



# PAID Internships

Apply by April 6<sup>th</sup> at [ClatsopWorks.com](http://ClatsopWorks.com)

## Summer 2023 Internship Summaries

### Administrative / Business / Office Internships

#### Clatsop County Government, Astoria

**Community Development Intern** (1 position, 16 or older): The Astoria Community Development intern will work with the Planning Division staff on public education and a customer survey. The City's historic preservation program is administered through the Planning Division and helps to inform residents of the value of historic preservation both economically and socially. The Community Development Department is a central point for customer interactions and will be conducting a survey to obtain feedback on opportunities for improvement.

The intern's tasks will include creation of materials for public consumption for the historic preservation program, primarily through the City's website. A review of the Historic Preservation website for content and inconsistent information will be conducted and updated as appropriate. There will also be opportunities to attend the Historic Landmarks Commission public meeting and assist as needed. Second, the intern will create a customer survey by interviewing the Development Review team members individually to obtain feedback for questions and research different types of community surveys to help identify the most appropriate type. They will finalize the content and questions and create the survey.

#### City of Warrenton Marina Harbor, Warrenton

**Office Assistant Intern** (1 position, 18 or older): Under supervision of the Harbormaster and Marina Foreman, the duties will include primarily office work and restroom cleaning. Opportunities to learn about office management and marina operations. Front desk greeting customers, answering phones, guest moorage check in, providing visitors with information, filing, log book entries, restroom and sanitation. Weekends and overtime hours are required.

#### Port of Astoria, Astoria

**Administrative Assistant** (1 position, 16 or older): Will shadow Executive Assistant/ Administrative Coordinator and Business Services Manager and will provide assistance to Terminal and Properties departments. Primary responsibilities will include answering the phone, checking mail and email, scheduling meetings, and providing general office support. Should also be prepared to assist with marketing. Must be a problem solver who can work dynamically to take on various tasks.

#### Astoria Police Department

**Records Office Intern** (1 position, 16 or older): The Records Office Assistant will work on a Digital Records Archival Project and will perform administrative support duties while being available to interact with the public in person, by email or by telephone. Administrative support duties will include tasks such as digitizing police records, data entry, and customer service.

#### Seaside School District, Seaside

**District Support Specialist Intern** (1 position, 16 or older): – Performs a wide variety of office support duties, provides administrative support, and systems support. This position manages daily work

pressures, requiring constant concentration to a volume of work which must be completed within a limited period of time.

### **Lower Columbia Preservation Society, Astoria**

***Administrative / Marketing Intern*** (1 position, 16 or older): – Lower Columbia Preservation Society is a non-profit organization that seeks to preserve the history, sites and culture of communities bordering the Columbia River in Clatsop, Pacific and Wahkiakum counties. Our summer intern will be responsible for various administrative tasks including data-entry, filing, answering correspondence and preparing membership materials. Opportunities will be available to assist in the curation of events and displays, producing programming (including podcasts and videos) and participating in other marketing activities.

### **Cannon Beach Chamber of Commerce, Cannon Beach**

***Information Specialist Intern*** (1 position, 16 or older): – The Information Center Specialist is a high-profile position that demands a professional, energetic, efficient, and friendly personality. This staff member is primarily responsible for the day-to-day operations of the Visitor Center. The Specialist works with and is responsible to the Cannon Beach Chamber Office Manager and Executive Director. Employees at the Visitor Center have a set schedule and are expected to work weekends and during Chamber events as needed.

### **Columbia Memorial Hospital, Astoria**

***Lab Department Secretary Intern***(1 position, 18 or older): – Performs secretarial duties including typing, filing, answering telephones, registering patients, making copies, and faxing necessary laboratory results to appropriate providers. Requests conference rooms for staff, as well as committee meetings when required, and transcribes the minutes for these meetings. Assists the Laboratory Manager in organization and coordination of all office duties. Is part of the Laboratory Compliance Team assisting the Laboratory Manager in developing and maintaining Laboratory compliance policies and procedures, as well as performing audits. Monitors customer concerns and daily workflow. Is responsible for maintaining Laboratory billing statistics as well as overseeing the laboratory compliance report and delivering to the patient financial services office.

