three (\$5,253)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

Equal monthly installments throughout the season (Season: Sept - Oct)

One payment at the end of the season (Payment Month: _____)

Employee

Date

Stephen Fisk
Clerk, Board of Trustees

6-8-23
Date

Please sign, date and return to district office.

WHITEPINE JOINT SCHOOL DISTRICT NO. 288

MEMORANDUM OF AGREEMENT

Luke Vincent is assigned as **Assistant High School Football Coach** the for the **2023 – 2024 season**. This agreement is entered into with the understanding that this appointment is made on an annual basis only, that no property right is attached to the position, and that it is contingent on sufficient numbers of students participating in the activity.

This assignment is in the amount of **Two Thousand Two Hundred Seventy-Six (\$2,276)**. In the event the season is terminated early, the employee will be paid for the number of weeks of the season that were completed.

Payment for this assignment will be made in equal monthly installments during the activity season or in one lump sum after the conclusion of the activity, as the employee wishes. It is the employee's responsibility to make arrangements with the Business Manager for payment. No payment will be made until and unless the employee has completed the required fingerprinting and criminal background check process.

Choose one payment option:

_____ Equal monthly installments throughout the season (Season: _____)

X _____ One payment at the end of the season (Payment Month: October)

Employee

8-7-23
Date

Stephanie Fletcher
Clerk, Board of Trustees

8-7-23
Date

Please sign, date and return to district office.