## **Automotive Internships**

### **Lums Auto Center, Warrenton**

***Service Express Lube Technician*** (2 positions, 16 or older): perform light maintenance and repairs which include lube, oil, and filter changes, balancing and rotation of tires and flushing cooling systems and is an entry-level position.

### **Mason Autobody, Seaside**

***Autobody Technician*** (3 positions, 16 or older with valid driver's license):

- Repairs vehicles per estimate and according to manufacturer standards.
- Checks parts against estimate and ensures proper parts are ordered and received.
- Prepares vehicles for body repair work
- Repair, replace, and upgrade a variety of vehicle parts
- Perform diagnostic tests to ensure that all issues have been detected and resolved before returning the car to the customer
- Perform cost estimations before beginning jobs
- Follow all workplace safety requirements
- Prepare cars to be painted by sanding and refinishing
- Notifies management of any additional repairs needed.
- Notifies management of any difficulties or problems that may prevent a quality job from being performed or cause a change in the promised time.
- Maintains tools and equipment in a proper state of repair.
- Complies with all laws and regulations pertaining to paint, thinners and other hazardous materials. Cooperates and assists other personnel in the repair and prepping of vehicles. Operates all tools and equipment in a safe manner.

### **Ocean Crest Chevrolet Buick GMC, Warrenton**

***Autobody Technician Apprentice*** (2 positions, 16 or older with valid driver's license): Our auto dealership is looking for an Auto Body Technician Apprentice to join our auto body repair team. In this position, you repair collision, weather, and other damage done to the body of vehicles. While most of your duties revolve around the body itself, our ideal candidate has some experience working with all the systems in a vehicle. We prefer you to have an associate degree in automotive technology but are willing to work with technicians with a vocational certificate and a willingness to learn multiple skill sets. You need good manual dexterity and physical stamina for this job.

### **Fast Lube & Oil, Astoria**

***Lube Technician*** (2 positions, 16 or older): Evaluate customers' needs, working quickly and efficiently, Master products, services, and company knowledge, perform automotive preventive maintenance such as changing oil, checking and refilling other vehicle fluids, replacing filters, and inspecting and replacing lights and wipers, Maintain a clean and safe workplace.

## **Construction Internships**

### **Rickenbach Construction, Astoria**

***Construction Technician intern*** (2 positions, 16 or older):

***Level 1 Interns*** will have the opportunity to learn about the different facets of a construction company, from design to construction and how they work together while working as a general laborer. Interns between 16 and 18 years of age will have the opportunity to utilize a student/learner waiver to gain access to construction jobs and tools typically only allowed to those 18 yrs. old and above.

***Level 2 Internships*** are available to those who want to expand and build on the knowledge learned as a level 1 intern.

Intern Responsibilities: Yard Clean-up including cleaning tools, organizing tools, washing trucks, Carry and load construction materials, Use tools on the job including impact drill, skill saw, nail gun, circular saw, hammer, measuring tape, etc., utilizing student/learner waiver if under 18 yrs. Old, Assist lead carpenter on a variety of jobs with layout, set-up and clean-up

### **Coastal Restoration, Gearhart**

***Technician intern*** (1 position, 16 or older): Develop an understanding of current mitigation processes and procedures, assist with removal of building materials on jobsites as needed. Construction / Fire Damage Repair

### **Helligso Construction, Astoria**

***Shop Attendant intern*** (1 position, 16 or older): Will perform duties that include cleaning, maintaining and organizing eligible construction equipment, tools and consumables as identified by BOLI as safe for minors to handle. Prepare tools and consumables for mobilization to the jobsites as well as organize returned tools and items from job sites. Maintains and ensures a clean and safe environment within the shop as well as light grounds keeping duties outside of the shop building.

### **Helligso Construction, Astoria**

***Construction Laborer intern*** (1 position, 18 or older): Willingness to learn construction skills on-site, pass a pre-employment drug test and have a strong desire to work as part of a team. The intern will perform and learn duties as assigned by the construction manager or foreman to include, but not limited

to: preparing and mobilizing materials and equipment from yard to jobsites so they are ready for installation or other tasks. Clean up jobsite at days end and ensure equipment is properly secured for the night. Assist in preparing construction sites, demo, erection of wall assemblies and other elements of construction installations while following company project safety at all times.

### **City of Gearhart, Gearhart**

***Public Works Utility Worker intern*** (1 position, 18 or older): An employee in this position performs a variety of semi-skilled and skilled maintenance and construction work associated with operating the City's water, and stormwater systems. This position also performs maintenance and repair on the city buildings, streets and parks.

## **Education Internships**

### **Astoria School District, Astoria**

***Instructional Assistant Intern*** (2 positions, 16 or older): – Under direct supervision of a licensed teacher, performs a variety of tasks assisting the teacher in development of an instructional program by working with students individually or in small/large groups; prepare instructional materials, maintain classroom discipline and conduct planned activities using teacherdesignated methods and materials: some positions require aptitude and skills in working with particular disabilities or learning needs.

### **Seaside School District, Seaside**

***District Support Specialist Intern*** (1 position, 16 or older): – Performs a wide variety of office support duties, provides administrative support, and systems support. This position manages daily work pressures, requiring constant concentration to a volume of work which must be completed within a limited period of time.

### **Astoria Public Library**

***Library Intern*** (1 position, 16 or older): – Will work with Youth Services staff on Summer Reading programming and outreach. The intern's tasks will include going with the Youth librarian on outreach visits, assisting with weekly programming for children ages zero through grade school, helping hand out reading logs and books, and other duties as needed. Additionally the intern may develop an individual project, based on their interests, that supports the library's mission of developing early literacy skills in children zero to three, increasing school readiness, improving high school graduation rates, supporting families or reaching underserved populations. Possible projects include promoting the library through its social media platforms; planning, preparing and implementing STEAM (science, technology, engineering, arts, math) programming for youth; and outreach to underserved populations.

## **Firefighting Internships**

### **Knappa-Svensen-Burnside Rural Fire Protection District**

***Intern Firefighter*** (1 position, 18 or older): **TWO YEAR Internship – Begins in the FALL**

The intern firefighter position with Knappa-Svensen-Burnside Rural Fire Protection District is a two year training internship intended for a student who would like a career in firefighting. The intern will work / train at the Knappa Fire Station while also attending the fire science program at Clatsop Community College. Knappa-Svensen-Burnside RFPD pays for all schooling at the MERTS Fire Science program in Astoria (tuition, fees, books, etc), provides a vehicle for going to class, and a \$300 per month stipend.

Under immediate supervision, the Firefighter Intern serves the department, community, visitors, business owners, and other City employees competently and compassionately. This position is designed to expose the intern to the Knappa-Svensen-Burnside RFPD and to provide training related to the duties and responsibilities of a Firefighter. In a training capacity, the Firefighter Intern operates and maintains firefighting tools and equipment; assists with training activities; participates in training activities; may assist with fire prevention inspections, may provide public education, and attends Fire Science classes at Clatsop Community College in pursuit of an Associate's Degree.

## Forestry / Lumber Mill Internships

### Hampton Lumber Mills, Warrenton

(3 positions -must be 18 or older)

- Internship is a 10 week program at the Sawmill – each week to include 2 days filled with learning about our industry and/ or professional development training; 3 days each week completing entry level duties to include clean up or fire watch.
- Clean up consists of shoveling sawdust, picking up wood debris, sweeping, using a back pack blower or air hose, weed eating, or other related assigned duties.
- Fire watch is wetting down and monitoring an area where hot work is being completed by the maintenance department.
- Interns will have a mentor that is assigned to them for the 10 weeks

## Government Internships

### City of Astoria

**Community Development Intern** (1 position, 16 or older): The Astoria Community Development intern will work with the Planning Division staff on public education and a customer survey. The City's historic preservation program is administered through the Planning Division and helps to inform residents of the value of historic preservation both economically and socially. The Community Development Department is a central point for customer interactions and will be conducting a survey to obtain feedback on opportunities for improvement.

The intern's tasks will include creation of materials for public consumption for the historic preservation program, primarily through the City's website. A review of the Historic Preservation website for content and inconsistent information will be conducted and updated as appropriate. There will also be opportunities to attend the Historic Landmarks Commission public meeting and assist as needed. Second, the intern will create a customer survey by interviewing the Development Review team members individually to obtain feedback for questions and research different types of community surveys to help identify the most appropriate type. They will finalize the content and questions and create the survey.

### Clatsop County Government

*Job description pending*

## Healthcare Internships

### Columbia Memorial Hospital, Astoria

**Pharmacy Clerk Intern** (1 position, 18 or older): – The pharmacy clerk will have a great deal of interaction with customers of the pharmacy. They will run the cash register to ring up purchases, stock shelves, and transfer customer questions to the appropriate staff. The pharmacy clerk will also order and



receive stock and supplies, deliver medications, clean equipment and work areas, sterilize containers, and perform other duties under the direction of a pharmacist.

### **Columbia Memorial Hospital, Astoria**

***Radiology Imaging Support Intern*** (1 position, 18 or older): – Under the direction of the Imaging Services Manager, provides all support tasks necessary for the efficient operation of a multi-modality hospital Imaging Department. Tasks include those of a medical office reception: greeting patients, providers and vendor representatives; answering a high volume of incoming phone calls in a professional and helpful manner; generating appropriate paperwork for scheduling and performing Imaging examinations; scheduling Imaging examinations with patients, providers, providers' staff and organization staff; provides for timely patient flow through the Department; providing information regarding scheduled examinations to patients, providers, providers' staff and organization staff such as fasting instructions or required preliminary lab testing as appropriate; works with manager, echnologists and radiologist as part of a team to ensure high quality patient care.

### **Columbia Memorial Hospital, Astoria**

***Lab Department Secretary Intern***(1 position, 18 or older): – Performs secretarial duties including typing, filing, answering telephones, registering patients, making copies, and faxing necessary laboratory results to appropriate providers. Requests conference rooms for staff, as well as committee meetings when required, and transcribes the minutes for these meetings. Assists the Laboratory Manager in organization and coordination of all office duties. Is part of the Laboratory Compliance Team assisting the Laboratory Manager in developing and maintaining Laboratory compliance policies and procedures, as well as performing audits. Monitors customer concerns and daily workflow. Is responsible for maintaining Laboratory billing statistics as well asoverseeing the laboratory compliance report and delivering to the patient financial services office.

### **Columbia Memorial Hospital, Astoria**

***Referral Authorization Intern*** (1 position, 18 or older): – Coordinates and facilitates the process of internal and external referrals and authorizations for CMH. This role responds to and processes standard and complex referral and authorization requests. Referral and authorization processing include verifying eligibility, medical necessity, procedure and diagnosis coding, and patient benefit information. This position is accountable for efficient follow through on all aspects of this process which includes communicating with patients and working any authorization denials and creating appeals. In addition, this role holds expert-level knowledge of the daily workflows and consistently identifies areas of improvement while demonstrating CMH CARES values.

### **Columbia Memorial Hospital, Astoria**

***Customer Care Intern*** (1 position, 18 or older): – The Customer Care Representative (CCR) is responsible to accurately register patients for outpatient services and inpatient admissions and scheduling patients. The CCR is responsible for insurance verifications and co-pay collections. The CCR is knowledgeable about the organizationto assist patients when needed. CMH Caregivers contribute to CMH success by providing exceptional service that is respectful, compassionateand customized to the individual's needs by anticipating and exceeding expectations.

## **Historic Preservation Internships**

### **City of Astoria**

***Community Development Intern*** (1 position, 16 or older): The Astoria Community Development intern will work with the Planning Division staff on public education and a customer survey. The City's historic

preservation program is administered through the Planning Division and helps to inform residents of the value of historic preservation both economically and socially. The Community Development Department is a central point for customer interactions and will be conducting a survey to obtain feedback on opportunities for improvement.

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### **Lower Columbia Preservation Society, Astoria**

***Administrative / Marketing Intern*** (1 position, 16 or older): – Lower Columbia Preservation Society is a non-profit organization that seeks to preserve the history, sites and culture of communities bordering the Columbia River in Clatsop, Pacific and Wahkiakum counties. Our summer intern will be responsible for various administrative tasks including data-entry, filing, answering correspondence and preparing membership materials. Opportunities will be available to assist in the curation of events and displays, producing programming (including podcasts and videos) and participating in other marketing activities

## **Law Enforcement Internships**

### **Cannon Beach Police Department**

***Parking Information Aide*** (6 positions, 16 or older): This internship position includes using a bicycle: bicycle patrol, provide directions and information to visitors, advising drivers of parking regulations, keeping track of available parking, issuing parking violation warnings and citations, appearing in court if parking citation is contested, assisting the fire department with traffic control, keeping daily log book, washing patrol vehicles, and other jobs as assigned. If you are thinking of a career in Law Enforcement this is a great way to start learning!

### **Astoria Police Department**

***Records Office Intern*** (1 position, 16 or older): The Records Office Assistant will work on a Digital Records Archival Project and will perform administrative support duties while being available to interact with the public in person, by email or by telephone. Administrative support duties will include tasks such as digitizing police records, data entry, and customer service.

## **Library Internships**

### **Astoria Public Library**

***Library Intern*** (1 position, 16 or older): – Will work with Youth Services staff on Summer Reading programming and outreach. The intern's tasks will include going with the Youth librarian on outreach visits, assisting with weekly programming for children ages zero through grade school, helping hand out reading logs and books, and other duties as needed. Additionally the intern may develop an individual project, based on their interests, that supports the library's mission of developing early literacy skills in children zero to three, increasing school readiness, improving high school graduation rates, supporting families or reaching underserved populations. Possible projects include promoting the library through its social media platforms; planning, preparing and implementing STEAM (science, technology, engineering, arts, math) programming for youth; and outreach to underserved populations.

## Maintenance / Public Works Internships

### City of Gearhart, Gearhart

**Public Works Utility Worker intern** (1 position, 18 or older): An employee in this position performs a variety of semi-skilled and skilled maintenance and construction work associated with operating the City's water, and stormwater systems. This position also performs maintenance and repair on the city buildings, streets and parks.

### Warrenton Harbor

**Marina / Harbor Maintenance intern** (1 position, 18 or older): Under supervision of the Harbormaster, the duties will range from manual labor in maintenance and clerical at the City Marinas. Requires ability to do heavy lifting and work in extreme weather conditions. Employee may work individually or with a crew. Float checks, vehicle checks, dock repair, lawn care, log book entries, restroom and sanitation. Weekends and overtime hours are required.

### Clatsop County Park System / Roads Dept: Astoria

*(job description pending)*

### Clatsop County Roads Department, Jewel

*(job description pending)*

### City of Warrenton Marina Harbor, Warrenton

**Marina Maintenance** (1 position, 18 or older): Under supervision of the Harbormaster and Marina Foreman, the duties will range from manual labor in maintenance/repairs and lawn care. Opportunities to learn about maintenance project operations and marina management. Requires ability to do heavy lifting and work in extreme weather conditions. Employee may work individually or with a crew. Additional duties as assigned. Float checks, vehicle checks, dock repair, lawn care, log book entries, restroom and sanitation. Weekends and overtime hours are required.

## Maritime Internships

### Warrenton Harbor

**Marina / Harbor Maintenance intern** (1 position, 18 or older): Under supervision of the Harbormaster, the duties will range from manual labor in maintenance and clerical at the City Marinas. Requires ability to do heavy lifting and work in extreme weather conditions. Employee may work individually or with a crew. Float checks, vehicle checks, dock repair, lawn care, log book entries, restroom and sanitation. Weekends and overtime hours are required.

### Port of Astoria, Astoria

**Administrative Assistant** (1 position, 16 or older): Will shadow Executive Assistant/ Administrative Coordinator and Business Services Manager. Responsibilities will include answering the phone, checking mail and email, scheduling meetings, and providing general office support. Should also be prepared to assist with marketing. Must be a problem solver who can work dynamically to take on various tasks.



# Marketing / Social Media Internships

## **Astoria Warrenton Area Chamber of Commerce, Astoria**

***Social Media Marketing Intern*** (1 full-time or 2 part-time positions, 16 or older): Do you love social media? Are you interested in a career in marketing and communications? Do you want to make a difference for your community? The Astoria – Warrenton Area Chamber of Commerce and Visitor’s Center is looking for an energetic and self-motivated social media & marketing intern to join our summer team. If you’re an ambitious individual who wants to learn more about building a career in social media and content marketing, then we want to work with you. Your work will include preparing promotional content, monitoring social platforms, and conducting market analysis.

## **Lower Columbia Preservation Society, Astoria**

***Administrative / Marketing Intern*** (1 position, 16 or older): – Lower Columbia Preservation Society is a non-profit organization that seeks to preserve the history, sites and culture of communities bordering the Columbia River in Clatsop, Pacific and Wahkiakum counties. Our summer intern will be responsible for various administrative tasks including data-entry, filing, answering correspondence and preparing membership materials. Opportunities will be available to assist in the curation of events and displays, producing programming (including podcasts and videos) and participating in other marketing activities.

## **Buddha Kat Winery, Seaside**

***Winery marketing intern*** (1 position, prefer 21 or older but younger students may apply): The intern will assist in all aspects of the winery operation – working the tasting rooms; selling at farmer’s markets and festivals; assisting winemaker in wine production, and assisting with marketing and promotion. Primary focus of the intern will be website maintenance and creating posts on various social media platforms. 21 years old preferred however can still complete most tasks if under 21 years old.

## **Sunset Empire Parks and Recreation District, Seaside**

***Market & Operations intern*** (1 position, 16 or older) The Marketing & Operations Intern will participate in several key areas of service and growth for the District: customer service, social media development, growth and outreach, website maintenance and updating and other duties as defined.

## **Pier 39 Shops, Astoria**

***Marketing / Retail Intern PART-TIME*** (1 position, 16 or older): –Three unique retail shops located on Pier 39: Menagerie Delightful Finds, Mess Hall Markey, and Yummy Lu’s looking for a part-time marketing / retail intern who will Assist with online research to help educate owner on current retail advertising and marketing trends, Brainstorm new advertising and marketing ideas, specifically video content like TikTok, Create short video content in order to execute that portion of our marketing plan, Assist owner in distributing printed marketing pieces and press releases for events, Attend sponsored events and assist the team as needed, Provide necessary support to the shops, Assist with organizing inventory and backstock, and Make occasional errand runs for basic supplies as needed.

# Museum / History Internships

## Columbia River Maritime Museum, Astoria

**Museum Fellow- Intern** (1 position, 16 or older): 10-week, 35 hours a week, fellowship assisting the museum with various tasks and projects. The position reports directly to the Education Director and is mainly within the Education Department of the Museum.

This position will engage with many different departments throughout the museum to gain experience in every aspect of museum work. CRMM is dedicated to creating a welcoming and inclusive environment for all to succeed. This job will occur indoors and outdoors, includes standing, sitting, reaching, carrying, and occasional travel with other employees. Accommodations for all aspects of this position are welcome. The ideal candidate will be available to work Tuesday – Saturday 9 a.m. – 5 p.m. with an hour lunch (7 hours daily).

## Lower Columbia Preservation Society, Astoria

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# Natural Resource Conservation/ Marine Biology / Wildlife

## Wildlife Center of the North Coast, Astoria

**Wildlife Rehabilitation and Education Assistant:** (1 position, 16 or older): Under the supervision—both direct and indirect—of the Rehabilitation Coordinator (RC) and the Wildlife Rehabilitator (WR), the Bird Curator (BC), and Camp Coordinator (CC) The Wildlife Rehabilitation and Education Assistant (WREA) assists in the admission, rehabilitation, and release of WCNC's wildlife patients as well as assists with education ambassadors and the Jr. Naturalists summer camp program.

## Haystack Rock Awareness Program, Cannon Beach

**HRAP Rocky Shore Interpreters:** (3 positions, 16 or older): educate the public about intertidal and seabird ecology, support school field trip programs, promote stewardship, redirect visitors engaging in prohibited activities, set-up and break down HRAP's mobile education unit, collect accurate data, and maintain equipment off the beach.

## North Coast Land Conservancy, Seaside

**Habitat Stewardship Intern:** (2 positions, 18 or older): The stewardship intern will be part of a two person field team and supported by NCLC's stewardship staff members. The intern team will assist with monitoring and stewardship of NCLC's habitat reserves in Clatsop and Tillamook Counties. Interns will also be responsible for supporting our stewardship volunteer program by helping to lead volunteer activities including invasive species management. All weed removal work will involve manual or mechanical treatment (i.e. non-chemical methods, including hand-pulling, hand tools, and weed whackers). Interns will support annual monitoring by documenting site visits in NCLC's land management database. Some sites require canoe access and interns will need to be comfortable working near water in tidal freshwater systems. Additional duties may include assisting with database entry and management plan updates.

# Tourism Internships

## **Cannon Beach Chamber of Commerce, Cannon Beach**

**Information Specialist Intern** (1 position, 16 or older): – The Information Center Specialist is a high-profile position that demands a professional, energetic, efficient, and friendly personality. This staff member is primarily responsible for the day-to-day operations of the Visitor Center. The Specialist works with and is responsible to the Cannon Beach Chamber Office Manager and Executive Director. Employees at the Visitor Center have a set schedule and are expected to work weekends and during Chamber events as needed.

## **Astoria Warrenton Area Chamber of Commerce, Astoria**

**Social Media Marketing Intern** (1 full-time or 2 part-time positions, 16 or older): Do you love social media? Are you interested in a career in marketing and communications? Do you want to make a difference for your community? The Astoria – Warrenton Area Chamber of Commerce and Visitor's Center is looking for an energetic and self-motivated social media & marketing intern to join our summer team. If you're an ambitious individual who wants to learn more about building a career in social media and content marketing, then we want to work with you. Your work will include preparing promotional content, monitoring social platforms, and conducting market analysis.

# Welding Internships

## **WCT Marine & Construction, Astoria**

**Welder intern** (up to 4 positions, 18 or older for welding, 16 & 17 for general labor). Responsible for fitting and welding of steel, aluminum and stainless-steel parts using a MIF and/or TIG process.

## **JBT Lektro, Inc, Warrenton**

**Welding – Metal Fabricator intern** (up to 10 positions, 18 or older). Metal fabricators prepare, weld, and fabricate metal structures and components.

# Winery / Culinary / Brewing Internships

## **Buddha Kat Winery, Seaside**

**Winery intern** (1 position, prefer 21 or older but younger students may apply): The intern will assist in all aspects of the winery operation – working the tasting rooms; selling at farmer's markets and festivals; assisting winemaker in wine production, and assisting with marketing and promotion. Primary focus of the intern will be website maintenance and creating posts on various social media platforms. 21 years old preferred however can still complete most tasks if under 21 years old.